



What's New

Saba Cloud | Update 51 | Nov 2021

saba[®]
Now part of Cornerstone

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Change log

The below table summarizes the list of changes introduced in a particular version of this document.

Table 1: Summary of changes

Version	Date	Change description	Functional area	Feature
1.0	11-10-2021	Initial version	N/A	N/A
2.0	15-10-2021	Updated topic	Learning	Custom fields to display UI values
		Updated topic	Performance	New Check-in overview page
		Updated topics	Analytics	<ul style="list-style-type: none"> • Option to stop filter suggestions • Merge reports • 'Run Once' option for Schedule creators & editors • Show manager data in manager run reports
3.0	22-10-2021	Updated topic	Performance	New Check-in overview page
4.0	29-10-2021	Updated topic	Analytics	Merge reports
5.0	18-11-2021	Updated topic	Compensation	New option to add multiple comments to the memo field
			Learning	View the redesigned certification and curriculum detail page
			Analytics	Option to stop filter suggestions
6.0	7-12-2021	New topic	Learning	Changes to content fields
7.0	28-01-2022	New topic	Learning	New filter to show classes with at least one available seat
		Updated topic	People	New setting to define profile visibility
		Updated topic	Analytics	Social Rewards

New features at a glance by functional area

The following table summarizes the list of features introduced in the Nov 2021 release and their potential impact on your environment.

- **On by default** does not necessarily imply that the feature is immediately available to your users. It may require a user with an appropriate administrator role to turn on applicable functionality, business rules, and so on.
- **NEW** indicates a new feature introduced in this update. Others are enhancements or changes to the existing functionality.

Global features

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
New context-sensitive help links NEW				All
Redesigned browse category pages		System Admin		All
Changes to Plan Beta		System Admin		End User

Analytics

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Merge reports NEW				Analytics Admin Analytics User
Show manager data in manager run reports NEW				Analytics Admin Manager

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
'Run Once' option for Schedule creators & editors				Analytics Admin Analytics User
Option to stop filter suggestions NEW				Analytics Admin
Restrict proxy users from accessing Talent data NEW				Analytics Admin Analytics User
New Attributes NEW				Analytics Admin Analytics User
Updates to Insights				Analytics Admin Analytics User
Updated Reports				Analytics Admin Analytics User
Additional attributes that now show time as per the time format				Analytics Admin Analytics User

Compensation

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
New option to add multiple comments to the memo field				Admin, Manager

Ecommerce

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Ability to cancel an order if refund is processed by a payment gateway				Registrar

HR

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Skill redesign		System Admin		All

Learning

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Support unique questions in subsets for dynamic folders				Assessment Admin
Support for sequencing questions in a question pool				Assessment Admin
New assessor approval notification event		System Admin		Assessor
Restrict transfer of personal information during content communication				Content Admin
Enhancements to the Create Tool		Marketplace Admin		Content Admin

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Content sign-off for content launched using API-based launch URL		System Admin		End User
Changes to content fields	✔			Content Admin
Usability enhancements to the enhanced course and class detail pages	✔			End User Manager
Session-based classes now sorted by session time on the enhanced course page	✔	System Admin		End User
New filter to show classes with at least one available seat				End User
New page to view actions performed after course discontinuation NEW	✔			Learning Admin
Show or hide due date on the Assign Learning page	✔	System Admin		Manager Registrar
Set content folder in a course template	✔			Learning Admin
Enhancements to simplified courses	✔			Local Catalog Admin Learning Admin
Course owner-based restrictions on learning catalog		System Admin		Learning Admin Instructor Super User
Display price lists based on audience types		System Admin		Learning Admin
Ability to clear attempt data and reset attempts for content from the transcript page	✔			Learning Admin Instructor
Auto-completion of a virtual class when participant views class recording		System Admin		Learning Admin End User

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Allow a class to be marked delivered even when learner session is unsuccessful				Learning Admin Instructor
Custom fields to display UI label values	✔			
Redesigned Certification and Curriculum Detail Pages NEW		System Admin	✔	End User Manager

Marketplace

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Marketplace Classic				
Cornerstone Content connector enhancements	✔			Marketplace Admin
Connectors no longer available in Marketplace Classic	✔			Marketplace Admin
Marketplace (Beta)				
Moving connectors from Classic to Beta NEW	✔			Marketplace Admin
UI Enhancements on the Marketplace (Beta) dashboard	✔			Marketplace Admin
Enhancements to MS Teams Bot	✔			Marketplace Admin

Meeting

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Enhancements to the Manage Events page				Virtual Event Admin
Now manage Saba Meeting recordings from Saba Cloud				Virtual Event Admin

People

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Enhancements to the smart list criteria				People Admin
Enhanced page for adding a course to a transcript from a certification				End User, People Admin
Display terms and conditions before uploading the profile picture		System Admin		All
Additions to the More Info section of the New Profile page				People Admin, End User
New setting to define profile visibility NEW		System Admin		System Admin

Performance

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
New Check-in overview page		System Admin		All
New configuration to view past check-ins		System Admin		Managers
Performance features now enabled by default				All

REST APIs

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
API to retrieve the locales NEW				Developer
Attachment APIs to support additional objects NEW				Developer
Find Certifications and Find Curricula APIs to return related information				Developer
Resource Assignment APIs now include additional information				Developer
Support for the enrollmentStatus field in the Enrollment Search API				Developer

Social

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Support for search within the enhanced Workspace NEW				Social Admin
Additional search options for Workspace in global search				Social Admin, End User
View details option on the Workspace page		System Admin		Social Admin
Ability to reuse images in Workspace		System Admin		Social Admin
New search by domain field added to the user generated content page				Social Admin, User
New and Edit page options on the new Workspace UI				Social Admin
Copy URL option added to Workspace page				Social Admin
Workspace Enhanced view				Social Admin

System

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Configure the SameSite attribute for cookies issued by Saba Cloud				System Admin
Audit capability added to price or rate change in data import				System Admin
Option to select PGP keys to encrypt data import log files				System Admin

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Ability to remove path, module, or learning elements using data import				System Admin

Walkthroughs

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
New walkthroughs NEW				All

Deprecated features

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
IE 11 - End of Support				All

Chapter 1

Global features

Topics:

- [New context-sensitive help links](#)
- [Redesigned browse category pages](#)
- [Changes to Plan Beta](#)

This section includes topics to guide you through the global new features and enhancements.

New context-sensitive help links

Context-sensitive help links are now available in Saba Cloud in some areas. These links open the appropriate online documentation for the feature. In this update, we've setup several links that display the information you need for the current page. We will keep adding more of these help links in upcoming updates.

For any page that does not have context-sensitive help defined, the Help center's welcome page is displayed, allowing you to enter search criteria for the information you want to find.

For the context-sensitive help to function correctly, you need to ensure that the **Admin Help URL** and **Help URL** properties under the **<Microsite> > Site Properties > Web Variables** point to the Saba Cloud Help center's URL:

<https://help.sabacloud.com/sabacloud/index.html>

After you configure these properties correctly using the above Help URL, now when you navigate to a particular page for example, **Analytics > Settings** and click the Help link, the Analytics settings page from the Help portal shows up instead of the default help home page.

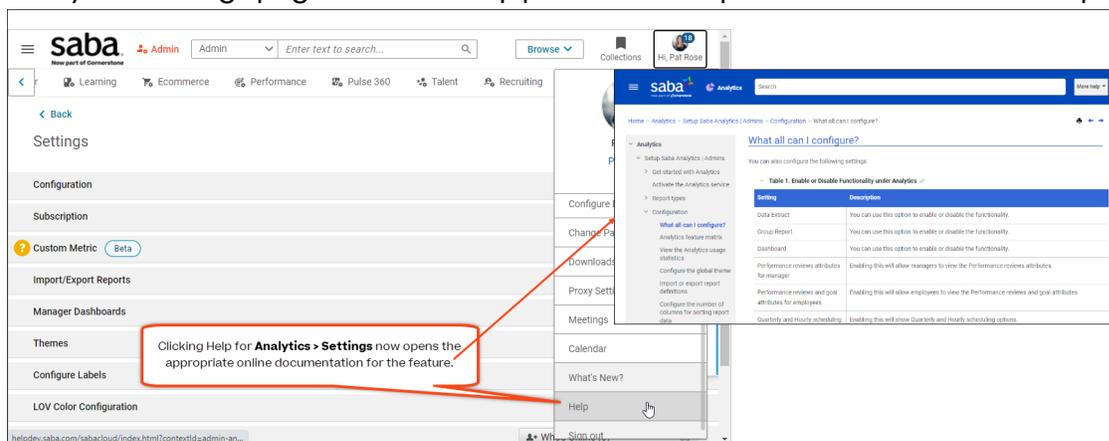


Figure 1: An example showing context sensitive help

Redesigned browse category pages

This update continues to further enhance the usability of the new **Browse** menu by introducing the redesigned browse category pages.

When users click a top-level category name from the new **Browse** menu, Saba Cloud now displays a completely enhanced browse category page that highlights featured elements at the top of the page and displays redesigned carousels and cards for various resources.

Note: The new **Browse** menu is not available by default. Your System Administrator must enable the **Enable the new Browse functionality** setting under **Foundation > System** service.

If a category contains featured content, featured categories, or sub-categories, then the redesigned browse category page displays one or more of the following three tabs at the top of the page:

• Featured Learning

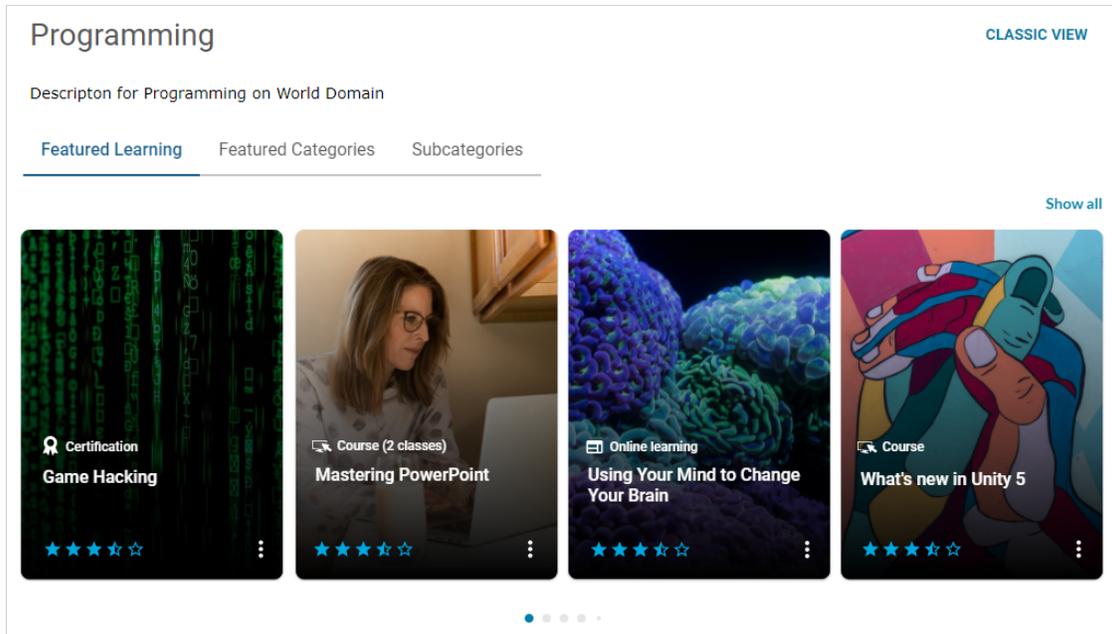


Figure 2: Redesigned browse category page - Featured Learning tab

- This tab displays learning items that are marked as featured and assigned to the main category. Only featured learning items without any progress are shown.
- If no featured item is available, then this tab is not displayed.
- The elements in this tab are sorted by their rating (high to low) followed by their name (ascending).
- A maximum of up to 20 elements are displayed in the ribbon.
- When there are more than 20 elements in the ribbon, the **Show all** link is displayed. Clicking the **Show all** link leads to the results page with pre-selected search filters.

• Featured Categories

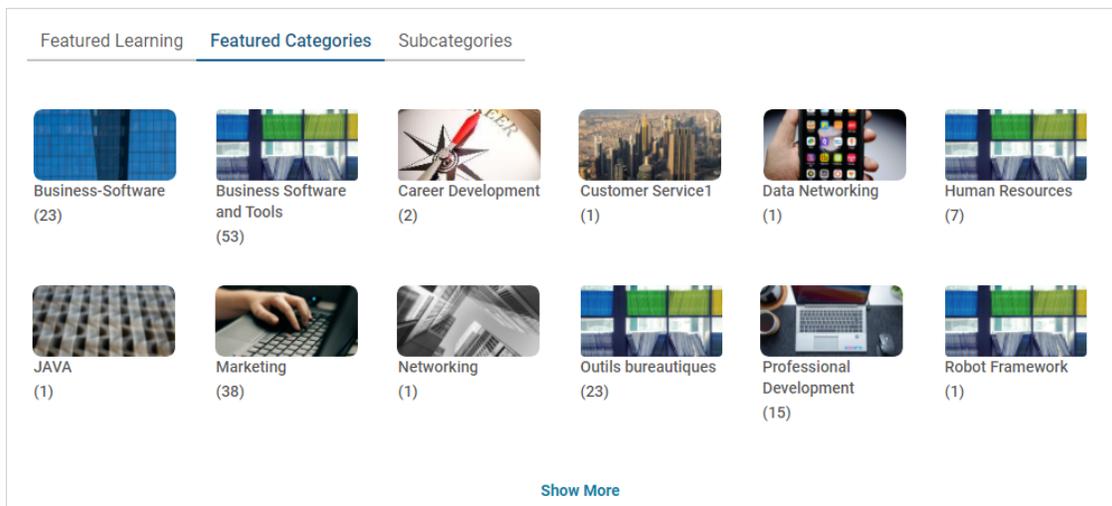


Figure 3: Redesigned browse category page - Featured Categories tab

- This tab displays featured categories one level below the main category only if the category is not empty; that is, either it is associated with any resource or has at least one subcategory.

- If no featured category is available, then this tab is not displayed.
- The featured categories are sorted by their name in an ascending order.
- The **Show more** link is displayed only when there are more than 12 featured categories.
- Clicking the **Show more** link displays 2 additional rows.
- A maximum of up to 48 elements are displayed.

- **Subcategories**

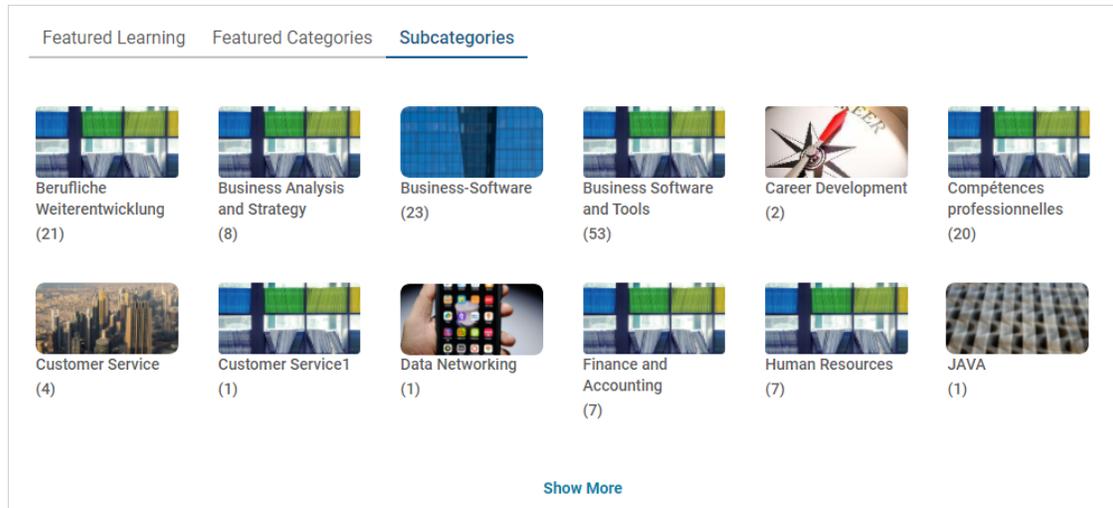


Figure 4: Redesigned browse category page - Subcategories tab

- This tab displays both featured and non-featured sub-categories that are below the main category only if the subcategory is not empty; that is, either it is associated with any resource or has at least one subcategory.
- If no sub-category is available, then this tab is not displayed.
- The sub-categories are sorted by their name in an ascending order.
- The **Show more** link is displayed only when there are more than 12 featured sub-categories.
- Clicking the **Show more** link displays 2 additional rows.
- A maximum of up to 48 elements are displayed.

The redesigned browse category page also includes a **Classic View** link. By clicking this link, you can navigate to the legacy browse category page.

To navigate up the category hierarchy, that is, from a sub-category browse page to the parent category browse page, click the **Back** link on top of the page. The **Back** link is visible only when there is parent category.

Further, various items in a category are displayed under different tabs such as All, Learning Catalog, Links, Files, Blogs, and so on.

- **All tab**

- To view all resources in a selected category, click the **All** tab. The tab displays various resource ribbons.
- A resource ribbon is displayed only if it contains any data.
- Each ribbon can show a maximum of 20 elements. To scroll through them, either click the left and right arrow icons or use the dot navigation.
- Click the **Show all** link for a ribbon to view all items in it. The **Show all** link is displayed only when there are more than 20 elements in the ribbon.

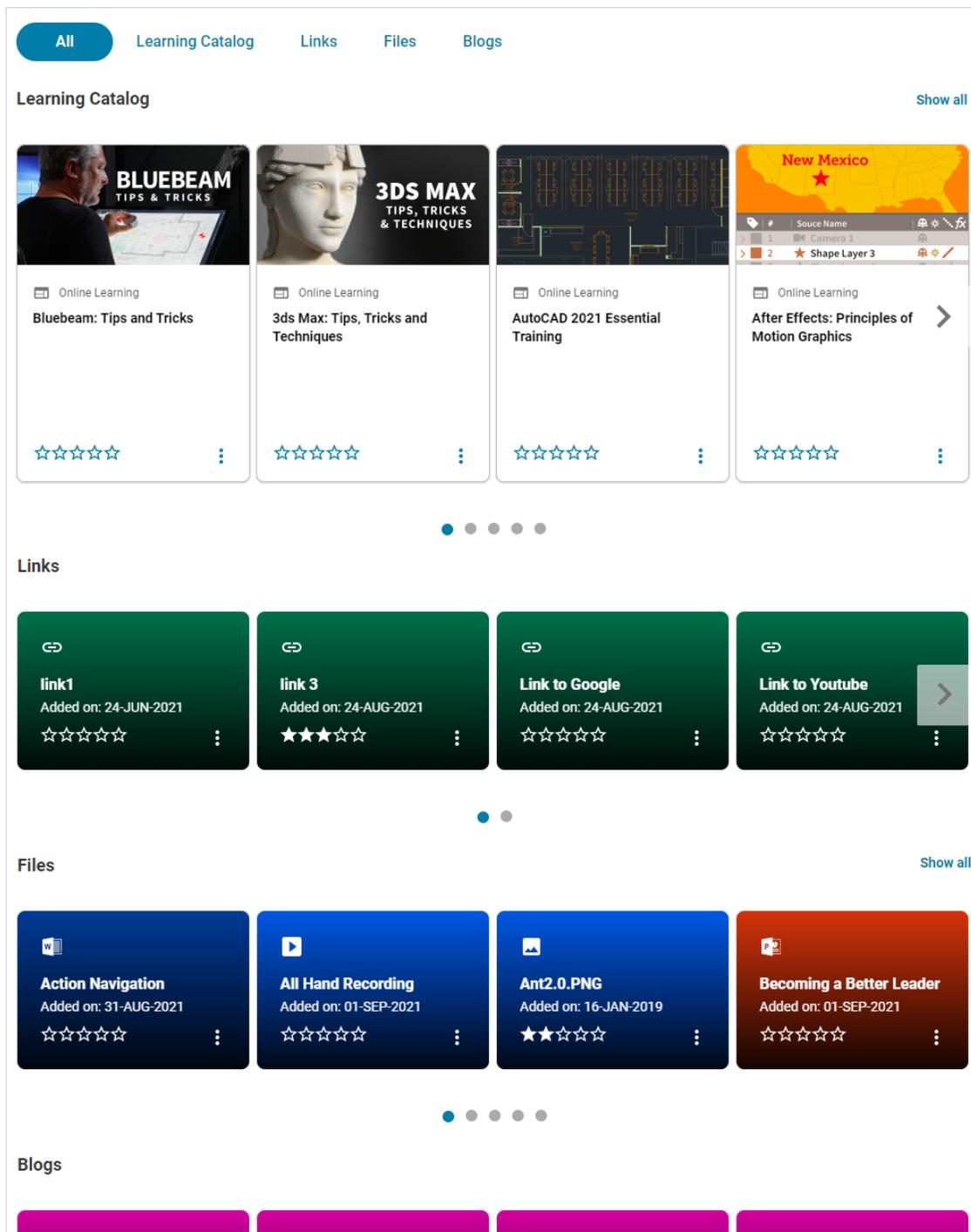


Figure 5: All tab

- Other tabs

You can click a resource tab to view all items in it. The same view is displayed when you click the **Show all** link for a ribbon in the **All** tab or the resource tab name.

For example, to see only learning items in a category, click either the **Show all** link for the 'Learning Catalog' ribbon in the **All** tab or click the **Learning Catalog** tab. You can further search for resources and narrow down search results by applying various filters. The filters vary depending on the type of resource.

The screenshot shows the 'Learning Catalog' tab interface. At the top, there are navigation tabs: 'All', 'Learning Catalog' (highlighted), 'Links', 'Files', and 'Videos'. To the right, there is a 'Sort By' dropdown menu set to 'Relevance' and a 'Filters' button. Below the navigation is a search and filter section. It includes a 'Type' dropdown menu set to 'All', a 'Title' search field with the placeholder 'Title', a 'Featured' toggle switch, and an 'Available from on or after' date field with the placeholder 'YYYY-MM-DD'. There are also fields for 'Available from on or before' (YYYY-MM-DD), 'Owner' (Owner), 'Rating' (All), and 'Tag' (Tag). At the bottom of this section are 'CLEAR' and 'APPLY' buttons. The main content area displays four learning items, each with a thumbnail image, a title, and a description. The items are: 'Être positif au travail', 'La communication : Série hebdomadaire', 'Video Interview Tips', and 'Tipps für den Führungsaltag: Jede Woche neu'.

Figure 6: Learning Catalog tab

Similarly, to see all file resources, either click the **Files** tab or the **Show All** link for the File ribbon in the **All** tab.

The screenshot shows the 'Files' tab interface. At the top, there are navigation tabs: 'All', 'Learning Catalog', 'Links', 'Files' (highlighted), 'Blogs', and 'Videos'. To the right, there is a 'Sort By' dropdown menu set to 'A-Z' and a 'Filters' button. The main content area displays a grid of file resources. Each resource is represented by a colored card with a file icon, a title, an 'Added on' date, and a star rating. The resources shown are: 'Action Navigation' (Added on: 31-AUG-2021), 'All Hand Recording' (Added on: 01-SEP-2021), 'Ant2.0.PNG' (Added on: 16-JAN-2019), 'Becoming a Better Leader' (Added on: 01-SEP-2021), 'Bibendum' (Added on: 01-SEP-2021), 'Business Q2 Report' (Added on: 01-SEP-2021), 'Business Q3 Report' (Added on: 01-SEP-2021), and 'Business Q4 Report' (Added on: 01-SEP-2021).

Figure 7: Files tab

If a tab does not contain any item in it, then an appropriate message is displayed.



Figure 8: Empty tab

Click a card in a ribbon to view the details page for that item. To see the available actions for an item, click the vertical ellipses (3 dots) icon on the card.

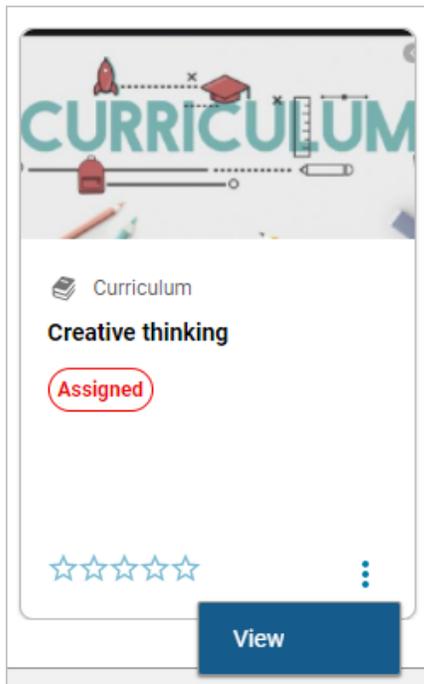


Figure 9: Card with actions

Supported resources

The various tabs support the following resource types:

- Learning Catalog – Course, Class, Certification, Curriculum, Package, Online Learning (me:time content)
- Blogs – Blog, Blog Post
- Links
- Files
- Videos – Video, Video Content, Video Channel

Changes to Plan Beta

A few updates back, Saba Cloud introduced the enhanced, intuitive, and responsive view of the plan called **Plan Beta**. Depending on the system configuration, Saba Cloud displayed either the old Plan or the enhanced Plan Beta or both the views to users under their **Me** tab.

In this update, the names of the **Plan Beta** menu and page are changed as follows to maintain consistency and improve user experience.

Table 2: Changes to Plan Beta menu and page

UI Element	Old Name	New Name
Menu	Plan Beta	Plan (Card View)
Page	Plan Beta	My Plan (Card View)

In addition to these changes, the **Try Beta** and **Turn Off Beta** buttons have been removed from the new **My Plan** and the **My Plan (Card View)** pages respectively.

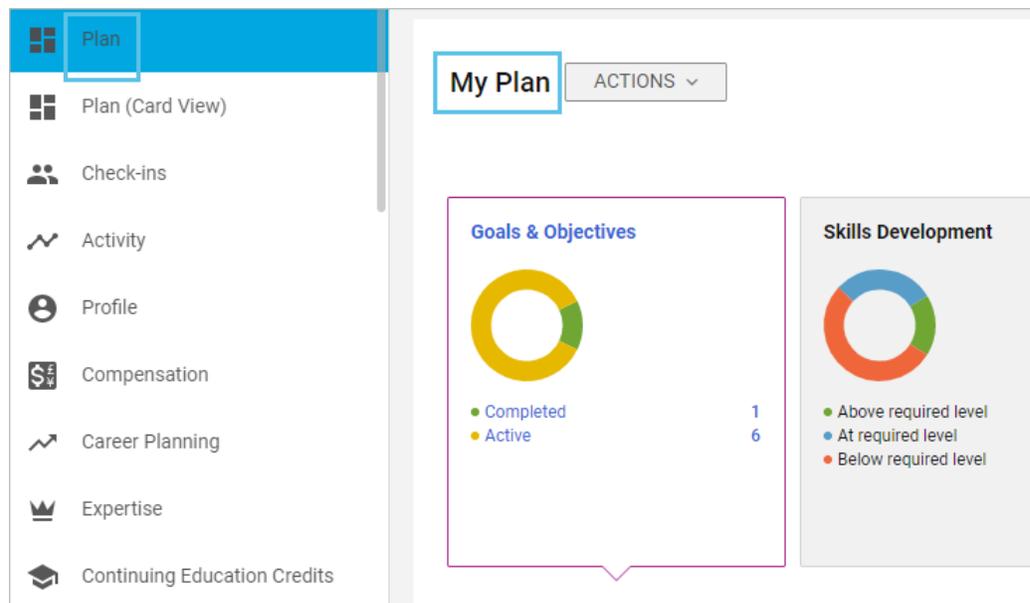


Figure 10: Plan

Plan

Plan (Card View)

Check-ins

Activity

Profile

Compensation

Career Planning

Expertise

Continuing Education Credits

Completed Learning

My Plan (Card View) ADD

RECOMMENDATIONS (3) ^

The Three Phases Of Change Management

Filters

PRIORITY (5)

Figure 11: Plan (Card View)

Chapter 2

Analytics

Topics:

- [Merge reports](#)
- [Show manager data in manager run reports](#)
- ['Run Once' option for Schedule creators & editors](#)
- [Option to stop filter suggestions](#)
- [Restrict proxy users from accessing Talent data](#)
- [New Attributes](#)
- [Updates to Insights](#)
- [Updated Reports](#)

This section includes topics to guide you through new features and enhancements under Analytics.

Merge reports

Prior to this update, attributes from different entity groups could not be combined in one report because of granularity and context mismatch.

In this update, Analytics now allows merging a maximum of 3 reports (with a maximum of 50 columns) one below the other.

Merge reports help avoid the repetitive task of copying data from multiple reports and then formatting them. Merge reports can be useful in scenarios such as:

- Combining reports of Course, Certification and Curricula
- Combining exception reports with regular reports

Note: You can only merge flat list reports.

Such Merge reports can only be downloaded or scheduled and cannot be launched like other reports.

Note: To enable the feature, submit a support request. For assistance, contact Saba support. Merge reports do not support **Run as recipient context**.

The screenshot displays the 'Merge report authoring' interface. On the left, there is a 'Search and select report' panel with a search bar and checkboxes for 'Dimensions' and 'Metrics'. Below this, a list of 'Selected 3 Reports and their columns' is shown, including 'My Team's Certifications' with various attributes like 'Person Full Name', 'Certification Name', and 'Certification Status'. The main panel features a table titled 'Dimensions and metrics from selected reports (4/50)'. The table has four columns: 'My Team's Certifications', 'My Team's Curricula', 'My Team's Assigned Courses', and 'Merged Column Name'. The rows show combinations of these attributes, such as 'Certification Name', 'Curriculum Name', 'Course Title', and 'Learning Item Name'. At the bottom, a 'Filters' panel is visible, showing a filter for 'Course Assigned On' with a 'Range' dropdown and a 'Specific date' input field.

Figure 12: Merge report

Create a merge report

To create a merge report:

1. As an **Administrator**, click **Analytics** in the main menu.
2. Click **Create Report** and select **Merge Report** as the report type.

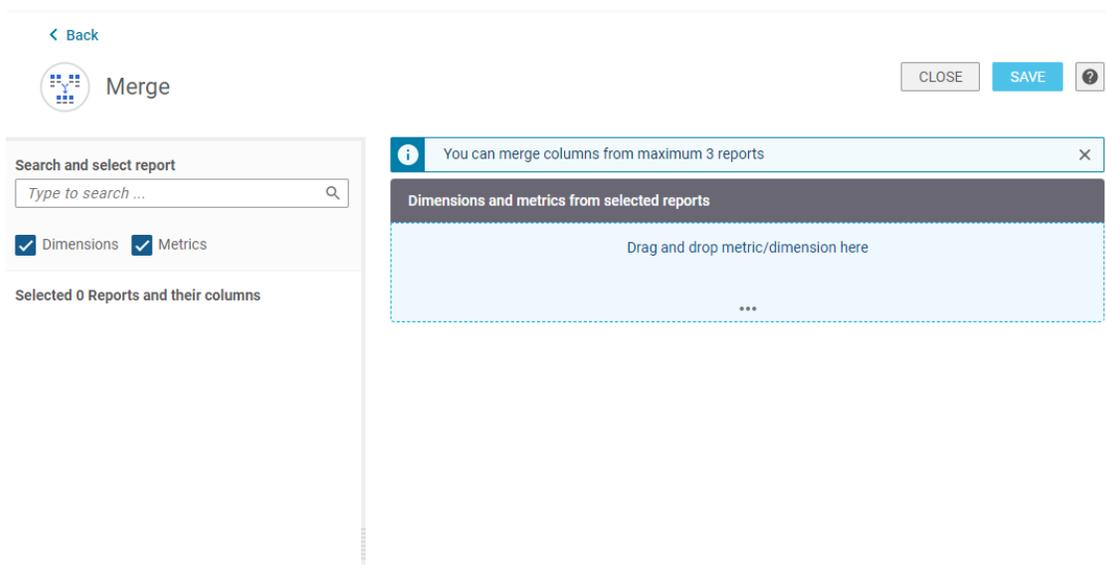


Figure 13: Build a Merge Report

3. Search and select the required reports to merge from the **Search and select report** drop-down list.

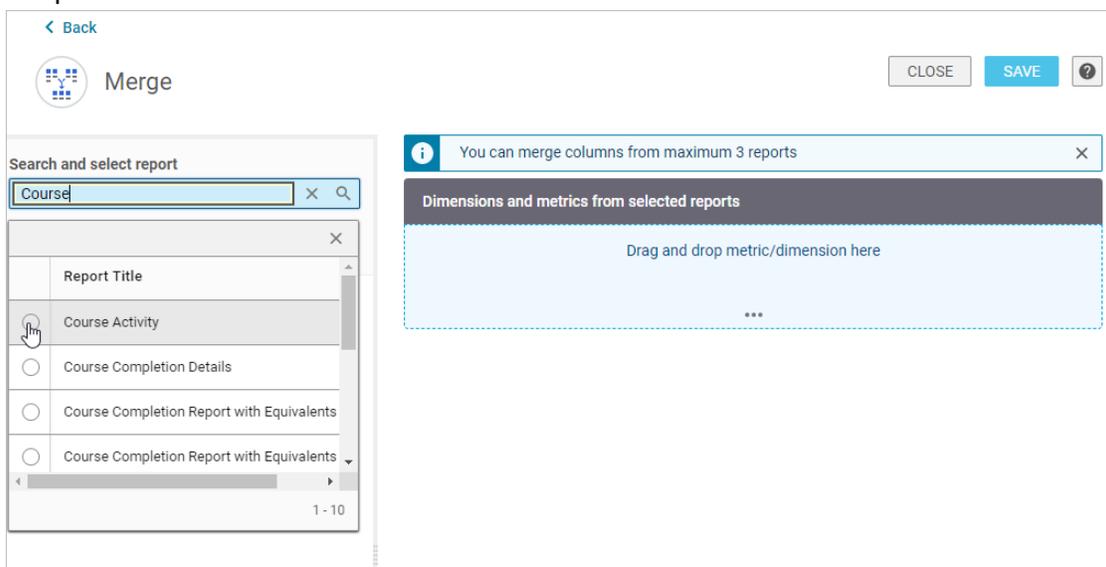


Figure 14: Search and select a report to merge

After you select the search and select the report, they start appearing under **Dimensions and metrics from the selected reports** section. The **Filters** sections shows the filters from the selected reports.

Note: You cannot edit the filters of the merged reports. However, filters can be set while executing the report. If you want to change the filters, edit the primary constituent report.

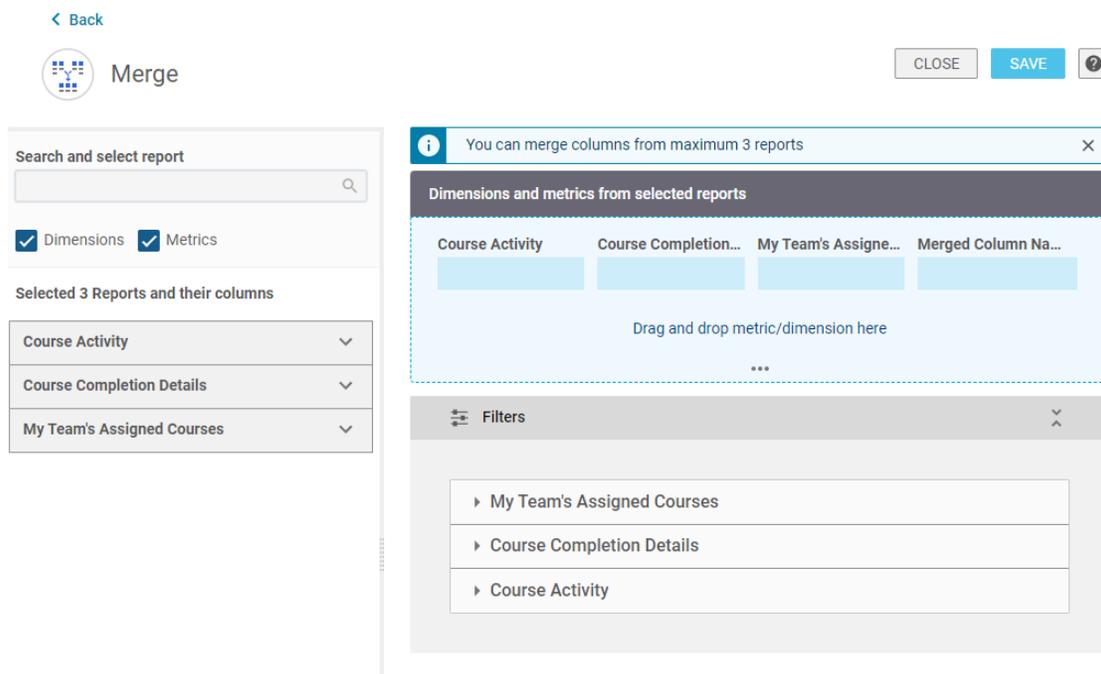


Figure 15: Dimensions and metrics from the selected reports

4. You can choose to preview the selected reports by clicking **Preview**.

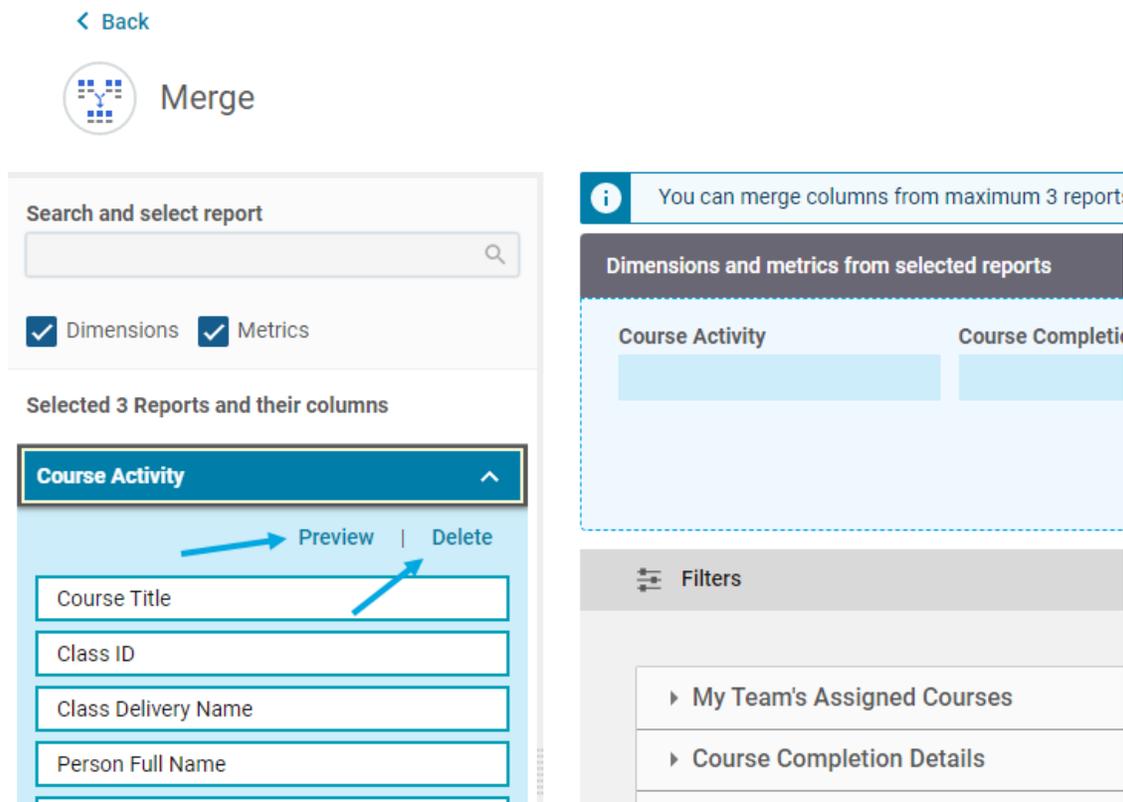
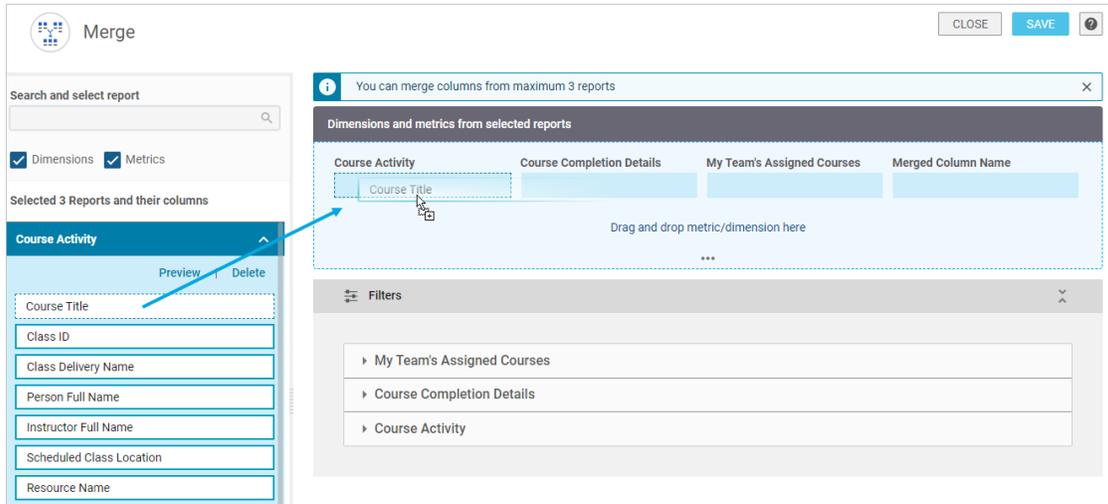


Figure 16: Preview or Delete the selected reports

5. Start adding the required columns (dimensions and metrics) from the selected reports. To add them, drag them from the appropriate report listed on the left-hand side and drop

them to that specific report listed under the **Dimensions and metrics from the selected reports** section.



Note: An icon will indicate, if the field that you choose to drag and drop does not fit.

Figure 17: Drag and Drop columns

You can click **Remove** from the field's action menu to delete the selected Dimensions or Metrics.

- After you've added the required dimensions and metrics, you can rename them by entering an appropriate name for the merged columns in the **Merged Column Name**.

Note: If you do not provide a value for **Merged Column Name**, the parent attribute names are used with '/' as a separator.

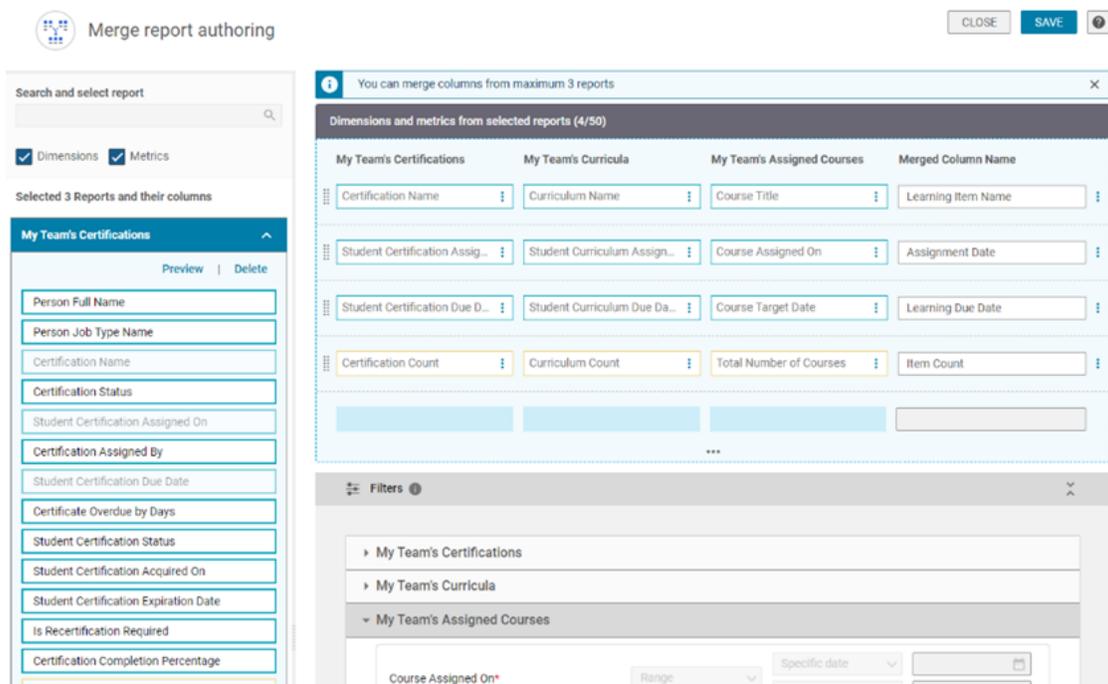


Figure 18: Merge report

- Click **Save**.

Save Report X

Report Details Security

Name* Category* X ADD

Description

Figure 19: Save Report

8. Under the **Report Details** section, enter a name for the report and a suitable description. Select a category to which the report should belong from the **Category** drop-down list. After the report is created, it starts appearing under that category. As an **Administrator**, you can also create a new category.

Note: While saving a report, you can add blank columns to that specific report. The blank columns that you add will only be applicable to new reports and not to existing reports.

You can add multiple blank columns to a report. You can add blank columns for all the reports, except the **Pivot table** report type.

The number of blank columns that you can add depends on the **Maximum number of blank columns allowed per report** property under **Analytics Settings > Configuration**. The maximum number of blank columns allowed per report is 7.

You can use blank columns as the 'sign-in' columns when the report is printed. You will see the blank columns as the last columns, when the report is executed or exported.

9. Under the **Security** section, you can make this report available for viewing to managers or employees by selecting an appropriate audience. You can also select the required security roles for a specific audience. In addition, you can also choose a specific person with whom you want to share the report which is only available for the **Admin** audience.

Merged report can only be shared with a common subset of sharing setting of constituent reports. For example:

Sharing Type	Report 1	Report 2	Merge Report
Admin	✓	✓	✓
Manager	✓	✓	X
Employees	✓	✓	X

10. Click **Save**. After the report is saved, it will appear under the appropriate category.

Note: If the individual reports that have been used in a Merge report are edited, a notification email is sent to the authors of the Merge and the individual reports indicating all the changes.

Execute a merge report

To execute a merge report:

1. As an **Administrator**, click **Analytics** in the main menu. As a **Manager**, navigate to **My Team > Analytics**. If you are a learner, navigate to **Me > Analytics**.
2. Search for the report or browse through the listed categories and click the name of the merge report to open it. You will be prompted to enter or update the filter values prior running the report.

Note: You can change the filter values when viewing a report. Click **Next**, after you enter the filter values. The new filter values are applied the next time you open the report, instead of the default values. The saved filter values will be auto populated based on the following hierarchy of preference:

- Merge report filter values
- Individual report filter values
- Report definition filter values

While executing the Merge report, if a dimension or a metric that is used in the Merge report is removed from the underlying report, that specific column appears blank with no value.

My Merge Report

1 Filters ————— 2 Run

Filters

▸ My Team's Assigned Courses

▾ Course Completion Details

Registration Date* Range Specific date Specific date

Is Terminated Equal No

▸ Course Activity

CANCEL NEXT

Figure 20: Executing the Merge Report

3. After you enter the filter values, you can choose to not include charts, filters, report execution and grouping details in a report by selecting the **Data only** option while exporting or scheduling this report.

Note: By default, this option is disabled in which case, the charts, filters, report execution and grouping details will be shown like before. If enabled, the exports or subscribed reports will only show data.

While scheduling the report, if the **Data Only** option is selected, then a message indicating that this report has more data than what it currently shows will be present in the email body.

You can set a delimiter for the CSV reports.

Figure 21: Executing the Merge Report

- Click **Run** to schedule the merge report for execution.

Note: While scheduling a Merge report, you are also provided the SFTP option.

Figure 22: Merge Report scheduled for execution

If the report was already executed earlier, you can either choose to view the existing instance or schedule a new execution.

Figure 23: Already executed

The execution of Merge Report happens in **async** mode.

After the report execution is successful, you receive a notification email indicating that the report is ready to download.

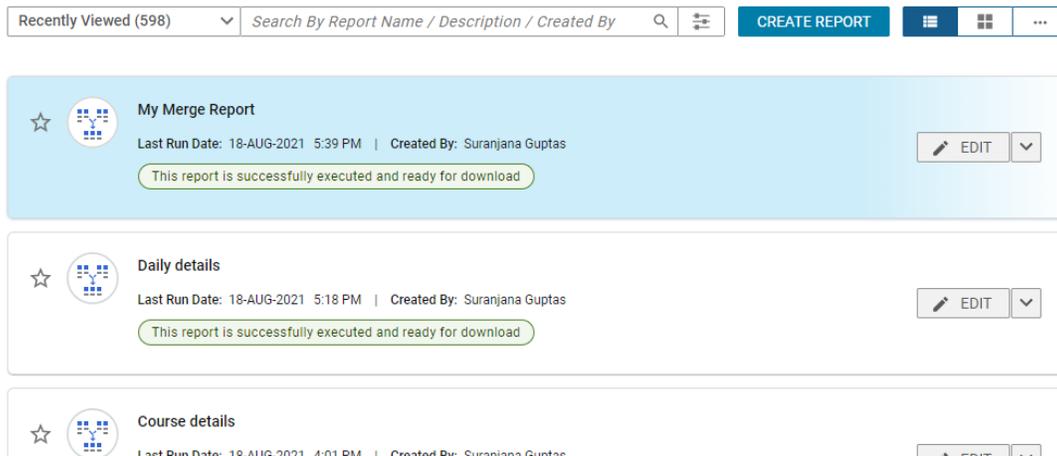


Figure 24: Merge Report ready for download

Cancel the auto-scheduled report execution

To cancel the auto-scheduled report execution:

1. As an **Administrator**, click **Analytics** in the main menu. As a **Manager**, navigate to **My Team > Analytics**. If you are a learner, navigate to **Me > Analytics**.
2. Search for the merge report or browse through the listed categories.
3. Click X to cancel the auto-scheduled report execution.

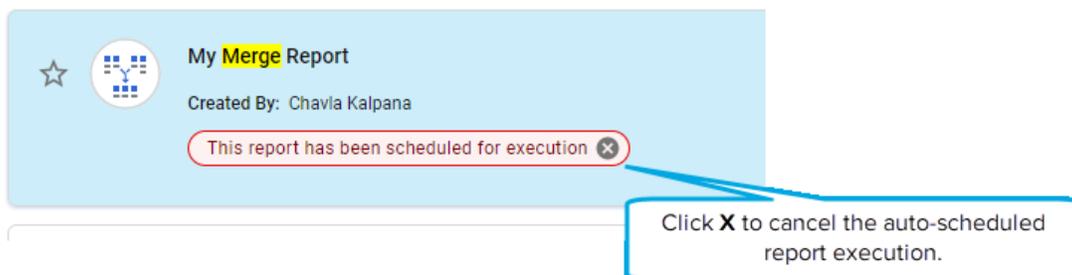


Figure 25: Cancel the auto-scheduled report execution

4. Click **OK** to confirm the cancellation.

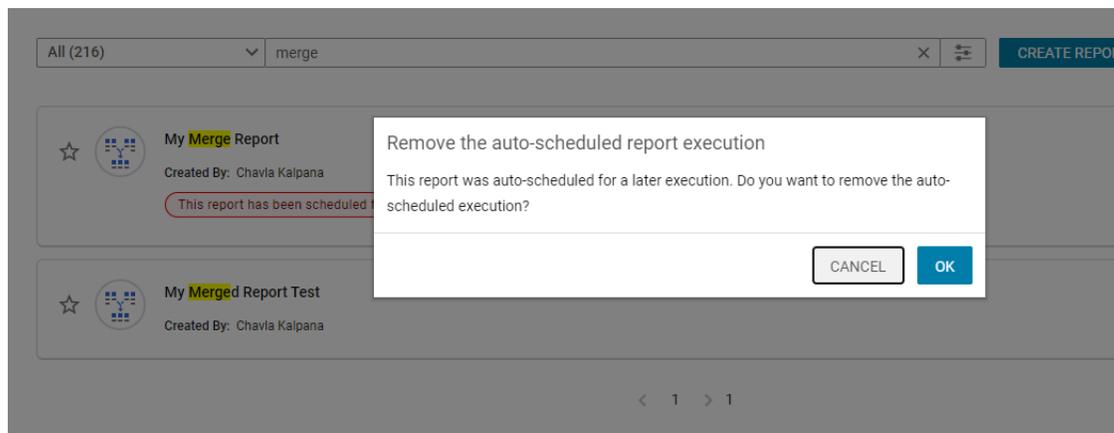


Figure 26: Cancel the auto-scheduled report execution

FAQs

What if a constituent report of a merged report is edited?

The merged report will modify to reflect the changes made in parent report. An email will be sent to the Merge Report owner highlighting the changes in the constituent report.

- If a selected column is deleted from the parent report, then that column ceases to exist as part of new execution of merged report too.
- Any addition of dimension and metric will not affect the construct of the existing merged report.

If the sharing setting of any constituent report is changed, and it isn't aligned with that of the Merge Report, then the execution of Merge Report will result in an error.

Is a report license consumed when creating Merge Report?

No

How many rows and columns can a Merge Report have?

300,000 rows and up to 50 columns

Show manager data in manager run reports

Prior to this update, when reports (Flat list, Cross tab, and Data extract) were run in the manager context (via the My Team menu), data of only their direct reportees and indirect reportees (with the help of the "Include Manager Hierarchy" filter) was shown. However, managers were not able to see their own data. They had to collate such data from My Team and Me sections for reporting purposes.

In this update, the Analytics Admin can now choose if a report can show manager's data along with the team's data.

Note: To enable this feature, submit a support request. For assistance, contact Saba support. By default, this feature is disabled.

The Admin will have control to qualify any report, for managers to see their own data, along with the teams. After this feature is enabled, you will start seeing the **Include Manager's Own Data** check-box while sharing a report with managers.

My report: Security Settings ? X

Audience

Admin Manager Employee

Include Manager's Own Data

Security Role **Person Name**

Select Role v
Select person Q

Analytics Admin
Internal Manager Basic Privileges X

External Manager Basic Privileges X

Direct Report URLs

Admin M

<https://dq3antqe.sabacloud.com/Saba/Web/ANTQE/goto/analytics/rptdf0000...> C

Manager M

<https://dq3antqe.sabacloud.com/Saba/Web/ANTQE/goto/myteamAnalytics/rp...> C

CANCEL
SAVE

Figure 27: Include Manager's Own Data

Now when a report (Flat list, Cross tab, and Data extract) is shared with Managers, you can use the **Include Manager's Own Data** check box. By default, the **Include Manager's Own Data** check box is unchecked.

Note: For all the existing reports shared with managers, the value for this check box is unchecked.

Include Manager's Own Data check box is also available when sharing all pre-defined reports, except fixed query reports.

Note: You should not check this check box if the report contains sensitive information.

Such shared reports have an additional filter called **Show Manager Data** that the manager can set to Yes/No to include or filter manager data for that report.

The screenshot shows a 'Filters' panel with the following filters:

- Is Terminated: Equal, No
- Person Full Name*: Equal, Aguilar Octavio
- Skill Name*: In, Driving ... (+1 etc.)
- Show Manager's Data: Equal, Select (dropdown menu open with options: Yes, No)

Buttons at the bottom: CANCEL, SAVE AND RUN, RUN

Figure 28: Show Manager Data filter

When these shared reports (using the **Include Manager's Own Data** option) are executed in the manager's context (from the My Team menu):

- If the report has mandatory filters without values then as usual, the filter input screen is shown where you can set the values for filters along with an additional non-mandatory filter called **Show Manager's data** [Yes/No] with the default value set to **No**.
- If the report has mandatory filters with values then as usual, report is executed along with an additional non-mandatory filter called **Show Manager's data** [Yes/No] with the default value set to **No**.

Note: When the **Show Manager's data** filter is used with **Save and run**, it is saved as a report preference.

Data of the following manager types is not supported:

- Alternate Managers
- Org Managers
- Position Managers

For dashboard charts, the charts are executed based on the saved preference for the reports.

'Run Once' option for Schedule creators & editors

Prior to this update, the scheduled reports provided the **Run once** option only to those users who had access rights to edit a report.

In this update, users who can't edit a report but can schedule a report or edit a schedule are now also able to see and select the **Run once** option of a schedule.

Note: Users who cannot edit a schedule do not have the Run once option.

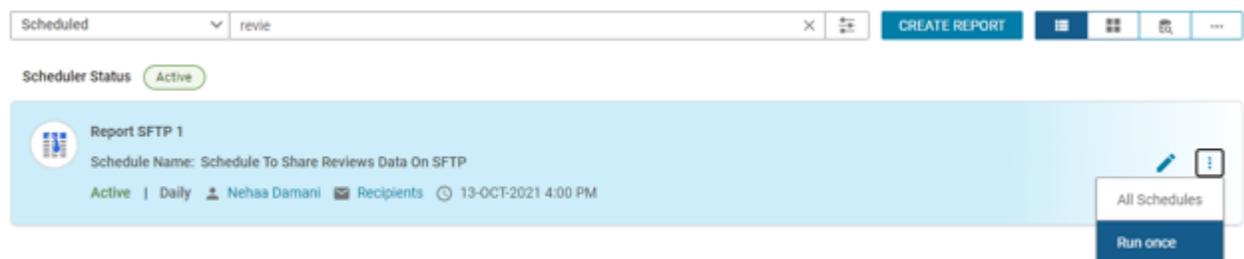


Figure 29: Run once option

Option to stop filter suggestions

Prior to this update, when building reports Saba Analytics would automatically add filters to the report depending on the dimension and metrics you pull into your report design. At times, the count of suggested filters can become overwhelming.

In this update, you are now provided an icon to stop the filter suggestions on the report building page.

Note: You can choose to see suggestions anytime by clicking the flash or lightning bolt icon.

By default, this feature is disabled. To enable the feature, submit a support request. For assistance, contact Saba support.

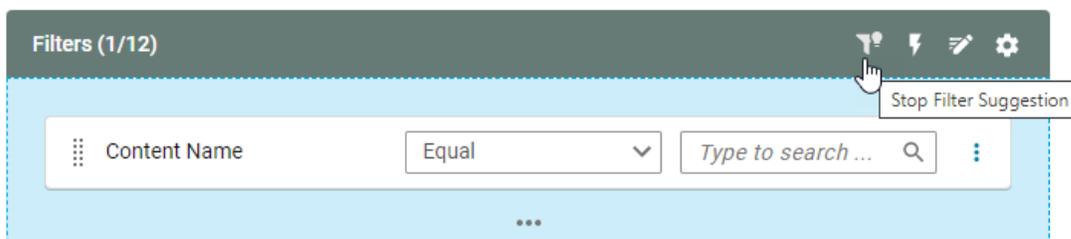


Figure 30: Toggle button

This icon on the report building page is disabled by default. This change does not impact existing reports with existing filters.

Note: Not using the suggested filters could have a performance impact on report execution. Unless you are well informed about reporting and filters, avoid using this feature. During the report creation, you can stop and start filter suggestions as required.

Restrict proxy users from accessing Talent data

Prior to this update, the proxy users were able to access the restricted talent data which they should not have access to.

In this update, Analytics now honors the system privileges under **System > Manage Security** such that restricted talent data is not visible to proxy users:

- **System component > Allow viewing sensitive data in Proxy mode**
- **Proxy Visibility component > Proxy user can access Talent**

For more details about how to turn off the visibility of Talent data refer to **Turn off visibility to goals, skills, reviews, or talent data for proxy logins** help topic under **Configuration > Security Roles and Domains > Security Roles**.

New Attributes

Additional attributes that now show time as per the time format

In this update, the following attributes are modified to now show time as per the time format set in logged in user's locale settings.

Note: Time value shown in the listed time attributes do not change as per the logged in user's timezone. It reflects the time value stored in the database using either the DB server's timezone or the creator's timezone which varies depending upon the component.

Table 3: Attribute Details

Entity Name	Attribute Name
Person Audit Details	Person Audit Created Date
Held Checklist Audit Details	Held Checklist Audit Created Date
Certification Audit Details	Certification Audit Created Date
Learner Certification Audit Details	Student Certification Audit Created Date
Content Audit Details	Content Inventory Audit Created Date
Registration Audit Details	Registration Audit Created Date
Class Audit Details	Class Audit Created On
Transcript Audit Details	Transcript Audit Created Date
Plan Cycle Audit Details	Plan Cycle Audit Created Date
Review Cycle Audit Details	Review Cycle Audit Created On
Review Audit Details	Review Audit Created On
Goal Progress Audit Details	Goal Progress Audit Created Date
Curricula Audit Details	Curricula Audit Created Date
Learner Curricula Audit Details	Student Curricula Audit Created Date
Course Audit Details	Course Audit Created Date

Learning

This section describes the attributes that have been added under the Learning reports model in Saba Cloud.

Table 4: Learning Details

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Content Details	Subscription Name	Dimension	No	Subscription ID for CCA content
Content Details	Subscription ID	Dimension	No	Subscription name for CCA content
Content Details Catalog	Subscription Name	Dimension	No	Subscription ID for CCA content
Content Details Catalog	Subscription ID	Dimension	No	Subscription name for CCA content
Learning Record Store	Resource Folder	Dimension	No	Folder name of the social resource
Learning Record Store	Resource Shared In Group	Dimension	No	Group name in which the resource is shared

Users can now pull these new attributes (Dimensions or Metrics) while creating or updating the Analytics reports.

Self-Directed Learning

This section describes the attributes that have been added under the Self-Directed Learning reports model in Saba Cloud.

Table 5: Self-Directed Learning Details

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Learning Record Store	Resource Folder	Dimension	No	Folder name of the social resource
Learning Record Store	Resource Shared In Group	Dimension	No	Group name in which the resource is shared

Users can now pull these new attributes (Dimensions or Metrics) while creating or updating the Analytics reports.

Social

This section describes the attributes that have been added under the Social reports model in Saba Cloud.

Table 6: Social Details

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Blogs/Workspace/ChannelVideo	Blogpost Internal Id	Dimension	No	Internal ID of blogpost
Blogs/Workspace/ChannelVideo	Page Internal Id	Dimension	No	Internal ID of page
Blogs/Workspace/ChannelVideo	Workspace Shared By	Dimension	No	Full name of the user who shared the Workspace
Blogs/Workspace/ChannelVideo	Page Shared By	Dimension	No	Full name of the user who shared the Page
Blogs/Workspace/ChannelVideo	Page Shared With Group	Dimension	No	Page shared with this group

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Blogs/Workspace/ChannelVideo	Blog Shared By	Dimension	No	Full name of the user who shared the Blog
Blogs/Workspace/ChannelVideo	Blog Shared With Group	Dimension	No	Blog shared with this group
Blogs/Workspace/ChannelVideo	Blogpost Shared By	Dimension	No	Full name of the user who shared the Blogpost
Blogs/Workspace/ChannelVideo	BlogPost Shared With Group	Dimension	No	Blogpost shared with this group
Blogs/Workspace/ChannelVideo	Blog/Workspace Rating Value	Dimension	No	Rating given to Blog/Workspace
Blogs/Workspace/ChannelVideo	Blog/Workspace Action By	Dimension	No	Rating or other feedback on Blog/Workspace given by
Blogs/Workspace/ChannelVideo	Blog/Workspace Action On	Dimension	No	Latest date on which rating or other feedback on Blog/Workspace was given
Blogs/Workspace/ChannelVideo	Blog-post/Page/Video Rating Value	Dimension	No	Rating given to Blogpost/Page/Video
Blogs/Workspace/ChannelVideo	Blog-post/Page/Video Action By	Dimension	No	Rating or other feedback on Blog-post/Page/Video given by
Blogs/Workspace/ChannelVideo	Blog-post/Page/Video Action On	Dimension	No	Latest date on which the rating or other feedback on Blog-post/Page/Video was given
Discussions	Discussion Internal Id	Dimension	No	Internal ID of discussion

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
File/URL/Video	Resource Shared With Group	Dimension	No	Resource Shared With Group
File/URL/Video	File/URL/Video Rating Value	Dimension	No	Rating given to File/URL/Video
File/URL/Video	File/URL/Video Action By	Dimension	No	Rating or other feedback on File/URL/Video given by
File/URL/Video	File/URL/Video Action On	Dimension	No	Latest date on which rating or other feedback on File/URL/Video was given
Groups	Total Views By Group Member	Metric	No	Total number of views by the group member
Groups	Total Downloads By Group Member	Metric	No	Total number of workspace content downloads by the group member
Groups	Total Votes By Group Member	Metric	No	Total number of votes by the group member
Groups	Total Comments By Group Member	Metric	No	Total number of comments by the group member
Groups	Total Ratings By Group Member	Metric	No	Total number of ratings by the group member
Groups	Group Shared By	Dimension	No	Full name of the user who shared the Group
Groups	Group Shared With Group	Dimension	No	Group shared with this group

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Groups	Member Joined On	Dimension	No	Date on which the member joined the group
Groups	Member Last Activity Date	Dimension	No	Last date on which the group member has performed any activity
Groups	Member Last View Date	Dimension	No	Last date on which the group member has viewed the group resources
Groups	Member Last Download Date	Dimension	No	Last date on which the group member has downloaded the workspace content in the group
Groups	Member Last Vote Date	Dimension	No	Last date on which the group member has voted for group resources
Groups	Member Last Comment Date	Dimension	No	Last date on which the group member has commented in the group
Groups	Member Last Rating Date	Dimension	No	Last date on which the group member has given ratings for group resources
Groups	Member Last Reply To Discussion Date	Dimension	No	Last date on which the group member has replied on discussion in the group
Groups	Total Files Added To Group	Metric	No	Total number of files added to the group
Groups	Total URLs Added To Group	Metric	No	Total number of URLs added to the group
Groups	Total Video Added To Group	Metric	No	Total number of videos added to the group

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Groups	Total Ideas Added To Group	Metric	No	Total number of ideas added to the group
Groups	Total Issues Added To Group	Metric	No	Total number of issues added to the group
Issues	Issue Internal Id	Dimension	No	Internal ID of issue
Issues	Issue Shared By	Dimension	No	Full name of user who shared the issue
Issues	Issue Shared With Group	Dimension	No	Issue shared with this group
Impressions	Impression Submitter Domain	Dimension	No	Domain name of person who gives the impression

Users can now pull these new attributes (Dimensions or Metrics) while creating or updating the Analytics reports.

Performance

This section describes the attributes that have been added under the Performance reports model in Saba Cloud.

Table 7: Performance Details

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Review Section	Overwritten Section Rating Value	Dimension	No	Overwritten value for the section rating before the review is submitted
Review Section	Overwritten Section Rating Level	Dimension	No	Overwritten level for the section rating before the review is submitted

Users can now pull these new attributes (Dimensions or Metrics) while creating or updating the Analytics reports.

Rewards

This section describes the attributes that have been added under the Rewards reports model in Saba Cloud.

Table 8: Rewards Details

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Rewards Ordered	Reward Order Number	Dimension	No	Order number created by using reward points
Rewards Ordered	Reward Status	Dimension	No	Status of the order created by using reward points
Rewards	Reward Number	Dimension	No	Reward name
Rewards	Reward Name	Dimension	No	Reward number

Users can now pull these new attributes (Dimensions or Metrics) while creating or updating the Analytics reports.

System

This section describes the attributes that have been added under the System reports model in Saba Cloud.

Table 9: System Details

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Rapid Data Import	Start Date	Dimension	No	Start date of data import
Rapid Data Import	End Date	Dimension	No	End date of data import
Rapid Data Import	Modified Date	Dimension	No	Data import modified on

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Rapid Data Import	Input File	Dimension	No	Name of input file for data import
Rapid Data Import	Import Object	Dimension	No	Data object to be imported
Rapid Data Import	Status	Dimension	No	Data import process status
Rapid Data Import	Error Message	Dimension	No	Error message from data import
Rapid Data Import	Source	Dimension	No	Data source
Rapid Data Import	Import Initiated By Username	Dimension	No	Username of data import initiator
Rapid Data Import	Import Initiated By Full-name	Dimension	No	Fullname of data import initiator
Rapid Data Import	SMF Job Id	Dimension	No	Identifier of SMF Job
Rapid Data Import	Retried	Dimension	No	Data import to be retried
Rapid Data Import	Processed Records Count	Dimension	No	Count of records processed by data import
Rapid Data Import	Inserted Records Count	Dimension	No	Count of records inserted by data import
Rapid Data Import	Updated Records Count	Dimension	No	Count of records updated by data import

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Rapid Data Import	Failed Records Count	Dimension	No	Count of records failed during data import
Rapid Data Import	Warning Records Count	Dimension	No	Count of records resulted in warning during data import
Rapid Data Import	Preprocessed Records Count	Dimension	No	Count of records preprocessed by data import
Rapid Data Import	Successful Preprocess Records Count	Dimension	No	Count of records successfully preprocessed during data import
Rapid Data Import	Failed Preprocess Records Count	Dimension	No	Count of records failed preprocessing during data import
Rapid Data Import	Associations Count	Dimension	No	Count of associations found during data import
Rapid Data Import	Preprocessed Associations Count	Dimension	No	Count of associations preprocessed during data import
Rapid Data Import	Using SFTP	Dimension	No	Data import using SFTP
Rapid Data Import	Processed Records Count	Metric	No	Count of records processed by data import
Rapid Data Import	Inserted Records Count	Metric	No	Count of records inserted by data import

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Rapid Data Import	Updated Records Count	Metric	No	Count of records updated by data import
Rapid Data Import	Failed Records Count	Metric	No	Count of records failed during data import
Rapid Data Import	Warning Records Count	Metric	No	Count of records resulted in warning during data import
Rapid Data Import	Preprocessed Records Count	Metric	No	Count of records preprocessed by data import
Rapid Data Import	Successful Preprocess Records Count	Metric	No	Count of records successfully preprocessed during data import
Rapid Data Import	Failed Preprocess Records Count	Metric	No	Count of records failed preprocessing during data import
Rapid Data Import	Associations Count	Metric	No	Count of associations found during data import
Rapid Data Import	Preprocessed Associations Count	Metric	No	Count of associations preprocessed during data import

Users can now pull these new attributes (Dimensions / Metrics) while creating or updating the Analytics reports.

Talent

This section describes the attributes that have been added under the Talent reports model in Saba Cloud.

Table 10: Talent Details

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Talent Pool	Internal Job Start Date	Dimension	No	Start date of latest internal job of talent pool candidate

Users can now pull these new attributes (Dimensions / Metrics) while creating or updating the Analytics reports.

Updates to Insights

In this update, the **What is the compliance status of my team?** Insight is now renamed to **What is the learning completion status of my team?**

Updated Reports

Compliance Status Report

Prior to this update, the Compliance Status Report didn't return courses having multiple class.

In this update, the following new dimensions are added to the Compliance Status Report:

- **Class ID** to retrieve courses having multiple classes.
- **Person Domain** to visualize the data per domain for your management

Updates to Insight reports

In this update, the following reports are renamed.

Table 11: Updated report details

Old name	New name
Insight - Learning Compliance for Certification	Insight - Learning Completion for Certification
Insight - Learning Compliance for Courses	Insight - Learning Completion for Courses
Insight - Learning Compliance for Curricula	Insight - Learning Completion for Curricula

Chapter

3

Compensation

Topics:

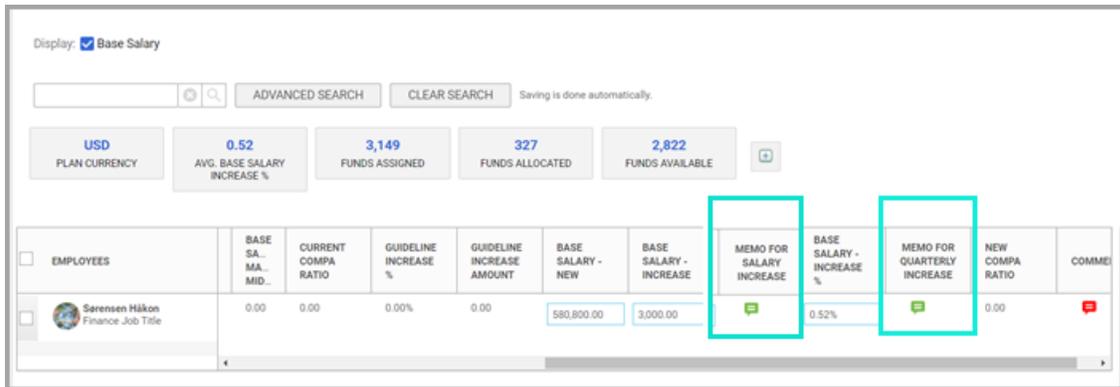
- [New option to add multiple comments to the memo field](#)

This section includes the following topic that will guide you through the new features and improvements under Compensation.

New option to add multiple comments to the memo field

Prior to this update, it was not possible to add multiple comments in the memo fields on the Compensation Worksheet.

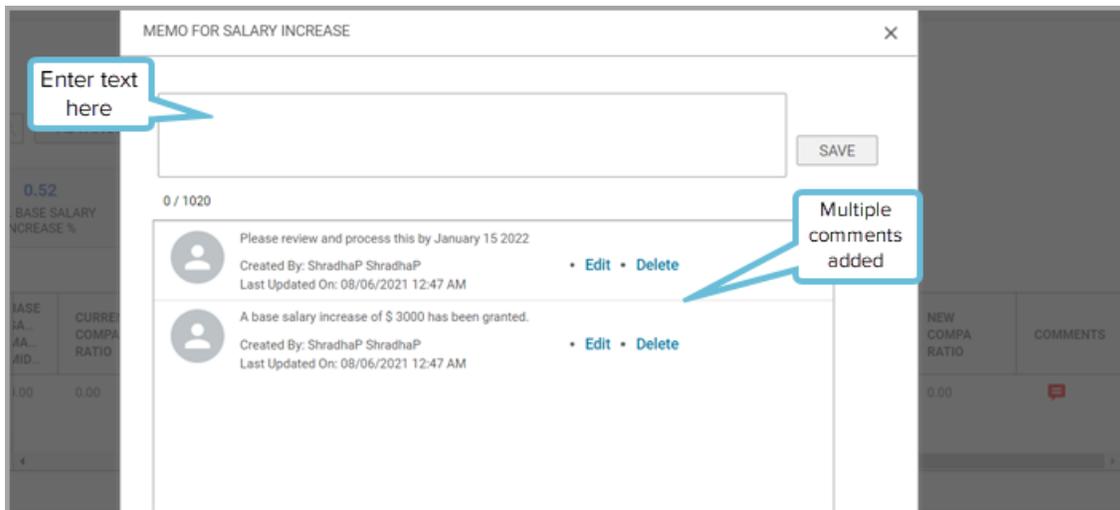
In this update, memo fields on the Worksheets provide the option to add multiple comments. You can add up to 1020 characters for each entry in the memo field comment and you can place a memo field anywhere on a worksheet adjacent to the field that it refers to.



The screenshot shows a compensation worksheet interface. At the top, there are search filters and summary statistics: USD PLAN CURRENCY, 0.52 AVG. BASE SALARY INCREASE %, 3,149 FUNDS ASSIGNED, 327 FUNDS ALLOCATED, and 2,822 FUNDS AVAILABLE. Below this is a table with columns for EMPLOYEES, BASE SA., MA., MID., CURRENT COMPA RATIO, GUIDELINE INCREASE %, GUIDELINE INCREASE AMOUNT, BASE SALARY - NEW, BASE SALARY - INCREASE, MEMO FOR SALARY INCREASE, BASE SALARY - INCREASE %, MEMO FOR QUARTERLY INCREASE, NEW COMPA RATIO, and COMMENTS. A row for 'Sørensen Håkon Finance Job Title' is visible, with values 0.00, 0.00, 0.00%, 0.00, 580,800.00, 3,000.00, 0.52%, and 0.00. The 'MEMO FOR SALARY INCREASE' and 'MEMO FOR QUARTERLY INCREASE' cells contain comment icons.

Figure 31: Worksheet with memo field comments

You can edit or delete your comments as needed.



The screenshot shows the 'MEMO FOR SALARY INCREASE' editor. It features a text input field with a 'SAVE' button and a character count '0 / 1020'. Below the input field, there is a list of comments. The first comment reads: 'Please review and process this by January 15 2022', created by ShradhaP ShradhaP, last updated on 08/06/2021 12:47 AM, with 'Edit' and 'Delete' options. The second comment reads: 'A base salary increase of \$ 3000 has been granted.', also created by ShradhaP ShradhaP, last updated on 08/06/2021 12:47 AM, with 'Edit' and 'Delete' options. A callout box points to the input field with the text 'Enter text here', and another callout box points to the list of comments with the text 'Multiple comments added'.

Figure 32: Memo text added

Chapter 4

Ecommerce

Topics:

- [Ability to cancel an order if refund is processed by a payment gateway](#)

This section includes the following topics that will guide you through the new features and improvements under Ecommerce.

Ability to cancel an order if refund is processed by a payment gateway

Prior to this update, when payments were refunded by the payment gateway such as Stripe, the corresponding orders in Saba Cloud used to generate errors when the Registrar tried to cancel them. So, such orders could not be cancelled from Saba Cloud.

In this update, Saba Cloud now allows Registrars to cancel orders where the payments are already refunded by the payment gateway.

To cancel an order, click **Admin > Learning > Registrar Desktop > Order History**, search for the required order and click order number. Then click the **Order Status** link and select **Cancelled** in the popup page.

Chapter 5

HR

Topics:

- [Skill redesign](#)

This section includes the following topics that will guide you through the new features and improvements under HR.

Skill redesign

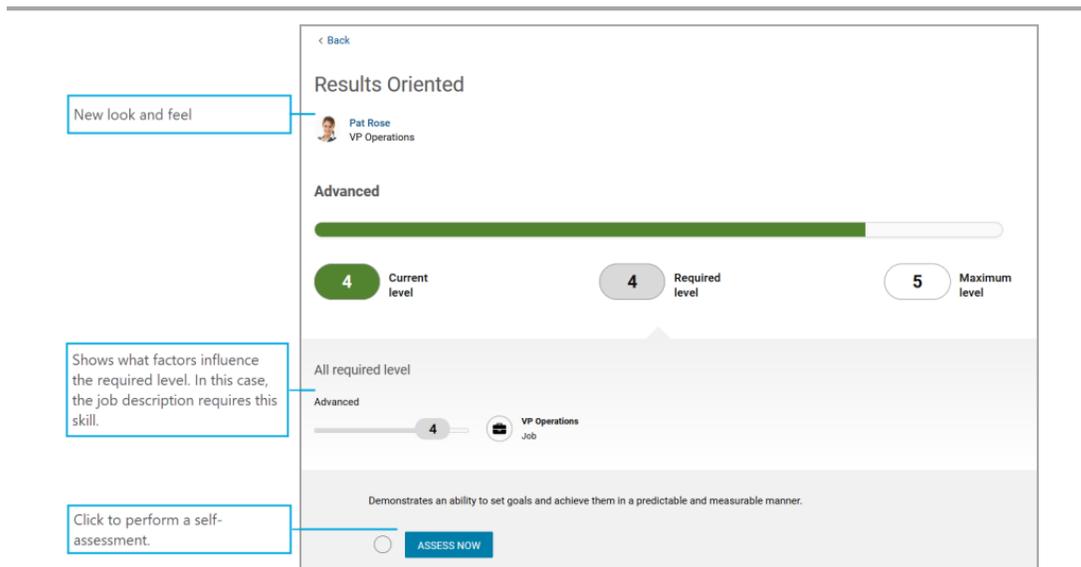
In this update, skill details and assessing skills have a new look and feel. You can:

- avoid creating multiple pending self-assessments for a single skill
- see the approval or rejection comments entered by approvers for skill self-assessments
- see details about the skill when adding one, including any learning associated with the skill

Note: The skill redesign works in different screen resolutions and is fully accessible.

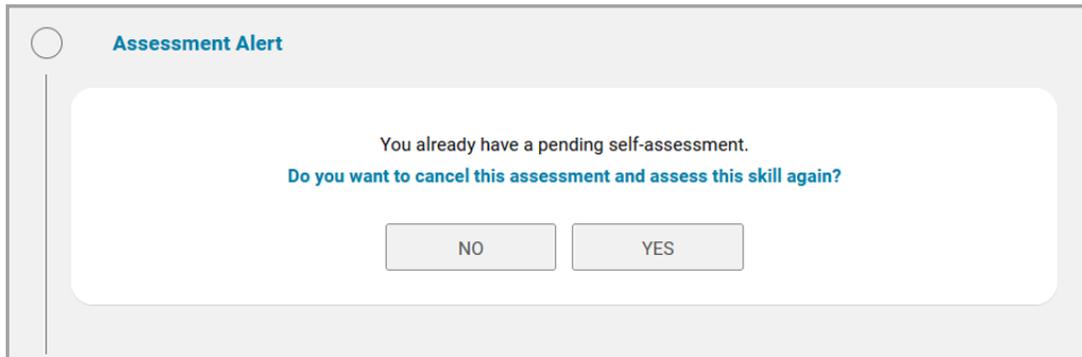
To enable the new skill design, navigate to **Admin > System > Configure System > Microsites > Site Properties > Performance-related configurations** and ensure the **Launch Skills in New User Interface** is set to 'true'. By default, this setting is set to 'false'. When configured to 'true', everyone sees this new design any time they work with skills.

To see the new skill design, navigate to **Me > Skills Development** and click the title of a skill. Here is an example of the new skill redesign and skill assessment redesign.



Skill redesign

Figure 33: Skill redesign



One self-assessment at a time - If you already have started a self-assessment, you can no longer start a new one for the same skill.

Note: Only the latest assessment given by the currently logged-in user is shown. For example, if employee A reports to direct manager B and second-level manager C, then this is what they can and cannot see:

- employee A would only see the latest self-assessment they gave (and not the direct manager B or the second-level manager C)
- direct manager B would only see the latest assessment they gave (and not the one by employee A or the one by second-level manager C)
- second-level manager C would only see the latest assessment they gave (and not the one given by employee A or manager B)

12-AUG-2021 | Pending Approval

Approvers

Advanced Approved

Aaron Good
Customer Service Director
12-AUG-2021

Overall, I think you are above average in this skill and are working towards advanced level.

MESSAGE CENTER | VIEW: UNREAD

NEW PRIVATE MESSAGE | Select All | DELETE | MARK AS READ

All (5) | Notifications (4)

Jeff Tanner needs your approval for assessment of Adaptability
1 minute ago
Mark as read • Approve • Reject

The employee's manager approves the self-assessment and adds a comment that is visible to the employee.

The approver is notified that they need to approve the skill self-assessment in the Message Center.

Approval and rejection comments are visible to employee - As the approvers add their comments to the skill self-assessment, the employee sees the comments, including comments about why it was approved or rejected. Approvers can see if they need to approve a skill self-assessment from the Message Center.

Assign Skills

- Agile Leadership (Skills Graph) | 9 Proficiency levels
- Leadership | Groups: Strategic Skills | 8 Behavioral Indicators | 9 Proficiency levels
- Leadership | Groups: Manager | 8 Proficiency levels
- Leadership Impact | Groups: Review Input | 4 Proficiency levels

Leadership

1 - Needs Improvement
Displays basic or no knowledge of subject area, requires basic understanding, learning interventions and coaching in this area to contribute in this field.

2 - Below Average
Displays some knowledge of subject area, requires coaching in this area to contribute in this field.

3 - Average
Displays average knowledge of subject area which enables individual to contribute adequately in this area.

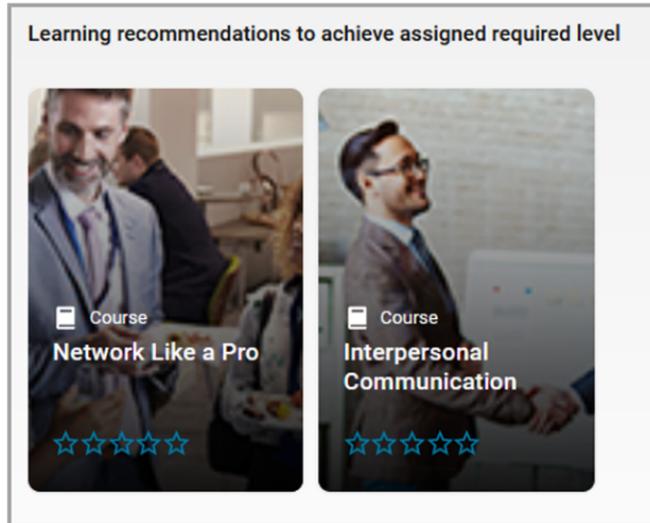
4 - Advanced
Displays above average knowledge of subject area and is looked upon as a mentor and an above average performer in this field.

5 - Expert
Displays excellent knowledge of subject area and is looked upon as an expert in this field.

Recommended learnings

Course: Complaint Handling Work...

View details about a skill when adding one - When adding a skill, you can click the title of the skill to see more details.



View learning recommendations for skills. Learning recommendations may be associated with a proficiency level.

Chapter 6

Learning

Topics:

- [Assessment](#)
- [Content](#)
- [Enhanced Course and Class Details Pages](#)
- [Learning Activity](#)
- [Redesigned Certification and Curriculum Detail Pages](#)

This section includes topics to guide you through new features and improvements under Learning.

Assessment

Support unique questions in subsets for dynamic folders

Prior to this update, Saba Cloud allowed repetition of questions for tests with associated dynamic question pool.

This update provides support to display unique questions from subsets for dynamic folders associated with tests.

Note: This feature is enabled by default. To disable this feature, submit a request. For more details, contact Support.

Questions are considered as new or existing versions as follows:

- Any new questions added to the dynamic folder is considered as a new question.
- Any published question in dynamic folder that is versioned is considered as a new question in subset uniqueness logic.
- Any question that is moved from one dynamic folder to another dynamic folder of the test, and already attempted by a user once prior to move, is not considered as a new unique question in the new folder.
- Any question that is moved out of an existing dynamic folder is not considered by the unique subset logic.
- Any new question (unattempted as part of any other existing dynamic folder in the same test) that is moved into a dynamic folder is considered as a new question by the uniqueness logic.

When the feature is enabled, and if users attempt a test where randomization and subset properties are enabled, they now see unique questions in subsequent launches. There is no repetition of questions.

This is applicable to both Learning and Recruiting tests.

Support for sequencing questions in a question pool

Prior to this update, Saba Cloud did not allow Assessment Administrators to specify the sequence of questions in a test or survey question pool. By default, the questions imported into the question pool folder were sorted by their 'Updated On' value, where the latest created or updated question appeared on top of the list in the question pool folder. So, the administrators had to reorder the questions manually after importing the question pool into the test, survey, or evaluation.

This update allows Assessment Administrators to change the sequence of questions in the test or survey question pool itself. This enhances usability and prevents the additional task of sequencing the questions manually after importing them into a test or survey.

Note: This feature is available for Learning, Recruiting, and Pulse 360 questions.

To reorder questions in a question pool folder, click the new **Reorder Questions** action from the **Action** menu.



Figure 34: Reorder Questions action

The **Reorder Questions** popup page opens. You can drag a question from one position to another to change its sequence in the list.

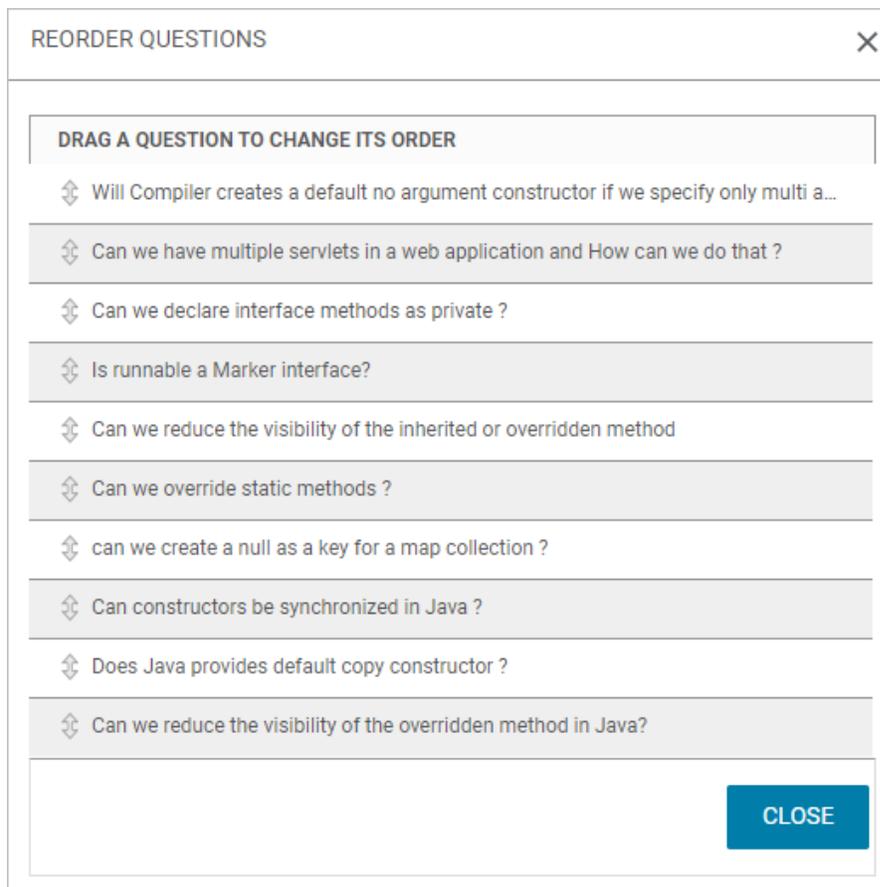


Figure 35: Reorder Questions popup

The new sequence of questions is retained when you import the question pool folder into a test or survey.

When new questions are added to the question pool, they appear on the top of the list based on their 'Updated On' value.

Note: You can still override the sequence of questions at the individual test or survey level.

New assessor approval notification event

Prior to this update, Saba Cloud sent the assessor approval notification only to the Message Center of the assessor. There was no support to send an email notification for the same.

This update now supports the ability to send an approval email notification to the assessor's email address.

System Administrators can configure the following new notification event under the **Advanced Assessment** service:

Table 12: New notification event

Event Name	Description	Type
Send notification to the assessor	Triggered when a user submits a test, and sends an email to assessors for evaluation. By default, the event is disabled.	Triggered

To support the new event, this update introduces the following new keywords:

- @TestAssessor_Learner_name@
- @TestAssessor_Assessment_name@
- @TestAssessor_Submitted_date@

To configure the notification event, click **Admin > System > Configure System > Services > Foundation > Saba Assessment > Advanced Assessment**.

When this event is configured and enabled, Saba Cloud triggers the notification when a user submits a test and sends an email to all designated assessors.

Note: This email is in addition to the existing Message Center notification.

Content

Restrict transfer of personal information during content communication

This update further strengthens data privacy during content communication between Saba Cloud and third-party content vendors so that certain sensitive user information is not shared with the vendors during content launch.

Content Administrators can now configure the following new field for a content vendor:

- **Restrict transfer of Personal Identifiable Information (PII)**

If this check box is selected, then it ensures that user data identified as Personal Identifiable Information (PII) is not transferred from Saba Cloud to the content vendor during content communication between the two.

The following PII fields are not transferred:

- First name
- Last name
- Username
- Email
- Student demographic fields (City, Company, Country, Familiar name, Job title, State, Street address, and Telephone)

To configure the check box, click **Admin > Learning > Manage Content > Content Vendors**, and find and edit the required vendor.

The screenshot shows a form titled "Vendor Integration Model". It includes a "Vendor Type" field, an "Access URL*" field with the value "https://", and a "TEST URL" button. A blue rectangular box highlights the "Restrict transfer of Personal Identifiable Information (PII)" checkbox, which is currently unchecked. Below this, there is an "Other Information" section with two input fields labeled "Custom0" and "Custom1".

Figure 36: Restrict transfer of Personal Identifiable Information (PII) check box

Supported content vendors

This feature is available to all supported content vendor types, except LAB.

Important: If the **Restrict transfer of Personal Identifiable Information (PII)** check box is enabled, then the content cannot launch for the following vendors:

- LinkedIn Learning only when LTI authentication is enabled
- Harvard ManageMentor

Supported content formats

This feature is available to the following content formats:

- AICC
- SCORM 1.2
- SCORM 2004
- Tin Can
- URL (externally marked completed like Udemy, LinkedIn Learning)
- COIN
- LTI
- Panopto

Enhancements to the Create Tool

This update introduces multiple enhancements to the integrated Create Tool in Saba Cloud.

Edit content in Create Tool

Content Administrators now get access to edit the content created using the Create Tool directly from the content details page in Saba Cloud.

Note: The Create Tool import is available only if the Create Tool connector is configured and enabled in Marketplace, and you have the 'Can Import from Create Tool' privilege.

Figure 37: Edit Content in Create Tool

To edit content created using the Create Tool, open the content details page and click the new **Edit Content in Create Tool** link. The content opens in the Create Tool interface in edit mode.

Once you save the changes, you can either continue with the edits or click the **Go to Course Console** button in the tool to directly navigate to the **Content Inventory Details** page for that content in Saba Cloud.

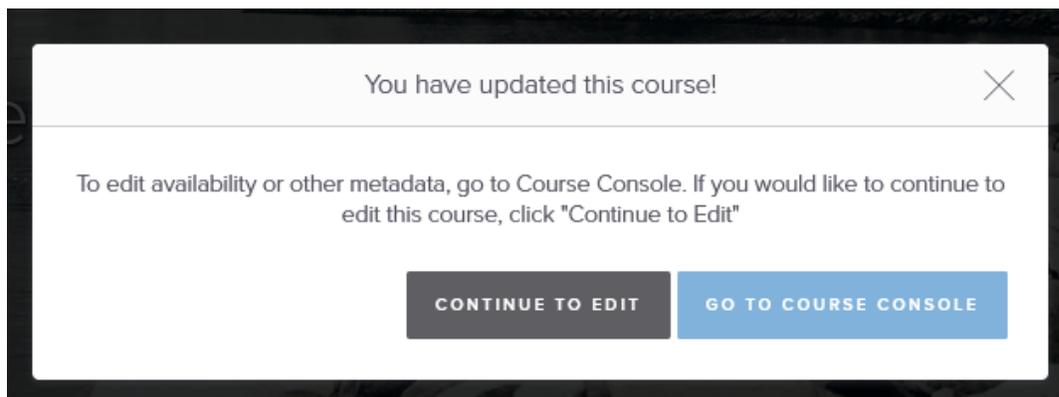


Figure 38: Screen after editing the content

Auto-publish content in courses after publishing the content

Prior to this update, for any changes to the content created or edited using the Create Tool, administrators had to manually save and publish the content in courses where the content was associated.

Now, when Content Administrators import or edit a content using the Create Tool and publish it in Saba Cloud, it is no longer required to manually publish the content in courses where the content is associated. The content changes are automatically saved and published in the courses.

Retain logged-in user's locale in Create Tool

Prior to this update, when importing or editing content in Saba Cloud using the Create Tool, administrators were seamlessly logged in from Saba Cloud to Create Tool. However, they landed on the English locale of the Create Tool instead of the logged-in user's locale.

In this update, when Content Administrators try to import or edit a content using the Create Tool in Saba Cloud, they are seamlessly logged in to the Create Tool in the logged-in user's default locale or the user's preferred locale.

Content sign-off for content launched using API-based launch URL

Prior to this update, while closing the content that was launched using the API-based launch URL, Saba Cloud did not display any content sign-off popup page as the content was launched in the Classic player.

This update provides the ability to display content sign-off popup page while closing the content that is launched using the API-based launch URL, by allowing the content to be launched in the Modern player.

System Administrators can configure the following new **Content** site property:

- **New API-based Launch URL**

If this property is set to 'true', then the new API-based launch URL is available. This launches content in the Modern Player if the player is enabled. This ensure that the content sign-off popup page is displayed while closing the content.

The default value is 'false'.

Changes to content fields

Prior to this update, the **Owner** and **Category** sections were displayed under the **Content Details** tab for content.

With this update, the **Owner** and **Category** sections have been moved to the **Content Metadata** tab for content.

Note: The **Category** section is displayed only if the imported content is from Saba, OpenSesame, or LinkedIn content vendor, or is a me:time content.

Figure 39: Content Metadata tab

There are no changes to their functionality, though.

Enhanced Course and Class Details Pages

Usability enhancements to the enhanced course and class detail pages

This update enhances the usability and look-and-feel of the enhanced course and class detail pages for end users and managers, so that they are in line with the newly introduced redesigned certification and curricula detail pages and follow a consistent design paradigm.

The page design of the enhanced course and class detail pages has been improved as follows:

- The left navigation panel has been completely removed. The pages now display a leaner center-aligned interface, which is suitable for easy viewing and scrolling.
- The page header has been slightly redesigned to improve the placement of various actions, icons, and textual details, so that it allows easy readability of important information.
- The sections are now neatly categorized into the following tabs for quick access.
 - **Progress and Activities**
 - **Overview & Other Information**
 - **History**

Figure 40: Redesigned course details page - With all 3 tabs

You may not see all tabs or all sections for every course or class. The availability of a tab or a section depends on your course or class and the status it is in. If you have not registered for the course or if there is no course progress or history, then no tabs are displayed. Similarly, if there is no progress history for a course, then the **History** tab is not displayed.

Figure 41: Redesigned course details page - Without tabs

- For recurring courses, various dates are now shifted from the header to the **Overview** section. Only the date that is relevant for a recurring course status is displayed in the header now. For example, when a recurring course is acquired, only its Reacquisition Starts On date is displayed in the header, while other dates like Expiration Date and Grace Period Ends On date are displayed only in the **Overview** section.
- The **CE Credits Summary** section has been removed. Now, you can find all relevant details that were displayed in that section such as Maximum credits allowed for each FOS, CE Credit history, and so on, in the **Complete and Earn** and **Achievements** sections. Clicking the **View History** link displays the CE credits history in a popup page, which includes a summary of credits earned per FOS and other details.

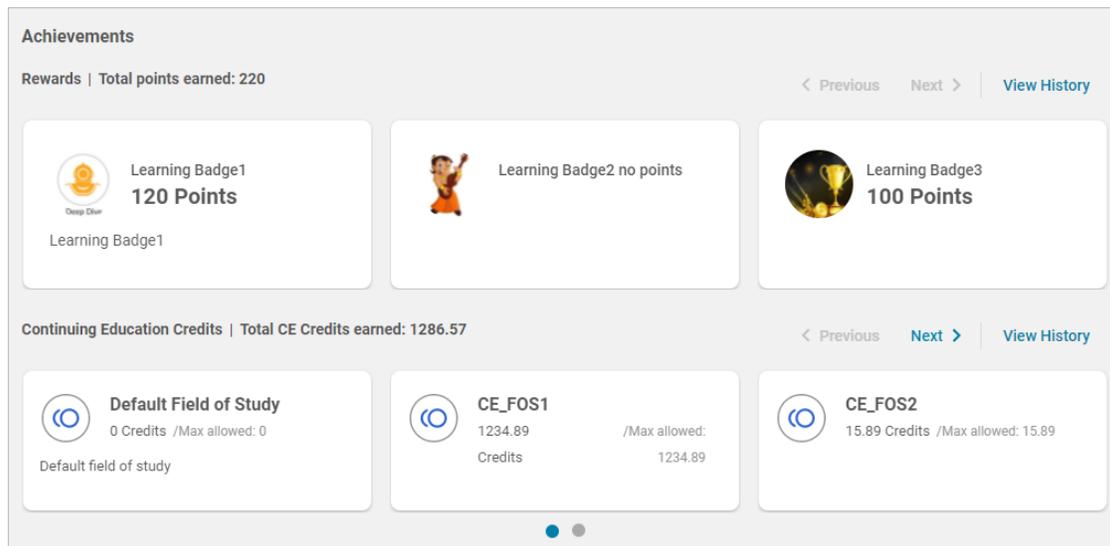


Figure 42: CE credits in Achievements section

Session-based classes now sorted by session time on the enhanced course page

Prior to this update, if the **Prefer Learner Location-Based Class Suggestion** setting was disabled, then the session-based classes were sorted based on their start date in the **Available Classes** section of the enhanced course details page. However, the session start time was not considered to decide the sorting order of such classes.

This update enhances the sorting logic of classes on the **Available Classes** section of the enhanced course details page. Now, if the **Prefer Learner Location-Based Class Suggestion** setting is disabled, then the session-based classes are sorted and displayed based on their start date as well as the session start time.

Session-based classes are now sorted as follows:

1. Start date
2. Session start time
3. Location (A-Z)
4. Delivery name (A-Z)
5. Class part number (A-Z)

If the **Prefer Learner Location-Based Class Suggestion** setting is enabled, then all the Virtual Classrooms in any location appear first along with other classes sorted by their start date.

The sorting order for WBT classes on the **Available Classes** section remains unaffected by this change.

Note: Currently, the sorting order for start date and session start time works as per class location time zone only. Learner location time zone sorting is not supported yet.

New filter to show classes with at least one available seat

Prior to this update, there was no option to filter out session-based classes based on the availability of seats from the enhanced course details page.

In this update, Saba Cloud introduces a new filter called **Show classes with at least 1 available seat** under **Filters** in the **Available Classes** section of the enhanced course details page.

By default, this filter is disabled.

When you enable and apply this filter, the **Available Classes** section displays only those session-based classes with at least 1 confirmed seat along with the already registered classes and self-paced classes of that course.

The screenshot shows the 'Available Classes (36)' section with a 'Filters' dropdown. The filter 'Show classes with at least 1 available seat' is highlighted with a blue box. Below the filters, a class card is displayed with the following details:

- 16-APR-2021 - 22-APR-2021 (0 USD)
- Session Details: 18-APR-2021 | 9:15 PM - 9:30 PM (IST) +3 Others
- English | Blended | Class ID: SCOURSE_BLENDED_VC_ADOBE | In Progress
- Pune
- Total duration: 01:00 Hrs | [Check cancellation policy](#)
- 53 seats available | 5 Waitlist available
- No Instructor Class
- [VIEW DETAILS](#)

Figure 43: Show classes with at least 1 available seat

Learning Activity

New page to view actions performed after course discontinuation

Prior to this update, Learning Administrators could view error details of all discontinued courses using the **Discontinued Course Errors** menu and page under **Manage Learning Catalog**.

This update introduces the **Post Course Discontinue Activity** menu and page, which allows Learning Administrators to find and view details about discontinued courses and actions performed on such courses after discontinuation.

Note: This page displays only those discontinued courses on which at least one from the Remove from plan, Drop registrations, and Cancel class action were taken.

To view the new page, click **Admin > Learning > Manage Learning Catalog > Post Course Discontinue Activity**.

Post Course Discontinue Activity

This page provides details on actions performed after course discontinuation. Only courses that had at least one of the options (Remove from plan, drop registrations, cancel class) will be shown.

Processed After >= Processed Before <=

Course Title Course ID

[Configure](#) | [Save Search Query](#) SEARCH

Search Results 1 2 3
[Print](#) | [Export](#)

Title	Course ID	Discontinued Date	Processed On	Remove from Plan	Drop Registration	Cancel/Discontinue Class	Actions
GBRC_TestingPostU47	0000033207		26-JUN-2020	Yes	No	No	Details
16July_RC15	16JULY_RC15		17-JUL-2020	Yes	Yes	No	Details
TestforDeepLinkURI	0000035073	13-AUG-2020	14-AUG-2020	No	No	Yes	Details
25Aug_Course2	25AUG_COURSE2	20-AUG-2020	26-AUG-2020	No	Yes	No	Details
GBRC_Versioning01	0000033953		29-JUL-2020	No	Yes	No	Details

Figure 44: Post Course Discontinue Activity page

You can search for the required courses using different criteria such as the processing dates, course title, and course ID. The search results display various details such as when the course was discontinued, when it was processed, and any of the following actions performed on the course after it was discontinued:

- Remove from plan
- Drop registrations
- Cancel/Discontinue class

To view more details about a discontinued course, click the **Details** link in the **Action** column for that course.

Complete Processing Details				
This page shows details of registrations dropped and classes cancelled. Details about removal from plan are not shown unless there was an error when removing from plan.				
Print Export				
Object	Course	Type	Status	Error
15Oct_Wbt1	15Oct_Wbt1	Cancel/Discontinue class	Successful	
Alpesh Patil	15Oct_Wbt1	Remove Registration	Successful	
Keyur Patel	15Oct_Wbt1	Remove Registration	Successful	
Rahul Kumar	15Oct_Wbt1	Remove Registration	Successful	
Samreen Mulla	15Oct_Wbt1	Remove Registration	Successful	
Souvik Dey	15Oct_Wbt1	Remove Registration	Successful	

Figure 45: Complete Processing Details of a discontinued course

This page shows details of registrations dropped and classes cancelled. Details about classes that were removed from plan are not displayed unless there was an error when removing them from plan.

Note: The **Discontinued Course Errors** menu and page have been obsoleted.

Show or hide due date on the Assign Learning page

Prior to this update, the enhanced **Assign Learning > Register** page displayed a **Due Date** field that allowed managers and Registrars to set a due date for the learning item. However, there was no configuration option to hide this date field from the page.

This update makes the display of the **Due Date** field on the enhanced **Assign Learning > Register** page configurable.

System Administrators can now configure the following new setting to show or hide the **Due Date** field:

- **Show Due Date in Assign Learning > Register page**

By default, the setting is enabled.

When this setting is disabled, the **Due Date** field is not displayed on the **Assign Learning > Register** page for managers and Registrars.

To configure this setting, navigate to **Admin > System > Configure System > Services > Learning > Catalog**.

Note: This setting does not affect the **Add to Plan** and **Assign & Enroll** workflows of Assign Learning.

Set content folder in a course template

Prior to this update, the content added to the courses created using the simplified course creation workflow was added to a predefined content folder. Learning Administrators did not have the option of selecting a custom content folder for the content.

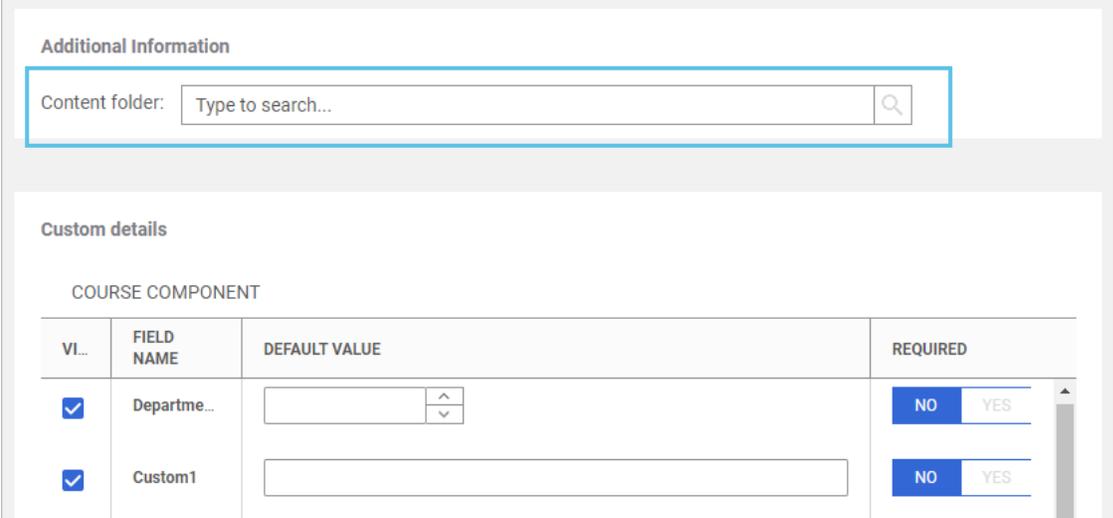
In this update, Learning Administrators can now set the desired content folder while creating or editing a course template using the following new field:

- **Content Folder**

To set the content folder, navigate to **Admin > Learning > Manage Learning Catalog > Course Template**, search for the required template and click **Edit**.

In the **Content folder** field, type the name of the required folder. Matching folder names appear for selection. Select the required folder. You can also click the finder icon to browse through the available content folders in the content library. Save the template after selecting the folder.

This field is optional.



The screenshot shows the 'Additional Information' section with a search field for 'Content folder' containing the placeholder text 'Type to search...'. Below this is the 'Custom details' section, which includes a table for 'COURSE COMPONENT'.

VI...	FIELD NAME	DEFAULT VALUE	REQUIRED
<input checked="" type="checkbox"/>	Departme...	<input type="text"/>	<input type="checkbox"/> NO <input type="checkbox"/> YES
<input checked="" type="checkbox"/>	Custom1	<input type="text"/>	<input type="checkbox"/> NO <input type="checkbox"/> YES

Figure 46: Content Folder field for course template

Once the folder is set at the course template level, any content added to courses based on this template is stored in the selected content folder.

If the content folder is not set for the course template, then the system default content folder is used to store the imported content.

Note: When you add a file content using the **Browse** button or using drag-and-drop from the **New Course** portlet, the content is not added to the folder that is selected in the Course Template at the time of creation of the course. To ensure that the file content is added to the selected content folder in the Course Template at the time of creation of the course, you must click the **Create New Course** on the portlet or through **Courses I Manage** page and then add the file content.

Enhancements to simplified courses

Prior to this update, in the simplified course creation workflow, Saba Cloud allowed addition and deletion of activities in sections only till the simplified course was in the draft state. Once the course was activated, the activities in the sections could not be added or removed from the course.

In this update, Saba Cloud now provides the ability to add new activities as well as disable existing ones in a simplified course when the course is in the *Active* state.

By default, only users who have access to any of the following roles can see these changes:

- Learning Admin - Local Catalog Admin
- Learning Admin - Catalog Builder

To make these changes to your active simplified course, find and edit the required course. For example, you can access the course from **Me > Courses I Manage**.

To disable an existing activity from a simplified course, click the **Enabled** slider. The slider changes to **Disabled**. To add a new activity to an *Active* course, either click the activity type button or drag the required activity type button from the left pane and drop it in the right pane in the **Activities** section and specify the required details.

The screenshot shows a course management interface. At the top, there's a section for 'CLASS OTHER INFORMATION' with two input fields labeled 'Custom0' and 'Custom1'. Below that is the 'ACTIVITIES' section. On the left, there's a vertical menu with options: 'File from Computer', 'File from Library', 'Website Link', 'Create New Test', and 'Test from Library'. The main area shows a list of activities. Two activities are visible: 'CSS Fundamentals' and 'CSS Fundamentals Test'. Each activity has a toggle switch. The 'CSS Fundamentals' switch is currently in the 'Enabled' position (blue), and the 'CSS Fundamentals Test' switch is in the 'Disabled' position (grey). A blue dashed box highlights the 'Drag and Drop course activities here' area at the bottom of the activities list.

Figure 47: New Enabled/Disabled slider for simplified course

Either click the **Save** button to save the changes without publishing them or click the **Save and Publish** button to publish the changes. The **Push Activities** popup opens. You can select one or more options and click **Save**. Saba Cloud publishes the course changes accordingly to learners registered to the course.

Notes:

- You cannot delete an activity after it is published for the course.
- You cannot make any changes to the course activities when save and publish is in-progress.
- When a course is already completed by a learner and the changes are published for such learners, then learners can attempt the newly-added learning items but the results will not be updated for them. This in turn, will not update the badges and point granted to them.

The screenshot shows a 'Push Activities' popup window. It has a title 'Push Activities' and three checkboxes: 'Future Registrations' (checked), 'Registrations where the class is In Progress', and 'Registrations where the class is completed and moved to the completed course'. At the bottom, there are two buttons: 'CANCEL' and 'SAVE'.

Figure 48: Save and Publish activity changes

Saba Cloud displays a message to indicate whether the changes were published successfully or if there was an error during the publishing process. In case of an error, try to save and publish the changes again.

When you save the changes without publishing them, the **See Published Version** button appears. Once you publish the changes successfully, the **See Published Version** button is not shown.

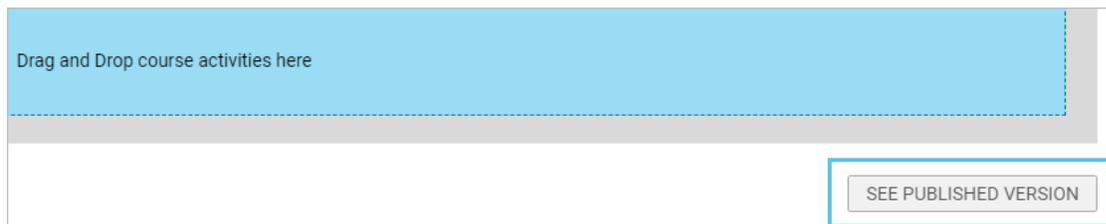


Figure 49: See Published Version

Activity sections are no longer supported

Simplified courses no longer support 'sections' for activities. Now, you can directly add an activity to the **Activities** section.

Course owner-based restrictions on learning catalog

Prior to this update, there was no restriction for users to search, view, and manage courses and classes in the learning catalog even when they were not associated as the owner for those courses.

In this update, Saba Cloud adds support to restrict access to the learning catalog such that users can search, view, and manage courses and classes in the catalog only if they are the owners of those courses. By default, there is no restriction to access learning catalog.

System Administrators need to configure the following new setting to restrict access to the catalog:

Table 13: New setting for restricting catalog access

Name	Description	Default Value
Enable course owner-based restrictions for security roles with limited access to the Learning Catalog	When this setting is enabled, only those users can view the courses or classes in the catalog where they are the course owners.	Disabled

This setting is not domain-aware. So, you cannot set the value differently for different domains.

To configure this setting, navigate to **Admin > System > Configure System > Services > Learning > Catalog > Courses**.

In addition to this new setting, this update also introduces the following new security privilege on the **Course** component:

- Can search courses and classes, irrespective of the course owner association in the Learning Catalog menu

By default, this privilege is enabled only for the predefined security roles that have access to the Learning Catalog menu. For example, Learning Admin - Catalog Builder, Super User, and so on.

This privilege is checked on the logged-in person's home domain.

To configure this setting, navigate to **Admin > System > Manage Security > Security Roles**, search for the required role and then search for the 'Course' component.

To implement the course owner-based restrictions on the learning catalog, System Administrators need to perform the following configuration:

- Enable the 'Enable course owner-based restrictions for security roles with limited access to the Learning Catalog' setting
- Disable the 'Can search courses and classes irrespective of the course owner association in the Learning Catalog menu' privilege from security roles of users having access to the Learning Catalog menu

When this configuration is in place, users having access to the Learning Catalog menu have limited visibility of courses in the domains on which they are given the Learning Catalog menu access through their security roles. Thereby, they can search for only those courses where they are associated as the course owner. Furthermore, they can view classes for only those courses where they are associated as owner at course level.

When a course is created by an administrator having such restricted course owner-based access, Saba Cloud associates the course creator as the owner of the course by default. This ensures that the course has at least one owner associated by default. The same owner will later inherit the classes based on this course. If the administrators do not want to be associated as owners of the course, then they can update the course details after it is created.

When updating a course owner, administrators must ensure to save the course. The course owner change is indexed and reflected in the global search only after saving the course.

Course owner-based restriction is currently applicable for the following workflows only:

- Search courses or classes from the learning catalog
- Quick course wizard - By default, the course creator is added as the course owner in the quick course wizard.
- Create class from an existing course
- Class request from the Manage Learning Request workflow
- Global search (for administrators only)

Display price lists based on audience types

For organizations that have multiple vendors or partners managing their learning catalog, it is often important to define a different price list for each vendor or partner so that the price list for one vendor should not be visible to the other.

Prior to this update, while creating or updating courses and classes, Learning Administrators could view all the price lists associated with a course, delivery type or class from the **Policies** tab. They could also search and view all price lists in the system while adding a new price list to a course, delivery type, or class. There was no restriction on the visibility of price lists on these pages for administrators.

In this update, Saba Cloud now provides the ability to enforce restrictions on the visibility of price lists in the system so that Learning Administrators can view only those price lists that match their audience type.

System Administrators can now configure the following new setting under the **Pricing** service to implement this restriction:

Table 14: New setting under Pricing

Setting	Description	Default Value
Price list visibility restriction based on Audience type /Audience Sub-type	<p>If this setting is enabled, then Audience type or sub-type restriction is applied to price lists.</p> <p>This setting is not domain aware.</p>	Off

To configure the setting, navigate to **Admin > System > Configure System > Services > Learning > Pricing**.

When the setting is enabled, Saba Cloud defines the price list visibility as follows:

- For a Course, Class, or Delivery Mode
 - If the audience type or sub-type of the owner of a price list added at the course, class, or delivery mode matches the audience type/sub-type of the Learning Administrator and the Learning Administrator has the 'View' privilege on the price list's domain, then the Learning Administrator can view the price list.
 - If a price list added at the course, class or delivery mode has the owner set as the domain (including the master price list) and the Learning Administrator has the 'View' privilege on the price list's domain, then the Learning Administrator can view the price list.
- For the **Add Price List** popup page
 - If the audience type or sub-type of the owner of a price list matches the audience type/sub-type of the Learning Administrator and the Learning Administrator has the 'View' privilege on the price list's domain, then the Learning Administrator can view the price list.
 - If a price list has the owner set as the domain and the Learning Administrator has the 'View' privilege on the price list's domain, then the Learning Administrator can view the price list.

Ability to clear attempt data and reset attempts for content from the transcript page

Prior to this update, Learning Administrators and Instructors did not have the capability to clear attempt data and reset attempts for contents from the completed courses (transcript) page of self-paced and session-based classes. Only People Administrators could perform these actions on content in learner enrollments.

This update allows Learning Administrators and Instructors to clear attempt data and reset attempts for contents of self-paced and session-based classes by providing the following new actions on the **Completed Courses (Transcript) Details** page:

Table 15: New actions on content

Action	Description
Clear Attempt Data	<p>Click this link to clear all attempt data for the selected content. This removes the time spent, lesson status, completion status, and attempt details for the content.</p> <p>Note: This link is not displayed if the user has not launched the content.</p> <p>This option is useful at times when learners are not able to launch content because of bad tracking data for their content attempts in the system.</p> <p>Note: This ability is applicable to AICC, SCORM, Deployed SCORM, Tin Can, Deployed Tin Can, Video, and Audio content only.</p>
Reset Attempts on Content	<p>Click this link to reset all attempts on the selected content.</p> <p>By default, Learning Administrators and Instructors do not have the privileges to view the Edit link for a transcript and the Reset Attempts on Content link on the transcript details page. System Administrators need to manually grant the following privileges to users with these roles:</p> <ul style="list-style-type: none"> 'Content - Can Reset Content Attempts' privilege on 'Person, Internal' component 'Can edit Completed Courses entry for others' privilege on the 'Offering Action Profile' component

To access these new actions, navigate to **Admin > Learning**, search and edit the required class, click **Roster** or **Results** button, and then click the **Edit** button for the required learner. Saba Cloud displays the **Completed Courses (Transcript) Details** page for the learner.

Results by Module Print | Export | Modify Table

Module	Requirement	Completion Status	Details	Actions
CricketBasicsIPhone	Required	Unsuccessful	Attempts Allowed: 3 Attempts Made: 1 Attempts Left: : 2 Passing Score: 100.00 Score: 0.00	<div style="border: 2px solid #00aaff; padding: 5px; display: inline-block;"> Reset Attempts on Content Clear Attempt Data View </div>

Figure 50: Clear Attempt Data link

Auto-completion of a virtual class when participant views class recording

Prior to this update, the Saba Cloud supported auto-completion policies for live participation in a Saba Meeting virtual classroom event. That is, when a learner spent a predefined percentage of class duration in the session or if the user's passing score was above a predefined value, the Saba Meeting virtual class was marked complete in Saba Cloud. However, there was no option to automatically mark class completion when learners viewed the virtual class recording. For example, if the learner missed one out of multiple class sessions, they would view the recording later.

This update provides the ability to automatically mark a virtual class as complete when learners view the virtual class recording by introducing the following new policies at the system as well as the class level:

Table 16: New auto-completion policies for virtual classrooms

Policy Name	Description	Default Value
<p>Minimum playback time viewed for this virtual class recording in percent</p>	<p>Specify the minimum playback time in percentage that a user must view a virtual class recording for achieving class completion.</p> <p>Enter a numeric value in this field, where the value indicates percentage of class duration required to be spent by class learners while viewing the recording. For example, if you specify 50 in this field, then it means learners need to view 50% or more of the class recording to mark the class complete for that learner.</p> <p>If Only score define completion for this virtual class policy is enabled and Minimum playback time viewed for this virtual class recording in percent is disabled at the system or class level, then playback completion for the virtual class considers only the overall evaluation status for completion.</p> <p>If Only score define completion for this virtual class is disabled and Minimum playback time viewed for this virtual class recording in percent is enabled and if learners view only the class recording, then the virtual class completion is based on the playback time percentage defined in the field.</p> <p>If both Only score define completion for this virtual class and Minimum playback time viewed for this virtual class recording in percent policies are enabled at the system or class level, then the virtual class is marked complete only when the time spent while viewing the class recording is greater than or equal to minimum playback time defined for the class, and the learner's overall score is equal to or greater than the pass score defined for the class.</p> <p>If the evaluation or the playback percentage criteria are not fulfilled by a learner, then the virtual class status is set to <i>Not Evaluated</i>.</p>	0

Policy Name	Description	Default Value
Minimum evaluations completed in this virtual class or its recording	<p>Specify the minimum number of evaluations that a user must complete in a virtual class or its recording for achieving class completion.</p> <p>Enter a numeric value in this field, where the value indicates the count of evaluations required to be completed in the live class or its recording by class learners. If the number of evaluations completed by a learner is greater than the value defined in this policy, then the completion status of the virtual class is set to 'Successful'.</p> <p>For example, if you specify 5 in this field, then it means learners need to complete 5 or more evaluations in the live class or its recording to mark the class complete.</p> <p>If the number of evaluations completed is less than the number in this field, then the status remains as <i>Not Evaluated</i>.</p> <p>The default value is 0, which means that this policy is not active and will not be used in determining the class completion.</p> <p>Note: If a session contains no evaluations but a number is defined in this policy, then all completions are marked as <i>Not Evaluated</i>.</p>	0

Note: These settings are only applicable to virtual classes that are delivered using Saba Classroom. They do not apply to other virtual classroom providers such as WebEx, Adobe, or Zoom.

If both **Minimum playback time viewed for this virtual class recording in percent** and **Minimum evaluations completed in this virtual class or its recording** policies are set to a value greater than 0, then both the criteria are used to determine whether the learner has completed the class successfully or not.

At the domain level, System Administrators can configure these policies by navigating to the Settings under **Admin > System > Configure System > Services > Learning > Catalog > Classes**. These settings apply to all classes in the domain.

Learning Administrators can override these policies at the individual class level by navigating to the **Policies** tab of the required virtual class.

If for any reason the class is not completed

Automatically change completion status after number of days specified below to the specified status below.

Days

Status

(Days are counted after scheduled end date, OR after registration confirmation date for self-paced classes.
0 means completion is never marked automatically.)

Show Best Attempt Score on Learner Transcript

Yes
 No

Only score define completion for this virtual class

Minimum attendance time for this virtual class in percent

Minimum playback time viewed for this virtual class recording in percent

Minimum evaluations completed in this virtual class or its recording

Figure 51: Playback-related auto-completion policies for Virtual Classrooms

Saba Cloud computes the virtual class completion as follows:

- When a learner has attended a live session
 - If a learner has attended a live class session but did not complete the class (status is Not Evaluated), then the learner can still launch the playback and get credit for completion of session if they fulfill the playback policy.
- When a learner has not attended the live session but views only the session recording
 - The class attendance is recorded based on the configuration of the playback policies as described above.
- When a learner views the session recording after an unsuccessful attempt
 - The class status does not change. For playback of a class session, only single attempt is considered, where the status is set to successful or unsuccessful/not evaluated.

Allow a class to be marked delivered even when learner session is unsuccessful

Prior to this update, when the 'Prevent delivering a class if any learner session is incomplete for the class.' setting was enabled, Saba Cloud checked the session status of class learners at the transcript level while marking the class as 'Delivered'. If the session status of a learner in the class was not marked as 'Successful', then irrespective of the learner's class completion status, the class was not allowed to be marked as 'Delivered'.

In this update, Saba Cloud enhances the behavior for marking a class as 'Delivered'. If the 'Prevent delivering a class if any learner session is incomplete for the class.' setting under the **Class** service is enabled, and when a class completion status is set to 'Unsuccessful', then Saba Cloud now allows Learning Administrators and Instructors to mark the class as 'Delivered' irrespective of the session status at the transcript level.

Note: If the setting is enabled and when the class is in the 'Successful' and other completion statuses, then Saba Cloud continues to validate the learner's session status at the transcript level.

Auto launch attribute for certifications and curricula is now editable

Prior to this update, the **Default Value** check box of the **Auto launch** attribute at the Certification and Curriculum components was not editable. The **Auto launch** attribute controlled the **Continuous launch** field for certifications and curricula. So, System Administrators could not control the default value of the **Continuous launch** field.

In this update, Saba Cloud now allows System Administrators to set the default value of the **Auto launch** attribute at the Certification and Curriculum component. So, when Learning Administrators try to create a new certification or a curriculum, the default value of the **Continuous launch** field now depends on the default value set at the component level by the System Administrator.

To configure the **Auto launch** attribute, navigate to **Admin > System > Configure System > Services > Learning > Certifications/Curricula**, edit the **Certifications** or **Curricula** service > **Components** tab and click **Certification** or **Curriculum** component.

Component Details: Certification

Component Details
[Print](#) | [Export](#)

Name	Value
UI Label	<input style="width: 100%;" type="text" value="Auto launch"/>
Audit	<input style="width: 100%;" type="text" value="No Auditing"/>
Data Is Protected	<input type="checkbox"/>
Default Value	<input checked="" type="checkbox"/>
Display	<input checked="" type="checkbox"/>
Is Required	Yes

Figure 52: Default Value of the Auto launch attribute

By default, the **Default Value** check box of the **Auto launch** attribute is not selected. That is, the **Continuous launch** field for certifications and curricula is not selected by default.

Registration Rules

Select rules for registration that the learner must follow when registering for the certification.

Enforce Module Sequencing Learners must register for all modules and complete them in the order in which they are defined. ?

Enforce Target Date Learner must select the classes with end date before target date selected in the completion criteria section. ?

One-click registration The learner will be registered for all classes of a matching program on selecting 'Register'. ?

Continuous launch Launch all web-based classes sequentially on completion of previous class. ?

Allow Self Registration Selecting this option allows learners to register for the certification and learning items in it. ?

Enforce registration of required number of courses for required modules. Learners must register to minimum number of courses required to complete this learning event. ?

Figure 53: Continuous launch field

Custom fields to display UI label values

Prior to this update, custom fields displayed via keywords on a certificate of completion only showed the underlying terms stored as table entries in the system. These values were not necessarily user-friendly, as the certificates of completion are used by learner in different processes.

In this update, a site property is added to display the UI label value of the custom field keyword in the Certificate of Completion.

To configure the setting, navigate to **Admin > System > Configure System > Microsites > Saba Cloud > Site properties > Learning > Display UI Label for Custom Fields in COC**. By default, the property value is 'true'.

If set to 'true', then the Certificate of Completion templates include the UI label of the custom fields for person, profile custom sections, course, class, certification, and curriculum. This new setting applies to all custom fields that are marked as LOVs under component details.

Component Details: Person, Internal

* = required

Component Details Print | Export

Name	Value
UI Label	Custom Six (LOV) 
Audit	No Auditing 
Data Is Protected	<input type="checkbox"/>
Default Value	<input type="text"/>
Generate Mask	
Has Unique Values	No
Is a List Of Values	<input checked="" type="checkbox"/>
Is Generated	No
Is Internationalized	No
Is Referenced	No
Is Required	<input type="checkbox"/>
Maximum Size	255
Size	<input type="text" value="255"/>

Figure 54: Custom field marked as LOV option

You can access and add values to the custom field by navigating to the specific module that the custom field is added to. For example, to add values to custom fields located on an Internal Person's profile data, you can navigate to, **People Admin** > **Manage People** > **Internal/External People** and search the Person's profile to edit.

On the **Edit Profile** page, scroll down to **Other Information and Custom fields**.

People Home

Manage People

Internal People

External People

Proxy Settings

Enrollments

Completed Courses

Other Information

Custom LOV	-Select One- 
Custom1	<input type="text"/>
Custom2	<input type="text"/>

-Select One-

-Select One-

Completed year

Course duration

Course level

Grade

Figure 55: Select custom fields

Click the Edit icon to launch the **List of Entries** popup, where you can add or edit the values for the LOV list.

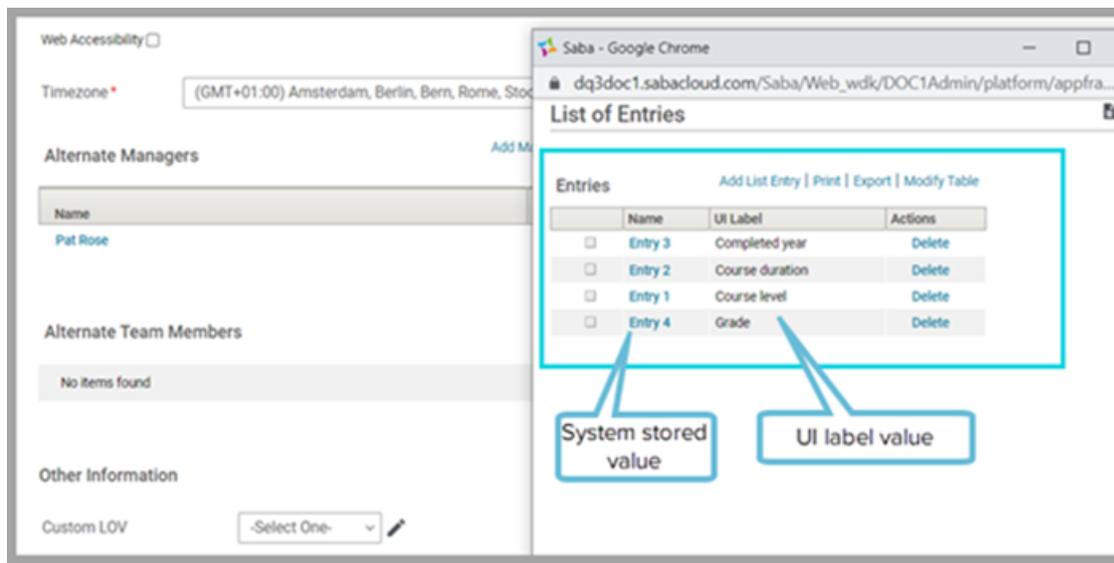


Figure 56: List of entries

The Certificates of Completion Template can be accessed by navigating to **Admin > Learning > Manage Learning Catalog > Certificates of Completion**, where you can view the keyword values. The associated UI values will show on the certificate of completion when a learner completes a course.

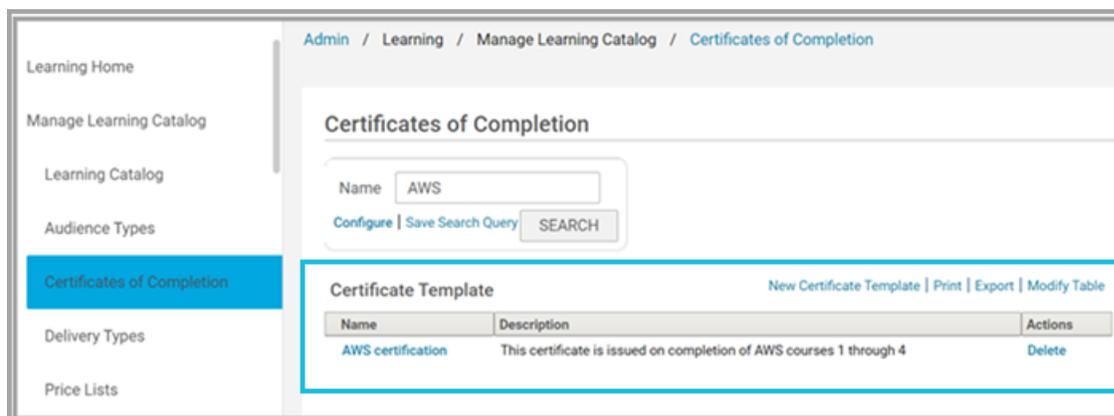


Figure 57: Certificate of Completion Template

Redesigned Certification and Curriculum Detail Pages

Saba Cloud provides you an option to view the completely redesigned certification and curriculum detail pages, where the information is presented in a visually appealing and intuitive manner. In addition to the modern and refreshing user experience, the redesigned pages also provide a streamlined registration process.

Note: These pages are available as part of the **Learning Beta** feature set. Certain features from the legacy certification and curriculum detail pages may or may not be available in the redesigned pages. We will continue to enhance these pages over the next few updates.

The redesigned certification and curriculum pages are currently available only from the **Me** and **My Team** user roles. Administrators can access these pages if they are viewing certifications or curricula from a learner's context.

Features

Salient features of the redesigned pages are:

- New inline class selection and registration for improved registration experience
- Ability to enable or disable class suggestions, giving more control to administrators
- Enhanced design of paths with easy access to different information
- Intuitive display of modules with upfront display of various details for quick decisions
- Quick access for adding the certification or curriculum to learner's plan
- Supports the Modern Content Player for an immersible content launch experience
- Easy access to the legacy certification and curriculum detail pages

Points to note

It is important to note the following:

- The basic certification and curriculum functionality remains unchanged.
- The completion statuses of certifications and curricula remain the same. Only the visual representation is enhanced in the redesigned pages.
- The certification and curriculum assignment, expiry, and reassignment process remain unaffected.
- All the security privileges and access rules for working with certifications and curricula remain the same.
- All existing predefined notifications for certifications and curricula are applicable.

Configure the redesigned pages

By default, Saba Cloud displays the legacy certification and curriculum details pages.

Your System Administrators need to perform the following configuration to enable the redesigned pages and its various features.

Enable the service

System administrators need to enable the following service.

Table 17: Service for redesigned pages

Service	Description	Default Value
Learning Beta	This service under Learning service provides the various beta features in learning.	Enabled

To configure this service, navigate to **Admin > System > Configure System > Services > Learning**.

Enable the settings

System Administrators need to enable the following new settings under the **Learning Beta** service.

Table 18: Settings for redesigned pages

Setting	Description	Default Value
Enable enhanced Certification and Curriculum Detail page	If this setting is enabled, then the enhanced certification and curriculum detail pages are enabled.	Disabled
Allow Learner to add certification and curriculum to plan from their enhanced detail pages	<p>If this setting is enabled, then end users can see the Add to Plan action on the redesigned certification and curriculum detail page. They can use this action to add the certification or curriculum to their plan.</p> <p>This setting is not domain aware.</p> <p>Note:</p> <ul style="list-style-type: none"> • Currently, this setting is applicable only to learners. It is not applicable to managers, registrars, and other administrator roles. • The setting controls the visibility of the Add to Plan action only for the redesigned pages. 	Disabled
Enable class suggestions for courses during Certification and Curriculum registration from enhanced detail page	<p>If this setting is enabled, then class suggestions are made for courses during the certification and curriculum registration process from the redesigned detail page. Classes are suggested based on a predefined system logic and the suggested classes are pre-selected on the page.</p> <p>End users can modify the class selection for such courses.</p> <p>This setting is not domain aware.</p>	Enabled

To configure these settings, navigate to **Admin > System > Configure System > Services > Learning > Learning Beta**.

View the redesigned certification and curriculum detail page

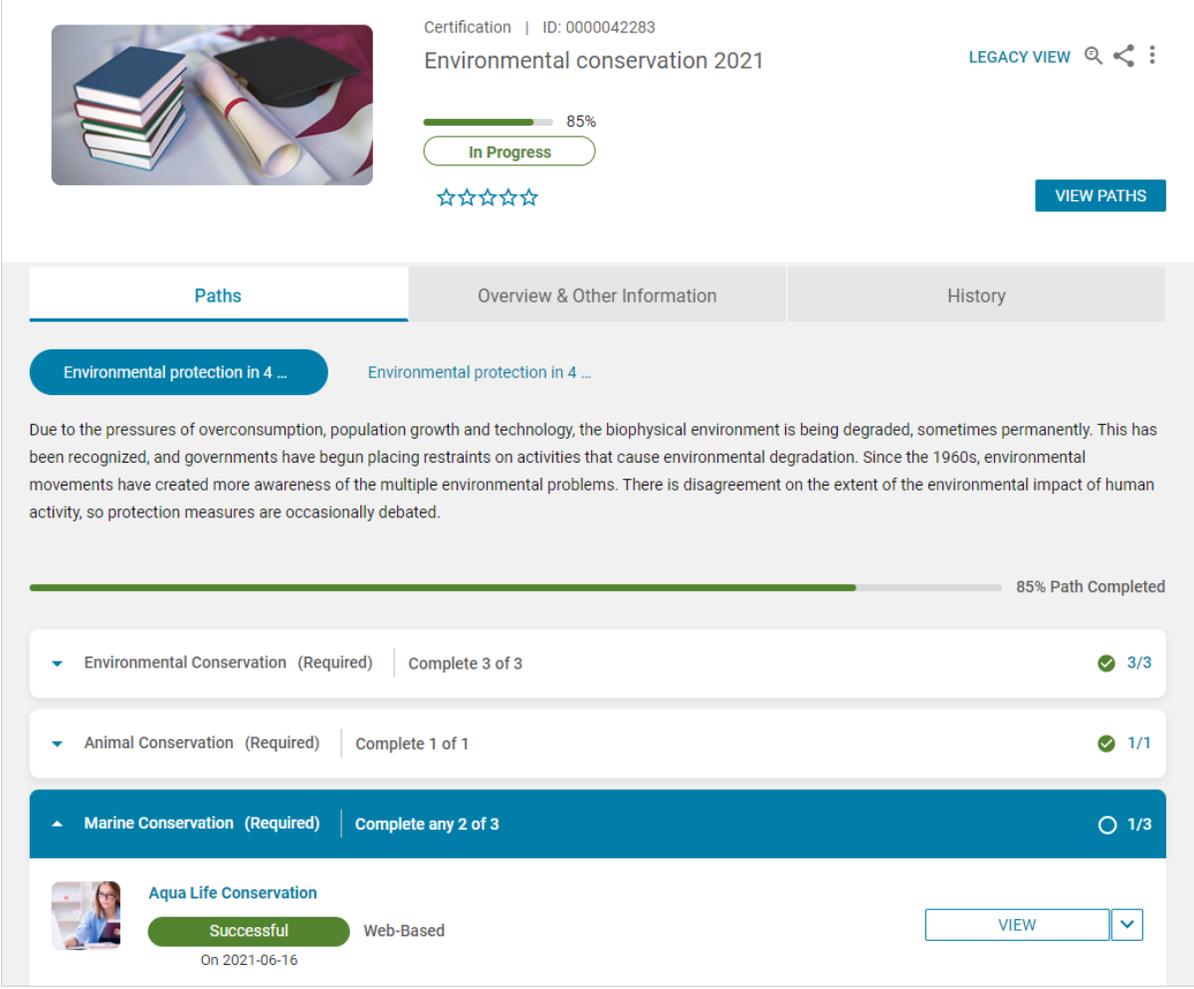
When the redesigned certification and curriculum detail pages are enabled, end users and managers can access them from the different workflows such as:

- Global search
- Catalog browse
- Plan
- Plan Beta
- To-Do List, and so on

The redesigned page displays a prominent [header](#) and various [sections](#) that display different details.

For easy navigation, the main sections can be accessed by clicking the following tabs just below the header:

- **Paths**
- **Overview & Other Information**
- **History**



The screenshot shows a certification detail page for 'Environmental conservation 2021' (ID: 0000042283). The page features a header with a book icon, a progress bar at 85% labeled 'In Progress', and a 'VIEW PATHS' button. Below the header are three tabs: 'Paths' (selected), 'Overview & Other Information', and 'History'. The 'Paths' tab displays a list of required paths: 'Environmental protection in 4 ...' (2 items), 'Environmental protection in 4 ...' (2 items), 'Environmental Conservation (Required)' (3/3 completed), 'Animal Conservation (Required)' (1/1 completed), and 'Marine Conservation (Required)' (1/3 completed). A detailed view of the 'Aqua Life Conservation' path is shown below, indicating it is 'Successful' and 'Web-Based', with a 'VIEW' button and a dropdown arrow.

Figure 58: Redesigned certification detail page

Page header

The header displays vital summary of a certification or curriculum such as its name, ID, version number, completion status, progress percentage bar, image, various dates, assigner name, and so on depending on the completion status of the certification or curriculum. It also displays various actions upfront for quick access.

When a certification or curriculum contains a single path, then the header displays the **Register** action. If it contains multiple paths, then the header displays the **View Paths** action.

If the continuous launch property is enabled for a certification or curriculum and if the user has registered for all required items in the certification or curriculum, then the header displays the **Launch** action. For continuous launch, all content in the certification or curriculum is launched in the Modern content player, irrespective of the values of content player site properties 'Enhance Course/Class Detail page Player independent' and 'Content launch behavior consistent' that define the player at the content level. If continuous launch is disabled, then the player in which the content is launched, depends on the values of these site properties.

When you have acquired the certification or curriculum, then the header displays the **Print Certificate** and **Export Certificate** actions.

If an image is not provided during certification or curriculum creation, then Saba Cloud displays the system default image. System Administrator can override the system default image by a custom one.

Note: Currently, IE 11 browser supports a scaling of 100% only on desktop screens. Using any other scaling on your desktop screen can cause distortion to the certification or curriculum image.

The header also displays Web 2.0 actions such as tags, bookmark, share, rate, and comment if they are enabled for the learning catalog.

Note: To enable Web 2.0 actions for certifications and curricula, your System Administrator must enable the **Web 2.0 Actions for Learning Catalog** setting under **Admin > System > Configure System > Services > Learning > Catalog**.

The following figures illustrate sample page headers for a certification in various statuses.

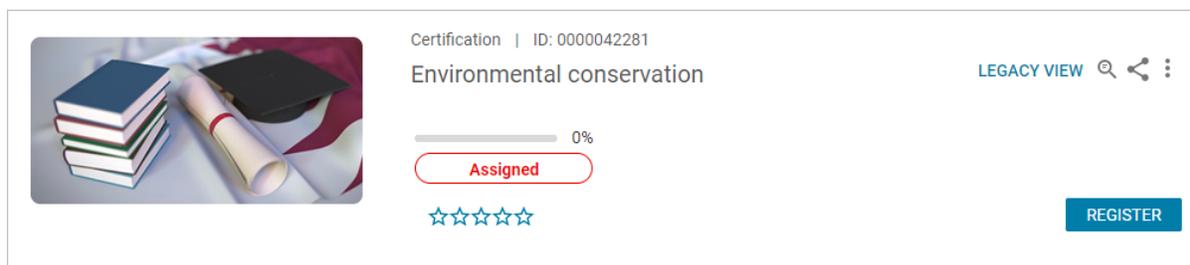
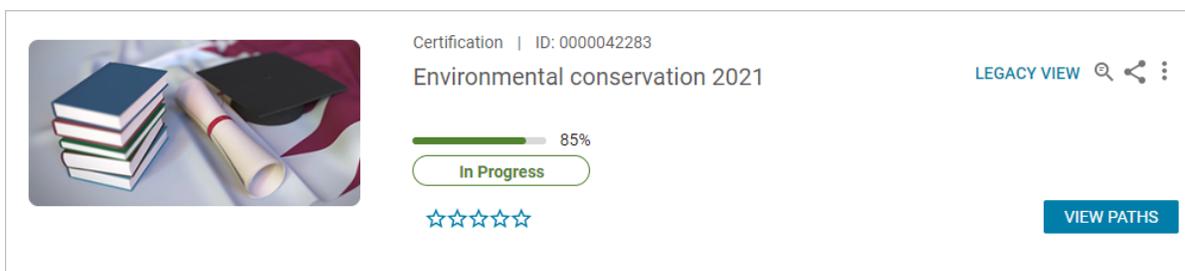


Figure 59: Page header - Assigned status



Certification | ID: 0000042283
Environmental conservation 2021

85%
In Progress

☆☆☆☆☆

LEGACY VIEW 🔍 🔄 ⋮

VIEW PATHS

Figure 60: Page header - In Progress status



Certification | ID: 0000042281
Environmental conservation

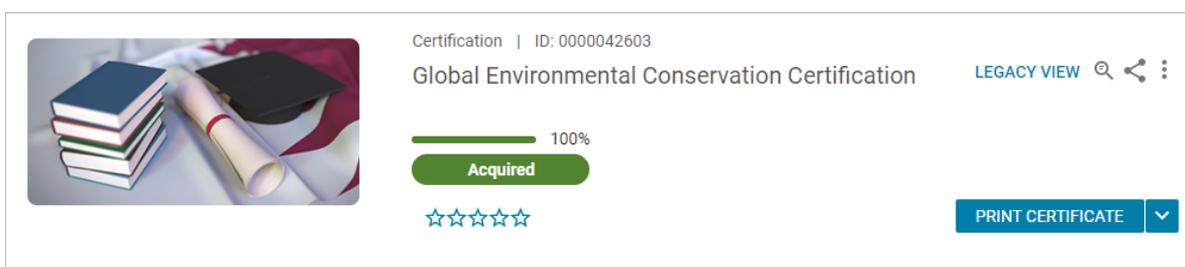
0%
Assigned

☆☆☆☆☆

LEGACY VIEW 🔍 🔄 ⋮

LAUNCH

Figure 61: Page header - Launch (When Continuous Launch is enabled)



Certification | ID: 0000042603
Global Environmental Conservation Certification

100%
Acquired

☆☆☆☆☆

LEGACY VIEW 🔍 🔄 ⋮

PRINT CERTIFICATE ▾

Figure 62: Page header - Acquired status

Page sections

Along with a prominent header, the redesigned certification and curriculum detail page displays one or more of the following sections:

- Paths
- Overview
- Associated Skills
- Attachments
- Complete and Earn/Achievements
- Other Information
- Evaluation
- My History
- Ratings and Comments

You may not see all sections for every certification or curriculum. The availability of a section depends on the status and structure of your certification or curriculum. For example, the **Ratings and Comments** section is displayed only if a certification or curriculum has been acquired and is rated by someone. While the **Evaluation** section is displayed only after the certification or curriculum is acquired and if an evaluation is associated with it.

Paths

The redesigned certification and curriculum detail page displays paths as tabs in the **Paths** section. To view details of a path, click the required path tab. It displays the path description (if configured), path progress, and the modules it holds.

To set a path as the default path, click the **Set Path as Default** link. Every path displays a **Register** button. To register for a path, click the **Register** button in that tab.

If 'One-click registration' is enabled for a certification or curriculum, and program is configured with pre-selected classes, then clicking the **Register** action from various flows such as My Plan, global search, and so on opens the registration confirmation popup page. But, if there is any error during one-click registration, then Saba Cloud displays the redesigned certification or curriculum registration page.

Overview & Other Information | **Paths**

Paths

Environmental protection in 4 ... | Environmental protection in 4 ...

Due to the pressures of overconsumption, population growth and technology, the biophysical environment is being degraded, sometimes permanently. This has been recognized, and governments have begun placing restraints on activities that cause environmental degradation. Since the 1960s, environmental movements have created more awareness of the multiple environmental problems. There is disagreement on the extent of the environmental impact of human activity, so protection measures are occasionally debated.

- Environmental Conservation (Required) | Complete 3 of 3 | 1/3
- Animal Conservation (Required) | Complete 1 of 1 | 0/1
- Marine Conservation (Required) | Complete any 2 of 3 | 0/3
- Human Conservation (Required) | Complete 1 of 1 | 0/1
- Reduce, Reuse, Recycle! (Optional) | 0/1

REGISTER

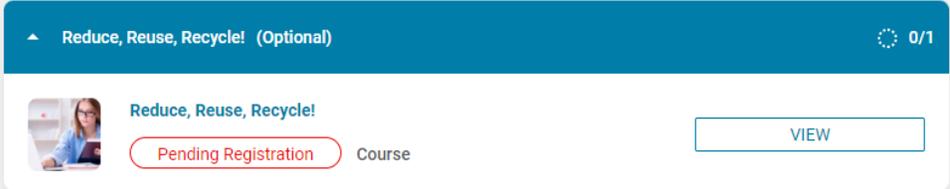
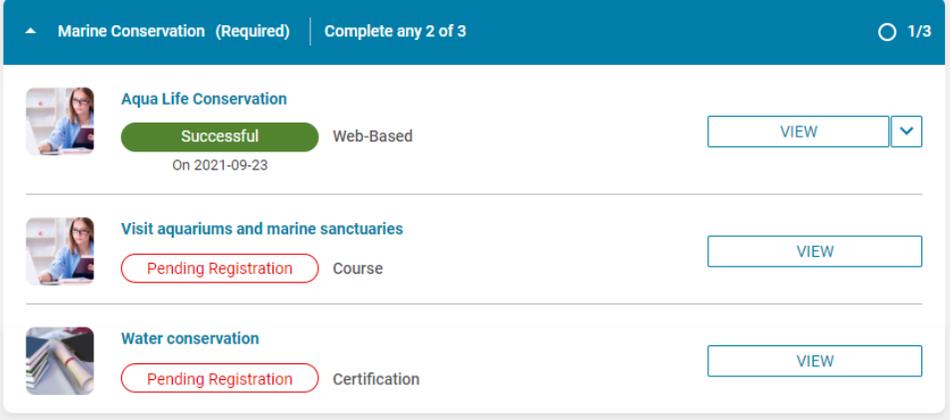
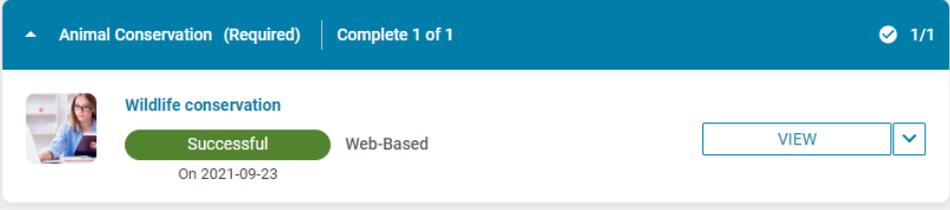
Figure 63: Paths section

The page displays an expanded module view by default. You can view the learning items in the module and take the required action on them. If you have already registered for or completed a learning item in the module, then they are displayed with the corresponding status and you do not need to register for them or complete them again.

If module sequencing is enforced for the certification or curriculum, then certain actions in the consecutive modules are not enabled till you complete the required items in the previous module in the sequence.

The module title displays important details such as whether the module is required or optional, the number of learning items needed to complete the module, and the module completion indicator. The images shown for learning objects in a module are just thumbnails of the actual images of those objects. The following figures illustrate modules in various statuses.

Table 19: Module in various statuses

Status	Module Indicator
Assigned	 <p>Figure 64: Module in Assigned status</p>
In-progress	 <p>Figure 65: Module in In-progress status</p>
Completed	 <p>Figure 66: Module in Completed status</p>

Overview

The **Overview** section displays the following information:

- Certification or curriculum description, if available
- Parent certification or curriculum details, if any
- Validity details, if applicable
- Available from date
- Any informative messages. For example, *'Nested certification selected at the time of registration would be assigned to learner if not already assigned.'* or *'This certification requires taking all classes in given order.'*

To view all details in this section, click **Show more**.

Paths **Overview & Other Information** History

Overview

Environmental conservation is basically the practice of us humans to save the environment from collapsing, such as loss of species, ecosystems due to pollution and human activities. This helps both trees and animals, since some of us are dependent on them to survive. Environmental protection is the practice of protecting the natural environment by individuals, organizations and governments. Its objectives are to conserve natural resources and the existing natural environment and, where possible, to repair damage and reverse trends.

This certification requires taking all classes in given order.

i Nested certification selected at the time of registration would be assigned to learner if not already assigned.

Assigned by: Miss Linka ▾

Valid for: 100 day(s)

Show less

Figure 67: Overview section

Associated Skills

If the certification or curriculum has any associated skills, then this section is displayed.

Associated Skills < Previous Next >

Data analysis
4 Proficiency levels

Communication
4 Proficiency levels

Critical thinking
4 Proficiency levels

Figure 68: Associated Skills section

You can click the skill name to view its details such as its current level, required level, attachments, and recommended courses to achieve the proficiency. You can click **Assess Now** to assess the skill and submit the new level.

Critical thinking

Kwame Earth

Average

3 Current level 0 Required level 4 Maximum level

Attachments: att2 attachment with long name attachment with... attc3 Show more

ASSESS NOW

Figure 69: Skill details

Attachments

If your catalog administrator has added any attachments to the certification or curriculum, then the redesigned page displays the **Attachments** section. You can click the download icon to download an attachment.

Attachments

Pre_course Materials

Pre-Course Material
TXT

Figure 70: Attachments section

Complete and Earn

If the **Rewards** service is enabled, and if any badges and points are associated with the certification or curriculum, then this section is displayed. It displays both the badges and points you can earn by completing the certification or curriculum, if applicable.

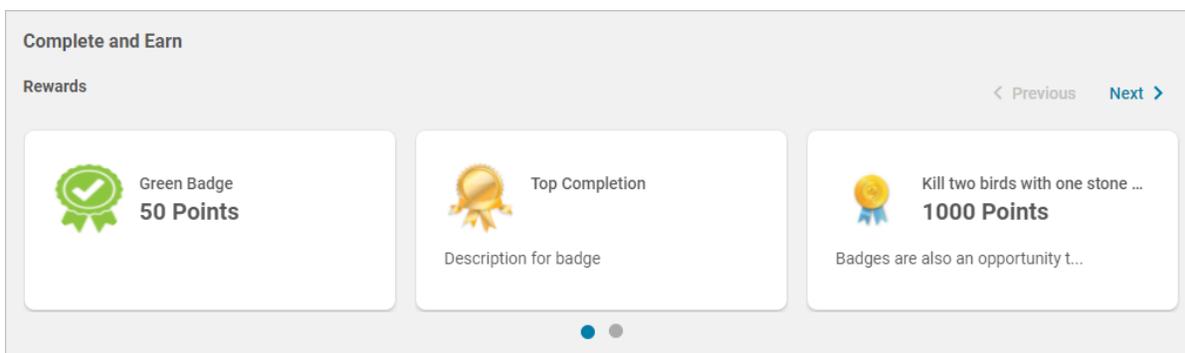


Figure 71: Complete and Earn section

Achievements

This section displays the badges and points you earned after completing the certification or curriculum.

Other Information

The **Other Information** section displays details such as certification or curriculum owners and any custom fields. You can expand a sub-section to view more details.

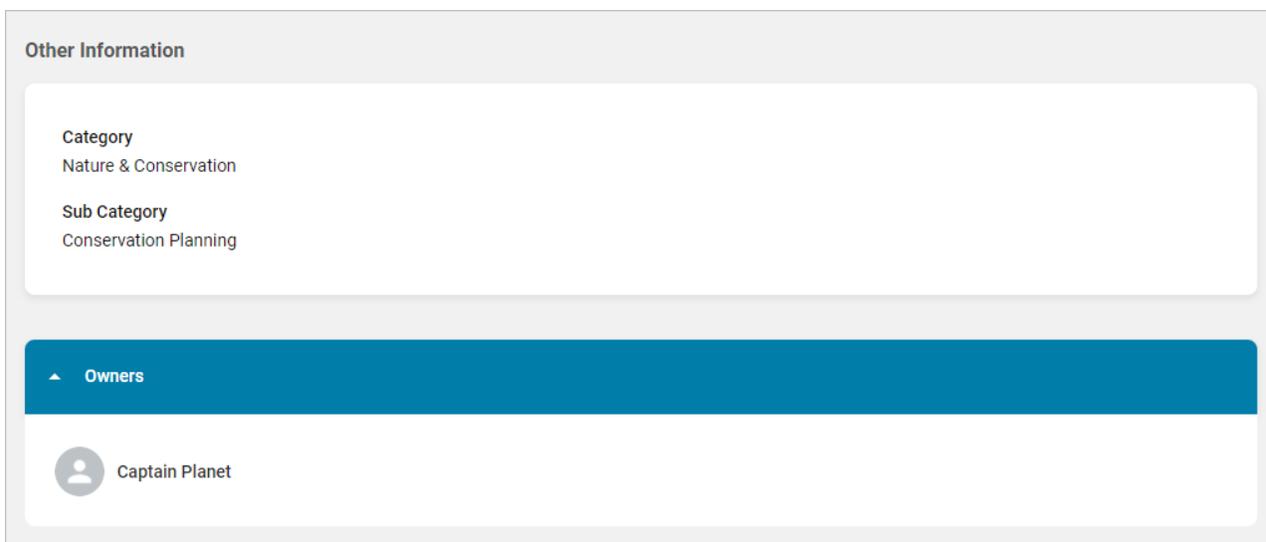


Figure 72: Other Information section

You can see the owners of the certification or curriculum by expanding the **Owners** section. When you click the owner name link, Saba Cloud displays their profile card in a popup page.

Evaluations

If a certification or curriculum contains evaluations, then you can view those evaluations and its related actions in this section.

My History

The **My History** section displays the historical life cycle of a learner for that certification or curriculum. It displays various stages such as assignment, progress, acquisition, expiration, and re-certification. If a certification or curriculum was acquired at any time, then it also displays the Acquisition Date and the Expiration Date besides the *Acquired* status.

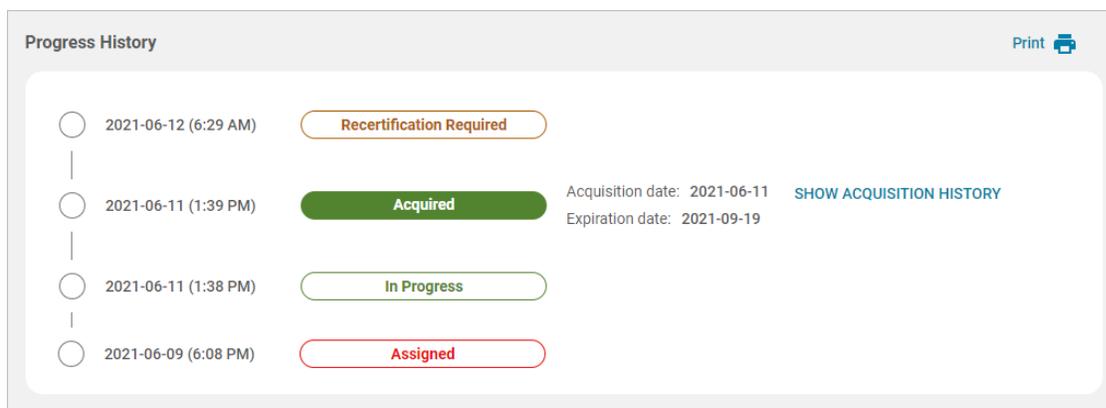


Figure 73: My History section

Clicking **Print** displays the print preview and allows you to print the complete history.

Clicking **Show Acquisition History** displays the path and modules that the user took to acquire the certification or curriculum in that instance of acquisition.

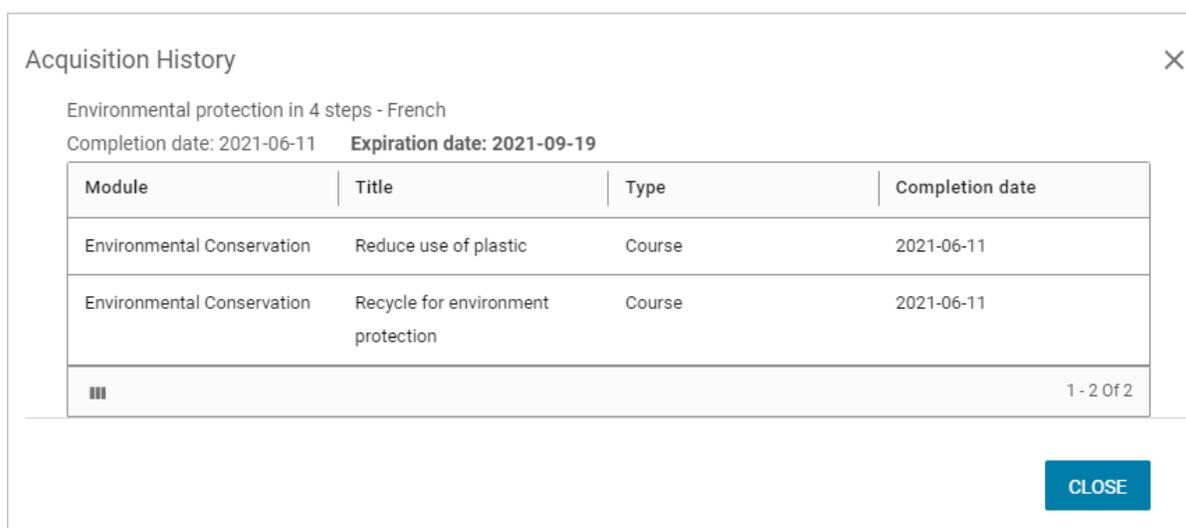


Figure 74: Show Acquisition History

Ratings and Comments

The **Ratings and Comments** section displays the certification or curriculum ratings and comments. You can view ratings and comments provided by other users, irrespective of whether you have registered for the certification or curriculum or completed it. You can rate the certification or curriculum only after acquiring it. You can view your ratings and comments, as well as edit or delete your comments. You can also filter the ratings by selecting a star value from the **Star rating** dropdown list.

The visibility of the **Ratings and Comments** section is controlled by the following:

- The 'Web 2.0 Actions for Learning Catalog' setting under **Catalog** service is enabled on logged-in user's domain.
- The **Rating** service is enabled.

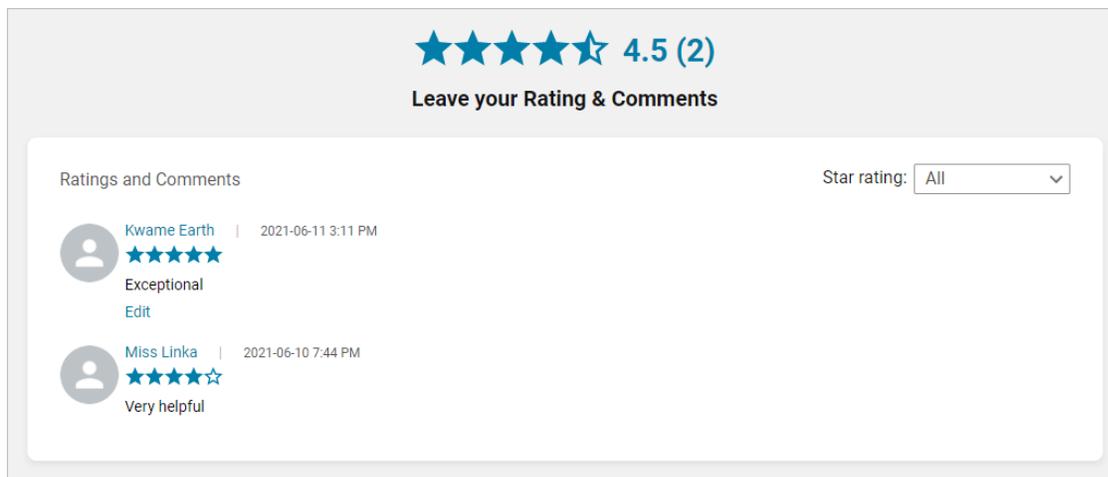


Figure 75: Ratings and Comments section

Register for a certification or curriculum

The redesigned certification and curriculum detail pages simplify the registration workflow. To register for a certification or curriculum from the redesigned page:

1. Click the **Register** button for the required certification or curriculum. The registration page appears.

Note: Only 'required' modules are displayed by default. To view 'optional' modules as well, disable the **Show Required Modules** toggle bar.

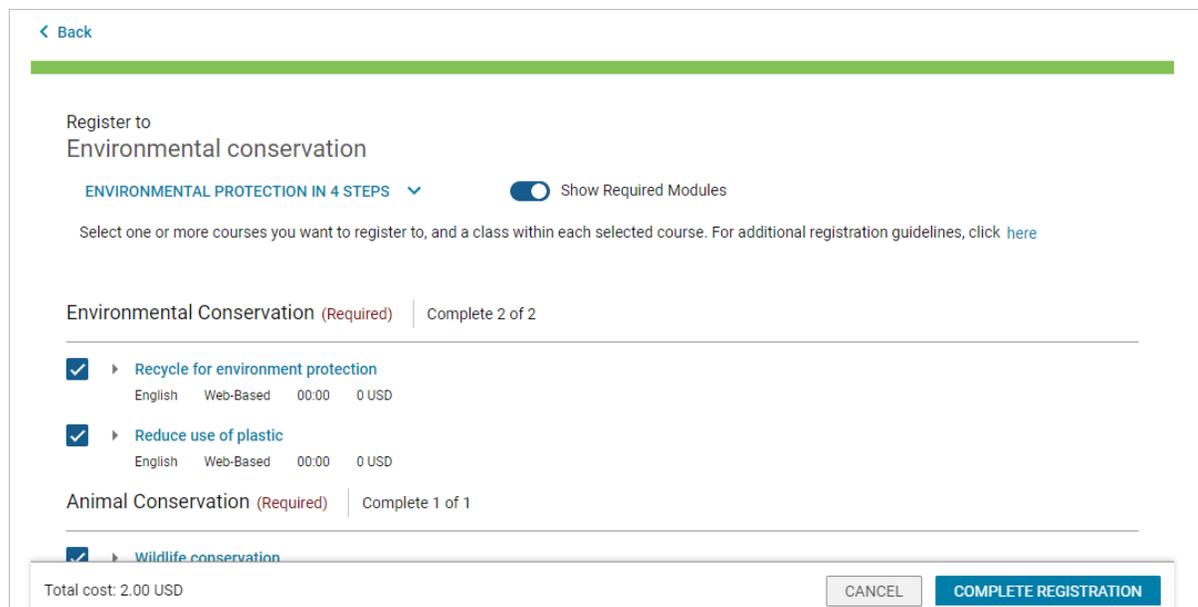


Figure 76: Certification registration page

2. For a certification or curriculum with multiple paths, the registration page displays the path drop-down list. If you need to change the path, select a path from the list. The page refreshes to display the corresponding programs (if any) and modules in the path.

- If the selected path contains blended programs, then the registration page displays the **Program** drop-down list. Select a program from the list. The page refreshes to display the corresponding modules and class selections (if any) in the program.

The screenshot shows a registration interface for 'Demo-Certification-001'. At the top, there is a '< Back' link. Below it, the text 'Register to Demo-Certification-001' is displayed. A 'Path A' label is followed by a 'Program:' dropdown menu currently set to 'PROGRAM WITH SUGGESTED CLASSES'. A tooltip is open over this dropdown, showing 'Preselected class Program' and 'No Program'. Below the dropdown, a prompt says 'Select one or more courses you want to register' followed by a link 'For additional registration guidelines, click here'. The page is divided into 'Module 1 (Required)' and 'Complete 2 of 2'. Two courses are listed: 'Demo-Course-003' (English, Web-Based, 0 USD) and 'Demo-Course-004' (English, Web-Based, 01:00). The 'Demo-Course-004' entry has an 'In progress' status. At the bottom, the 'Total cost: 0.00 USD' is shown, along with 'CANCEL' and 'COMPLETE REGISTRATION' buttons.

Figure 77: Select a program

- If the auto-class suggestion logic is enabled, then certain classes within the courses in a module appear as suggested classes and are already selected on this page. You can continue to retain the pre-defined selection or change it if needed.

Or,

If the auto-class suggestion logic is disabled, then click the course title to expand the view, and select the required class.

In either case, you can expand a course to select or change classes in it. You can use the class filters to narrow down your search results. To view more details about a class, click the **Class Info** link.

Note: You can select only one class in a course.

Your system administrators can configure the auto-class suggestion logic. For more details, see [configuration](#).

Environmental Conservation (Required) | Complete 2 of 2

Recycle for environment protection
English Web-Based 00:00 0 USD

English Web-Based 00:00 ID: 0000065442 [Class Info](#) **Suggested Class** 0 USD

Filters

Language: Location: Available from:

Delivery type:

English Web-Based 00:00 ID: 9029HJKL [Class Info](#) 0 USD

English Web-Based 00:00 ID: 889IJKSKJ [Class Info](#) 0 USD

Figure 78: Course with Auto-class suggestion logic enabled

5. Once you complete the class selections, click the **Complete Registration** button.
6. If enabled, then the **Additional Information** popup page opens.

Additional information

Order Custom Fields:

Do you want to have a hotel booked the night before??

Do you want to have a hotel booked during the course?

Do you want to have a hotel booked the night after?

Do you want to

Figure 79: Additional fields

7. Fill in the custom details and click **Save**. Saba Cloud displays the confirmation popup page.

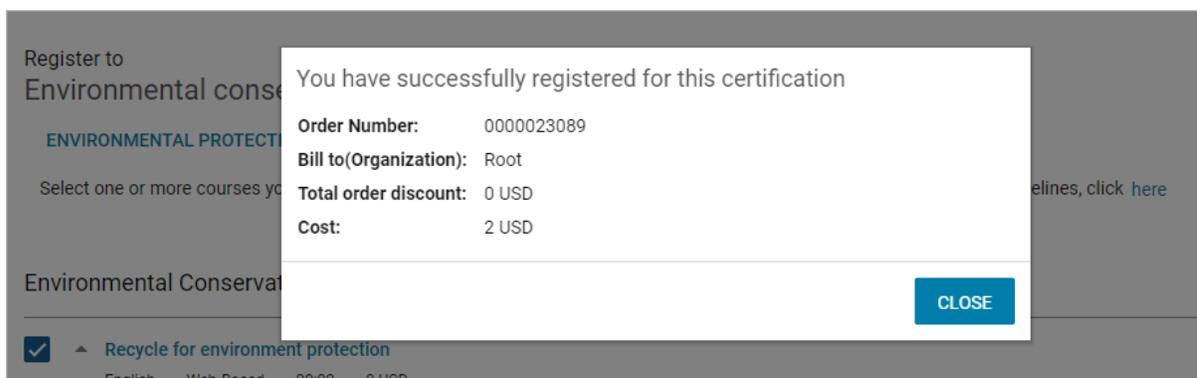


Figure 80: Registration confirmation

8. Click **Close**. Saba Cloud successfully registers you for the certification or curriculum and takes you back to the redesigned details page.

Add a certification or curriculum to plan from the redesigned pages

You can also add a certification or curriculum to your plan directly from the redesigned certification or curriculum detail page using the **Add to Plan** action. Similarly, managers can also add a certification or curriculum to their team member's plan using the **Add to Plan** action.

This action is not displayed by default on the redesigned certification or curriculum detail page. However, System Administrators can configure the visibility of this action for end users. For more details, see [configuration](#).

Managers can view this action on the redesigned pages of their team members, irrespective of the setting value.

To add a certification or curriculum to your plan or to your team member's plan:

1. In the redesigned certification or curriculum page header, click the drop-down arrow on the action button.
2. Click **Add to Plan**.

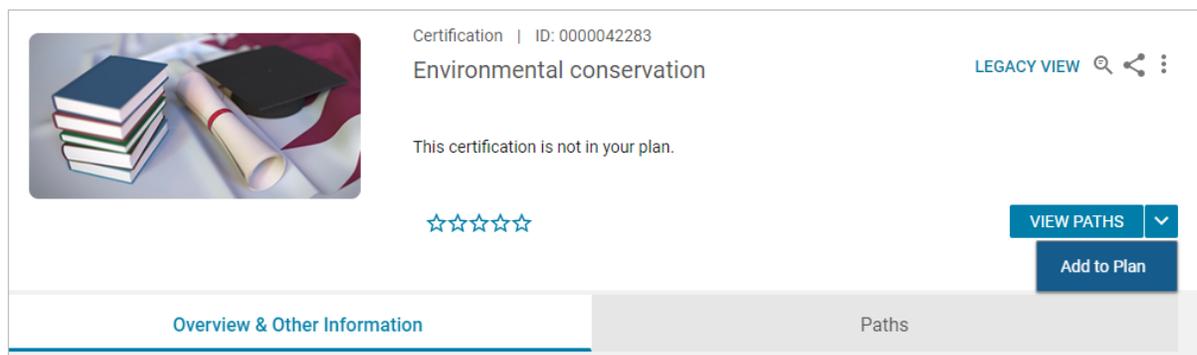


Figure 81: Add to Plan

3. In the popup, add an optional due date and click **Add**. Saba Cloud adds the certification or curriculum to your plan.

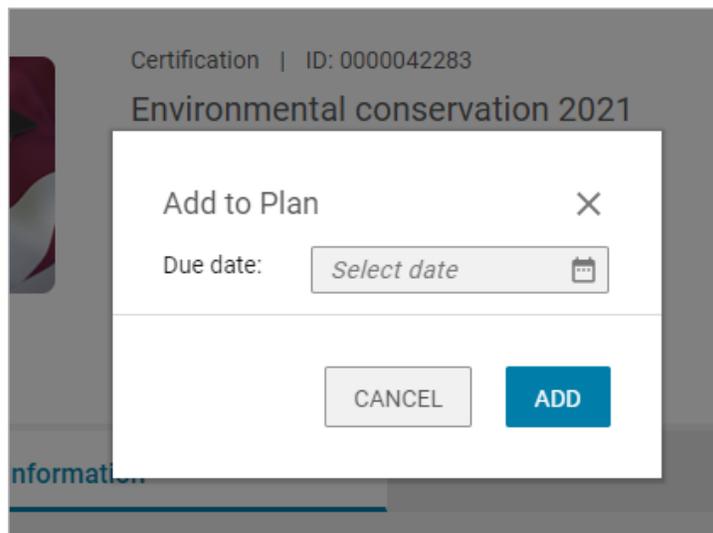


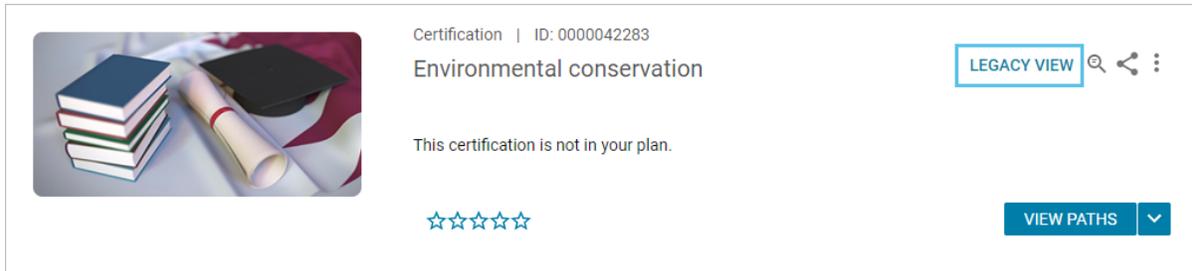
Figure 82: Add due date

If selected, then this date appears on the user's plan for the certification or curriculum. If no due date is selected, then the due date is calculated as per the target days set for the certification or curriculum. If no target days are set, then the assignment happens without any due date.

Switch to the legacy certification or curriculum page view

You can return to the legacy page view of the certification or curriculum from the redesigned page by clicking the **Legacy View** link on the redesigned page.

See figure below.



Certification | ID: 000042283

Environmental conservation

LEGACY VIEW

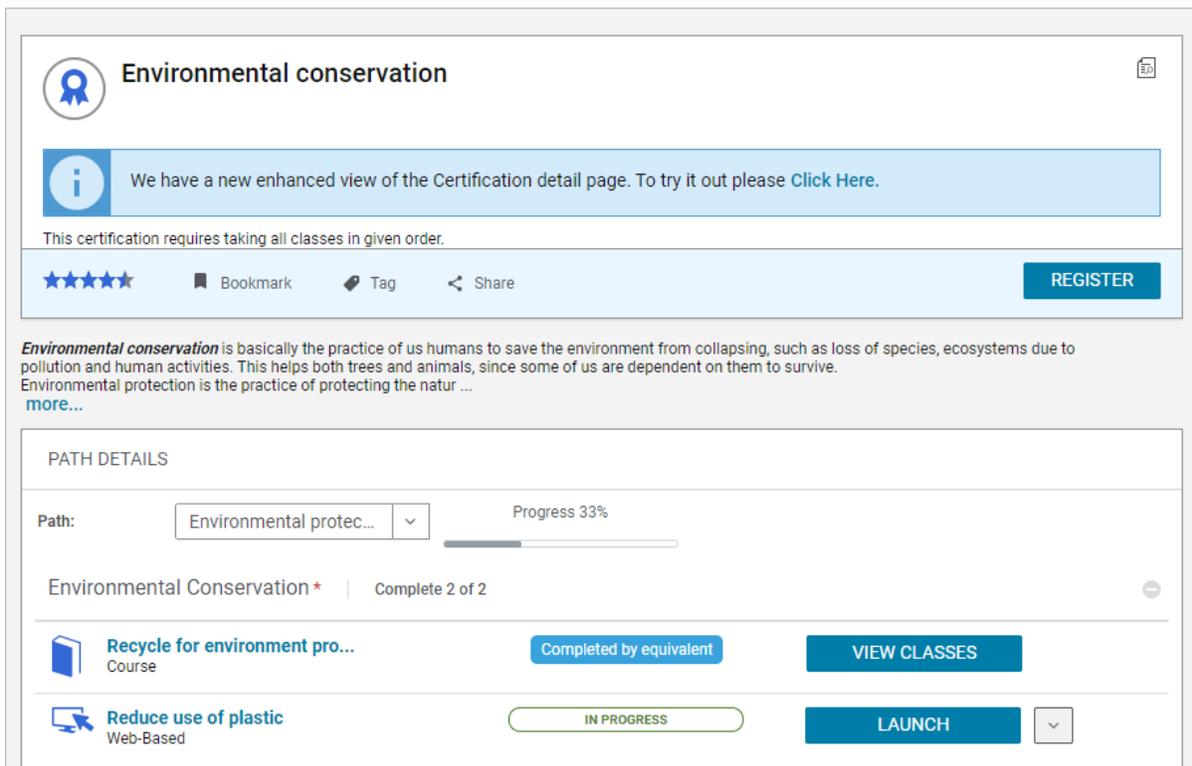
This certification is not in your plan.

☆☆☆☆☆

VIEW PATHS

Figure 83: Legacy View link

To return to the redesigned page, simply click the **Click here** link on the legacy page.



Environmental conservation

We have a new enhanced view of the Certification detail page. To try it out please [Click Here](#).

This certification requires taking all classes in given order.

☆☆☆☆☆ | Bookmark | Tag | Share | REGISTER

Environmental conservation is basically the practice of us humans to save the environment from collapsing, such as loss of species, ecosystems due to pollution and human activities. This helps both trees and animals, since some of us are dependent on them to survive. Environmental protection is the practice of protecting the natur ...
[more...](#)

PATH DETAILS

Path: Environmental protec... | Progress 33%

Environmental Conservation * | Complete 2 of 2

Recycle for environment pro... Course	Completed by equivalent	VIEW CLASSES
Reduce use of plastic Web-Based	IN PROGRESS	LAUNCH

Figure 84: Legacy page

Limitations of redesigned certification and curriculum detail pages

Currently, the redesigned certification and curriculum detail pages have the following limitations:

- The redesigned pages are not available from any administrator workflows.
- The redesigned pages are not completely responsive. They may not provide the same experience when you switch to different screen sizes.

Chapter 7

Marketplace

Topics:

- [Marketplace Classic](#)
- [Marketplace \(Beta\)](#)

This section includes the following topics that will guide you through the new features and improvements under Marketplace.

Marketplace Classic

Cornerstone Content connector enhancements

In this update, **Cornerstone Content** connector in Marketplace Classic is enhanced to include the following:

Moved commonly used fields outside for easy configuration

To make the configuration steps easier and faster, some fields that are commonly used are moved from the mapping page to the main configuration page.

CORNERSTONE CONTENT

Cornerstone CONTENT

love... 1ED, ej4, Grovo and many others. Content is available for professional skills, leadership and management, modern compliance, wellness and wellbeing, remote work, technology and more. Our content curation team is constantly monitoring the market and updating these subscriptions monthly to ensure they are relevant for today's ever changing business climate. Contact your account manager or explore on your own at [Cornerstone Content Anytime](#)

The **free Saba Cloud Connector** automatically syncs your purchased subscriptions to the Saba Learning catalog. Learners can launch content seamlessly with no separate SSO setup required. Completions are tracked in real-time.

Already purchased Cornerstone Content?
Once you purchase your subscriptions, simply follow the steps [here](#) to complete your connector configuration and sync your content.

Domain: * ⓘ

Create WBT Course ⓘ

Course Owner: * ⓘ

^ Languages

DISABLE MY SUBSCRIPTIONS SAVE ENABLE

Figure 85: Configuration fields on the connector card

The language configuration is now easier with the check boxes for selection.

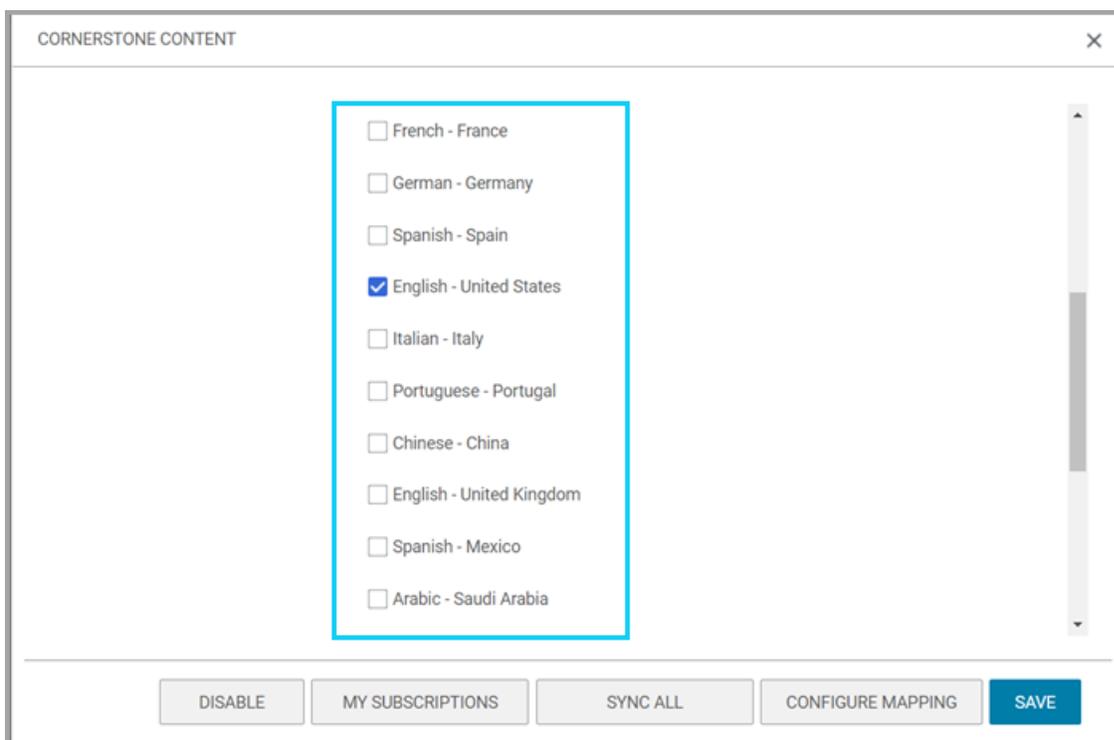


Figure 86: Languages configuration in Cornerstone Content

The default sort order is now **Is Active** > **Subscription Provider** > **Subscription Name**. Finally, the **Refresh** button is added to the **My Subscriptions** page.

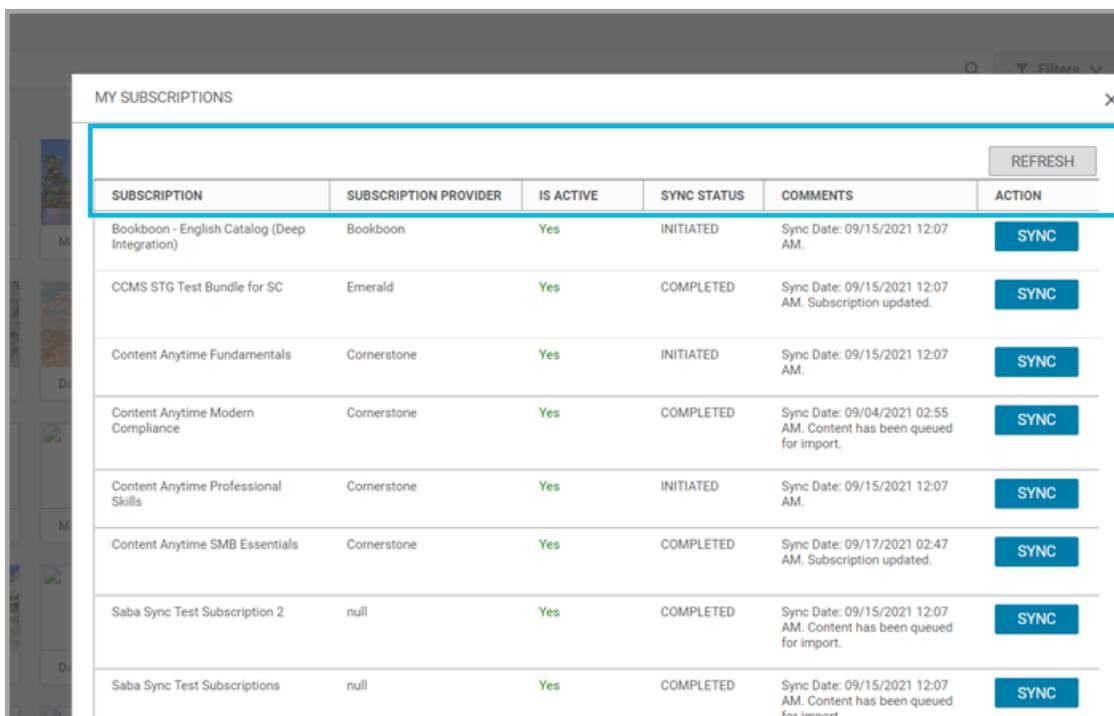


Figure 87: Updated Subscriptions page

Connectors no longer available in Marketplace Classic

Starting with this update, the Monster connector from the Recruiting Connectors section is no longer available on Saba Cloud Marketplace Classic.

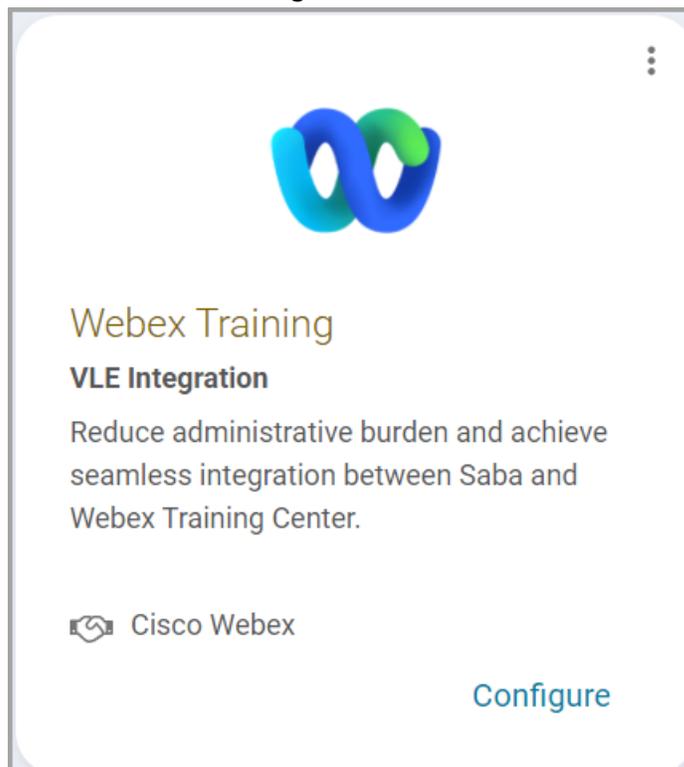
Connectors moved to Beta can only be configured in Beta if you have not already configured them. If you have, you can continue to use them in Classic.

Marketplace (Beta)

Moving connectors from Classic to Beta

In this update, the following connectors are moved to Marketplace (Beta).

- Cisco WebEx Training

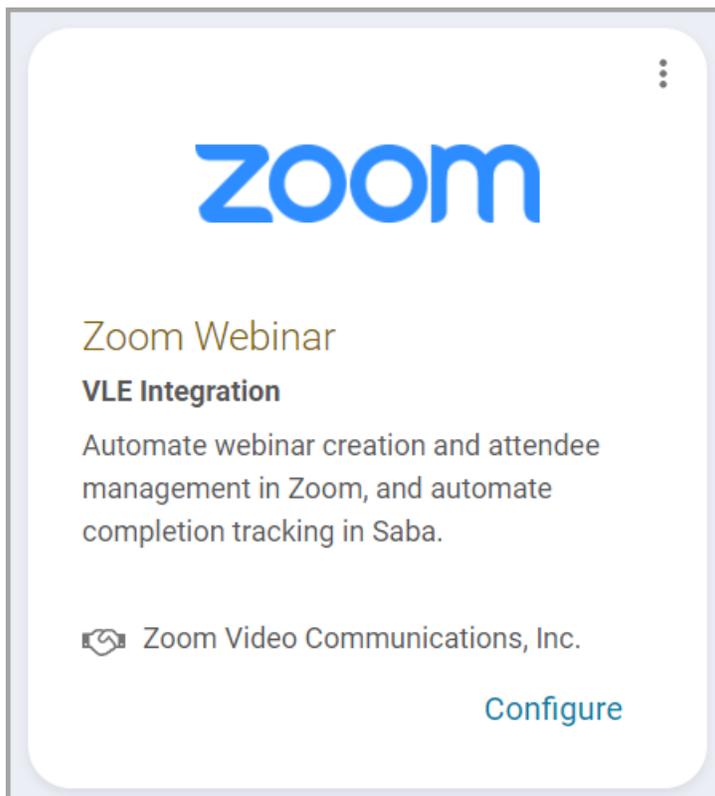


- Zoom Meetings



The card features the Zoom logo at the top center. Below it, the title "Zoom Meetings" is displayed in a brown font. Underneath the title, the text "VLE Integration" is shown in bold. The main body of text describes the integration: "Let your learners experience the simplicity of Zoom while automating virtual classroom workflows for your instructors and learning admins." At the bottom left, there is a small icon of a video camera and the text "Zoom Video Communications, Inc.". At the bottom right, the word "Configure" is written in a blue font. A three-dot menu icon is located in the top right corner of the card.

- Zoom Webinar



The card features the Zoom logo at the top center. Below it, the title "Zoom Webinar" is displayed in a brown font. Underneath the title, the text "VLE Integration" is shown in bold. The main body of text describes the integration: "Automate webinar creation and attendee management in Zoom, and automate completion tracking in Saba." At the bottom left, there is a small icon of a video camera and the text "Zoom Video Communications, Inc.". At the bottom right, the word "Configure" is written in a blue font. A three-dot menu icon is located in the top right corner of the card.

- Microsoft Teams Bot



Microsoft Teams

Bot

Microsoft Teams is one of the most popular collaboration platforms. Enable your learners to access their required learning without leaving MS Teams. Learners can also find a...

 Microsoft Teams

[Configure](#)

- Create Tool



Create Tool

Content Integration

Easy to use Content Authoring tool for creating content integrated tightly into Saba Cloud.

 Cornerstone

[Configure](#)

Note: Connectors moved to Beta can only be configured in Beta.

UI Enhancements on the Marketplace (Beta) dashboard

Marketplace (Beta) dashboard now has a **Search** option at the top from which you can search for the connector that you want to work with. You can either enter the name of the connector or select a category and search within that category.

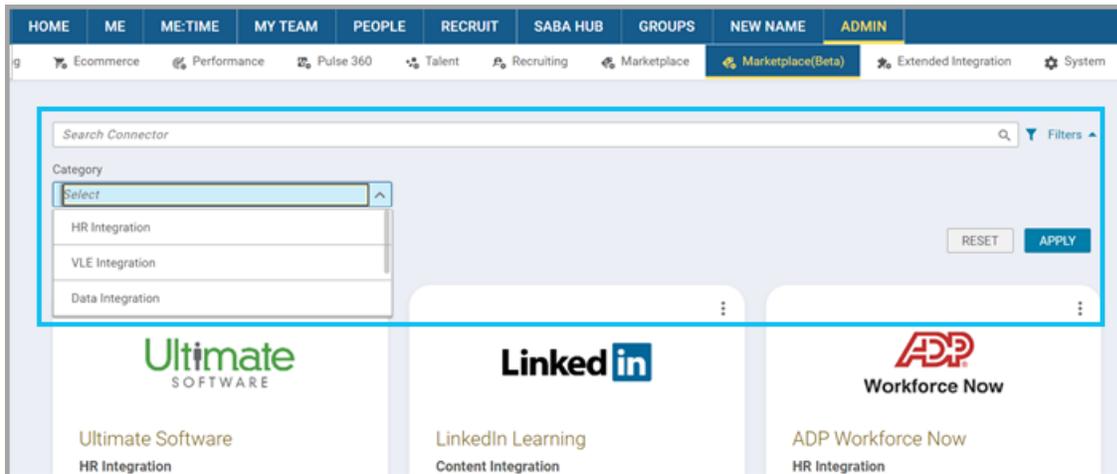


Figure 88: Search option in Marketplace (Beta)

A **Back** button has been added to the dashboard at the top right corner. This enables you to quickly navigate to the dashboard from the configure page.

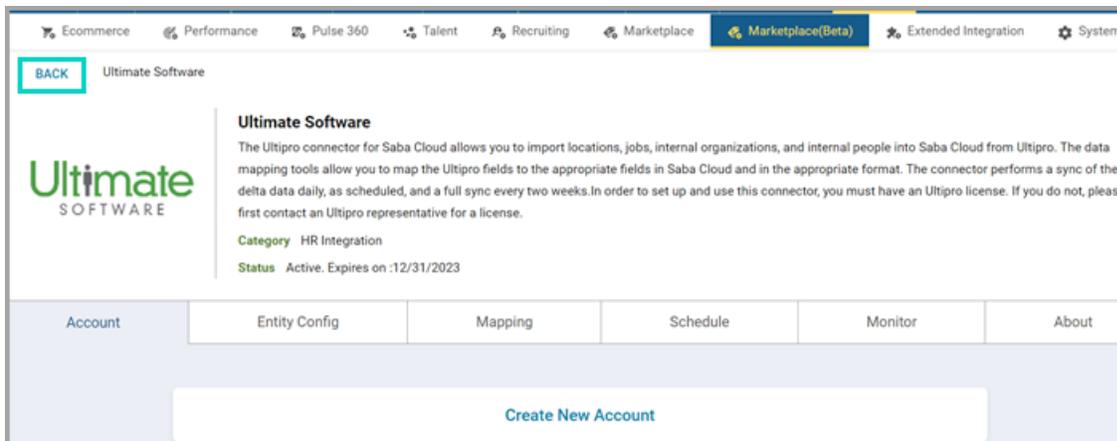


Figure 89: Back button for navigation

Finally, a new section called **Upcoming** is included at the bottom of the page. This section displays connectors that are planned for future updates.

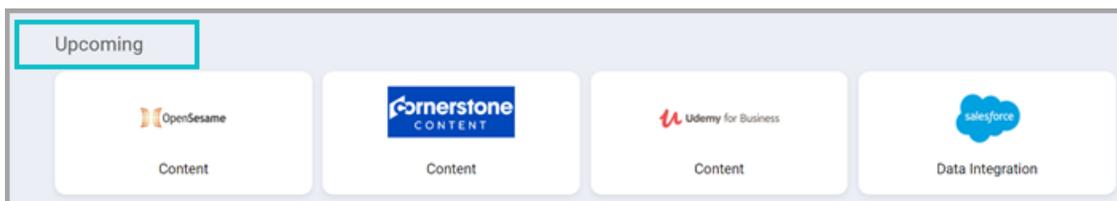


Figure 90: Upcoming connectors

Enhancements to MS Teams Bot

In this update, MS Teams Bot is updated with the following new features:

- Download MS Teams Bot from Saba Cloud

You can now download the MS Teams Bot from within Saba Cloud, without waiting for Saba Support to provide the app. To download the app, navigate to **Admin > Marketplace (Beta) > MS Teams Bot** connector and click on Download App and again click on **Download**.

Figure 91: Download MS Teams Bot

Refer to the following link from Microsoft for installation instructions:

<https://docs.microsoft.com/en-us/MicrosoftTeams/upload-custom-apps#upload>

- Admin users can now map MS Teams Email to either Saba email or Saba username

On the MS Teams Bot connector card for the **Profile Identifier** field, you can now choose either **Email** or the **Username** option to map to the MS Teams Email.

Figure 92: Profile identifier field options

For more details on the MS Teams Bot access and configuration in Marketplace (Beta), refer to *Configure Microsoft Teams Bots connector* in Saba Cloud Online Help.

Chapter 8

Meeting

Topics:

- [Enhancements to the Manage Events page](#)
- [Now manage Saba Meeting recordings from Saba Cloud](#)

This section includes topics to guide you through new features and improvements under the **Meeting** administrator tab in Saba Cloud.

Saba Meeting also includes additional new features and enhancements. For details, refer to the Saba Meeting What's new in [online community](#).

Enhancements to the Manage Events page

Prior to this update, when Virtual Event Administrators searched for events on the **Manage Events** page, there was no indication to connect the Saba Cloud course or class ID to the Saba Meeting event ID, so that they could make the required changes to the correct class.

This update enhances the search results table on the **Manage Events** page to display the following additional columns:

- **Course ID**
- **Class ID**
- **Event ID**

These new columns in the search results table now facilitate the linking of the Saba Cloud course or class to the Saba Meeting event easily.

Note: **Course ID** and **Class ID** columns are applicable to virtual classrooms only.

The screenshot shows the 'Manage Events' page with the following filters:

- Event Name: saba
- Leader: (empty)
- Event Type: Meeting
- After Start Date: (empty)
- Filter By: Meeting Recordings
- Virtual Class Session: Select

Buttons: RESET, APPLY

Event Name	Event Type	Start Date & Time	Duration	Leader	Course ID	Class ID	Event ID	Actions
SabaMeeting_IJAWC	Meeting	06/21/2020 3:30 PM	1h	JKUMAR1			QWQ469797	PLAYBACK
SabaMeeting_QXPXW	Meeting	06/21/2020 2:45 PM	15m	INTW10			KQF638321	PLAYBACK

Figure 93: New columns on Manage events page

Now manage Saba Meeting recordings from Saba Cloud

Prior to this update, Virtual Event Administrators did not have the option to manage Saba Meeting event recordings from within Saba Cloud. They could only playback the recordings; however, they could not perform any other action on them.

In this update, users with the Virtual Event Administrator role can now manage Saba Meeting event recordings from within Saba Cloud. In addition to playback of recordings, Saba Cloud allows them to perform the following actions:

- Export a recording (as a CCRZ file)
- Delete a recording

To manage recordings, click **Admin > Meetings > Manage Events**, search for the required event, click the dropdown arrow besides the **Playback** action for the required event, and click the new **Manage Recordings** action.

Manage Events

Filters

Event Name: mobile | Leader: | Event Type: Meeting

After Start Date: | Filter By: Meeting Recordings | Virtual Class Session: Select

RESET APPLY

Event Name	Event Type	Start Date & Time	Course ID	Class ID	Event ID	
Mobile Recording	Meeting	2020-11-09 6:30 PM			QQS627886	Manage Recording PLAYBACK

1 - 1 Of 1

Figure 94: New Manage Recordings action

Saba Cloud displays the **Manage Recordings** page. From this page, you can perform various actions such as playback, delete, and export on the recording.

Manage Recordings

Recording File	Date	Time	Duration	Status	Actions
Mobile Recording (QQS627886)	2020-11-09	6:29 PM	00:00:33	DEFAULT	Export Delete

1 - 1 Of 1

Figure 95: New Manage Recordings page

If an event has multiple recording, you also get the option to set one of them as the default recording. To set the default recording, click **Set Default** under the **Status** column for the required recording. The status for that recording changes to *Default*.

Manage Recordings

Recording File	Date	Time	Duration	Status	Actions
Room for Jitender Kumar (GSL242853)	26-MAY-2021	5:27 PM	00:00:13	DEFAULT	PLAYBACK
Room for Jitender Kumar (GSL242853)	26-MAY-2021	12:23 PM	00:00:21	SET DEFAULT	PLAYBACK
Room for Jitender Kumar (GSL242853)	26-OCT-2020	6:34 PM	00:00:13	SET DEFAULT	PLAYBACK

1 - 3 Of 3

Figure 96: Set a recording as default

Chapter

9

People

Topics:

- [Enhancements to the smart list criteria](#)
- [Enhanced page for adding a course to a transcript from a certification](#)
- [Display terms and conditions before uploading the profile picture](#)
- [Additions to the More Info section of the New Profile page](#)
- [New setting to define profile visibility](#)

This section includes the following topics that will guide you through the new features and improvements under People.

Enhancements to the smart list criteria

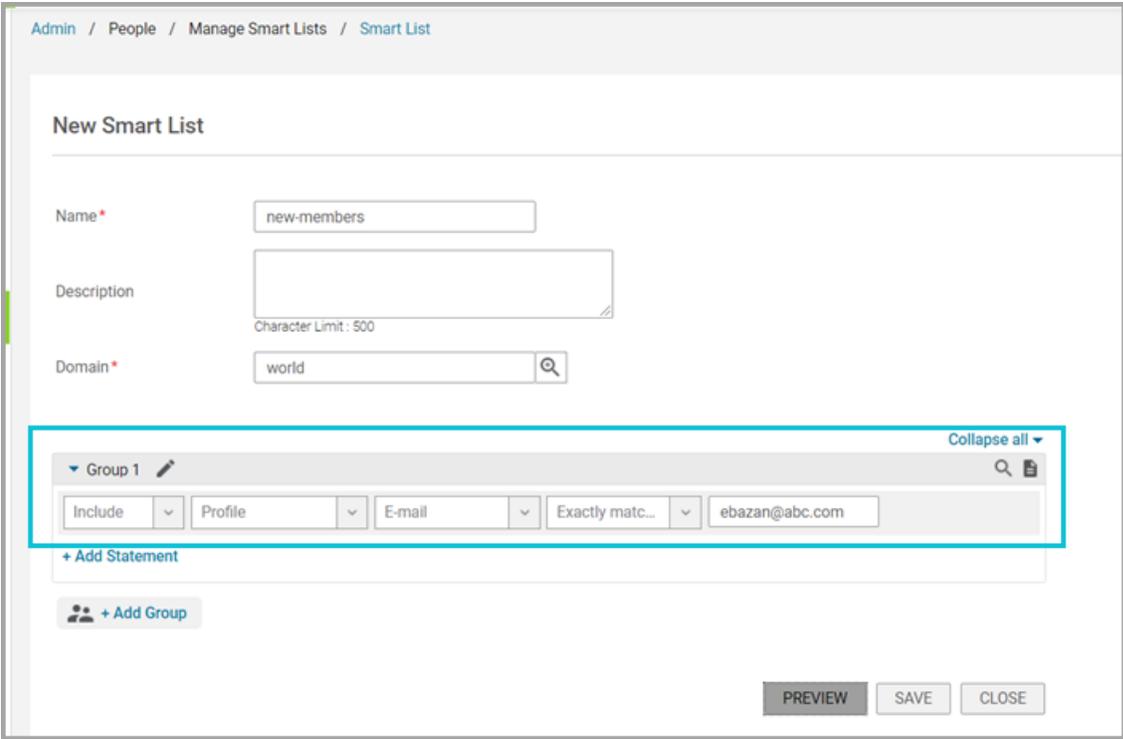
Prior to this update, when creating a smart list, it was not possible to select people based on their email or person number categories. It was only possible to use their name or username as the criteria.

In this update, the smart list criteria selection has been updated to include the email and person number as the criteria for selecting a person.

Navigate to **Admin > People > Manage Smart Lists > New Smart List**.

For example, to select a person with an existing email such as ebazan@abc.com, you can select and enter the parameters as follows:

Include > Profile > E-mail > Exactly matching > ebazan@abc.com



The screenshot shows the 'New Smart List' form in a web application. The breadcrumb trail at the top reads 'Admin / People / Manage Smart Lists / Smart List'. The form has the following fields:

- Name***: A text input field containing 'new-members'.
- Description**: A text area with a 'Character Limit: 500' note.
- Domain***: A text input field containing 'world' with a search icon.

Below these fields is a section for 'Group 1' (indicated by a dropdown arrow and an edit icon). This section contains a search bar with a magnifying glass icon and a 'Collapse all' dropdown. A red box highlights the criteria selection row, which consists of several dropdown menus and a text input field:

- Include (dropdown)
- Profile (dropdown)
- E-mail (dropdown)
- Exactly matc... (dropdown)
- ebazan@abc.com (text input)

Below the criteria selection row is a '+ Add Statement' button. At the bottom of the form is a '+ Add Group' button. At the very bottom right are three buttons: 'PREVIEW', 'SAVE', and 'CLOSE'.

Figure 97: Smart list criteria selection

By clicking the preview option, you can see if the results match your selection.

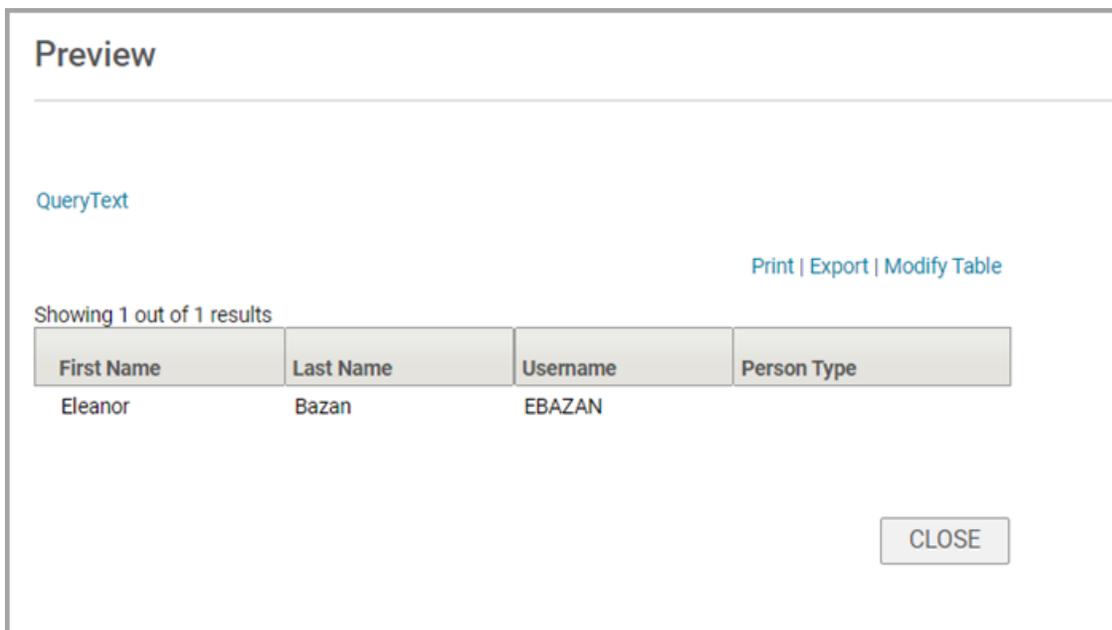


Figure 98: Preview selection

In a scenario where you are searching for all users from a specific organization, you can search by the e-mail criteria using the Contains operator. For example, all users with csod.com in their e-mail address are shown:

Include > Profile > E-mail > Contains > csod.com

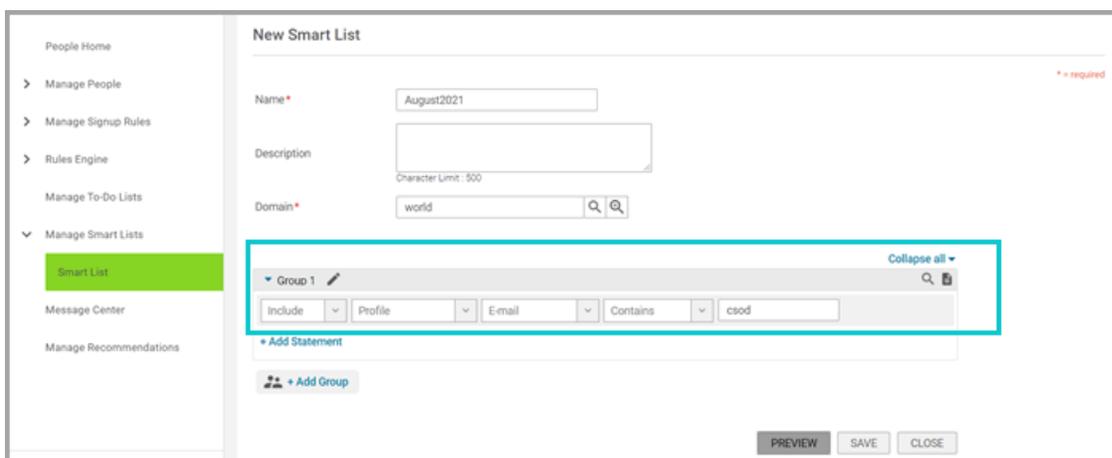


Figure 99: E-mail criteria with Contains as the operator

When searching by name, if more than one record exists for the same name, you may see duplicate entries. To be certain, you can search by the Person Number category.

To search by the person number field, you can select and enter the parameters as follows:

Include > Profile > Person > Any of > Person number

Note: You need to know the actual number to enter in the search field.

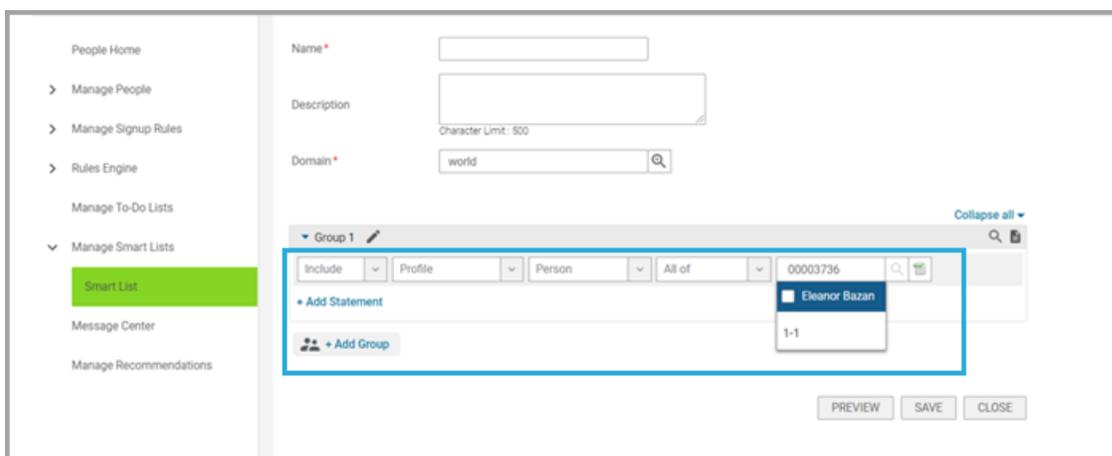


Figure 100: Smart list criteria by Person number

The person associated with that number is selected and displayed. You can Preview the selection by selecting Preview before you save.

The search filter label now shows Name, Username, and Person Number as options to locate a person.

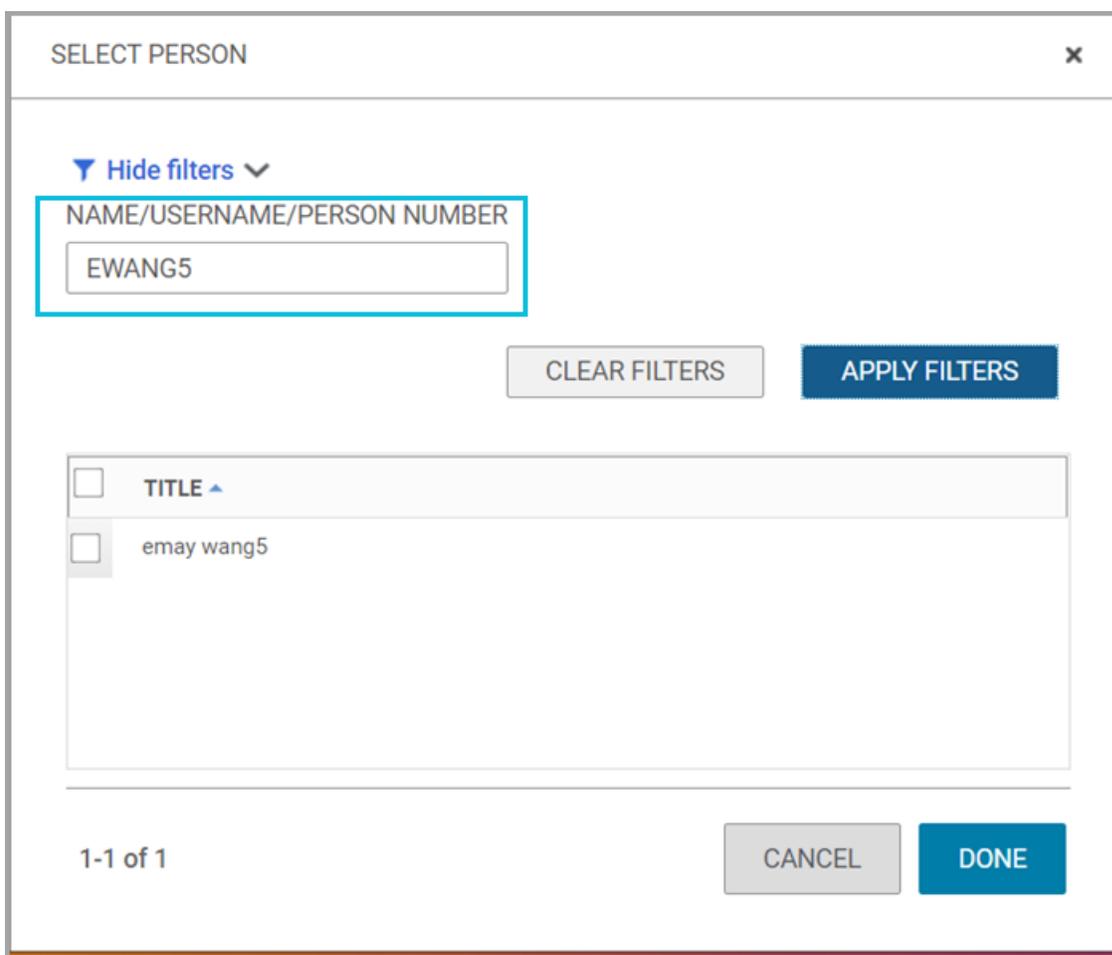


Figure 101: Select Person using the Search filter labels

Enhanced page for adding a course to a transcript from a certification

Prior to this update, when People Administrators tried to add a course from within a certification or curriculum to the user's completed course or transcript, Saba Cloud displayed a popup page with very few fields. Certain fields that were not displayed on the popup page were set to default values internally.

In this update, when People Administrators try to add a course from within a certification or curriculum to the user's completed course or transcript, Saba Cloud displays an enhanced popup page with many additional fields. The fields are not pre-populated or set to default values. You can edit and populate the fields as required.

Note: Prior to this change, the fields 'Date Marked Completed' and 'Registration Date' that were not displayed, were internally defaulted to 'today's date'. With this change, these dates are no longer defaulted to 'today's date'.

To add a course to a transcript from within a certification or curriculum, navigate to **People > Manage People > Certifications/Curricula**, find and edit the required user, then click **View Certification** or **View Curricula**. Click the certification name, hover over the course ID, and click the **Add to Completed Course** link.

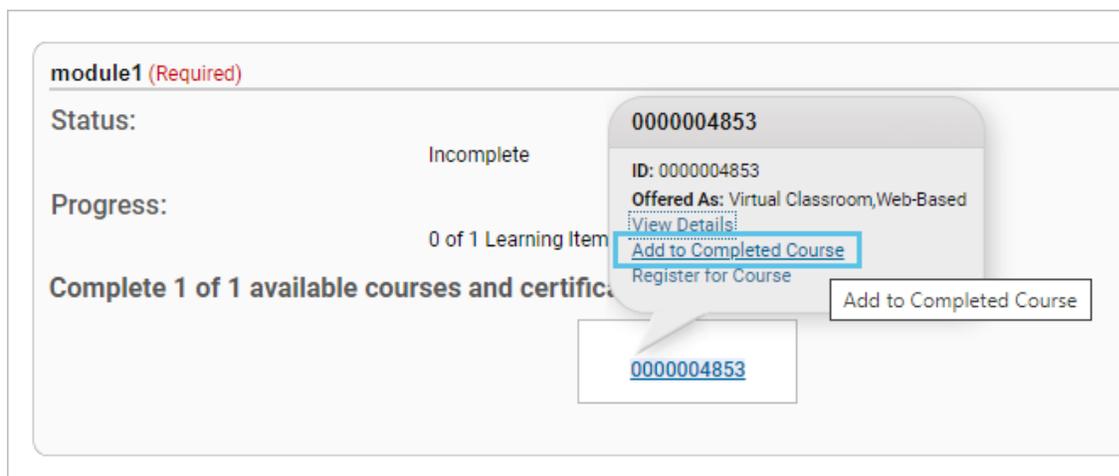


Figure 102: Add to Completed Course link

Saba Cloud displays the enhanced popup page for adding the course to the transcript. Complete the required fields and click **Save**. Saba Cloud marks the course as complete and adds it to the user's transcript.

Edit Item Added to Completed Course

Course Name	RegTest101
Version	
Description	RegTest101
Class Start Date	<input type="text"/> 
Ended/Completed On Date	<input type="text"/> 
Registration Date	<input type="text"/> 
Date Marked Complete*	<input type="text"/> 
Start Time (HH:MM)	<input type="text"/>
End Time (HH:MM)	<input type="text"/>
Duration (HH:MM)	<input type="text"/>
Delivery Type	<input type="text" value="-Select One-"/> 
Course ID	00006484
Location	<input type="text"/>
Marked Complete by	<input type="text"/>  

Figure 103: Enhanced popup page for adding a course to transcript

Display terms and conditions before uploading the profile picture

Prior to this update, when users uploaded their picture while activating their Saba Cloud account or while updating their profile, they were not asked for their consent before proceeding with the image upload.

However, Web accessibility guidelines require user consent while uploading their profile picture. To address this requirement, this update provides the capability to configure and show a 'Terms & Conditions' page to users when users upload or change their profile picture during the following:

- While activating their account
- While updating their profile

Configuration

Pre-requisite

System Administrators must enable the **Terms and Conditions for Login** setting under **Foundation** service.

If the service is enabled, then System Administrators can configure the new 'Terms & Conditions' page for profile picture.

To create the 'Terms & Conditions' page for a domain, navigate to **Admin > System > Terms & Conditions**, click the **New Terms & Conditions** and select the **Type** as 'Profile Picture'.

You can customize the page text and set the frequency of page display. To display the page to users while updating their profile picture, you can set the **Frequency** to 'show always'.

Figure 104: Profile Picture type for 'Terms & Conditions' page

Display terms and conditions during account activation

When a user in the selected domain is trying to activate their profile, the profile activation page displays the **Accept Terms And Conditions** check box in the **Your Profile** section. The user needs to select this check box before uploading their profile picture. Only when the check box is selected, the **Choose File** button is enabled.

Welcome Peter Pan!

About You

FIRST NAME*
Peter

LAST NAME*
Pan

PRIMARY GROUP
Everyone

Your Profile



Upload a Photo
You can upload a JPG, BMP or PNG file. The image size must be at least 150x150 pixels and the file size must be smaller than 3MB.

Accept Terms And Conditions [Learn more](#)

Choose File No file chosen

Brief Bio

ACTIVATE

Figure 105: The Accept Terms And Conditions checkbox during profile activation

To see more details about the actual 'Terms & Conditions', click the **Learn more** link. The details are displayed in a popup page.

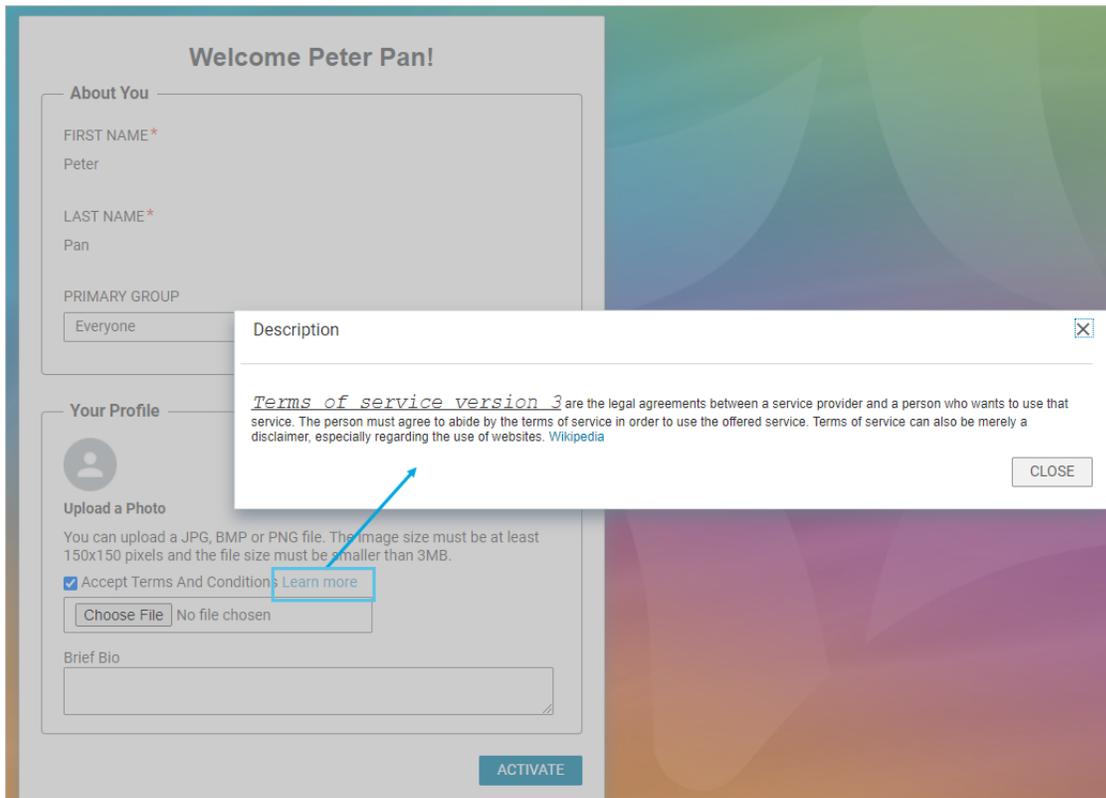


Figure 106: Terms & Conditions popup page

Display terms and conditions during profile update

When a user tries to update their profile picture in their profile, the profile image page displays the **Accept Terms And Conditions** check box. The user needs to select this check box before uploading or changing their profile picture. Only when the check box is selected, the **Choose File** button is enabled.

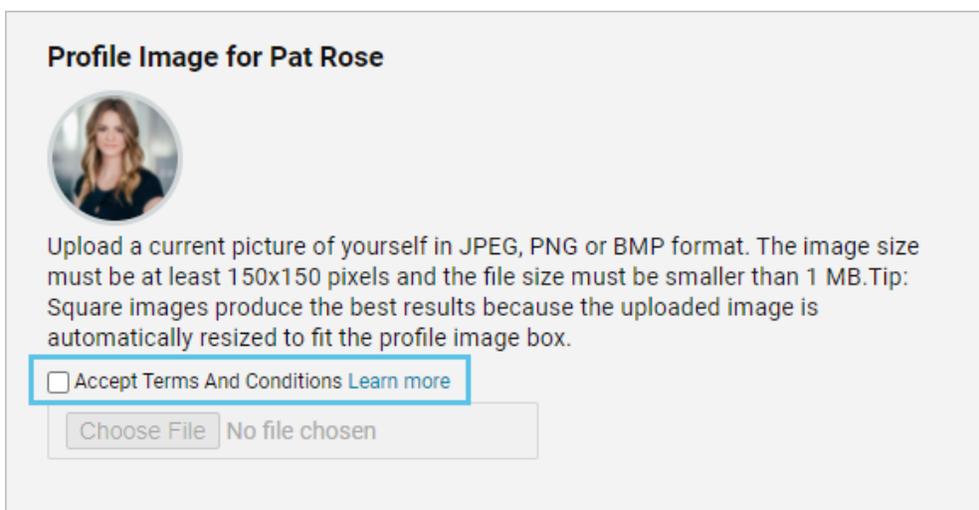


Figure 107: The Accept Terms And Conditions checkbox during profile update

To see more details about the actual 'Terms & Conditions', click the **Learn more** link. The details are displayed in a popup page.

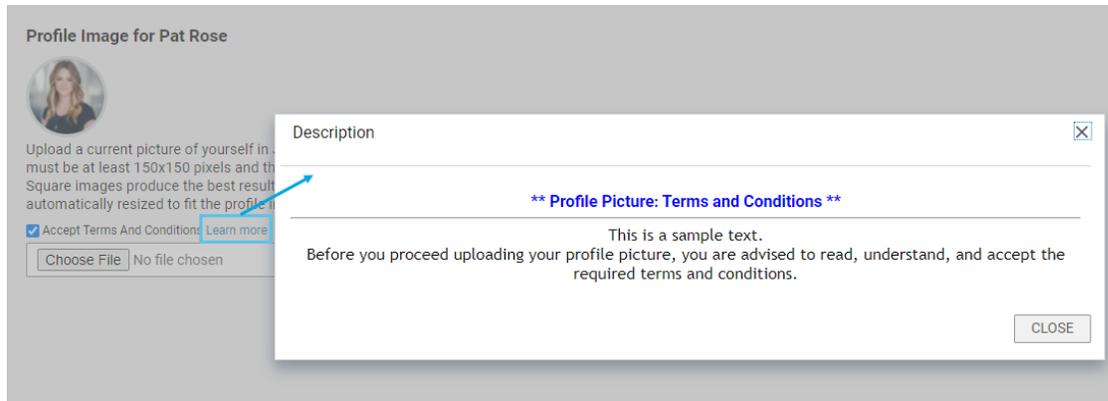


Figure 108: Terms & Conditions popup page

Additions to the More Info section of the New Profile page

In this update, the More Info section of the New Profile page has been updated to include the following new fields for the user's current job:

- Job Description - A brief summary of the job description.
- Job Responsibilities - Details of the responsibilities assigned to this job.

On the **New Profile** page, click the **More Info** link to launch the popup.

The screenshot shows a user profile for Pat Ros, VP Operations in Naperville. A 'More Info' modal is open, displaying the following details:

- Job Level:** C-Level Executive
- Job Description:** The Vice President of Operations is accountable for the effective operation of key sales, customer service and engineering. Additional responsibilities include purchasing of supplies. The Vice President of Operations is directly involved in the hiring and termination of employees within departments and is responsible for motivating and developing the supervisors to maintain an efficient, profitable operating unit.
- Job Responsibilities:**
 - Review and direct department managers and supervisors plans on efficient manpower utilization, productivity level and facility maintenance.
 - Monitor the day-to-day activities of the following operating units: Customer Service, Sales and Engineering
 - Adhere to budget requirements and work toward improving efficiency
 - Responsible for assuring that all personnel are using safe, effective operating equipment.
 - Responsible for enforcing the Safety Program throughout the departments and providing a safe, clean workplace for employees.
 - Review and recommend major equipment purchases for the various departments in order to maintain and upgrade operating productivity and efficiency.
 - Responsible for applying progressive discipline process within the operating units, through department managers and supervisors.
 - Prepare performance evaluations per the stated policy in the handbook for manager level

Figure 109: More Info section showing Job Description and Responsibilities

New setting to define profile visibility

In this update, a new setting called 'Profile Visibility' has been added to the ACL Security setting under System Admin which determines who can view the profile page of an internal or external user.

Your System Admin can enable this setting by navigating to **Admin > System > Manage Security > Profile ACL Configuration**.

Possible values are:

- All can view
- Some can view with following sub-option:
 - Self - Can View (read-only).
 - Managers - Can View / Cannot View
 - Admins - Can View / Cannot View
 - Peers - Can View / Cannot View
 - Others - Can View / Cannot view

Note: By default, this value will be All can view for all users.

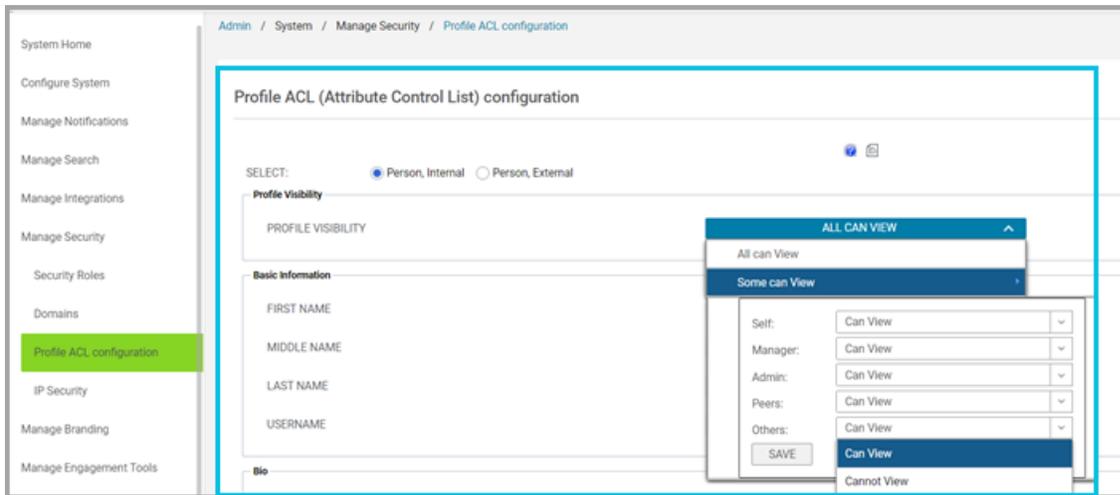


Figure 110: Profile Visibility setting in ACL

It's possible to set the Profile Visibility to one setting for internal persons, and a different setting for external persons.

Note: The 'Profile Visibility' setting applies to the new profile page only.

Chapter 10

Performance

Topics:

- [New Check-in overview page](#)
- [New configuration to view past check-ins](#)
- [Performance features now enabled by default](#)

This section includes the following topics that will guide you through the new features and improvements under Performance.

New Check-in overview page

In this update, there is a new page that lets you view the check-ins that are currently in progress and view the details of any past check-ins. If you are a manager, you can use this overview page to see all the check-ins you have had with your direct reports and which ones are in progress. As an employee, you can have check-ins with your direct manager, an alternate manager, or a mentor. Check-ins between an employee and their direct manager are automatically created. You can only manually create check-ins between an employee and their alternate manager or between a mentor and a mentee.

To enable this feature, navigate to **Admin > System > Configure System > Performance > Check-ins**. Ensure the option **Enables the check-in overview page and allows alternate managers, mentors, and managers to create check-ins** is set to 'On'. By default, this configuration is set to 'Off'.

Note: This service is not domain aware, so configuration is required only for the World domain. It will be 'On' or 'Off' for all users.

To see the new check-in overview page, navigate to **Me > Check-ins**.

Check-in with	Relationship	No. of Items	Last check-in on	Actions
Judy Womack	Direct Reportee	11	18-AUG-2021	VIEW
Andre Smith	Direct Reportee	10	18-AUG-2021	VIEW
Joan Smith	Direct Reportee	9	18-AUG-2021	VIEW

Create a new check-in - If you are a direct manager, alternate manager, or mentor, you can create a check-in with your direct report, alternate report, or mentee. If you are an employee, you can create a check-in with your alternate manager. If you are a mentee, you can create a check-in with your mentor.

Figure 111: Check-in overview page

Check-ins [CREATE NEW CHECK-IN](#)

Current Past

Search by name

Check-in with	Relationship	No. of Items	Last check-in on	Actions
 Judy Womack	Direct Rep		18-AUG-2021	VIEW
 Andre Smith	Direct Reportee	10	18-AUG-2021	VIEW
 Joan Smith	Direct Reportee	9	18-AUG-2021	VIEW

1 - 3 of 3

Filter the list of check-ins

All check-ins - Shows all the current and past check-ins.

Check-ins for myself - Shows all the check-ins held with the Direct Manager, Alternate Manager, or Mentor of the logged-in user.

Check-ins for others - Shows all the check-ins where the logged-in user is the Direct Manager, Alternate Manager, or Mentor.

Check-ins [CREATE NEW CHECK-IN](#)

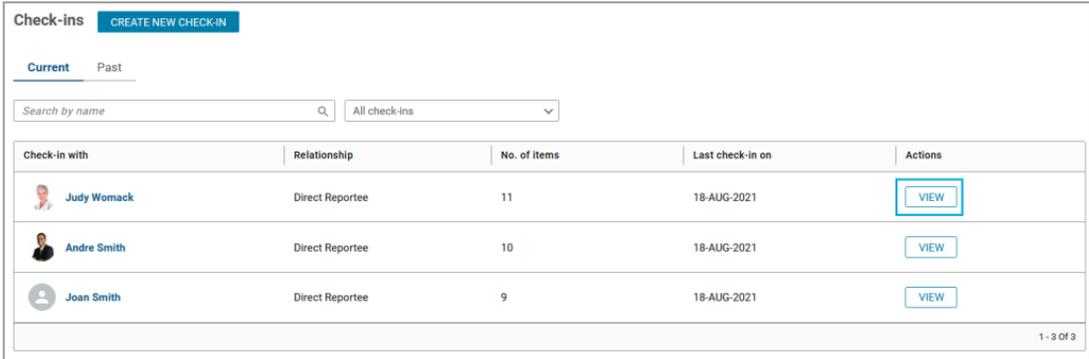
Current **Past**

Search by name

Check-in with	Relationship	No. of Items	Last check-in on	Actions
 Judy Womack	Direct Reportee	11	18-AUG-2021	VIEW
 Andre Smith	Direct Reportee	10	18-AUG-2021	VIEW
 Joan Smith	Direct Reportee	9	18-AUG-2021	VIEW

1 - 3 of 3

View past check-ins



Check-ins [CREATE NEW CHECK-IN](#)

Current Past

Search by name All check-ins

Check-in with	Relationship	No. of Items	Last check-in on	Actions
Judy Womack	Direct Reportee	11	18-AUG-2021	VIEW
Andre Smith	Direct Reportee	10	18-AUG-2021	VIEW
Joan Smith	Direct Reportee	9	18-AUG-2021	VIEW

1 - 3 of 3

View the details of past check-ins

New configuration to view past check-ins

In this update, System Admins can configure whether direct managers can see all past check-ins held by previous managers or can only see check-ins they hold as a direct manager.

This feature is set to 'Off' by default for new customers but set to 'On' by default for existing customers. You can configure it here: **Admin > System > Configure System > Performance > Check-ins > Enables direct managers to view past check-ins.**

Note: This service is not domain aware, so configuration is required only for the World domain. It will be 'On' or 'Off' for all users.

Performance features now enabled by default

The following features are now enabled by default:

- goal 'snapshot'
- new impression and endorsement workflow

Note: Support for the old goal workflow and the old review PDF has now been deprecated.

You can find out more about the UI-UX update schedule on the [Online Community](#).

Goal 'snapshot'

In this update, the goal 'snapshot' feature is now enabled by default. The goal snapshot feature means that when a review is submitted, it retains a 'snapshot' of the goal details as they were when the review was done.

This feature is enabled by default, but you can turn it off here: **Admin > System > Configure System > Microsites > Saba Cloud > Site properties > Performance configurations > Snapshot Goals and Business Card Title in Reviews.**

Notes:

- Profile ACL (Attribute Control List) configurations are not applicable for snapshots.
- This only affects reviews that are submitted while the feature is enabled.

New impression and endorsement workflow

In this update, the new impression and endorsement workflow is now enabled by default.

This feature is enabled by default, but you can turn it off here: **Admin > System > Configure System > Microsites > Saba Cloud > Site properties > Performance configurations > Launch Impressions & Endorsement flow in New User Interface.**

Chapter 11

REST API

Topics:

- [New REST APIs](#)
- [Updated REST APIs](#)

This section includes the following topics that will guide you through the new features and improvements under REST API.

New REST APIs

API to retrieve the locales

The following REST API is now available to support retrieving the locales available in the system.

GET LOCALES

Overview

Returns all the locales in the system along with their details.

Requires OAuth

No

Method

GET

URL

<https://<hostname-api.sabacloud.com>/v1/locales>

URL (Example with optional parameters)

https://<hostname-api.sabacloud.com>/v1/locales?enabled=true&visible=true&id=local0000000000000001&java_locale=en_US&name=English

Calling Options

Table 20: Calling Options

Name	Description	Default Value	Data Type	Required?
enabled	Get a list of enabled locales	true	string	No
visible	Get a list of visible locales	true	string	No
id	Get locale details for the ID	loc-a00000000000000001	string	No
java_locale	Get locale details for the java_locale	en_us	string	No
name	Get the locale details for a particular locale	English	string	No

Return Values

```
[
  {
    "id": "local0000000000000001",
    "localeNumber": "1",
    "sortOrder": null,
    "dateFormat": "DD-MMM-YYYY",
    "startDayOfWeek": "Monday",
    "timeFormat": "H:mm a",
    "numberPattern": "###,##",
    "currencyPattern": "#,##0.##",
    "fullNameFormat": "First Name-Last Name",
    "textDirection": "100",
    "localeName": "English",
    "defaultLocale": true,
    "java_locale": "en_US",
    "enabled": true,
    "visible": true,
    "languageid": {
      "displayName": "English",
      "id": "lange0000000000000001"}
  }
]
```

Attachment APIs to support additional objects

The following REST APIs are now available to support additional objects such as Transcript, Checklist and HeldChecklist Item.

GET ATTACHMENT RESOURCE

Overview

Returns the attachment resource details based on the content resource's ID.

Requires OAuth

No

Method

GET

URL

<https://<hostname-api.sabacloud.com>/v1/attachments/content/:id>

Calling Options

Table 21: Calling Options

Name	Description	Sample Value	Data Type	Required?
id	Content Resource ID	crres0000000000000030	string	Yes

Return Values

```
{
  "@type": "org.json.simple.JSONObject",
  "name": "environment.txt",
  "Attached By": {
    "@type": "org.json.simple.JSONObject",
    "displayName": "uone",
    "id": "emplo0000000000001000"
  },
  "id": "cnres0000000000001030"
}
```

GET ALL ATTACHMENTS FOR AN OBJECT

Overview

Returns the details of all the attachments based on the owner's ID.

Requires OAuth

No

Method

GET

URL

<https://<hostname-api.sabacloud.com>/v1/attachments/attachment/content/:ownerid>

Calling Options

Table 22: Calling Options

Name	Description	Sample Value	Data Type	Required?
ownerid	Owner ID	hck- im0000000000002040	string	Yes

Return Values

```
[
  "list",
  [
    {
      "@type": "org.json.simple.JSONObject",
      "name": "JAWS 21 Setup.docx",
      "Attached By": {
        "@type": "org.json.simple.JSONObject",
        "displayName": "uone",
        "id": "emplo0000000000001000"
      },
      "id": "cnres0000000000001024"
    }
  ]
]
```

```

    "@type": "org.json.simple.JSONObject",
    "name": "Content Guide.doc",
    "Attached By": {
      "@type": "org.json.simple.JSONObject",
      "displayName": "uone",
      "id": "emplo0000000000001000"
    },
    "id": "cnres0000000000001021"
  }
]
]

```

ADD ATTACHMENT TO OBJECT

Overview

Allows adding an attachment to an object such as Transcript, Checklist and HeldChecklist Item.

Requires OAuth

No

Content-type

Multipart/form-data

Method

POST

URL

<https://<hostname-api.sabacloud.com>/v1/attachments/attachment/content/:id>

Calling Options

Table 23: Calling Options

Name	Description	Sample Value	Data Type	Required?
id	Owner ID	hck- im0000000000002040	string	Yes
file1	For uploading the file.	environment.txt	file	Yes

Return Values

```

{
  "@type": "org.json.simple.JSONObject",
  "name": "environment.txt",
  "id": "cnres0000000000001030"
}

```

DELETE ATTACHMENT RESOURCE

Overview

Deletes the attachment resource details based on the content resource's ID.

Requires OAuth

No

Method

DELETE

URL

<https://<hostname-api.sabacloud.com>/v1/attachments/content/:id>

Calling Options

Table 24: Calling Options

Name	Description	Sample Value	Data Type	Required?
id	Content Resource ID	crres000000000000030	string	Yes

Return Values

204

Updated REST APIs

Find Certifications and Find Curricula APIs to return related information

The following REST APIs are now updated with new display parameters to support retrieving related information:

- FIND DETAILS OF CERTIFICATION/CURRICULUM

[https://<hostname-api.sabacloud.com>/v1/certification?f=\(owners,certification_templates,audienceTypes,keywords,categories,evaluations\)&q=\(:query\)](https://<hostname-api.sabacloud.com>/v1/certification?f=(owners,certification_templates,audienceTypes,keywords,categories,evaluations)&q=(:query))

[https://<hostname-api.sabacloud.com>/v1/curriculum?f=\(owners,certification_templates,audienceTypes,keywords,categories,evaluations\)&q=\(:query\)](https://<hostname-api.sabacloud.com>/v1/curriculum?f=(owners,certification_templates,audienceTypes,keywords,categories,evaluations)&q=(:query))

- FIND DETAILS OF CERTIFICATION/CURRICULUM (Using POST - Range based search)

```
https://<hostname-api.sabacloud.com>/v1/certification/searchQuery
?f=(owners,certification_templates,audienceTypes,keywords,categories,evaluations)
```

```
https://<hostname-api.sabacloud.com>/v1/curriculum/searchQuery
?f=(owners,certification_templates,audienceTypes,keywords,categories,evaluations)
```

You can pass display parameters to these APIs to retrieve related information. The following display fields are supported:

- owners
- certification_templates
- audienceTypes
- keywords
- categories
- evaluations

A limit of 100 records per page is applied if you use any of these display parameters. Data for these fields is returned in case of includeDetails=true as well as includeDetails=false.

Return Values (using display fields)

```
{
  "securityDomain":{
    "id":"domin0000000000000001",
    "displayName":"world"
  },
  "customValues":{
    "custom0":null,
    "custom1":null,
    "custom2":null,
    "custom3":null,
    "custom4":null,
    "custom5":null,
    "custom6":null,
    "custom7":null,
    "custom8":null,
    "custom9":null
  },
  "learningevent_id":"200073",
  "vendor_id":null,
  "notify_before":null,
  "valid_till":null,
  "createGroupPolicyVal":false,
  "paths":[
    {
      "learningModules":[
        {
          "track_id":"track000000000200200",
          "learningInterventions":[
            {
              "owner_id":null,
              "is_reqd":false,
              "sequence":1,
              "is_waiver":false,
              "part_id":{
                "id":"cours000000000200000",
                "displayName":"Downloadable Product 1"
              }
            }
          ]
        }
      ]
    }
  ]
}
```

```

        },
        "id":"edupl000000000201162"
    },
    ],
    "name":"module1",
    "is_reqd":true,
    "notes":null,
    "sequence":1,
    "is_waiver":true,
    "reqd_no_of_items":1,
    "id":"cegrp000000000200200"
}
],
"name":"path1",
"disc_from":null,
"is_path_recalculation_done":false,
"isrecertification_track":false,
"is_default_path":true,
"id":"track000000000200200"
}
],
"deepLinkUrls":[
"http://localhost/Saba/Web_spf/Social/common/learningeventdetail/crtfy000000000200180"
],
"keywords":[
{
    "id":"kywrd000000000200780",
    "displayName":"key1"
},
{
    "id":"kywrd000000000200781",
    "displayName":"key3"
}
],
"parent":null,
"history_lookup_policy":"CheckHistoryUptoExpiredRevoked",
"past_credit_days":null,
"name":"abc",
"description":"",
"version":null,
"group":null,
"status":"INEFFECT",
"avl_from":"2009-07-10T00:00:00.000+0530",
"featured":false,
"disc_from":null,
"target_days":0,
"id":"crtfy000000000200180",
"created_on":"2009-07-10T03:05:52.000+0530",
"updated_on":"2021-05-20T16:50:01.000+0530",
"created_by":"uone",
"updated_by":"uone",
"grace_period":null,
"reAssignedTargetDays":null,
"OneClickRegistration":false,
"enforce_module_seq":false,
"self_register":true,
"disp_callcenter":true,
"disp_learner":true,
"enforce_target_date":false,
"auto_launch":false,

```

```

"enforce_required_course_reg":false,
"associations":{
  "owner":[
    {
      "displayName":"Two User",
      "id":"emplo0000000000001001"
    },
    {
      "displayName":"Two1 User1",
      "id":"emplo0000000000001031"
    }
  ],
  "evaluation":[
  ],
  "attachment":[
    {
      "private":false,
      "attachmentType":"file",
      "name":"certification",
      "id":"notdc000000000234615",
      "doc_type":"JPEG",
      "locale":{
        "id":"local0000000000000001",
        "displayName":"English"
      },
      "category":"image/jpeg",
      "url":null,
      "content":"/Saba/api/component?ssp=pagelsIgnored&dolt=showAttachment
&showbinary=true&attachId=-.217C2F34FA8A26FD161326986B437788555739A9A40D1A1A542DBF9956BC1EF-.
-&mimeType=image/jpeg&sessId=-.5C0E2F6B486305400FC69BB6BD058613CFA53C0385E61D
E9B306B24610EE1F6606EBE26BF479A6626ACEE864300E8D55-.-"
    },
    {
      "private":false,
      "attachmentType":"file",
      "name":"certificationCUSTOM_RES_280p140",
      "id":"notdc000000000234616",
      "doc_type":"PNG",
      "locale":{
        "id":"local0000000000000001",
        "displayName":"English"
      },
      "category":"image/png",
      "url":null,
      "content":"/Saba/api/component?ssp=pagelsIgnored&dolt=showAttachment&showbinary=true
&attachId=-.217C2F34FA8A26FD161326986B4377889BD9300A12DA81228A775FE420C69BE2.-&mimeType=image/png&sessId=-.5C0E2F6B486305400FC69BB6BD058613CFA53C0385E61DE9B306B24610EE1F6606EBE26BF479A6626ACEE864300E8D55-.-"
    }
  ],
  "certification_template":[
    {

```

```

    "displayName":"System Defined Template for Certifications",
    "id":"crttp0000000000000002"
  },
  {
    "displayName":"System Defined Template for Recurring Courses",
    "id":"crttp0000000000000004"
  }
],
"audienceType":[
  {
    "displayName":"subaud0021",
    "id":"seatc0000000000001122"
  },
  {
    "displayName":"aud_1",
    "id":"audie0000000000001021"
  }
],
"keyword":[
  {
    "displayName":"key1",
    "id":"kywrd0000000000200780"
  },
  {
    "displayName":"key3",
    "id":"kywrd0000000000200781"
  }
],
"category":[
  {
    "displayName":"123_CAT_DI",
    "id":"categ0000000000001663"
  },
  {
    "displayName":"Business Intelligence",
    "id":"categ0000000000001479"
  }
]
},
"expiryType":"duration",
"isExpiresInMonths":false,
"locale":{
  "id":"local0000000000000001",
  "displayName":"English"
},
"recertifyDays":0
}

```

Resource Assignment APIs now include additional information

The following REST APIs are now updated to return additional information:

- GET RESOURCE FOR A GIVEN OFFERING - Now provides ?includeDetails=:includeDetails parameter. Set this to true to retrieve a list of all resources for a class with all the details for a resource as displayed in UI.
- RETRIEVE ASSIGNMENT DETAILS - Now returns "resourceNo" as part of the response.

GET RESOURCE FOR A GIVEN OFFERING

```
https://<hostname-api.sabacloud.com>/v1/learning/resourceassign/
:offeringId/assignedresources?includeDetails=:includeDetails
```

Return Values (includeDetails=true)

```
[
  "list",
  [
    {
      "@type": "com.fasterxml.jackson.databind.node.ObjectNode",
      "quantity": 1,
      "resourceNo": "P4-001",
      "purpose": {
        "displayName": "2 CPU UltraSparc",
        "id": "recat0000000000000006"
      },
      "resource": {
        "rate": "USD 100",
        "displayName": "00200000",
        "id": "equip0000000000200000"
      },
      "id": "assnm0000000000200409",
      "offeringId": "class0000000000201618",
      "resourceType": "Equipments",
      "href":
"http://localhost/Saba/api/businesscomponent/learning/resourceassign/assnm0000000000200409"
    },
    {
      "@type": "com.fasterxml.jackson.databind.node.ObjectNode",
      "quantity": 1,
      "resourceNo": "001000",
      "purpose": {
        "displayName": "Owner",
        "id": "recat0000000000000009"
      },
      "resource": {
        "rate": "USD 50",
        "qualificationLevel": null,
        "displayName": "User One",
        "id": "emplo0000000000001000"
      },
      "id": "assnm0000000000200407",
      "offeringId": "class0000000000201618",
      "resourceType": "Person",
      "href": "http://localhost/Saba/api/businesscomponent
/learning/resourceassign/assnm0000000000200407"
    }
  ]
]
```

RETRIEVE ASSIGNMENT DETAILS

```
https://<hostname-api.sabacloud.com>/v1/learning/
resourceassign/:assignId?ignoreConflicts=true
```

Return Values

```
{
  "@type": "com.saba.rest.businesscomponent.impl.ResourceAssignmentRESTDTO",
  "id": "assnm000000000200407",
  "offering": {
    "@type": "ServiceObjectReference",
    "id": "class000000000201618",
    "displayName": "111ILT102"
  },
  "resource": {
    "@type": "ServiceObjectReference",
    "id": "emplo0000000000001000",
    "displayName": "User One"
  },
  "purpose": {
    "@type": "ServiceObjectReference",
    "id": "recat0000000000000009",
    "displayName": "Owner"
  },
  "quantity": 1,
  "role": null,
  "selectSessions": [
    "java.util.HashSet",
    [
      {
        "@type": "ServiceObjectReference",
        "id": "time1000000000004664",
        "displayName": ""
      }
    ]
  ],
  "unSelectSessions": null,
  "resourcetype": "Person",
  "allSessions": false,
  "resourceNo": "001000"
}
```

Support for the enrollmentStatus field in the Enrollment Search API

The following REST APIs are now updated to include order_status, enrollment_status and updated_on as criteria_field / conditions fields:

- SEARCH ENROLLMENTS BASED ON GIVEN CRITERIA (USING POST - RANGE BASED SEARCH)
- SEARCH ENROLLMENTS BASED ON GIVEN CRITERIA

Chapter 12

Social

Topics:

- [Support for search within the enhanced Workspace](#)
- [Additional search options for Workspace in global search](#)
- [View details option on the Workspace page](#)
- [Ability to reuse images in Workspace](#)
- [New search by domain field added to the user generated content page](#)
- [New and Edit page options on the new Workspace UI](#)
- [Copy URL option added to Workspace page](#)
- [Workspace Enhanced view](#)

This section includes the following topics that will guide you through the new features and improvements under Social.

Support for search within the enhanced Workspace

Prior to this update, it was not possible to perform a search within the enhanced workspace. Searches were possible only from the global search. In this update, the search feature is added to the enhanced Workspace page.

In the enhanced Workspace page, you can search using the Workspace Tagline, Workspace Home Page Content, Page Title and Page Text.

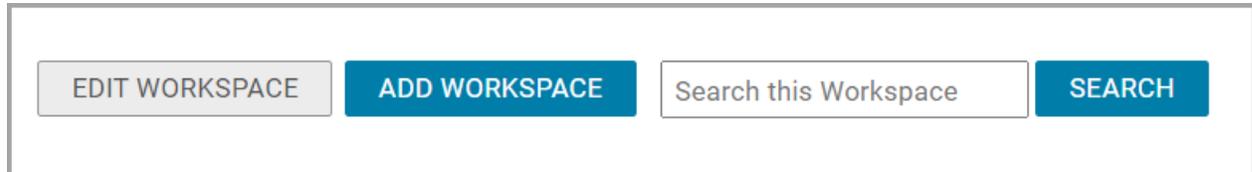


Figure 112: Search option on the Workspace page

Enter your search term inside the text box and click enter or the **Search** button to see the results.

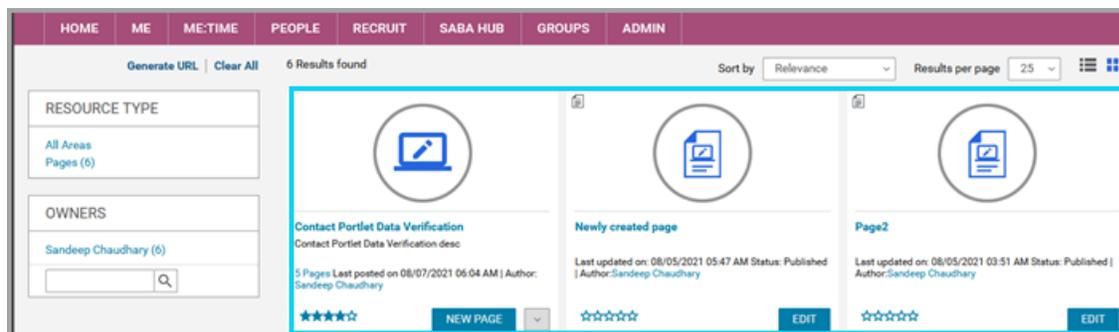


Figure 113: Workspace search result

Additional search options for Workspace in global search

Prior to this update, from global search, you could only search for enhanced Workspaces using the Workspace Title and Workspace descriptions. In this update, you can search for Workspaces using the Workspace Title, Description, Tagline, and Home Page content also.

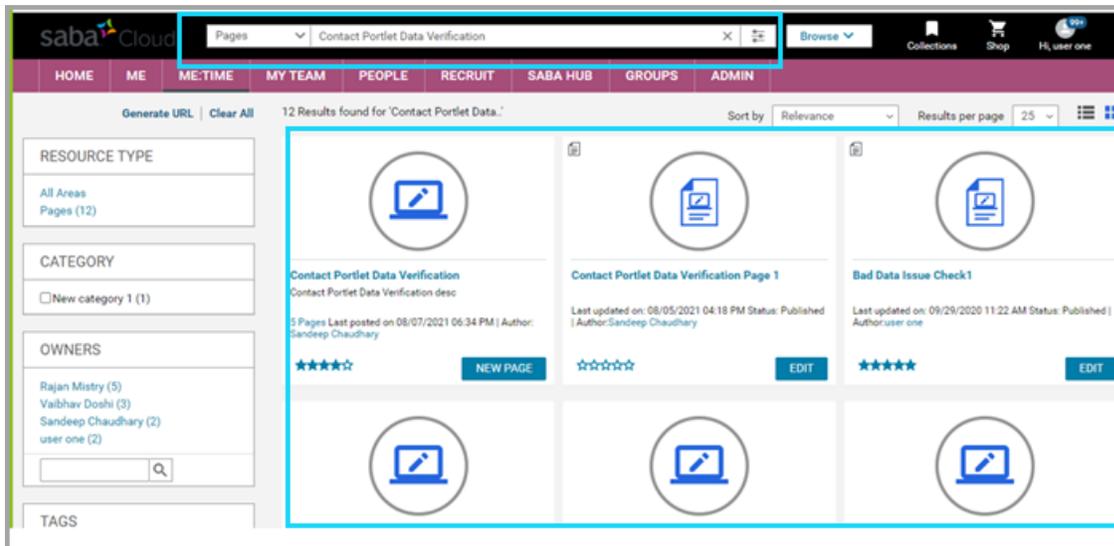


Figure 114: Global search by Workspace title

View details option on the Workspace page

Prior to this update, Social Admins were only able to edit Workspaces by clicking on the title from the search result, but they didn't have a direct option to launch the detail page.

In this update, the **View details** link has been added to the **Action** menu on the **User Generated Content** page to click and directly view and edit Workspace details.



Figure 115: View details link on Social Resources

However, the **View details** link only shows if the '**Can access and edit workspace and pages**' privilege is enabled under the System Component for a security role.

Your System Admin can enable the setting from:

Admin > System > Manage Security > Security Role > Components > System > Can access and edit workspace and pages

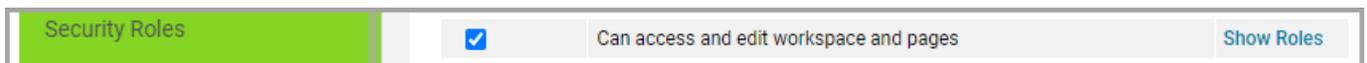


Figure 116: Can access and view privilege

Note: The privilege is enabled by default for the Super User's system component. Super Users with this specific privilege can edit any Workspaces and Pages available in the system from end user flow.

Ability to reuse images in Workspace

Prior to this update, Workspace authors and admins were not able to reuse images added to a Workspace in other Workspaces. In some scenarios, multiple images had to be manually reloaded. Additionally, where images were reused, if the original image was removed from the original page or flagged for some reason, the images on subsequent pages were also not displayed.

In this update, you can reuse images in multiple workspaces and pages. A new property setting is added to enable the image reuse in other pages, regardless of the original image being removed or flagged.

The property setting can be accessed from:

Admin > System > Configure System > Microsites > Site Properties > Social > Reuse image references

When this property is set to 'true' the images can be reused between multiple workspaces or pages and by setting it to false, the images are not reused. The default value is 'true'.

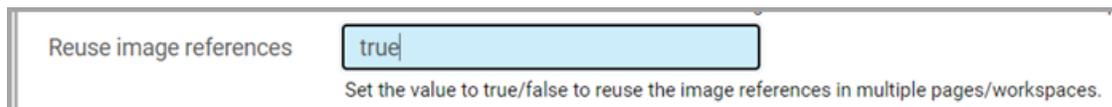


Figure 117: Reuse images setting

New search by domain field added to the user generated content page

Prior to this release, Social Admins were not able to search for user-generated content by the domain field.

In this update, a new field called **Domain** has been added to the **Configure Search** option on the **User-generated Content** page to enable Admins to search for content using the Domain filter.

To search for content using this option, navigate to:

Admin > Social Admin > User generated Content > Configure Search > <Domain>

Enter the Domain name and click **Search**.

All content created within that domain appears.

The screenshot shows the 'User-generated Content' search interface. On the left is a navigation menu with options like 'Social Home', 'Manage Groups', 'User-generated Content' (highlighted), 'Manage Videos', 'Reassign Resources', and 'Featured Categories'. The main area has search filters: Name, Tags, Language, Updated On, Microlearning, Type, Author, Shared with, and Domain. The 'Domain' filter is set to 'world'. Below the filters is a 'SEARCH' button. The results section, titled 'Social Resources', shows a table with columns: Name, Type, Status, State, Domain, and Actions. The table contains three rows, all with 'world' in the Domain column. The first row is '29thJan' (Issue, New), and the second and third rows are '30-Advanced SAS Programmi...' (Video Content). Each row has a set of actions: Flag Resource, Certify Resource, Change Domain, and Delete Resource.

Figure 118: Domain search results

New and Edit page options on the new Workspace UI

Prior to this update in the enhanced Workspace view, the create New Page and Edit Page options still launched the Classic page for the user to complete their tasks.

In this update, when you click **New Page** or **Edit Page** on the Workspace Page, you see the enhanced Workspace UI pages to complete your tasks.

When you click on **New Page**, a blank New Page launches and you can add page title, description, and other details to create the page.

The screenshot shows the 'New Page' interface within a workspace. At the top is a navigation bar with links: HOME, ME, ME:TIME, MY TEAM, PEOPLE, RECRUIT, SABA HUB, GROUPS, ADMIN. Below the navigation bar is the workspace header: '< All Workspaces', 'Customer Success Group', 'EDIT WORKSPACE', 'ADD WORKSPACE', 'Search this Workspace', and 'SEARCH'. A message states: 'This space is dedicated to the Customer Success Group'. Below this is an 'Announcement' section with the text 'Customer conference is planned for Jan 2022.' and an 'EDIT' button. The 'New Page' button is highlighted with a blue box. Below it are 'Contents' and 'Settings' tabs. The 'Locale' is set to 'English'. The 'Title' field is highlighted with a blue box and contains the text 'Usability Testing Results'. At the bottom is a rich text editor toolbar with options like Bold, Italic, Underline, Link, and More.

Figure 119: New Page on a Workspace

Click on **Save** to create the page in draft. Click on **Publish** to publish on the Workspace and share with the people you select. You can choose the **Disable sharing** option to restrict the page sharing by other users.

Share with:

Type person to share with here...

SHARED WITH	ROLE	ACTIONS
Migration Community	Editor	✎ ✕

Disable sharing (others are not allowed to share this resource)

Tags:

[Advanced Settings](#)

Autosave On

Figure 120: New Page share and publish options

Click on **Edit Page** to make changes to existing pages.

Under **Contents**, you can update the title, description and change the Locale for the page and so on.

Edit Page

Contents Settings

Locale* Title*

B *I* U ~~S~~ More

This page will contain details on the activities of the TASK Force Team.

Figure 121: Edit contents

Under the **Settings** Tab, you can change the permissions, notifications settings, change the language selection, select a folder, and add attachments.

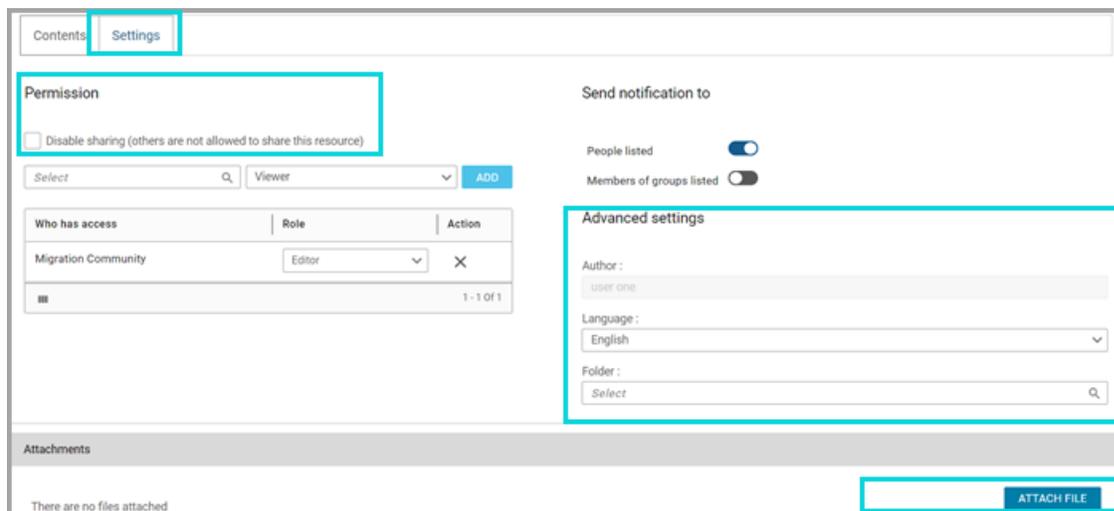


Figure 122: Edit Page settings tab

Copy URL option added to Workspace page

Prior to this update, Workspace Admins and users were not able to access and launch Page URLs directly. They had to launch the associated Workspace and then navigate to specific pages.

In this update, the **Copy URL** link option is added to the Action menu bar.

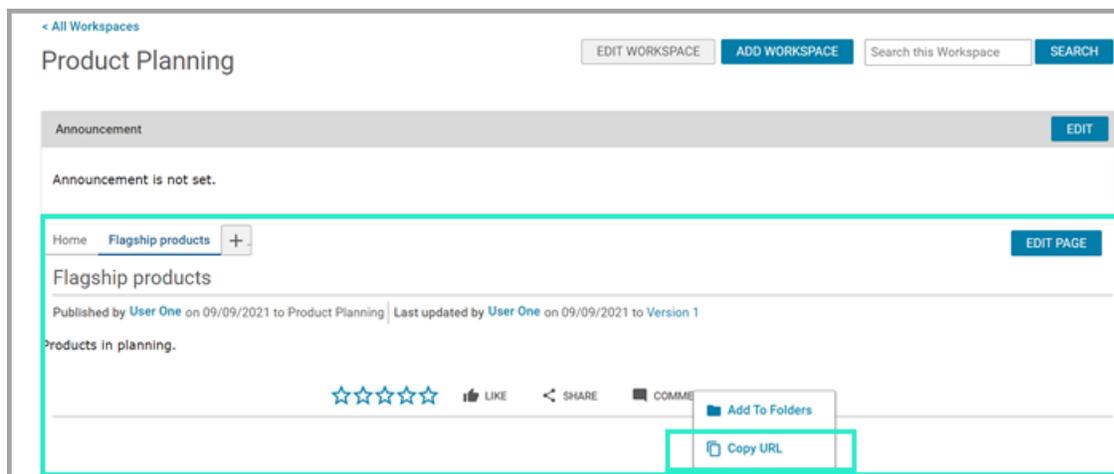


Figure 123: Copy URL link

Click on **Copy URL**. You will see the link for that page in the popup. Copy the link and directly paste it on a browser to launch the page.



Figure 124: Copy URL

Workspace Enhanced view

As part of our ongoing effort to enhance and modernize the user experience, the Workspace page redesign continues. In this update the following updates are added to the Workspace new UI page:

- All Workspaces link at the top left corner
- Can edit workspace home page content from enhanced Workspace view
- Create a New Page and Edit a New Page
- Attachment option to the portlet configuration
- Edit option for comments

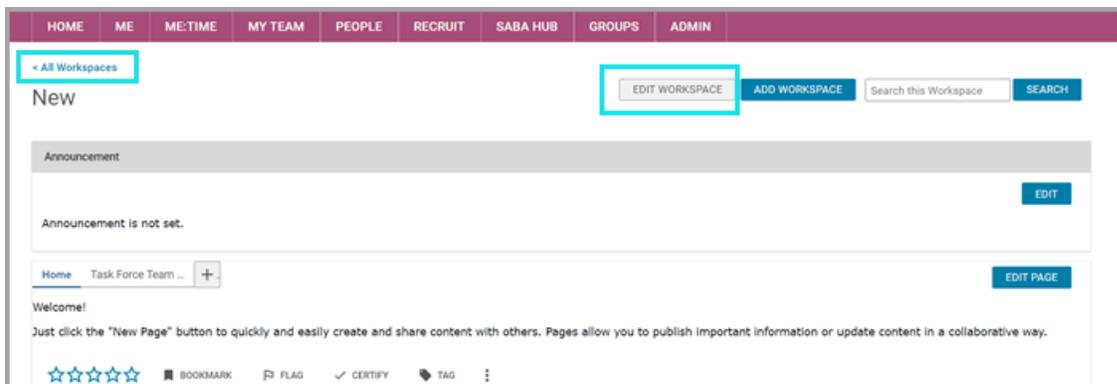


Figure 125: Workspace Edit option

The Workspace Edit page displays in the new UI and you can make changes to the Header section, Parent and Child Workspaces, Home Page Content, Announcement section, Permissions, and the Portlet Configurations. Under Portlets Configuration, you can now set the Attachments Portlet also.

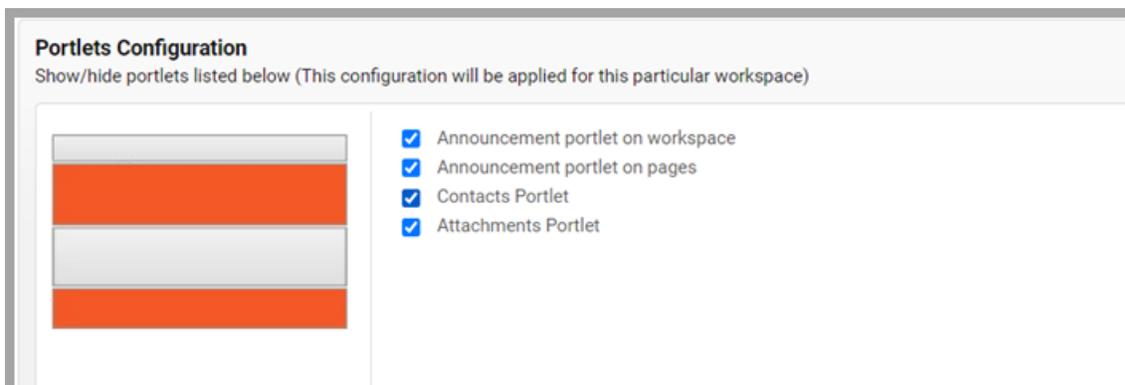


Figure 126: Portlet Configuration for Attachments

Like the Workspace options, the Pages within the Workspace now has the New Page and Edit Page buttons. By clicking on them, you can either create a new page for the selected Workspace or Edit the page that you select.

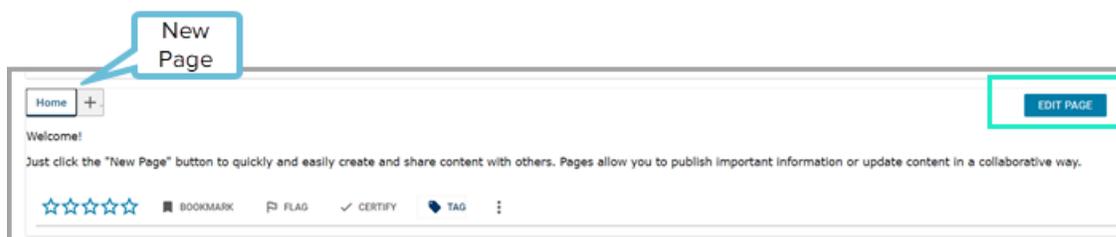


Figure 127: New Page and Edit Page options

The Comments section on the page now has the edit option.

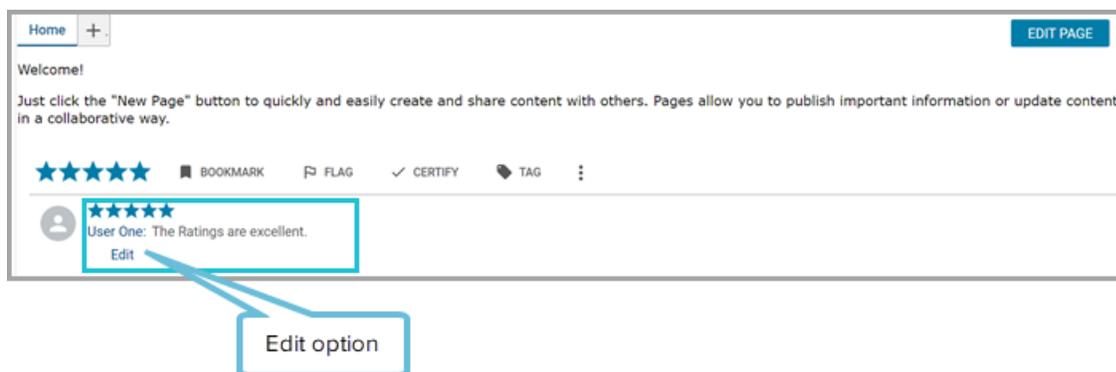


Figure 128: Edit comments

Chapter 13

System

Topics:

- [Data Integration](#)
- [Configure the SameSite attribute for cookies issued by Saba Cloud](#)

This section includes the following topics that will guide you through the new features and improvements under System.

Data Integration

Option to select PGP keys to encrypt data import log files

Prior to this update, System Admins were able to only use the default Pretty Good Privacy (PGP) keys to encrypt log files during data import. In this update, a new option called the **PGP Encryption Key** (Data Import Logs) is added to the data import screen.

This new option allows you to choose a specific key from a list of uploaded keys to encrypt the import log file.

Note: The **PGP Encryption Key** (Data Import Logs) is enabled only if the **Encrypt Data Import Log files** feature on the PGP configuration page is turned ON .

When the **Encrypt Data Import Log Files** feature is ON, the data import log files will be encrypted with the default keys even if additional keys are not uploaded by the System Admin.

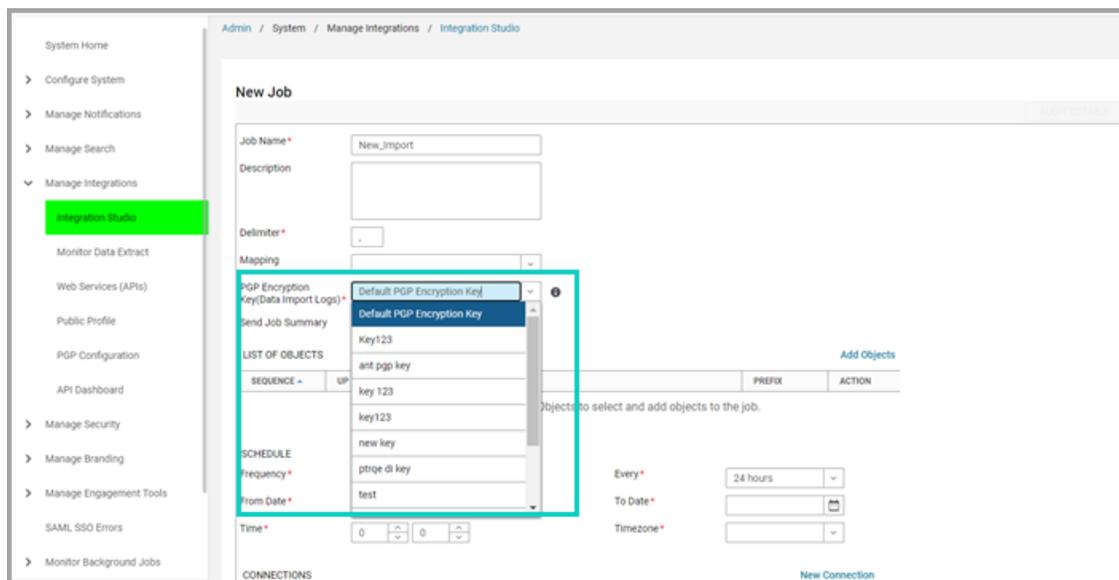


Figure 129: Option to choose PGP key for encryption

You can only choose Active keys to encrypt the import log; however, if a key that is already added to a job is changed to Inactive state, then the job is not affected.

Audit capability added to price or rate change in data import

Prior to this update, data import did not capture auditing in specific scenarios.

In this update, if auditing is enabled on a component (for example: Price List entry), it will be captured in the data import as well.

The following objects are impacted for the price range audit:

- Offering template - PRICE
- ILT Offering - PRICE

- WBT Offering - PRICE
- Cert/curricula - Path description

The following objects are impacted for the rate change audit:

- Person, Internal - RATE
- Person, External - RATE
- Equipment - RATE
- Classroom - RATE

Ability to remove path, module, or learning elements using data import

Prior to this update, Curriculum data import did not support the removal of Path, Module, or Learning elements.

In this update, a new column header called CURR_ACTION has been added to the Curriculum data import template with the following keywords to provide associated actions:

- REMOVE_PATH - removes the existing path specified in the curricula record with all its module and learning elements.
- REMOVE_MODULE - removes the existing module specified in the curricula record with all its learning elements.
- REMOVE_ELEMENT - removes the existing learning element specified in the curricula record.

You can access the template from **Admin > System > Manage Integrations > Integration Studio > Configure > Object Name** (Curriculum- in this example) > **Download Samples**.

AA	AB	AC	AD	AE	AF	AG	
1							
2							
3							
4							
5	MODULE_SEQUENCE	COURSE_ELEMENT	COURSE_VERSION	CURR_ELEMENT	ELEMENT_SEQUENCE	CURR_ACTION	LOCALE
6	Module Sequence	Course	version	curriculum	Learning Element Sequence	N/A	locale
7	Integer	string(255)	string(50)	string(255)	Integer		string(255)
8	module on UI for provided path. Expected data in numbers 1,2,3. If the sequence	Course number of the course t1 be nullable (non-mandatory)	VERSION of COURSE must be used to refer correct course. "COURSE_VERSION" will still	learning element on UI. Expected data in numbers 1,2,3. If the sequence	remove existing Path/module or elements present in certification. Expected values are :		Locale will accept java_lo
9	1 element1	version1	element1		REMOVE_PATH	english	
10	9999999 SKIP	SKIP	SKIP	9999999		SKIP	
11							
12							
13							
14							
15							
16							

Figure 130: Curriculum data import template

Configure the SameSite attribute for cookies issued by Saba Cloud

In this update, System Admins can configure the SameSite attribute for cookies issued by Saba Cloud using the **Default value for SameSite attribute for issuing cookies** property available under **System > Configure Systems > Microsites > Saba Cloud > Security**.

The SameSite attribute informs Web browsers when and how to execute cookies in first-party or third-party situations. SameSite helps the Web browsers identify whether to allow a cookie to be accessed.

Possible values for this property are:

- **Lax** - This is case-sensitive. Enables only the first-party cookies to be sent or accessed. Cookie executes when the domain in the URL is same as the cookie's domain (first-party).

Note: When SameSite attribute is set to Lax, some third-party site requests and integrations such as eSignature actions with SAML, PXP content launch, Salesforce integration and CreateTool content publish may not work. These examples are indicative and should not be considered as an exhaustive list.

- **none** (default) - Allows the cookie data to be shared with third parties or external sites (for advertising, embedded content, and so on). There are no domain limitations. Third-party cookies can execute.

Note: After modifying the property value, we recommend clearing your browser cache to ensure that the updated property value is immediately applied.

This enhancement provides more control to the System Admins for cookie security for their site.

Chapter 14

Walkthroughs

Topics:

- [New walkthroughs](#)

This section includes topics to guide you through new walkthroughs.

New walkthroughs

The 'Show me how...' menu that appears on the right side of the screen on the Saba Cloud Admin page provides step-by-step instructions to help administrators accomplish key tasks.

Notes:

- The 'Show me how...' menu is displayed only if your System Administrator has enabled the following walkthrough-related properties for your site under **System > Configure System > Microsites > Configure Microsite > <MicroSiteName> > Site Properties > Walk Me:**
 - Walk Me Enabled: This property determines whether the "**Show Me How**" library is displayed on the right-hand side of the user interface for administrators when navigating in an administrative context.
 - Walk Me for home page: The URL to the published WalkMe walkthroughs:

```
https://cdn.walkme.com/users/9307/walkme_9307_https.js
```

- The walkthroughs only work in full screen.
- The walkthroughs are only available in English.
- In most configurations, [3rd party cookies](#) must be enabled for WalkMe to load in the web browser.

This menu now includes the following new walkthroughs:

- Assign a room to a class
- Purge content

Chapter 15

Deprecated features

Topics:

- [IE 11 - End of Support](#)

This section includes topics to guide you through the deprecated features.

IE 11 - End of Support

As we documented in the last release, in order to keep up with browser security requirements and the latest software enhancements and to continue our focus on bringing you the most innovative technology, we will not continue to develop or test for Microsoft applications beyond their own support commitment. With the December 2021 release, we will withdraw support and compatibility testing of IE11.

On 17th August 2020, Microsoft announced that Microsoft Teams will stop supporting Internet Explorer 11 (IE11) on 30th November 2020 and Microsoft 365 products will end IE11 support on 17th August 2021. Read more in Microsoft's announcement.

Our support retirement will follow the schedule below:

- Between now and Saba Cloud Update 51, we will fix critical bugs with the use of IE11 browsers.
- Beginning with Saba Cloud Update 52, we will no longer be testing IE11.
- Support will completely end after Saba Cloud Update 51 is available in production (General Availability: December 6th, 2021). After that time, use of Saba Cloud with IE11 may not provide a seamless user experience.

We strongly recommend that you partner with your IT teams to review your browser usage and encourage your team to upgrade to supported browsers. Microsoft recommends the use of Microsoft Edge.