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What's New

Saba Cloud | Update 53 | Aug 2022

cornerstone

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Contents

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Change log

The following table summarizes the list of changes introduced in a specific version of this document.

Table 1: Summary of changes

Version	Date	Change description	Functional area	Feature
1.0	14-Jun-2022	Initial version	N/A	N/A

New features at a glance by functional area

The following table summarizes the list of features introduced in the August 2022 release and their potential impact on your environment.

- **On by default** does not necessarily imply that the feature is immediately available to your users. It may require a user with an appropriate administrator role to turn on applicable functionality, business rules, and so on.
- NEW indicates a new feature introduced in this update. Others are enhancements or changes to the existing functionality.

Global features

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
New context-sensitive help links	✓			All
Enhancements to the new search and browse pages				All
Easy access to login options	✓	System Admin		All

Analytics

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
New Reports NEW	✓			Analytics Admin Analytics User
Optional filters added for reports	✓			Analytics Admin Analytics User

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
New Attributes NEW	✓			Analytics Admin Analytics User
Custom Dimension, Report Suggestion, and Add a Group features enabled by default	✓			Analytics Admin Analytics User
Filter out compliance-driven learning assignment	✓			Analytics Admin Analytics User
New Insight - What is the learning completion status in the company? NEW	✓			Learning Admin
Drill-down support for the "How are employees engaging on Social?" Insight NEW	✓			Analytics Admin Analytics User
Heat Map chart NEW	✓			Analytics Admin Analytics User
Column header filters for Flat List and Group reports NEW	✓			Analytics Admin Analytics User
Increased IF-ELSE constructs per custom dimension	✓			Analytics Admin
Include alternate manager data in the same report	✓			Analytics Admin Manager
LRS entity attributes only available when LRS reporting service is enabled	✓			Analytics Admin
Download specific charts while downloading or scheduling reports	✓			Analytics Admin Analytics User
Configure the order of dimensions in the multi-level drill-down charts for Insight	✓			Analytics Admin Manager

Ecommerce

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
New configuration for new guest catalog content ribbons	✓	Ecommerce Admin		End User
New customizable ribbon in the new guest catalog		System Admin		End User
New guest catalog cards now display price details	✓			End User

HR - Skills

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
New recommended learning when adding skills NEW	✓			End User
New look and feel to update the required level of a skill NEW	✓			End User
New configurations for Skills Graph NEW	✓	System Admin		End User
Redesigned option to add a skill to your to-do list	✓			End User
Redesigned option to delete a source for skill requirements	✓			End User
Redesigned workflow for Organization Managers to assign skills	✓			Organization Manager

Learning

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
The enhanced Assessment Player		✓		Assessment Administrator, Learner
HTML code is not supported for answer choices on Tests and Surveys				Learning Admin, End User
Mark xAPI URL content as complete if it is actively associated with a single class	✓			End User
Ability to submit a bulk request for content communication logs	✓			Content Admin
New site properties for Detect and Fix tool		System Admin		Content Admin
New Cornerstone Content delivery vendor	✓	Content Admin		End User
Responsive task details page that launches inline in the Modern player	✓			End User Manager
Playlists NEW		Marketplace Admin	✓	End User
Class results now show the number of evaluations completed per attempt	✓			End User Instructor Catalog Admin People Admin
Addition of Instructor, Co-Instructor, and Class Owners as approvers in the approval chain	✓	System Admin		Catalog Admin Instructor Co-Instructors
New setting to use the order's domain for approval-based registrations		System Admin		Learning Admin

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
New option to review auto-tagged skills to courses	✓			Learning Admin
Redesigned pages now display attachments to enhanced guest catalog users	✓			End User

Marketplace

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Marketplace Classic				
Ability to migrate Zoom and Webex connectors from Marketplace Classic to Marketplace Beta		✓		Marketplace Admin
Connectors no longer available on Saba Marketplace				Marketplace Admin
Updates to Marketplace Classic				Marketplace Admin
Marketplace Beta				
Cornerstone Content connector migrated to Marketplace Beta	✓			Marketplace Admin
Encryption support is now available in additional connectors	✓			Marketplace Admin
Enhancements to VLE connectors		✓		Marketplace Admin

Meeting

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Upload recordings for an event	✓			Meeting Admin
Ability to search for classroom events using class ID	✓			Meeting Admin
Redesigned page for meeting creation workflows	✓			End user
Allow enrolling users from other domains to Meetings from the Meetings portlet	✓			End User

People

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Associate categories from the Prescriptive Rules page	✓			People Admin
Option to hide audit trail on the Profile page		✓		People Admin, Manager, End User
Audit trail added to components using criteria-builder	✓			People Admin
Static Audience Type now supported in synchronous Dynamic Audience Type assignments			✓	People Admin
New Profile page is now the default page	✓			People Admin, End User

Performance

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
New option to create and use check-in templates NEW	✓			Performance Admin, End user
Redesigned dashboard for impressions		✓		End user
Comment box no longer shown when there is no approval flow	✓			End user

Pulse 360

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
New configuration to send custom survey notifications based on the user's domain		✓		End User

REST APIs

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
New operation for performing Upsert on People APIs NEW	✓			Developer

Saba Video

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Video quiz enhancements	✓			Content Admin System Admin

Social

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Workspace Home page enhanced with Autosave option NEW	✓			Social Admin, End User
Support for additional Social objects on the new search and browse page		✓		Social Admin, End User

System

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Person data import enhancements NEW		✓		System Admin
Update Content Provider data using the Bulk Content import NEW	✓			System Admin
New data import for Survey Responses NEW	✓			System Admin

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Mark for Compliance attribute is now supported on Course data import NEW	✓			System Admin
New privileges for the Xplor component	✓			System Admin
Changes to the Audit flow	✓			System Admin
Support for additional fields in SAML-based user provisioning	✓			System Admin

Walkthroughs

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
New walkthroughs NEW	✓			All

Deprecated features

Feature	On by default?	Admin setup required	Support ticket required	Affected audience
Meet tab removed from the Activity Stream in groups				All

Chapter

1

Global features

Topics:

- New context-sensitive help links
- Enhancements to the new search and browse pages
- Easy access to login options

This section includes topics to guide you through the global new features and enhancements.

New context-sensitive help links

Context-sensitive help links are now available in Saba Cloud in some areas. These links open the appropriate online documentation for the feature. In this update, we've setup several links that display the information you need for the current page. We will keep adding more of these help links in upcoming updates.

For any page that does not have context-sensitive help defined, the Help center's welcome page is displayed, allowing you to enter search criteria for the information you want to find.

For the context-sensitive help to function correctly, you need to ensure that the **Admin Help URL** and **Help URL** properties under the ***<Microsite>* > Site Properties > Web Variables** point to the Saba Cloud Help center's URL:

```
https://help.sabacloud.com/sabacloud/index.html
```

After you configure these properties correctly using the above Help URL, now when you navigate to a particular page for example, **Analytics > Settings** and click the Help link, the Analytics settings page from the Help portal shows up instead of the default help home page.

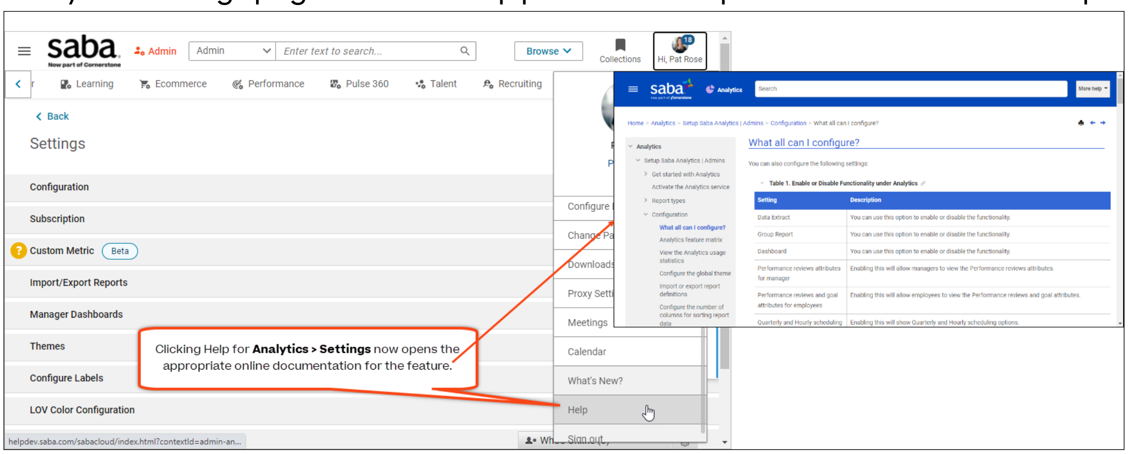


Figure 1: An example showing context-sensitive help

Enhancements to the new search and browse pages

New search facets

This update enhances the new search and browse results pages to replace the search filters with the following new search facets for filtering results.

For the **All** tab:

- Category (not available for the browse results page)
- Owner
- Tag

For the **Learning Catalog** tab:

- Category (not available for the browse results page)
- Tag
- Owner
- Location
- Learning Event Type
- Delivery Type
- Language
- FOS
- FOS Credits
- Start Date
- Microlearning
- Featured

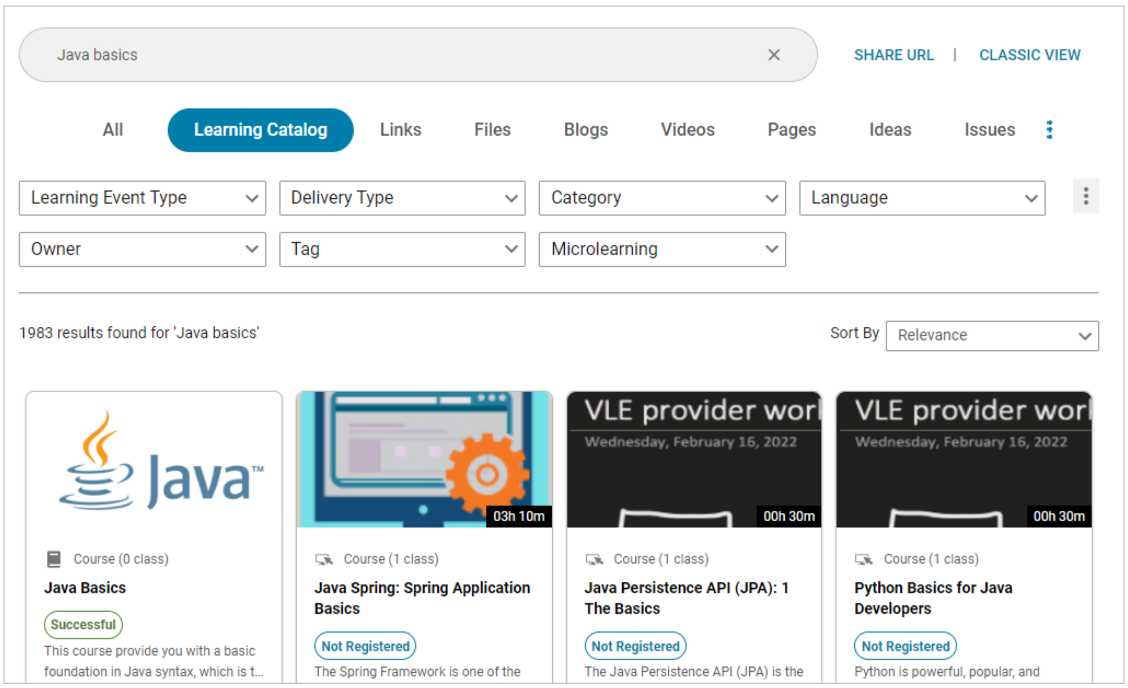


Figure 2: New search facets on the Global Search results page

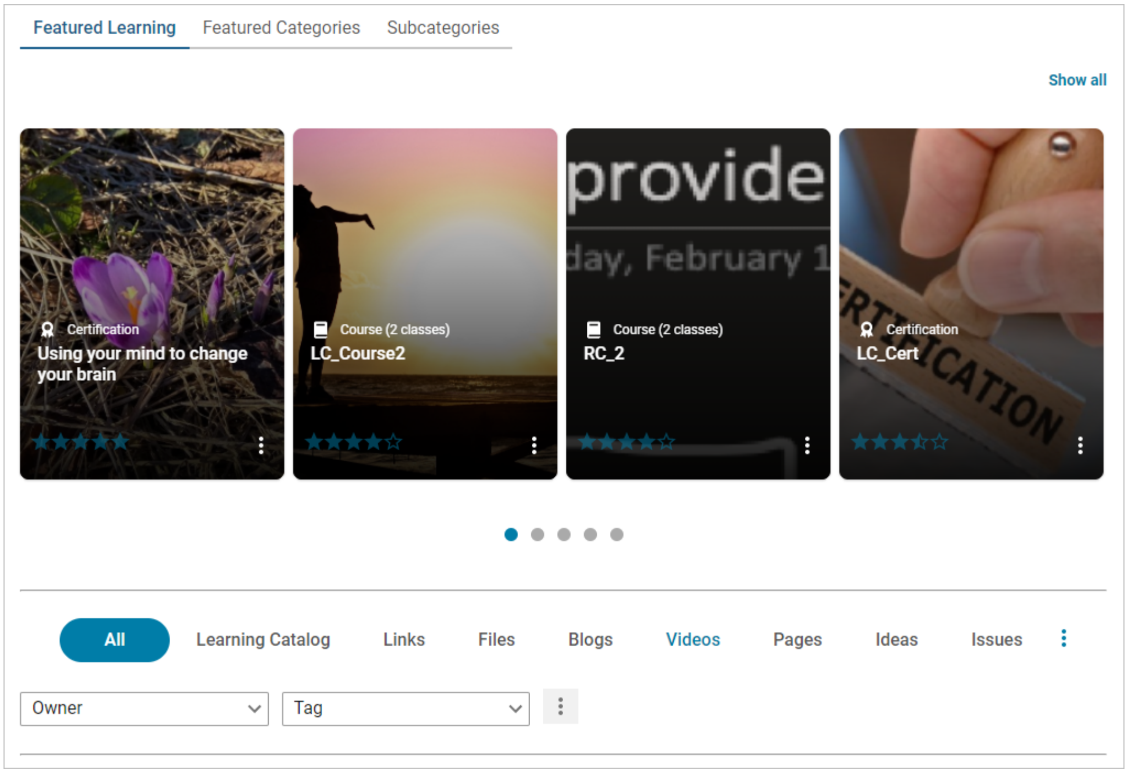


Figure 3: New search facets on the Global Browse results page

If a search facet is deactivated by your System Administrator or if a facet does not contain any values, then that facet is not displayed. The facets are also displayed in the context of search and browse results. By default, the page displays a single line of facets. If there are more, then you can click the vertical ellipses and click the **View All Facets** link to see all available facets.

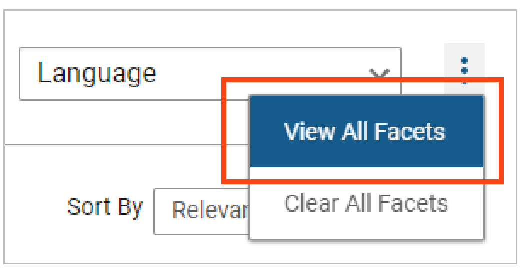


Figure 4: View All Facets

Every time you select a value in a facet, the results are refreshed.

If a facet contains more than one value, then you can select multiple values by clicking the **Select Multiple** link in the facet drop-down list.

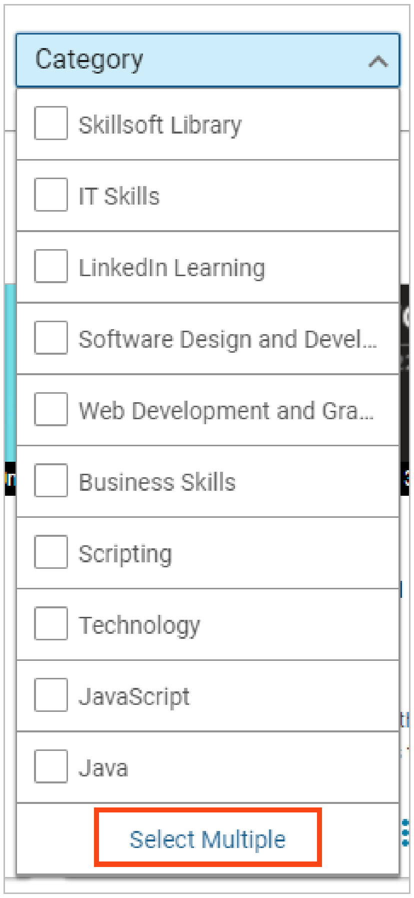


Figure 5: Select multiple values

In the **Select Multiple Facets** popup page, select the required values. You can further narrow down the values by performing a keyword search. Click **Apply** to apply the selected facet values.

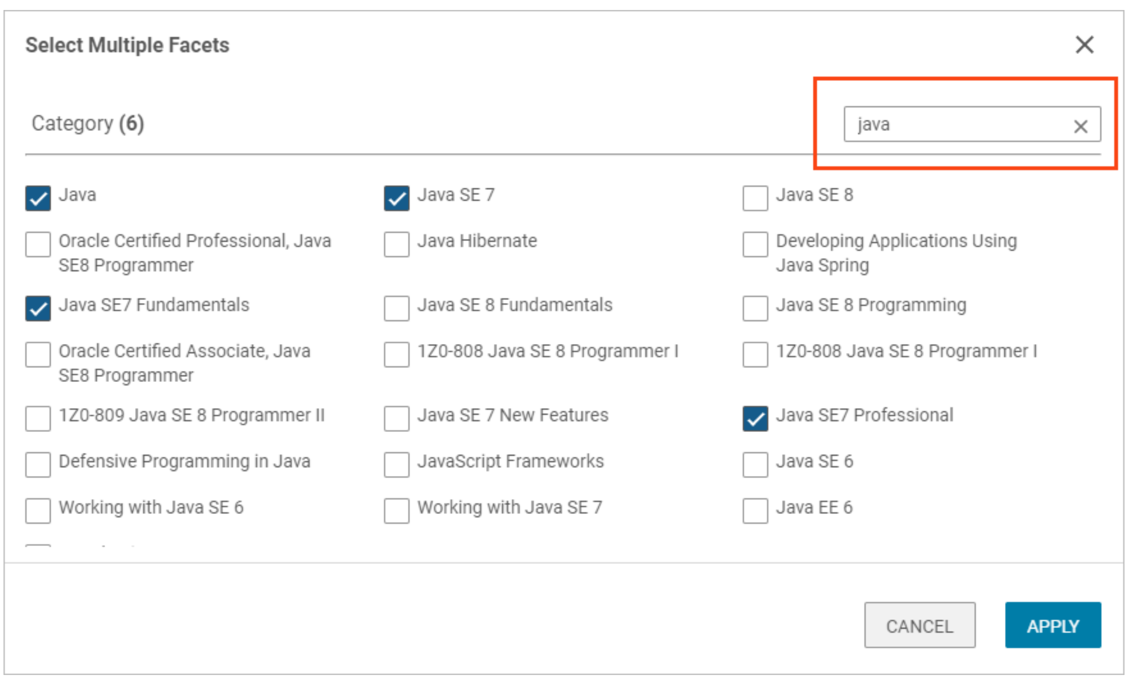


Figure 6: Select multiple values popup page

The selected facet names and the selected values are displayed on top of the search results. The number of values selected in a facet is displayed besides the facet name in the dropdown list. For example, Delivery Type (1) and Category (2) as shown below.

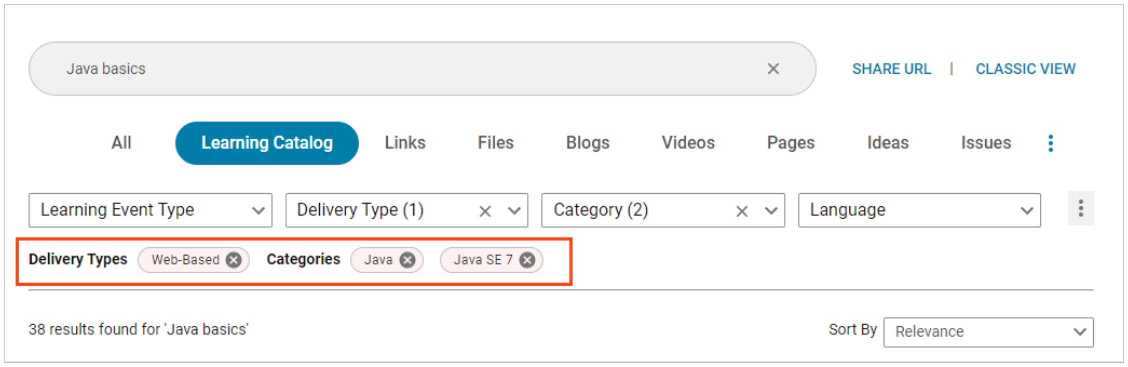


Figure 7: Selected facets and their values

To clear individual facet values, click the **x** icon beside the value. To clear all values in a specific facet, click the **x** icon besides the facet name in the drop-down list.

To clear all facets, click the vertical ellipses and then click the **Clear All Facets** link. This clears all selected values for all facets, except the search term in the search field.

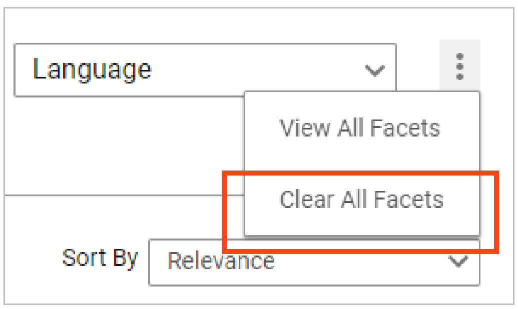


Figure 8: Clear All Facets

Currently, search facets do not support custom fields.

Enhanced display of price on content cards

In this update, the price details displayed on the content cards in the new search and browse results page are enhanced so that all the card details now show proper visual alignment.

The content cards display the price details as follows:

- If there are multiple classes associated with a course, then the card displays **Starts from *<x> <currency-name>*** text, when ***<x>*** is the minimum price among all classes. If there are multiple currencies associated with the course, then a drop-down arrow is displayed beside the text.
- If a Training Unit is associated with a class, then a Training Unit icon and its value is displayed beside the price. If there are multiple classes associated with a course, then the card displays the minimum training unit value among all classes.

The version information is now displayed in the bottom right corner of the card image.

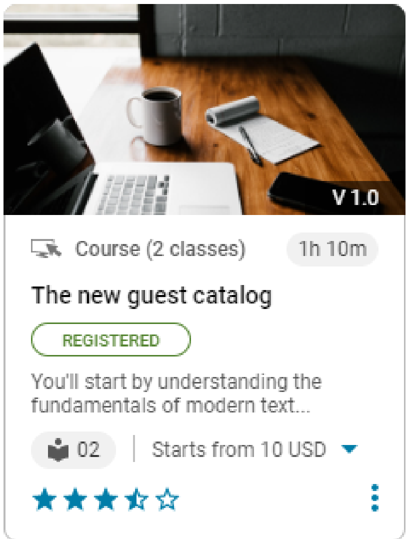


Figure 9: Enhanced price display on content cards

New visual indicator for featured content cards

In this update, the featured content cards in the new search and browse results page are enhanced so that featured content is now visually more distinguishable for quick identification.

The featured content cards now display a new icon in the top right corner of the card.

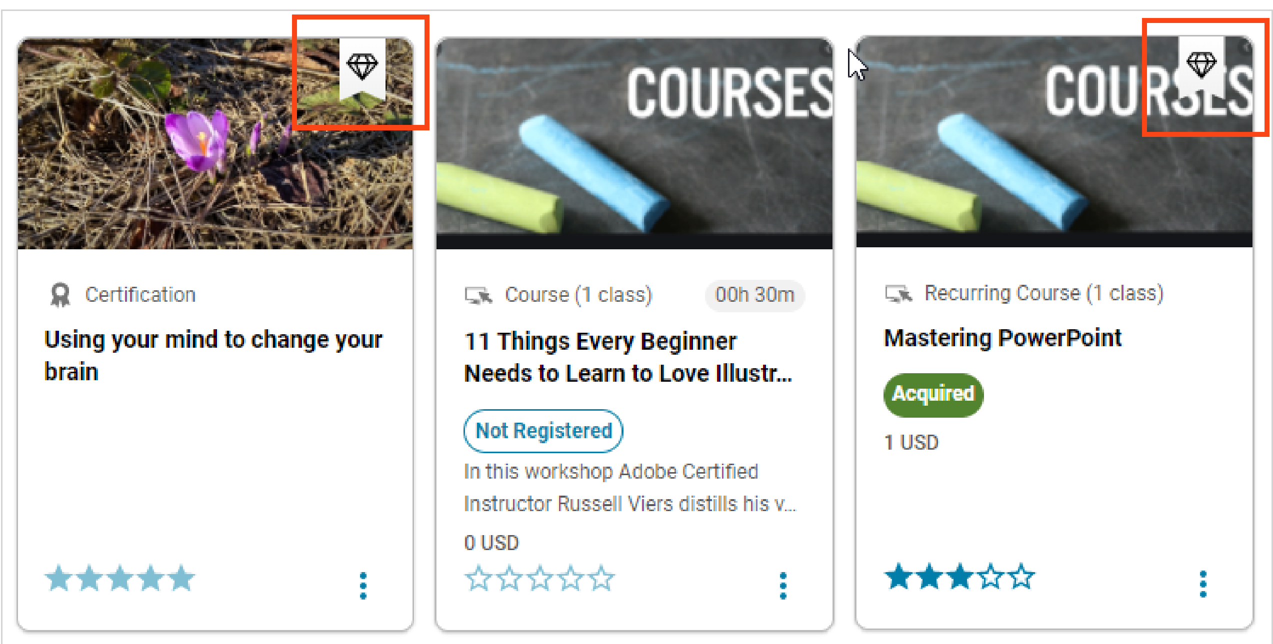


Figure 10: Visual identification of featured content cards

Ability to request a course during search or browse

This update introduces a new **Request Course** button on the search and browse results page. When you do not find learning of their choice even after searching or browsing the catalog, you can now submit a new course request using this button.

Pre-requisites

The **Request Course** button is displayed only when:

- **Learning Request** service is enabled
- **Course Requests** setting under the **Learning Request** service is enabled
- **All Areas** or **Learning Catalog** is selected as the search context

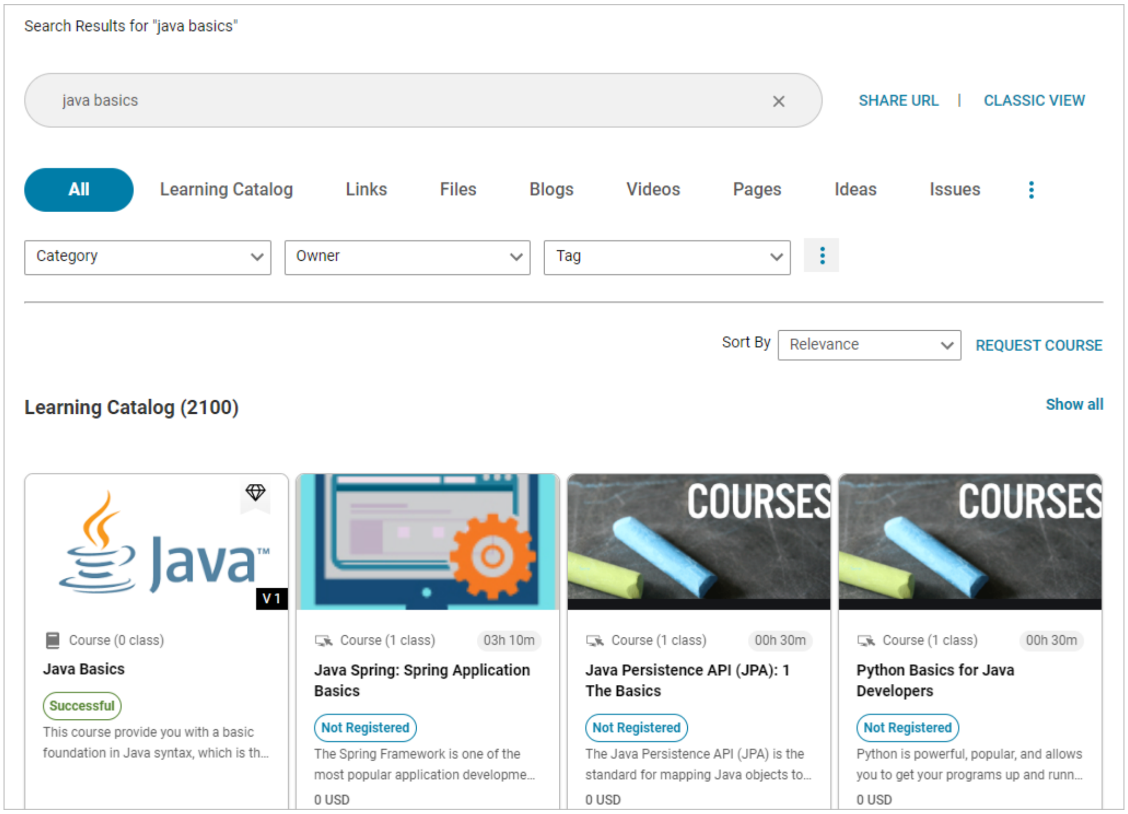


Figure 11: Request Course button on search and browse page

Clicking the **Request Course** button displays the following popup page.

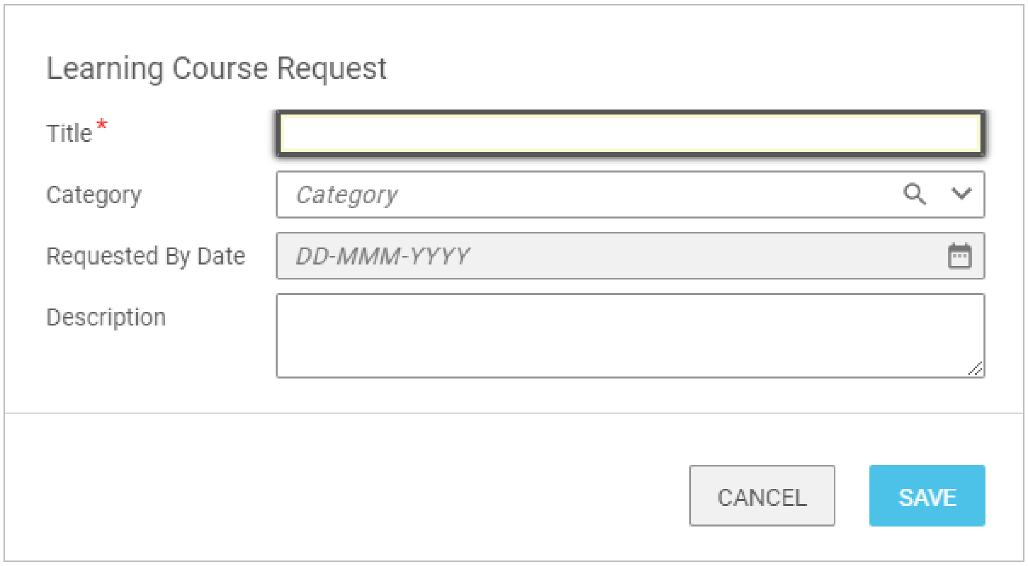


Figure 12: Request Course popup

You can specify details such as a course title, category, requested by date, and a brief description of the requested course before submitting the request.

The course request goes to the Learning Administrator for approval. They can either create the requested course or reject the request.

New search and browse pages now respond to different screen sizes

Prior to this update, the new search and browse pages were not completely responsive; that is, they did not provide the same experience when you switched to different screen sizes.

In this update, the new search and browse pages are enhanced to be responsive to different device screen sizes ranging from 320 pixels to 1920 pixels. This responsive behavior ensures the pages provide the same experience when users switch between different screen sizes.

Easy access to login options

Prior to this update, the **Forgot Password** link, **Remember Me** check box and other login options were only visible after you clicked **More Options**.

In this update, the System Admin has an option to make the **Forgot Password** link, **Remember Me**, and other login options always visible on the login page.

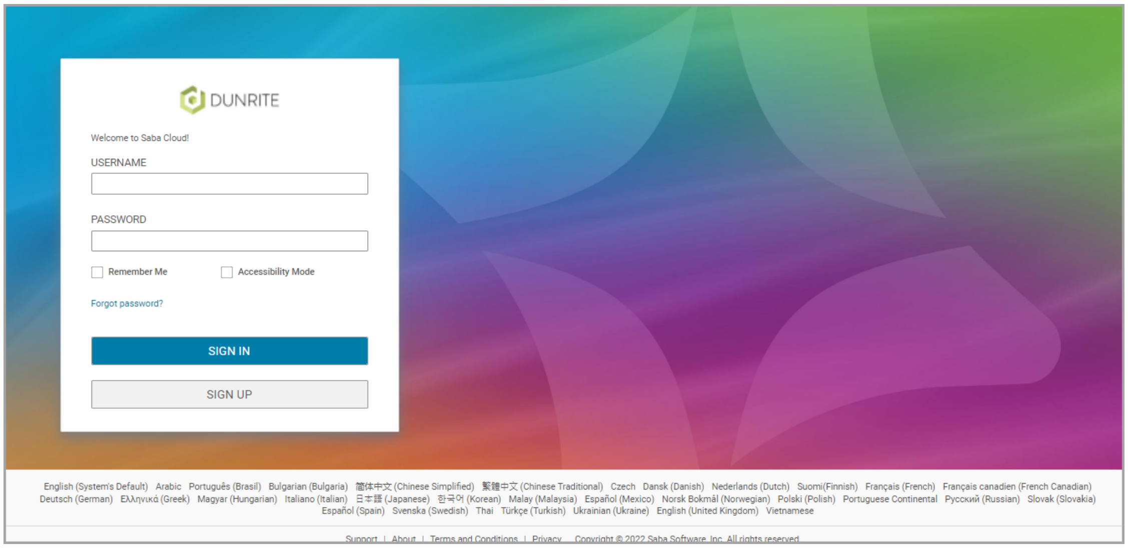


Figure 13: More Options section visible by default

To disable easy access to these login options, as the System Admin set the following Microsite property to **false**:

System > Configure System > Microsites > *<MicroSiteName>* > Web Variables > Hide More Options on login screen

Note: By default, this property is set to 'true'.

Chapter

2

Analytics

Topics:

This section includes topics to guide you through new features and enhancements under Analytics.

New Attributes

Learning

This section describes the attributes that have been added under the Learning reports model in Saba Cloud.

Table 2: Learning Details

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Module Details	Is Module Required for Learner	Dimension	No	Boolean field to show if Class is required for learner
Module Details	Is Module Disabled for Learner	Dimension	No	Boolean field to show if Class is disabled for learner
Module Details	Content Question Weight	Dimension	No	Weightage of content question
Content Details Catalog	External Content ID	Dimension	No	External Id of content
Survey And Evaluations	Question Response Value	Dimension	No	Numeric value associated with selected question response
Virtual Class Meeting Details	Meeting ID	Dimension	No	Meeting ID for Virtual class
Virtual Class Meeting Details	Launch URL	Dimension	No	Launch URL for Virtual class
Courses Catalog	Is Course Published	Dimension	No	Boolean field to show if course is Published

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Courses	Is Course Published	Dimension	No	Boolean field to show if course is Published
Learning Record Store	LRS Scaled Score	Metric	No	Maximum score from the selected group
Learning Request	Extended custom fields for Offering Request	Dimension	No	Extended custom fields for offering Request
Learner Certification Details	Acquired Certification Count By Target Date	Metric	No	Count of certification acquired on or before target date
Learner Certification Details	Acquired Certification Count Post Target Date	Metric	No	Count of certification acquired after target date
Learner Certification Details	Certifications On Time %	Metric	No	Percent of certification either Assigned / InProgress or acquired on / before target date
Learner Certification Details	Certifications Completed On Time %	Metric	No	Percent of certification acquired on/before target date
Learner Certification Details	Certifications Not Completed On Time %	Metric	No	Percent of certification either Overdue or acquired after target date
Learner Curricula Details	Acquired Curricula Count By Target Date	Metric	No	Count of curricula acquired on or before target date

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Learner Curricula Details	Acquired Curricula Count Post Target Date	Metric	No	Count of curricula acquired after target date
Learner Curricula Details	Curricula On Time %	Metric	No	Percent of curricula either Assigned / InProgress or acquired on / before target date
Learner Curricula Details	Curricula Completed On Time %	Metric	No	Percent of curricula acquired on/before target date
Learner Curricula Details	Curricula Not Complete On Time %	Metric	No	Percent of curricula either Overdue or acquired after target date
Survey And Evaluations	Evaluation Expires in Days	Dimension	No	Number of days after which evalutions will expire
Survey And Evaluations	Evaluation Expired On	Dimension	No	Date on which evaluation will expire
Task Details	Task Old Status	Dimension	No	Status of the task before evaluation
Task Details	Task New Status	Dimension	No	Status of the task after evaluation

Users can now pull these new attributes (Dimensions / Metrics) while creating or updating the Analytics reports.

Profile

This section describes the attributes that have been added under the Profile reports model in Saba Cloud.

Table 3: Profile Details

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Position	Position Manager Name	Dimension	No	Name of Position Manager for given Position
Position	Position Manager Username	Dimension	No	Username of Position Manager for given Position
Person Details	Person Role Source	Dimension	No	Person Role assigned by Source title
Person Details	Person Role Source Type	Dimension	No	Person Role assigned by Source Type like person, prescriptive rule or Job

Users can now pull these new attributes (Dimensions / Metrics) while creating or updating the Analytics reports.

Performance

This section describes the attributes that have been added under the Performance reports model in Saba Cloud.

Table 4: Performance Details

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Review Details	Review Assigned On	Dimension	No	Review Assigned On date
Review Details	Review Activated On	Dimension	No	Review Activated On date
Review Details	Review Submitted On	Dimension	No	Review Submitted On date
Review Details	Review Approved On	Dimension	No	Review Approved On date

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Review Details	Review Rejected On	Dimension	No	Review Rejected On date
Review Details	Review Released On	Dimension	No	Review Released On date
Review Details	Review Completed On	Dimension	No	Review Completed On date
Review Details	Review Canceled On	Dimension	No	Review Canceled On date
Review Details	Review Revoked On	Dimension	No	Review Revoked On date
Review Details	Review Reopened On	Dimension	No	Review Reopened On date
Review Details	Review Owner Submission Comment	Dimension	No	Comments entered by review owner while submitting review
Check-Ins	Check-In Topic Description	Dimension	No	Check-In Topic Description
Goals	Goal Activity	Dimension	No	Name of activity like Course, Curricula, Certification, Skill or Task added to Goal
Goals	Goal Activity Type	Dimension	No	Type of Activity added to Goal ex. Course, Curricula, Certification, Skill or Task

Users can now pull these new attributes (Dimensions / Metrics) while creating or updating the Analytics reports.

Talent

This section describes the attributes that have been added under the Talent reports model in Saba Cloud.

Table 5: Talent Details

Entity Name	Attribute Name	Attribute Type	Available in Dashboard	Description
Talent Pool	Talent Pool Target Person Username	Dimension	No	Username of Talent Pool Target Person

Users can now pull these new attributes (Dimensions / Metrics) while creating or updating the Analytics reports.

Exceptions for reports

This section lists the exceptions that you can add to reports using the **Configure exceptions** page.

Table 6: Exception Details

Group Name	Exception Name	Description	Filters Attributes Used	Operator	Filter Default Values
Courses	Non Completion of Course	This report displays the data of users who have not completed any course in a given time range.	Completed Courses (Transcript) Status	Equal	Completed
Courses	Non Completion of Course	This report displays the data of users who have not completed any course in a given time range.	Completed Courses (Transcript) Ended/Completed On Date	Range	

New Reports

Insight - Courses Completion Status For Admin Analysis

This report provides the course completion status based on the courses due for a given date range.

Note: You cannot make a copy of this report.

In this report:

- Completed Course (Transcript) Status shows the derived status in the cross tab chart of Insight Course section.
- Person Status shows the 'compliant/non compliant' status in the pie charts of Insight Course section.

This report needs the following services:

- Learning > Courses

Only users with the following security roles can access this report:

- Analytics Admin
- Human Capital Admin
- Learning Admin Catalog Builder
- Internal Manager Basic Privileges
- External Manager Basic Privileges

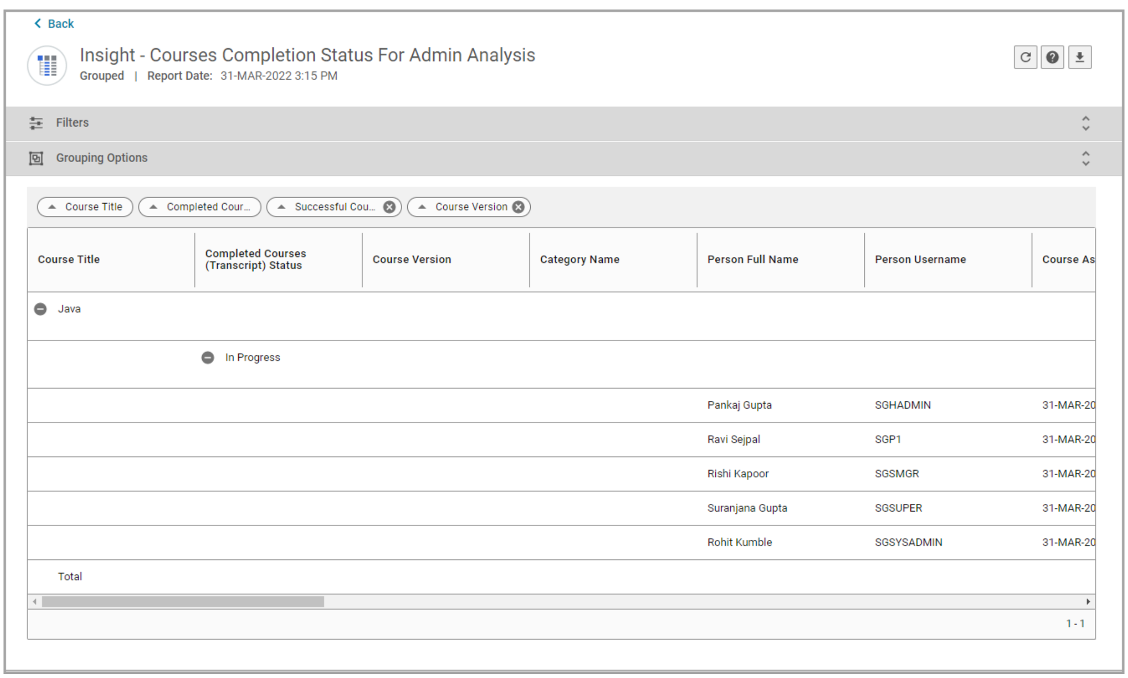


Figure 14: Insight - Courses Completion Status For Admin Analysis Report

Report Details

This section provides high-level details of the Insight - Courses Completion Status For Admin Analysis Report.

Filters

This report uses the following mandatory filters:

- Course Target Date (not editable)
- Completed Course (Transcript) Status (not editable)
- Is Terminated (not editable)

This report uses the following optional filters:

- Is Learning Mandatory
- Person Job Type Name
- Person Organization name
- Person Location Country
- Person Location City
- Manager Full name
- Course Title
- Course Mark for Compliance
- Position Title
- Category Name

Dimensions

This report uses the following dimensions:

- Course Title
- Completed Course (Transcript) Status
- Course Version
- Category Name (collated)
- Person Full name
- Person Username
- Course assigned On
- Is Learning Mandatory
- Course Target Date
- Course Activity Status
- Completion Status
- Completed Courses (Transcript) Date Marked Complete
- Manager's Manager Name
- Manager Full name
- Parent Of Parent Organization Name
- Person Parent Organization
- Person Organization name
- Person Job Type Name
- Person Location City
- Person Location Country

Metrics

This report uses the following metrics:

- Head Count
- Successful Courses

Insight - Certification Completion Status For Admin Analysis

This report provides the certification completion status based on the certifications due for a given date range.

Note: You cannot make a copy of this report.

This report needs the following services:

- Learning > Certification

Only users with the following security roles can access this report:

- Analytics Admin
- Human Capital Admin
- Learning Admin Catalog Builder
- Internal Manager Basic Privileges
- External Manager Basic Privileges

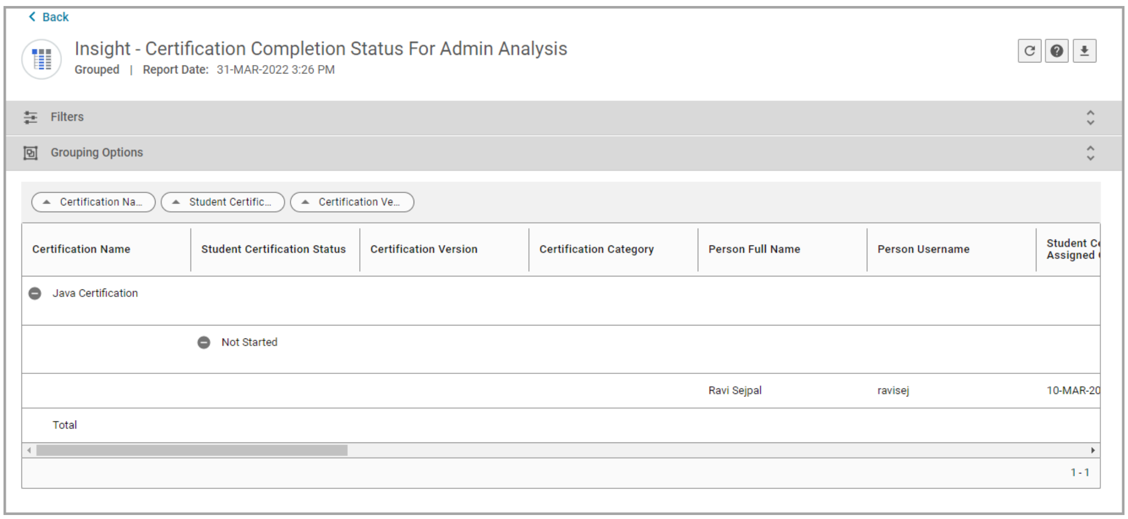


Figure 15: Insight - Certification Completion Status For Admin Analysis Report

Report Details

This section provides high-level details of the Insight - Certification Completion Status For Admin Analysis Report.

Filters

This report uses the following mandatory filters:

- Student Certification Due Date
- Is Terminated (not editable)

This report uses the following optional filters:

- Is Certification Required
- Person Job Type Name
- Person Organization Name
- Person Location Country
- Person Location City
- Manager Full Name
- Certification Name

- Certification Mark for Compliance
- Position Title
- Certification Category

Dimensions

This report uses the following dimensions:

- Certification Name
- Student Certification Status
- Certification Version
- Certification Category (collate applied)
- Person Full name
- Person Username
- Student Certification Assigned On
- Is Certification Required
- Student Certification Due Date
- Student Certification Acquired On
- Manager's Manager Name
- Manager Full Name
- Parent Of Parent Organization Name
- Person Parent Organization Name
- Person Organization Name
- Person Job Type Name
- Person Location City
- Person Location Country

Metrics

This report uses the following metrics:

- Head Count
- Acquired Certifications

Insight - Curricula Completion Status For Admin Analysis

This report provides the curricula completion status based on the curricula due for a given date range.

Note: You cannot make a copy of this report.

This report needs the following services:

- Learning > Curricula

Only users with the following security roles can access this report:

- Analytics Admin
- Human Capital Admin
- Learning Admin Catalog Builder
- Internal Manager Basic Privileges
- External Manager Basic Privileges

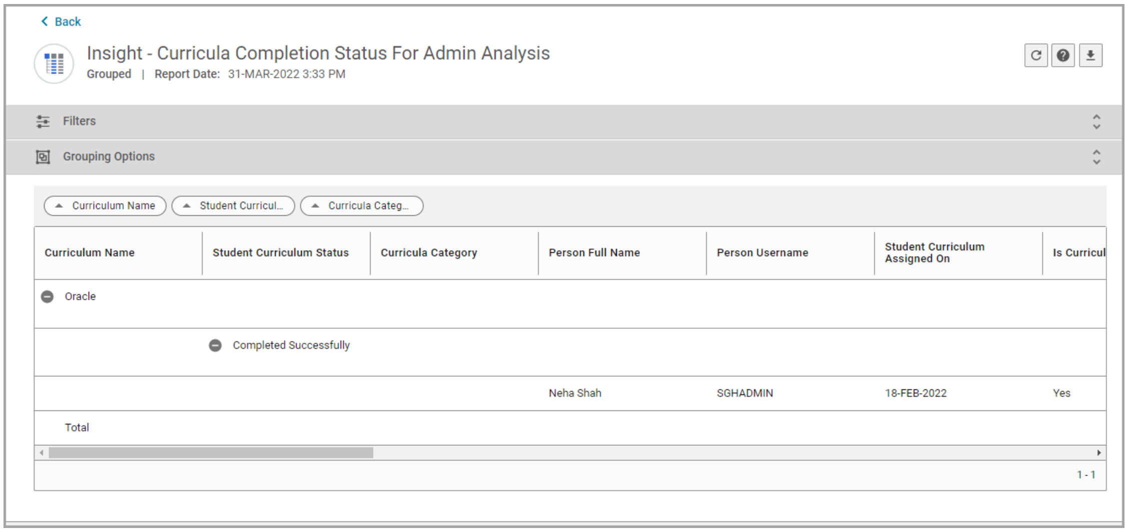


Figure 16: Insight - Curricula Completion Status For Admin Analysis Report

Report Details

This section provides high-level details of the Insight - Curricula Completion Status For Admin Analysis Report.

Filters

This report uses the following mandatory filters:

- Student Curriculum Due Date
- Is Terminated (not editable)

This report uses the following optional filters:

- Is Curricula Required
- Person Job Type Name
- Person Organization Name
- Person Location Country
- Person Location City
- Manager Full Name
- Curriculum Name
- Curriculum Mark for Compliance

Dimensions

This report uses the following dimensions:

- Curriculum Name
- Student Curriculum Status
- Curricula Category (collate applied)
- Person Full name
- Person Username
- Student Curriculum Assigned On
- Is Curricula Required
- Student Curriculum Due Date
- Student Curriculum Acquired On
- Manager’s Manager Name
- Manager Full Name
- Parent Of Parent Organization Name

- Person Parent Organization Name
- Person Organization Name
- Person Job Type Name
- Person Location City
- Person Location Country

Metrics

This report uses the following metrics:

- Head Count
- Acquired Curricula

Content Utilization and Subscription Review

This report allows the users to review the subscriptions and utilization of the content associated with a course.

This report requires the following services:

- Learning
- Courses
- Content

This report is shared with the following security roles:

- Analytics Admin
- Human Capital Admin
- Content Admin
- Learning Admin Catalog Builder

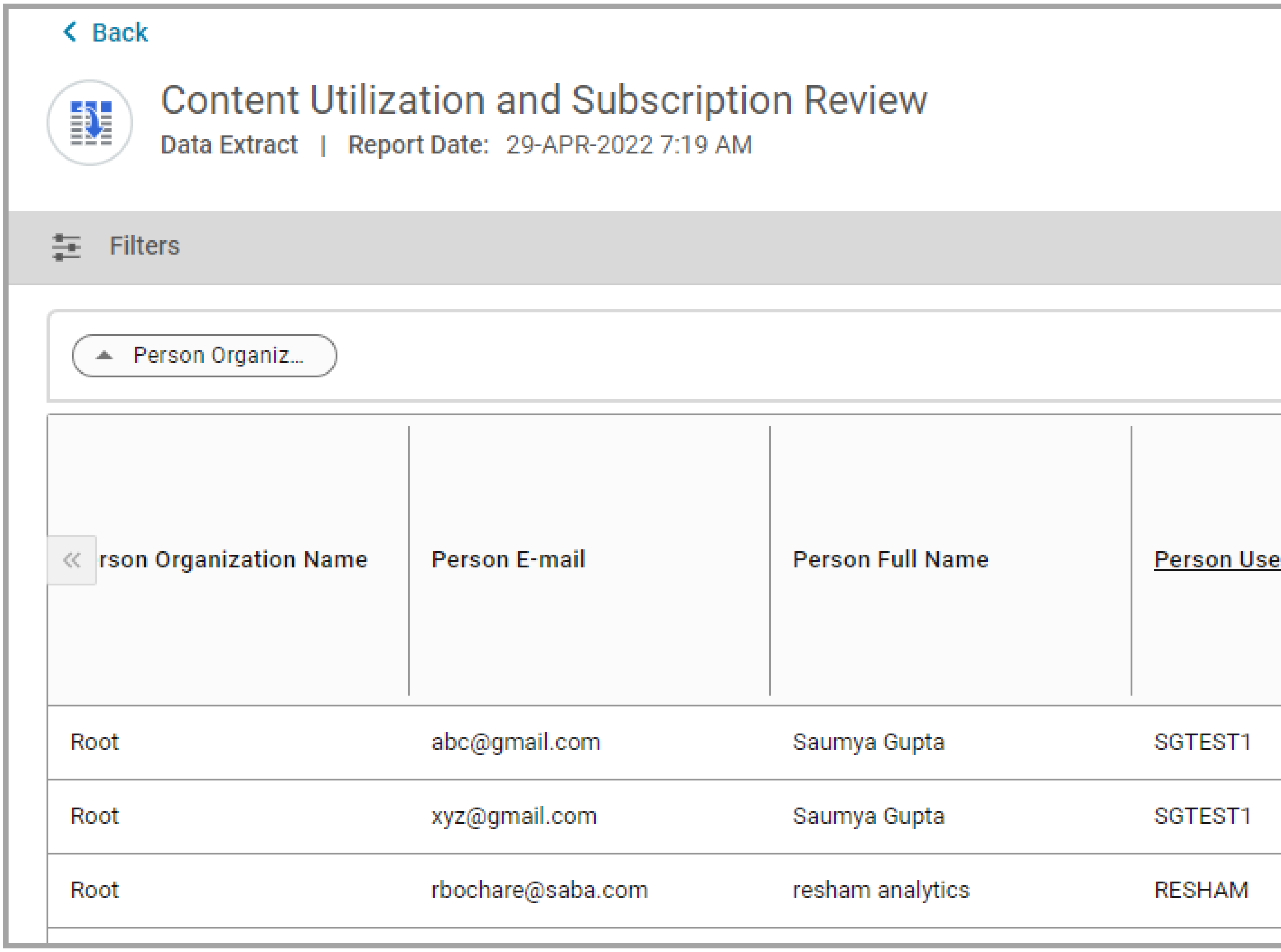


Figure 17: Content Utilization and Subscription Review Example

Report Details

This section provides high-level details of the Content Utilization and Subscription Review Report.

Filters

This report uses the following mandatory filters:

1. Content Inventory Content Provider
2. Completed Courses (Transcript) Status
3. Registration Date
4. Registration Date
5. Is Terminated

This report uses the following optional filters:

1. Content Name
2. Content Folder

Dimensions

This report uses the following dimensions:

1. Person Organization Name
2. Person E-Mail
3. Person Full Name
4. Person Username
5. Person No
6. Person Status
7. Person Job Type Name
8. Person Domain
9. Manager Full Name
10. Manager Username
11. Manager E-mail
12. Course Domain
13. Content Folder
14. Content Inventory Content Provider
15. Content Owner Name
16. Subscription Name
17. Content Author
18. Course Title
19. Course Description
20. Class Duration (HH:MI)
21. Course Course ID
22. Class ID
23. Blended Class Language/Instructor-Led Class Language/Remote Lab Class Language/Simulation Class Language/VoD Class Language/Web-based Class Language/Virtual Classroom Language
24. Course Created On
25. Course Created By
26. Registration Date
27. Completion Status
28. Completed Courses (Transcript) Date Marked Complete
29. Completed Courses (Transcript) Score
30. Course Assigned By (All Sources) Source Type
31. Class Delivery Name
32. Is Learning Mandatory

Updated Reports

Optional filters added for reports

In this update, a few additional filters (optional) are now available in the following reports.

Certification / Curricula Detailed Status
Optional Filter: Certification / Curricula Name

Compliance Status Report

Optional Filters: Person Manager Access and Person Start Date

Custom Dimension, Report Suggestion, and Add a Group features enabled by default

In this update, the following features are now enabled by default:

- Managing custom dimensions (**Admin > Analytics > Settings** > **Custom Dimension**)
- Suggestions for similar reports (**Admin > Analytics > Settings > Configuration > Others > Report Suggestion**)
- Create complex filters using filter groups (**Filter > Add a group**)

Filter out compliance-driven learning assignment

In this update, a new optional filter called **Compliance Driven** is now available for the **My Team > What is the learning completion status of my team?** Insight. You can use it to filter out compliance driven learning assignments.

The following drill-down reports now have an additional filter to support filtering out compliance driven learning assignments:

- **Insight - Learning Completion for Certification**

  Optional filter: Certification Mark for Compliance

- **Insight - Learning Completion for Curricula**

  Optional filter: Curricula Mark for Compliance

- **Insight - Learning Completion for Courses**

  Optional filter: Course Mark for Compliance

New Insight - What is the learning completion status in the company?

In this update, a new Insight called **What is the learning completion status in the company?** is available for Learning Admins. Learning Admins can view this Insight under **Admin > Learning**.

The **What is the learning completion status in the company?** Insight helps the Learning Admin to get the learning completion status for courses, certifications, and curricula across the company. You can analyze the completions, pending completions and overdue learnings, with flexibility to cut data across multiple dimension hierarchies. The Pie charts provide the share of people across completion status, which can further be split across dimensions for analysis. The Learning Completion Status table provides the count of people across the different learning completion statuses for a learning item.

This Insight allows you to filter the data using the following filters:

- Due Date (Mandatory filter)
- Is Mandatory
- Job
- Certification Name / Course Name / Curricula Name
- Organization
- Person Job Role
- Person Location Country
- Person Location City
- Manager
- Position
- Compliance Driven
- Course Category / Certification Category / Curricula Category

You can click **MODIFY FILTERS** to select and apply the filters of choice.

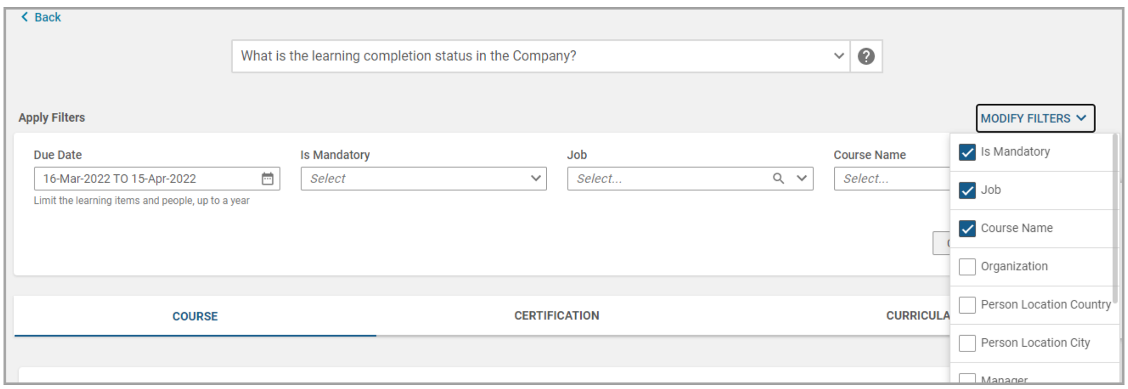


Figure 18: Modify Filters

Figure 19: Course

Course provides the following information. You can drill-down across the dimension hierarchies for better analysis.

- **Top Completed Courses (% of assigned)**: This chart helps to know the level of completion of the assigned learnings.
- **Top Overdue Courses (% of assigned)**: This chart helps to know the level of overdue learnings as the share of assigned learnings.

- **Top Courses Yet To Be Completed But Not Overdue (% of assigned)**: This chart helps to know the level of pending completions of the assigned learnings.
- **Completion Share 1 (By People Count)**: This is a multi-level pie chart with hierarchy as Completion Status > Person Location > Job Type > Organization > Manager. It shows the share of learning completion status.
- **Completion Share 2 (By People Count)**: This is a multi-level pie chart with hierarchy as Completion Status > Org 3 > Org 2 > Org 1 > Learning Item. It shows the share of learning completion status.
- **Completion Status Of Courses (By People Count)**: This is a table with columns as status and rows as Course names. The cells indicate a count of people in the respective state for the Course. A click on the number opens an out-of-the-box (OOB) report called **Insight - Courses Completion Status For Admin Analysis** and shows a list of people associated with the count.

Note: For more details, see Insight - Courses Completion Status For Admin Analysis on page 36. You can use this report to drill down into the Insight chart data.

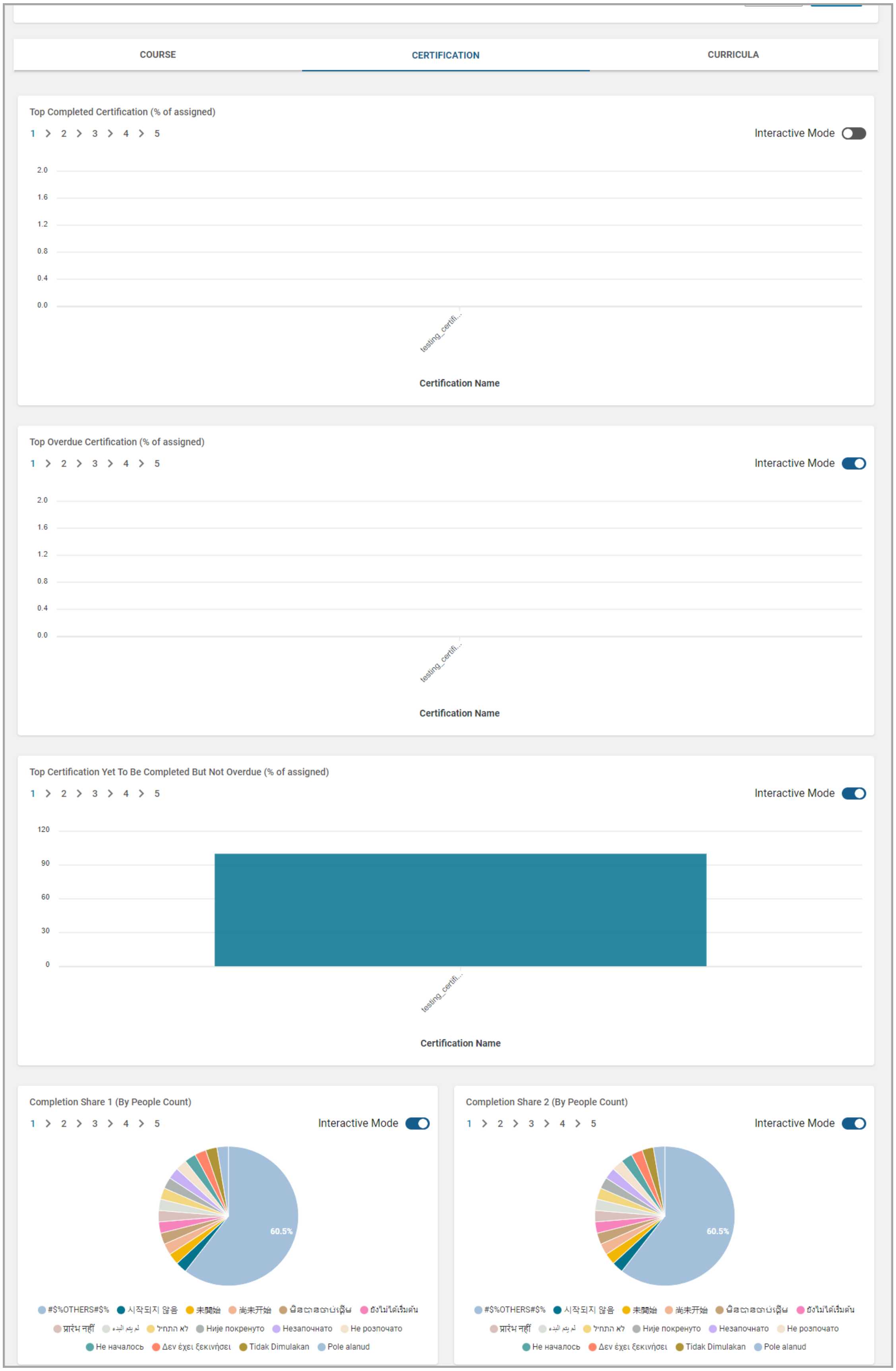


Figure 20: Certifications

Certification provides the following information:

- **Top Completed Certification (% of assigned)**: This chart helps to know the level of completion of the assigned learnings.
- **Top Overdue Certification (% of assigned)**: This chart helps to know the level of overdue learnings as the share of assigned learnings.
- **Top Certification Yet To Be Completed But Not Overdue (% of assigned)**: This chart helps to know the level of pending completions of the assigned learnings.
- **Completion Share 1 (By People Count)**: This is a multi-level pie chart with hierarchy as Completion Status > Person Location > Job Type > Organization > Manager. It shows the share of learning completion status.
- **Completion Share 2 (By People Count)**: This is a multi-level pie chart with hierarchy as Completion Status > Org 3 > Org 2 > Org 1 > Learning Item. It shows the share of learning completion status.
- **Completion Status Of Certifications (By People Count)**: This is a table with columns as status and rows as Certification names. The cells indicate a count of people in the respective state for the Certification. A click on the number opens an out-of-the-box (OOB) report called **Insight - Certification Completion Status For Admin Analysis** and shows a list of people associated with the count.

Note: For more details, see Insight - Certification Completion Status For Admin Analysis on page 38. You can use this report to drill down into the Insight chart data.

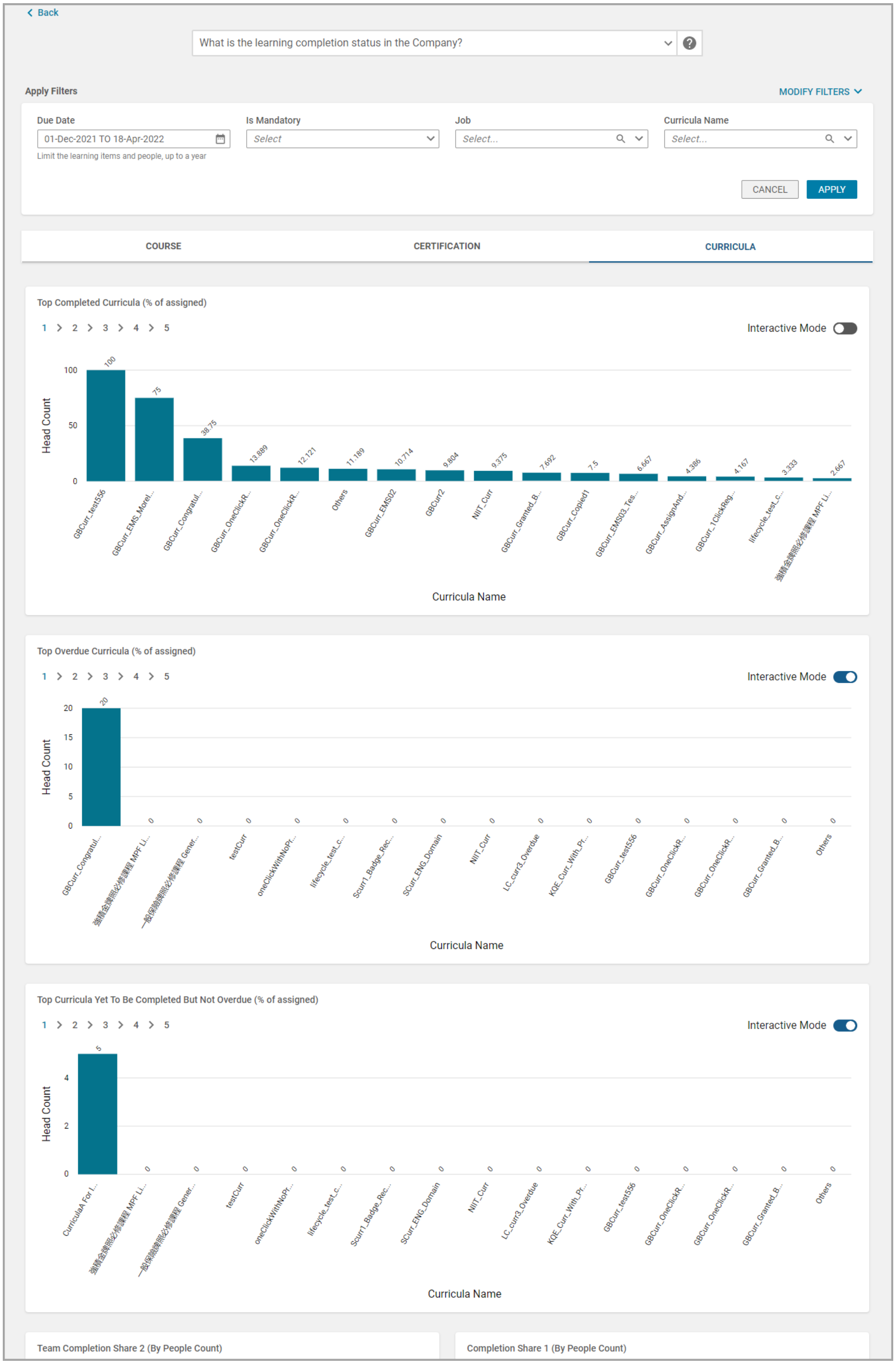


Figure 21: Curricula

Note: This Insight requires the **Learning, Learning > Course, Learning > Certification and Learning > Curricula** services enabled.

Curricula provides the following information:

- **Top Completed Curricula (% of assigned)**: This chart helps to know the level of completion of the assigned learnings.
- **Top Overdue Curricula (% of assigned)**: This chart helps to know the level of overdue learnings as the share of assigned learnings.
- **Top Curricula Yet To Be Completed But Not Overdue (% of assigned)**: This chart helps to know the level of pending completions of the assigned learnings.
- **Completion Share 1 (By People Count)**: This is a multi-level pie chart with hierarchy as Completion Status > Person Location > Job Type > Organization > Manager. It shows the share of learning completion status.
- **Completion Share 2 (By People Count)**: This is a multi-level pie chart with hierarchy as Completion Status > Org 3 > Org 2 > Org 1 > Learning Item. It shows the share of learning completion status.
- **Completion Status Of Curricula (By People Count)**: This is a table with columns as status and rows as Curricula names. The cells indicate a count of people in the respective state for the Certification. A click on the number opens an out-of-the-box (OOB) report called **Insight - Curricula Completion Status For Admin Analysis** and shows a list of people associated with the count.

You can click anywhere on the charts to get more granular information. To do an on-chart hierarchy drill-down of pie charts, switch on the Interactive Mode.

Note: For more details, see Insight - Curricula Completion Status For Admin Analysis on page 39. You can use this report to drill down into the Insight chart data.

Drill-down support for the "How are employees engaging on Social?" Insight

Prior to this update, drill-down was not available for the **How are employees engaging on Social?** Insight.

In this update, you can now drill down the **How are employees engaging on Social?** Insight for better analysis.

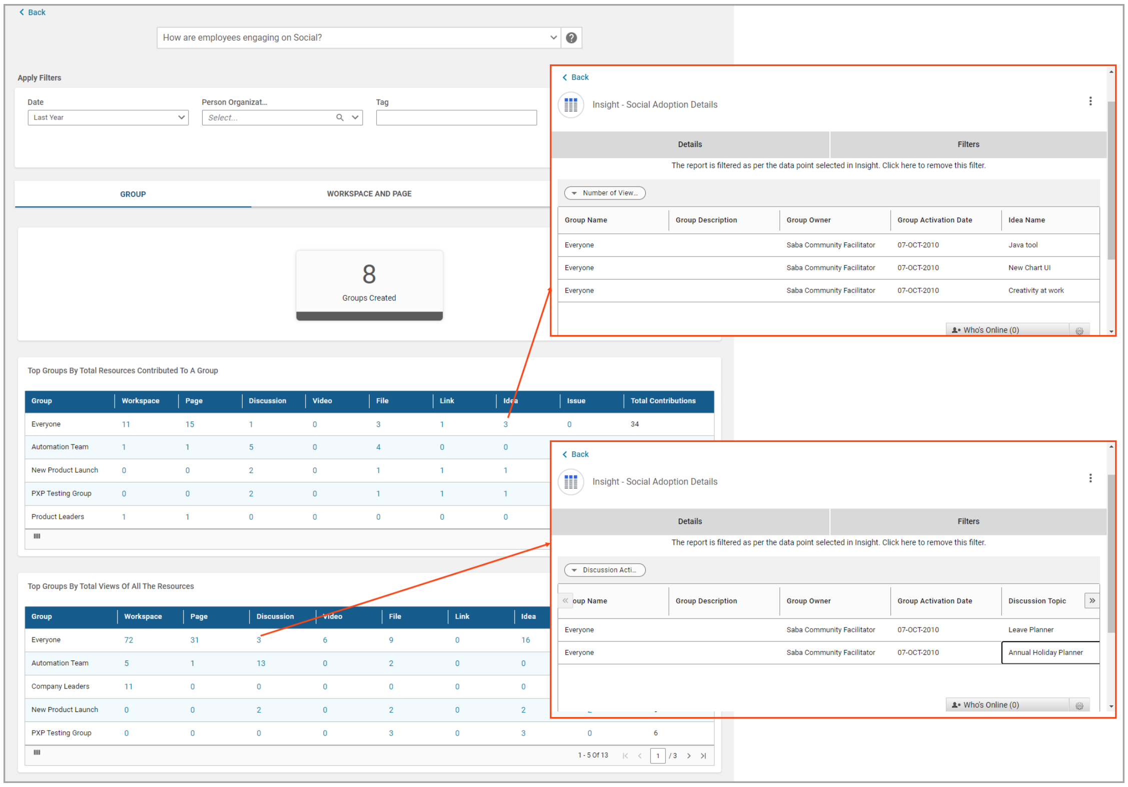


Figure 22: Drill-down support for Group

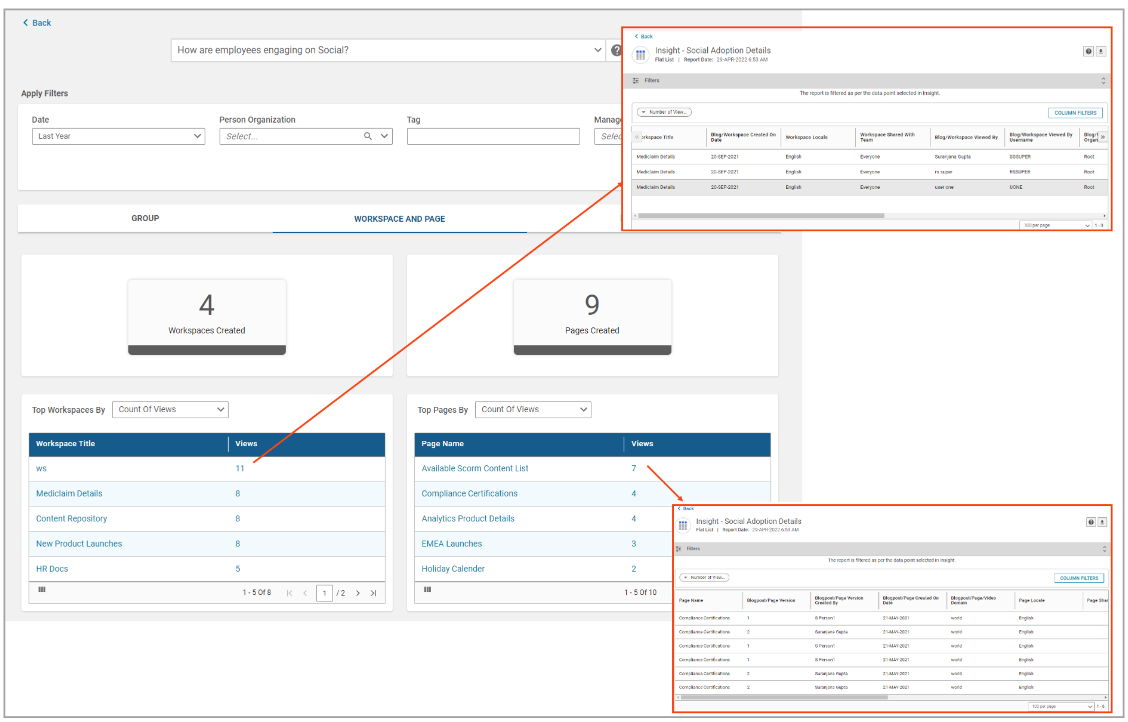


Figure 23: Drill-down support for Workspace and Pages

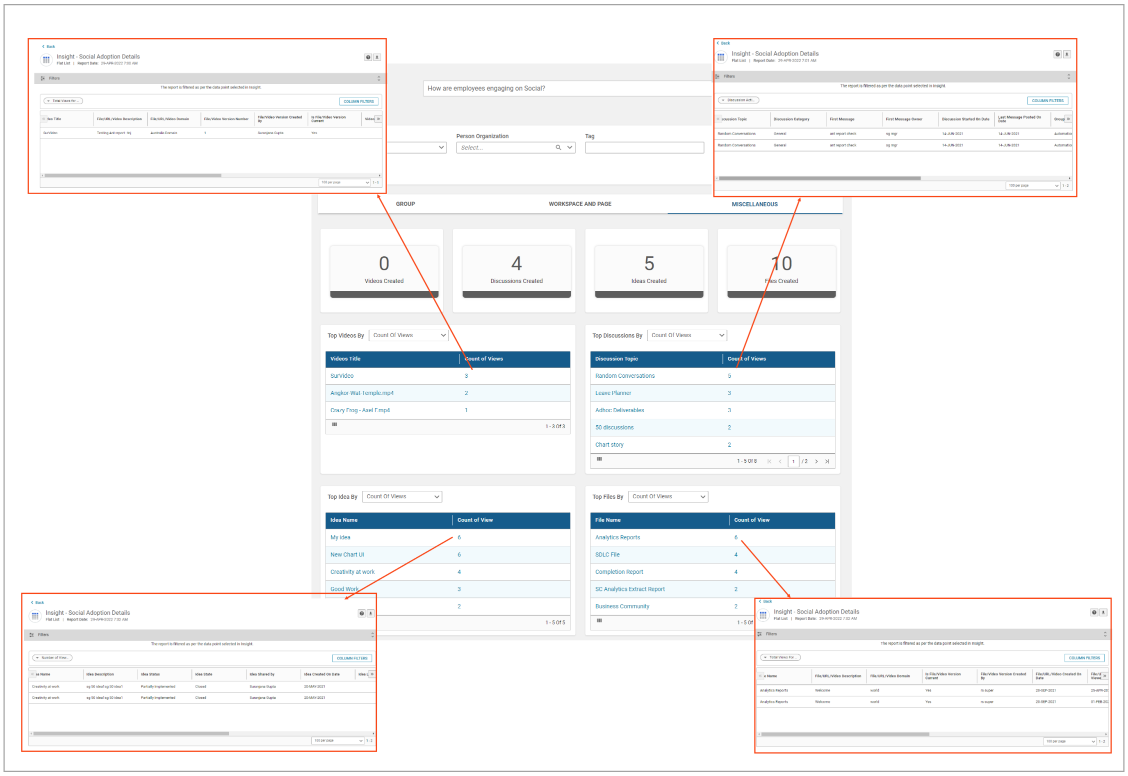


Figure 24: Drill-down support for Videos, Discussions, Files and Ideas

Note: These drill-down reports are not available as out-of-the-box reports under Analytics report list. The Filter section of these reports is not editable and is pre-populated based on the Insight data. You cannot make any changes to these reports, however you can download them.

Heat Map chart

This update introduces a new chart called Heat Map.

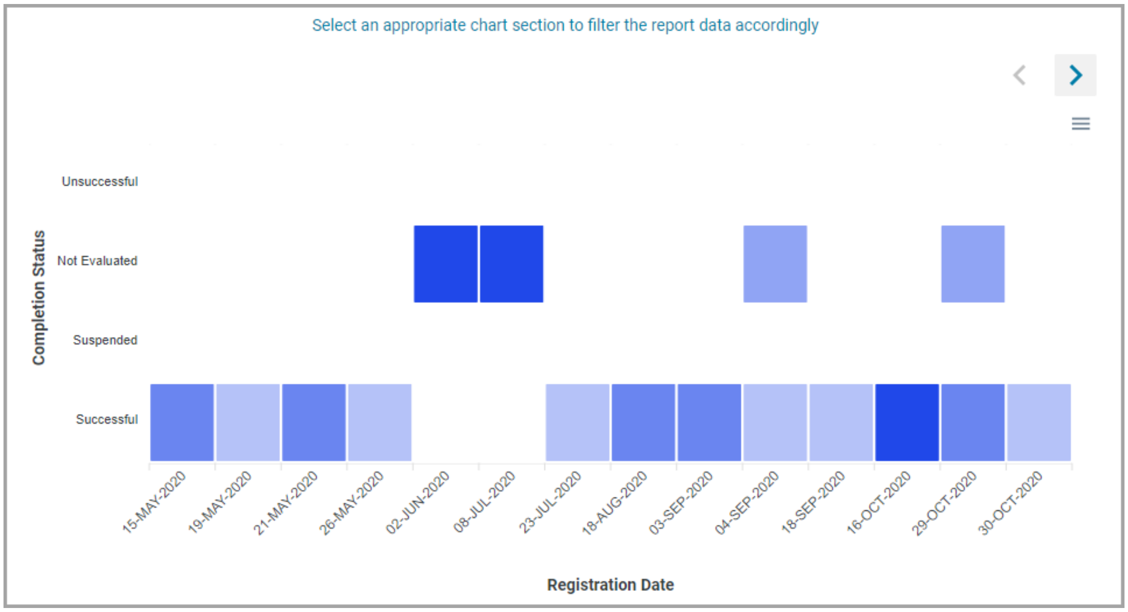


Figure 25: Heat Map chart

Heat Map chart is a two-dimensional and one metric visual representation of data, where values are encoded in colors, delivering a convenient, insightful view of information. Essentially, this chart type is a data table with rows and columns denoting different sets of categories. It is very effective to view data related to a large number of cross section of categories in a limited space.

Heat Map charts are used to show relationships between two variables, one plotted on each axis. By observing how cell colors change across each axis, you can observe if there are any patterns for one or both variables.

This chart is ideal for use cases (following combination of dimensions) considering count of people as metric:

- Manager vs. Learning Completion Status
- Skills vs. Manager
- Skills vs. Skill Held Level
- Organization vs. Goal Count
- Manager vs. Pending Reviews
- Course vs. Course Completion Status

To create a Heat Map chart, you need to set a column dimension, a row dimension and a metric. If there are no metrics present in the report, you can use the **Count** option based on only one dimension. While configuring the chart, you can use the color picker to select a color shade for painting the Heat Map chart.

When you hover over the chart, the Dimension and Metric values are displayed so that you can compare them easily.

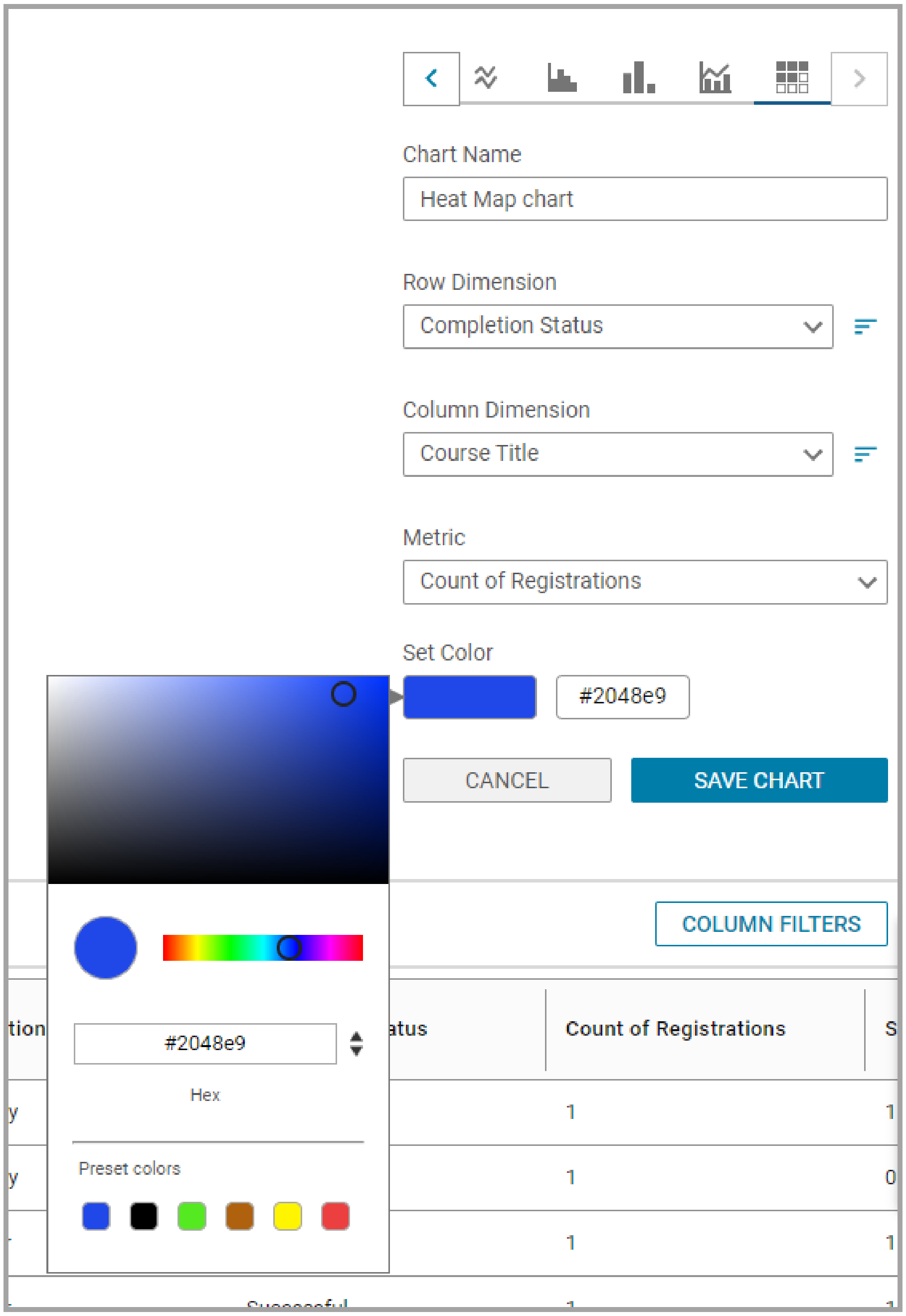


Figure 26: Configuring the Heat Map chart

Column header filters for Flat List and Group reports

Prior to this update, you were required to download the reports in order to filter the data. In this update, you now have an option to filter the data in the data grid itself.

To filter report data:

1. Execute a Flat list or a Group report.
2. Click **Column Filters**.

3. Set the required values for the filters shown in the **Column Filters** pop-up.
4. Click **Apply** to apply the filters or **Reset All** to clear the filter values.

Note: Column Filters are not saved as preferences and are not supported during report subscriptions. As of now, Column Filters are only supported for Flat list and Group reports. Metrics are not supported for Column Filters.

If you apply a filter on any grouping column, then data under all the sub-groups is filtered accordingly along with the group value. If you apply a filter on a non-grouping column, only the specific data row is filtered.

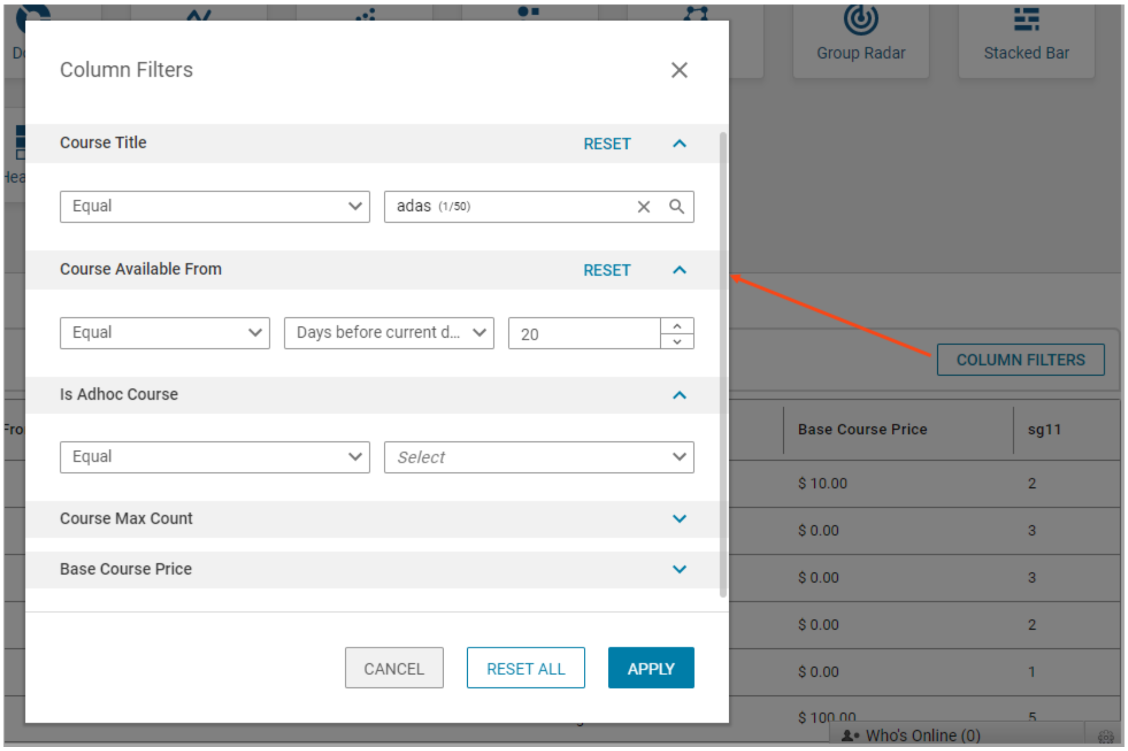


Figure 27: Column Filters

Increased IF-ELSE constructs per custom dimension

Prior to this update, you could use a maximum of 5 IF-ELSE constructs when creating a custom dimension.

In this update, you can now use a maximum of 10 IF-ELSE constructs when creating a custom dimension. This provides more flexibility while creating custom dimensions.

The Analytics Admin can configure this limit, by updating the **Max. number of IF-ELSE constructs per Custom Dimension** setting available under **Admin > Analytics** > **Settings** > **Configuration**. The default value is 5.

Include alternate manager data in the same report

Prior to this update, when a report (Flat list, Cross tab, and Data extract) was shared with Managers using the **Include Manager's Own Data** check box, and then executed in the manager's context, the report would show manager's data along with the team's data, except for the data from the alternate managers.

This means when a report was shared with **My Team** with **Include Manager's Own Data** check box checked, the report showed the logged in user's direct reports but not alternate reports.

In this update, when such reports are executed in the manager's context, they also include the data from the alternate managers depending on the report filters.

So now when a report with the **Alternate Manager** filter is shared with **My Team** with **Include Manager's Own Data** check box selected, the report shows the logged in user's alternate reports along with the logged in user's own data.

LRS entity attributes only available when LRS reporting service is enabled

In this update, the **Learning Record Store** (LRS) entity attributes are now available for reporting only when the **Learning Record Store Reporting** service is enabled.

Download specific charts while downloading or scheduling reports

Prior to this update, while downloading or scheduling a report, only the first chart was part of the downloaded or scheduled report.

In this update, you now have an option to select the charts that need to be part of the downloaded or scheduled report. This enhancement allows you to share multiple charts and complete data with the report receivers.

Note: Downloading of charts is only available for PDF downloads and PDF report schedules and not available for **Data Only** reports.

In the Download Report popup and the report schedule screen, under the PDF tab, you now see a drop-down list of charts (available in the report).

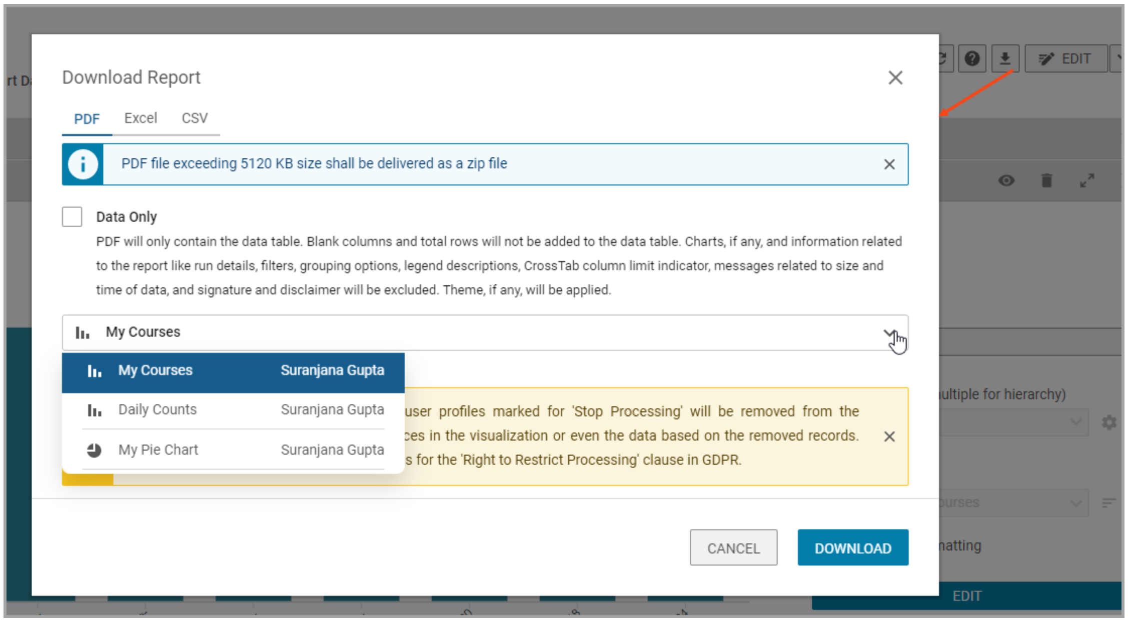


Figure 28: Select charts while downloading a report

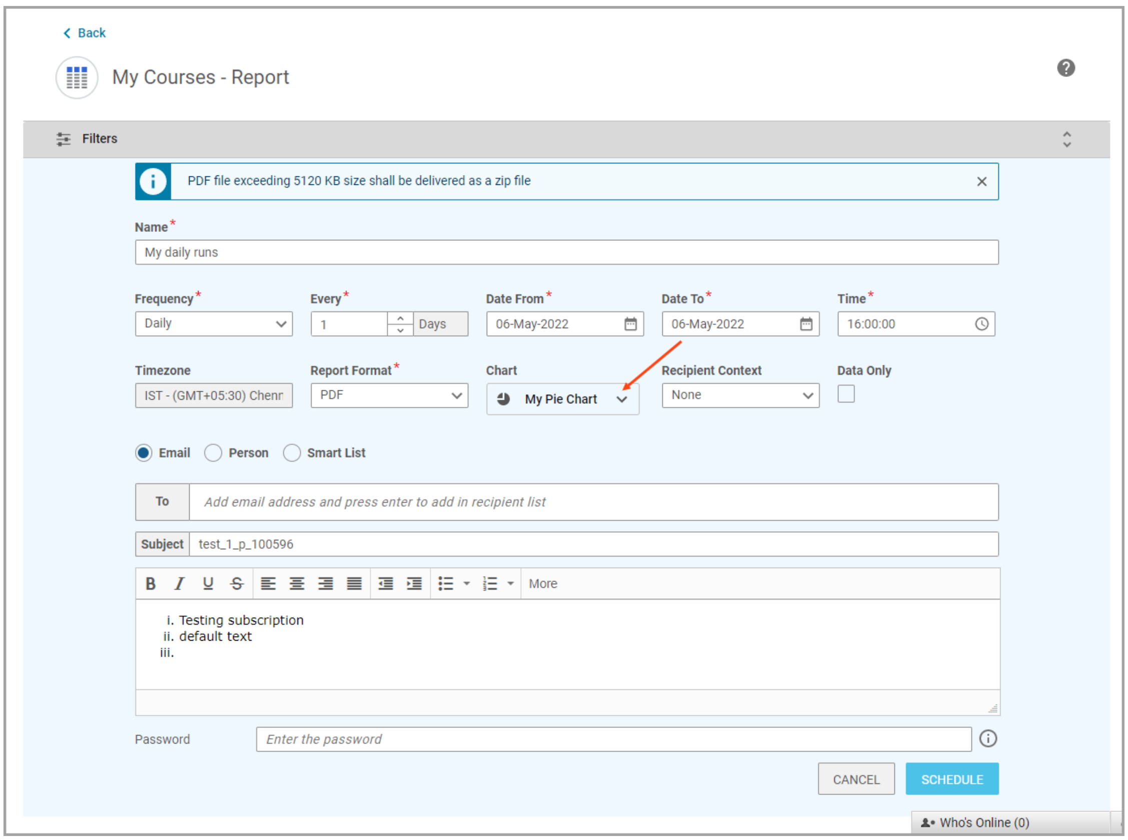


Figure 29: Select charts while scheduling a report

Select the charts that need to be part of the downloaded or scheduled report.

Note: The current visible chart in the report execution screen is selected by default.

Configure the order of dimensions in the multi-level drill-down charts for Insight

Prior to this update, the charts of the **What is the learning completion status of my team?** Insight available under **My Team** didn't support multi-level hierarchy drill-down.

In this update, you now have the flexibility to configure the order of the dimensions in the multi-level drill-down charts in the **What is the learning completion status of my team?** under **My Team** and **What is the learning completion status in the company?** Insight available under **Admin > Learning** Insights to handle all the permutations and combinations of dimension hierarchy drill-down.

To configure the order of the dimensions in the multi-level drill-down charts in this Insight:

1. Click the chart's **Change Dimension Order** menu.

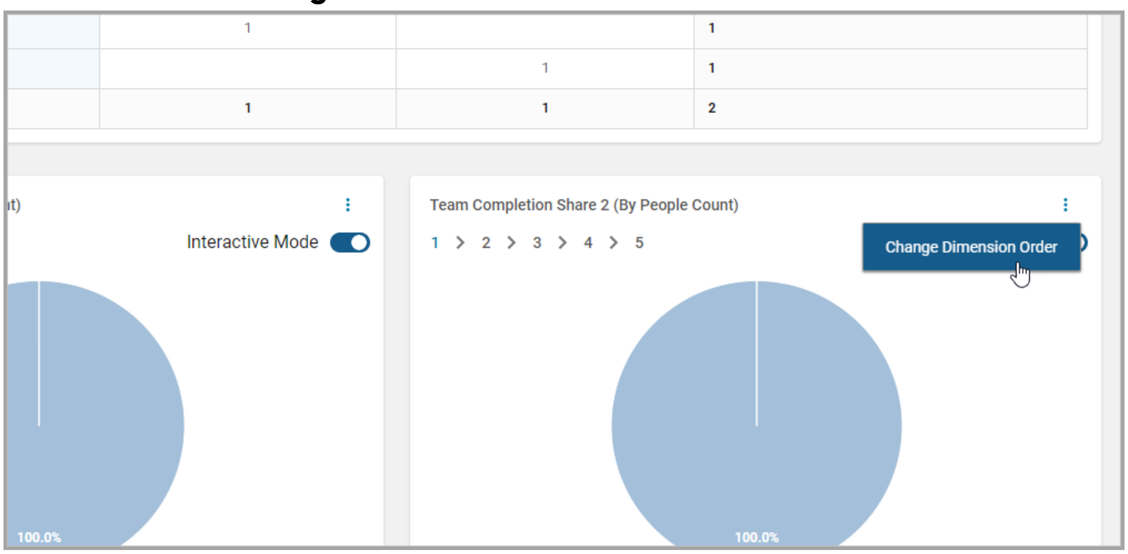


Figure 30: Configure the order of dimensions

2. In the **Configure Drill Down Levels** popup, set the hierarchy levels by dragging and dropping the tiles as required.

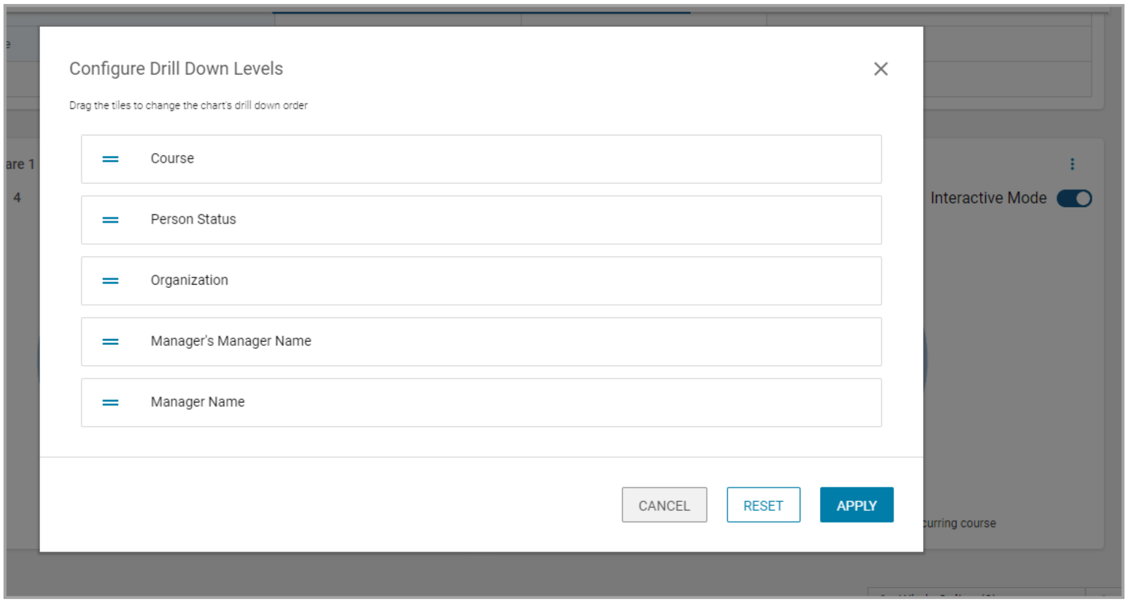


Figure 31: Drag and drop the tiles as required

3. Click **Apply** when done.

   Note: The changed order is not saved. You can click **Reset** to reset the hierarchy levels to the default order.

Chapter 3

Ecommerce

Topics:

- New configuration for new guest catalog content ribbons
- New customizable ribbon in the new guest catalog
- New guest catalog cards now display price details

This section includes the following topics that will guide you through the new features and improvements under Ecommerce.

New configuration for new guest catalog content ribbons

Prior to this update, there was no option to control the display and sequence of content ribbons on the new guest catalog.

In this update, Saba Cloud introduces the following new microsite property to configure the display and sequence of content ribbons on the new guest catalog:

- **New guest catalog content ribbons**

  Specify the name of content ribbons that you want to display on the new guest catalog in a comma-separated format. If a ribbon name is not specified, then that content ribbon is not displayed on the new guest catalog. The sequence in which you specify the content ribbon names in this text field decides the display order of the ribbons on the new guest catalog.

  The accepted values are New, Popular, Highest Rated, and *<Custom>*, where *<Custom>* can be any name you specify for the custom ribbon. For details about the custom ribbon, see New customizable ribbon in the new guest catalog.

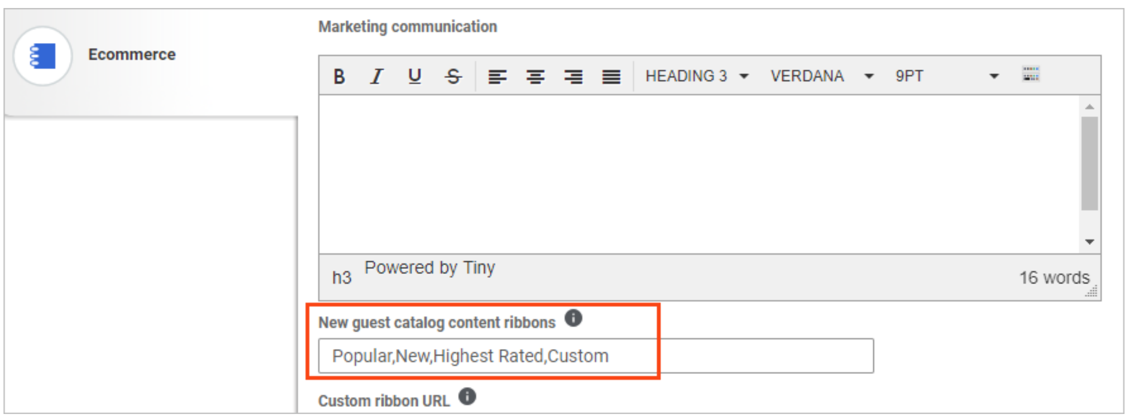


Figure 32: Guest catalog content ribbons

To configure the new property for an Ecommerce microsite, navigate to **Admin > Ecommerce > Manage Ecommerce > Configure Microsite > *<microsite_name>* > Ecommerce**.

New customizable ribbon in the new guest catalog

In this update, the new and improved guest catalog page now allows you to save the desired search results URL as a new customizable ribbon on the page.

System Administrators can configure this feature by enabling the following Ecommerce property for a microsite:

- **Custom ribbon URL**

Specify a URL in this field. To create this URL, perform a search using global search and then apply various filters to narrow down the results. Then, click **Share URL** on the results page. Copy the generated URL and paste it in this property.

To configure the new property for an Ecommerce microsite, navigate to **Admin > Ecommerce > Manage Ecommerce > Configure Microsite > *<microsite_name>* > Ecommerce**.

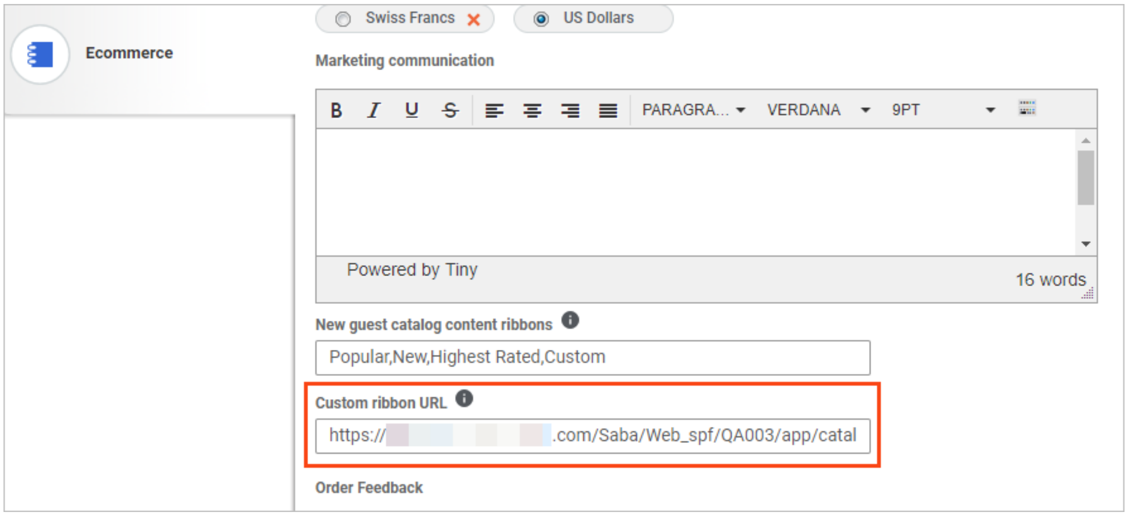


Figure 33: Custom ribbon URL property

Once the URL is configured for a microsite, specify a custom ribbon name in the **New guest catalog content ribbons** property. The ribbon name can be of your choice. The new custom ribbon is displayed on the new guest catalog page of that site. The display sequence of this ribbon on the new guest catalog is also controlled by this property. For example, as per configuration shown in the above screen, the customized ribbon named 'Custom' appears after 'Highest Rated' ribbon. For more details, see New configuration for guest catalog content ribbons.

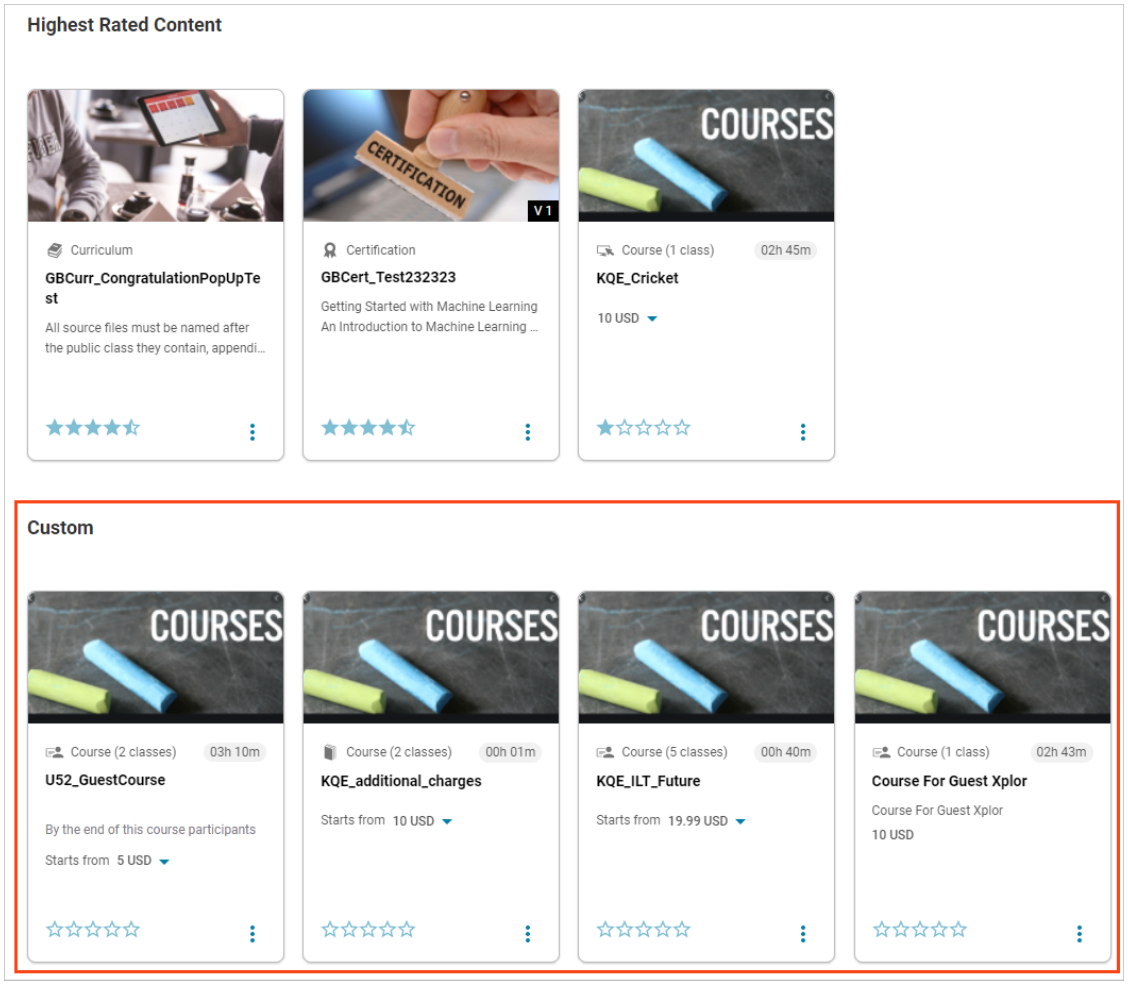


Figure 34: Custom ribbon on new guest catalog

Click **Show all** for the ribbon to view all search results matching the filter.

New guest catalog cards now display price details

In this update, the content cards on the new and improved guest catalog page now display price details to guest users. If multiple currencies are associated with the learning item, then a drop-down arrow is displayed, which displays the price in additional currencies.

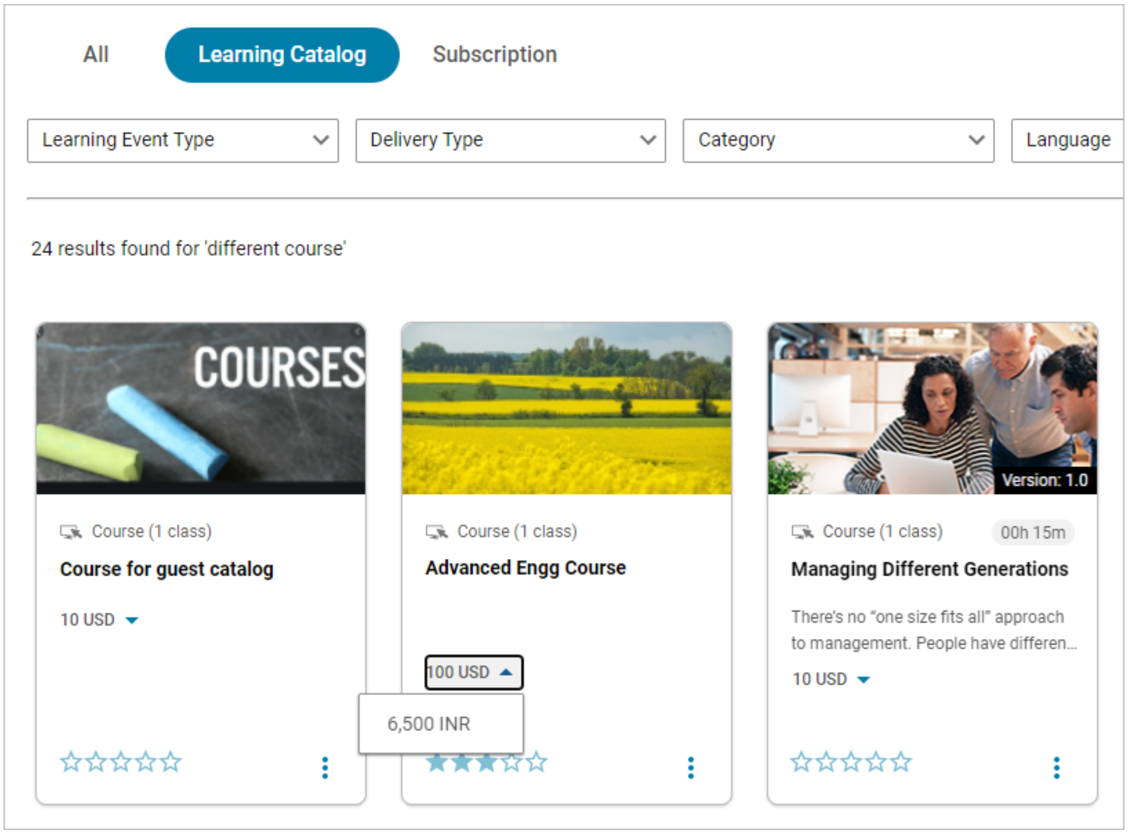


Figure 35: New guest catalog cards with pricing

Chapter 4

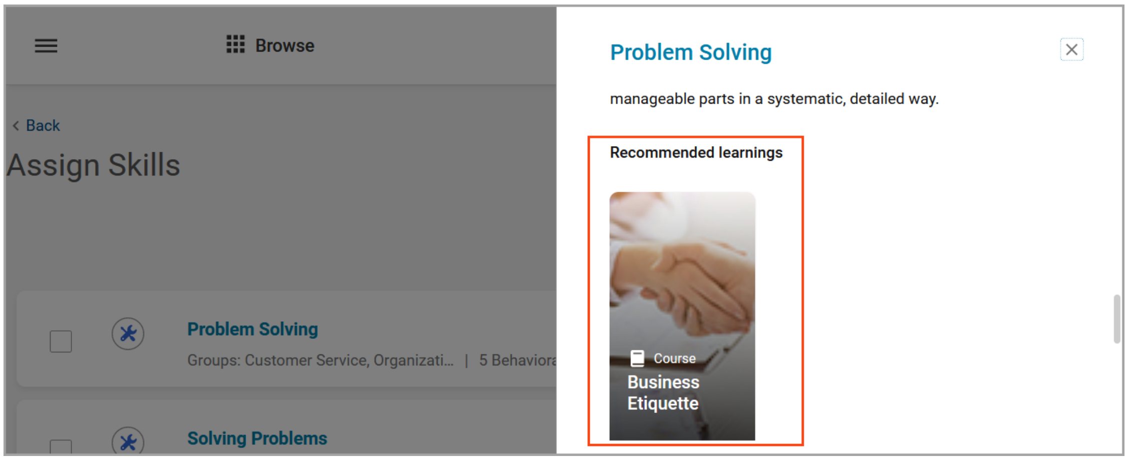
HR - Skills

Topics:

This section includes the following topics that will guide you through the new features and improvements for Skills.

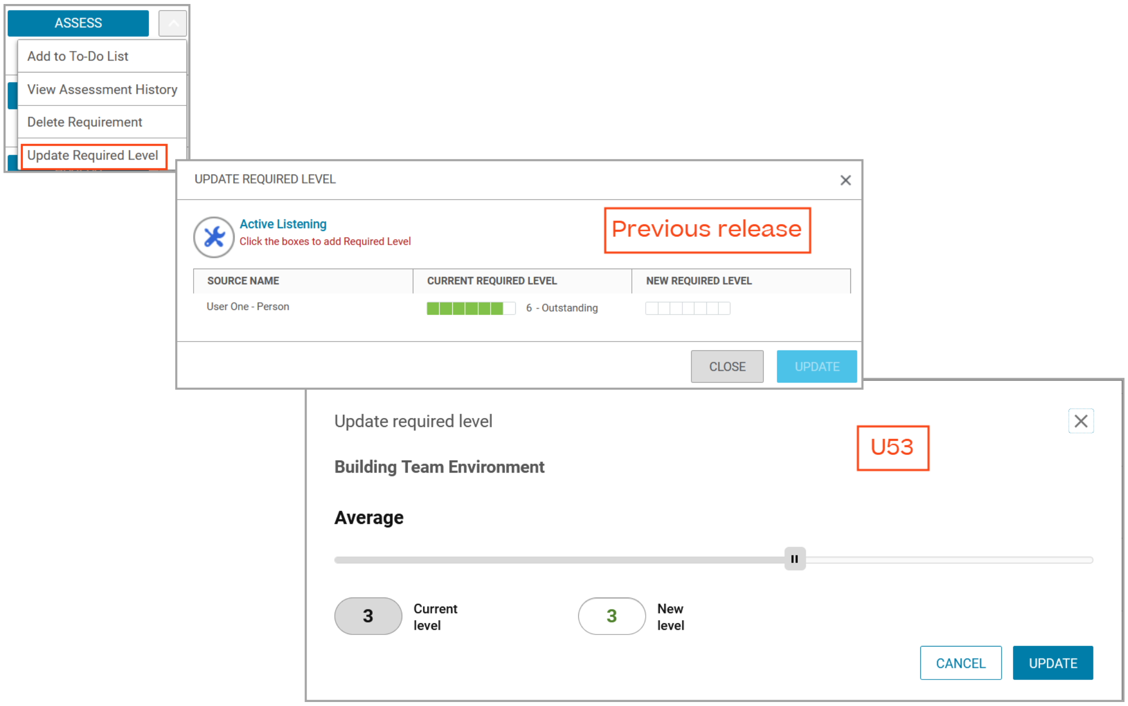
New recommended learning when adding skills

In this update, you can now see recommended learning options when viewing a skill. Navigate to **Me > Skills Development** and from the Actions drop-down, select **Add Skill**. Locate a skill and click the title.



New look and feel to update the required level of a skill

In this update, how you update the required level of a skill has a new look and feel. Navigate to **Me > Skill Development** and from the drop-down beside the skill you want to edit, select **Update Required Level**. Drag the handle to set the new required level and click **Update**.



New configurations for Skills Graph

In this update, there is a new configuration for Skills Graph: **Use Skills Graph in skill suggestions**. By default, this configuration is enabled and is domain-independent.

As a System Admin, navigate to **Admin > System > Configure System** and search for **Skills Graph**.

Name	Description	Service	Type	Service Enabled
Skills Graph	This service if enabled will start displaying Skill Graph recommendations to the users.	Foundation -> Skills	Services	Yes
Use Skills Graph in skill suggestions	If enabled, both Skills Graph skills that exist and Skills Graph skills that do not exist yet in the skill library will be suggested to end-users. If disabled, only Skills Graph skills that already exist in the skill library will be suggested.	Foundation -> Skills -> Skills Graph	Settings	Yes
Search skills in Skills Graph	If enabled, then it will allow users to search skills in Skills Graph, in addition to skills already created in the skills library.	Foundation -> Skills -> Skills Graph	Settings	Yes
Default domain for skill creation for skills graph	All the skills created via skills graph will be created on the selected domain.	Foundation -> Skills -> Skills Graph	Settings	Yes
Assign skills to a Skills Graph equivalent	If enabled, then this event is used to assign skills to a Skills Graph equivalent.	Foundation -> Skills -> Skills Graph	Notifications	Yes

In addition, the following new notification event is now available: **Assign skills to a Skills Graph equivalent**. By default, this event is not enabled.

To enable the **Assign skills to a Skills Graph equivalent** notification, navigate to **Admin > System > Manage Notifications > Events**. Search for **Assign skills to a Skills Graph equivalent**. Click the title to edit this notification, and then ensure that the **Event Enabled** check box and the **Enabled** check box in the table are selected. As a System Admin, you can edit the schedule to run this notification.

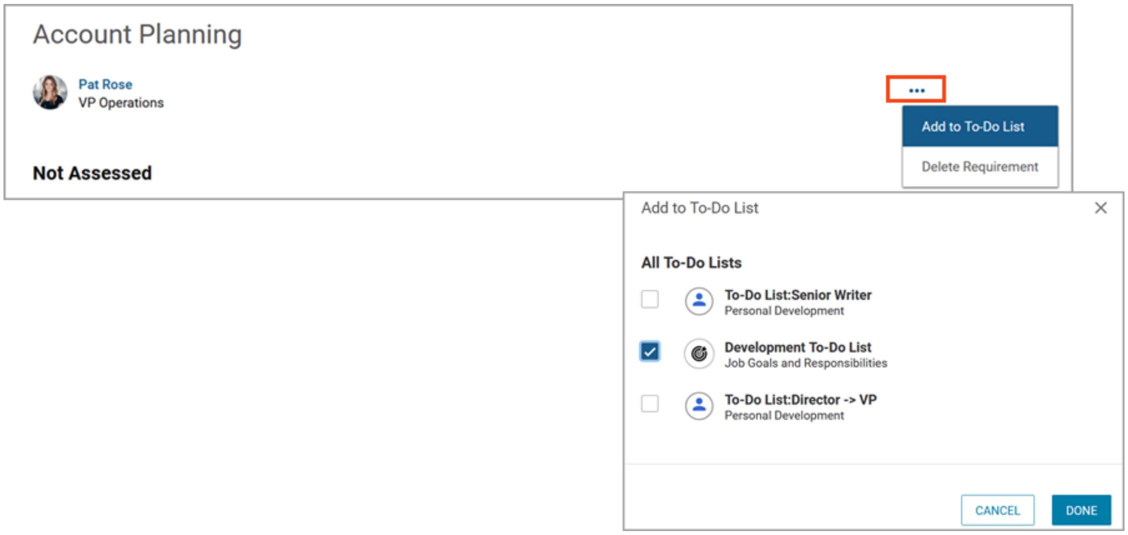
Notes:

- If you've manually linked an existing skill to one in Skills Graph or the notification has already run and performed the link, the **Assign skills to a Skills Graph equivalent** notification does not change it.
- This **Assign skills to a Skills Graph equivalent** notification updates skills in all skill libraries: Saba Skills, Company Skills, and DDI Skills.
- By default, the notification processes up to 5000 skills. If you have more than 5000 skills, contact support to have this limit increased.

Redesigned option to add a skill to your to-do list

In this update, adding a skill to your to-do list has been updated when you view the skill details or add a skill to your direct report's to-do list if you're a manager.

As an employee, navigate to **Me > Plan > Skills Development**. Then click the title of the skill. From the Action menu, click **Add to To-Do List**. Select the To-Do list you want to add it to and click **Done**.



To view your to-do list, navigate to **Me > Plan** and then click **To-Do Lists**.

As a manager, you can add a skill to your direct report's to-do list by navigating to My Team > and click the name of the direct report. Then click the **Skills Development** tab. Click the title of the skill and from the Action menu, click **Add to To-Do List**. Select the To-Do list you want to add it to and click **Done**.

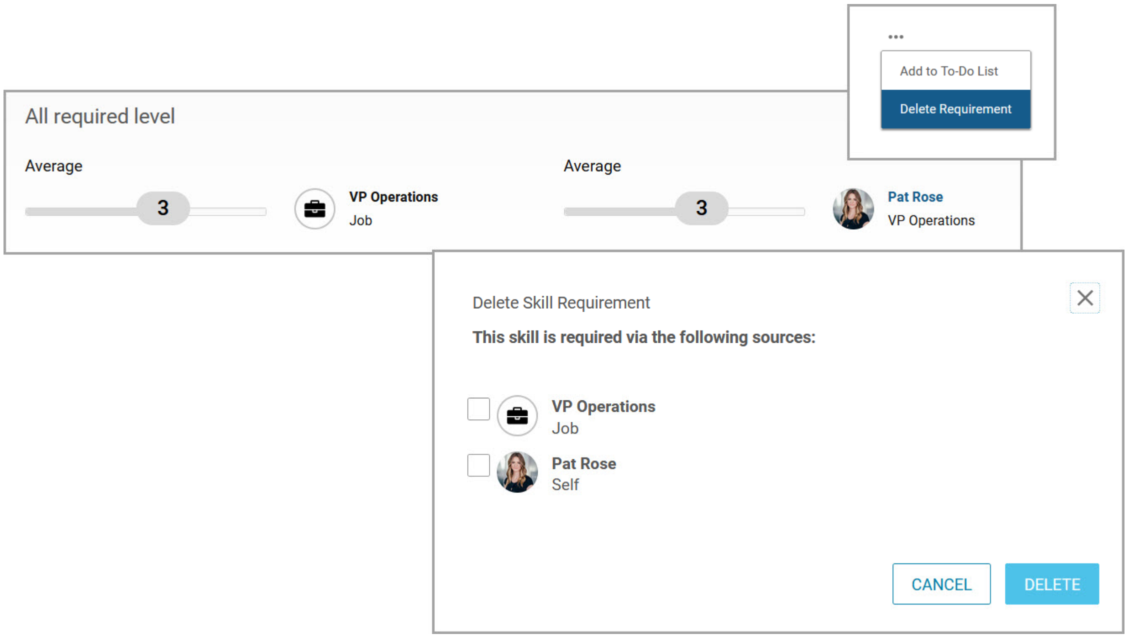
Note: The option to add a new to-do list directly from the popup is no longer supported.

Redesigned option to delete a source for skill requirements

In this update, the option to delete the source for a skill requirement depending on your privileges has been redesigned. If the last skill requirement is deleted by you or your manager, the skill is removed from the employee's plan.

The following privileges allow deletion. You can find these privileges in the Skill component of a security role:

- Can delete skill requirements added by me to my plan – Users can delete a skill requirement that they added to their plan. (By default, this is enabled for all users who have the 'Internal Person Basic Privileges' role.)
- Can delete skill requirements from a report's plan, added by the report or direct manager – A Direct Manager can delete a skill requirement entered by themselves. (By default, this is enabled for all users who have the 'Internal Manager Basic Privileges'.) For example, if manager A has entered a requirement and the employee then moves from manager A to manager B, manager B won't be able to delete the requirement.
- Can delete skill requirements from any source from my plan or a report's plan – Users can delete all skill requirements in their plan coming from any source (self, manager, system, job, role, goal, and so on). As a manager, you can delete all skill requirements from your direct report's plan. (By default, this privilege is not enabled.)

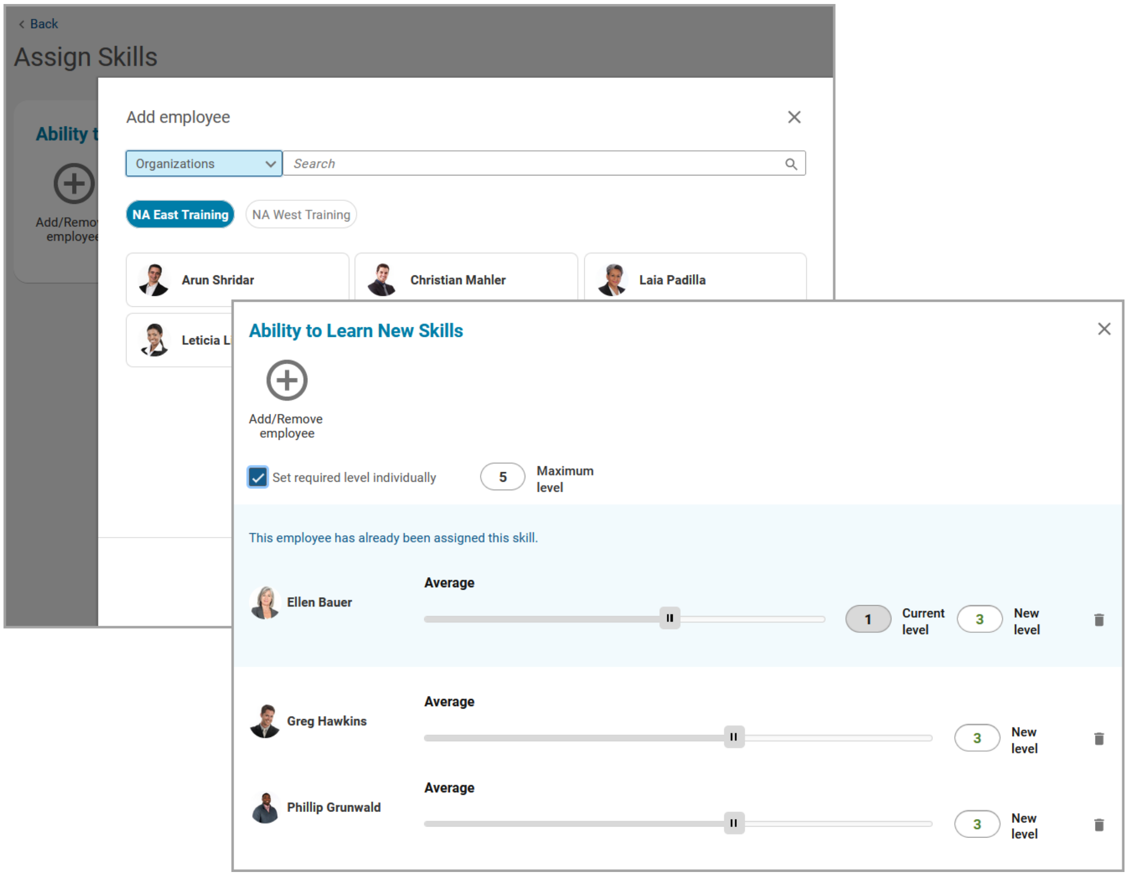


To delete the source for skill requirements, navigate to the **Me > Plan > Skills Development** > tab and click the title of the skill. From the Action menu, select **Delete Requirement**.

Redesigned workflow for Organization Managers to assign skills

In this update, Organization Managers now have a redesigned workflow to assign skills to their team.

As an Organization Manager, from the Main menu navigate to **My Team**. From the links on the right, select **Assign Skills**. Select a skill and click **Next**. Click the **Add/Remove employee** icon and from the drop-down select **Organizations**. Select the organization and then select the employees you want to assign this skill to. Click **OK**. Set the required level for all or individually and click **Assign**.



Note: The name of the privilege in the Skill component to allow Organization Managers to assign skills has been renamed to: **Direct, Alternate, and Organization Managers can add skills to the profile of their subordinates**. In addition, the name of the privilege in the Skill component to allow Organization Managers to view sensitive information has been renamed to: **Alternate Managers and Organization Managers Can View Sensitive Information**.

Chapter 5

Learning

Topics:

- Assessment
- Content
- Enhanced Course and Class Details Pages
- Learning Activity
- Redesigned Certification and Curriculum Detail Pages

This section includes topics to guide you through new features and improvements under Learning.

Assessment

The enhanced Assessment Player

In addition to the Classic or legacy Assessment Player, Saba Cloud also provides an enhanced Assessment Player. The enhanced Assessment Player is responsive, has a refreshed and intuitive design, and provides a user-friendly and interactive experience. It also supports WCAG compliance.

Note: The enhanced Assessment Player can be launched from both Assessment Administrators and end user workflows.

Enable the enhanced Assessment Player

System Administrators must configure the following new setting to enable the enhanced Assessment Player:

- **Enable Enhanced Assessment Player Experience**

  If enabled, then the enhanced Assessment Player is used for launching assessments. The player launches the assessments inline.

  By default, this setting is set to 'Off'.

To configure this setting, navigate to **Admin > System > Configure System > Services > Foundation > Saba Assessment**.

View the enhanced Assessment Player

Once the player is enabled, Assessment Administrators can navigate to **Admin > Learning > Manage Assessment > Manage Test & Survey**, and then click **Actions > Preview** for the selected test or survey. Saba Cloud displays the assessment in the enhanced Assessment Player.

The following screens illustrate a sample test launched in the enhanced Assessment Player.

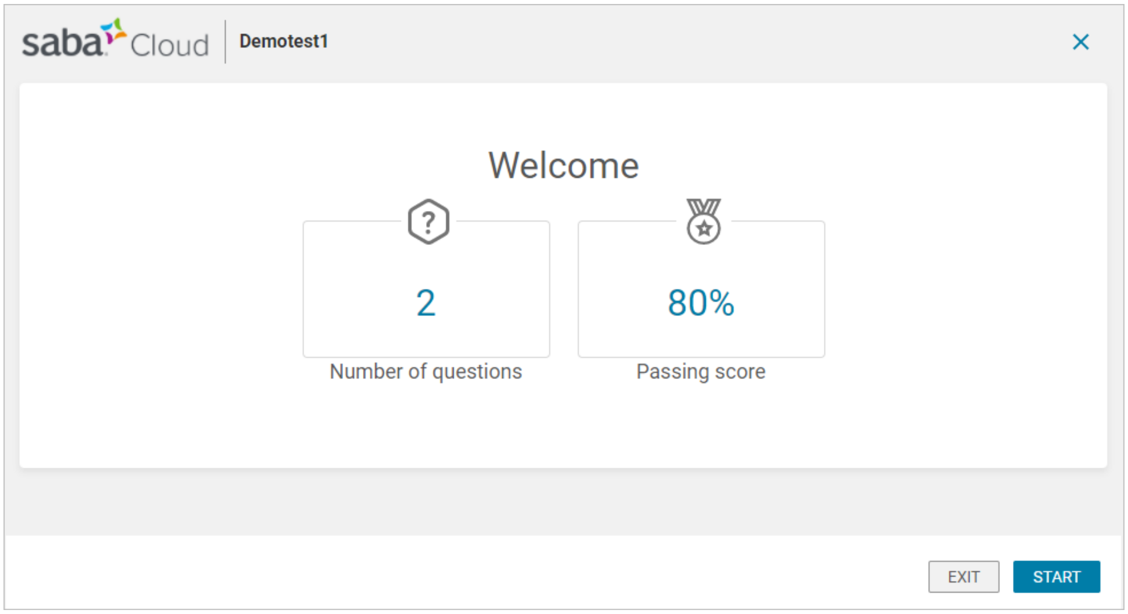
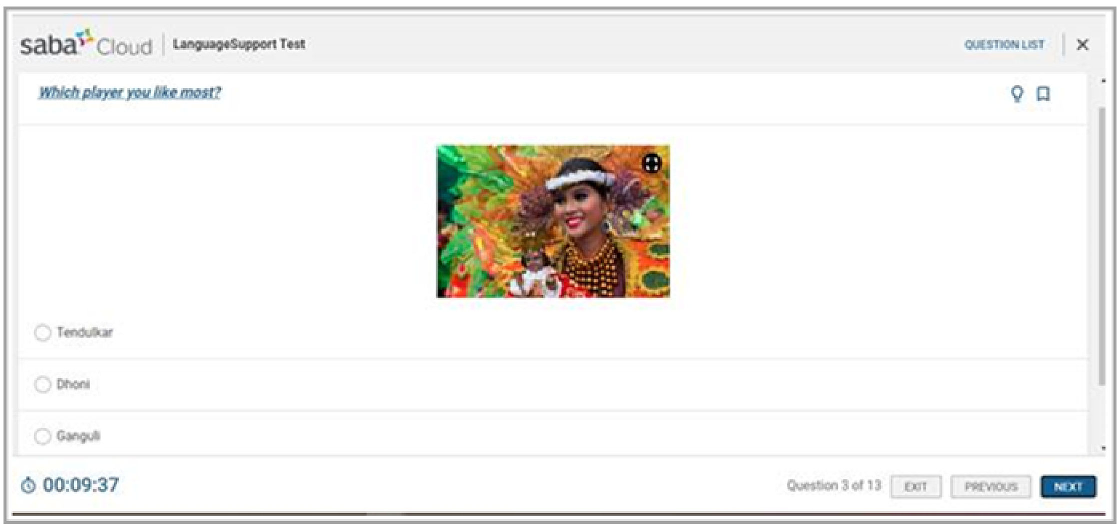


Figure 36: Welcome page in the enhanced Assessment Player



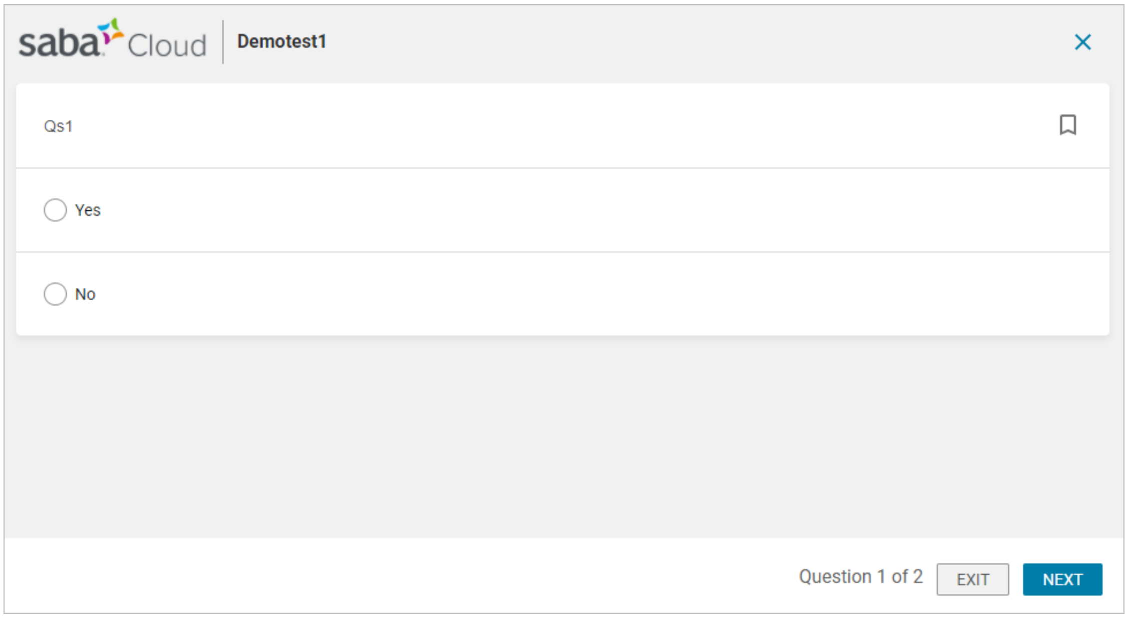


Figure 37: Sample question

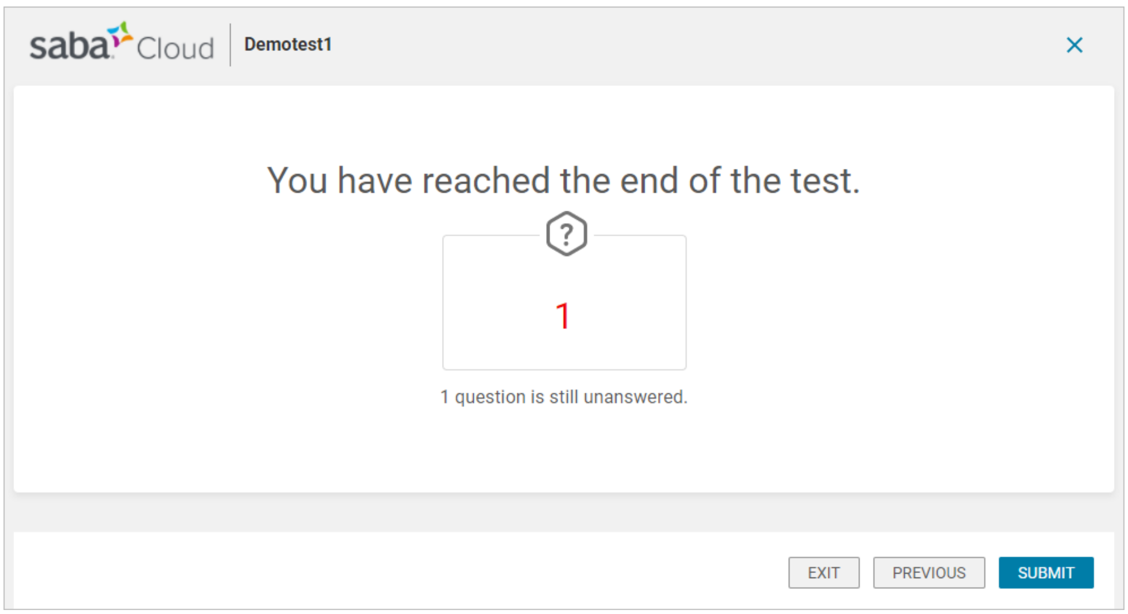


Figure 38: Results page in the enhanced Assessment Player

Features and limitations

Modern Assessment player supports Learning Assessments (Test and Surveys) only.

Supports all question types and properties except the ones mentioned below which will continue to launch Test/Survey in Classic Assessment player.

(All Properties are supported except a few that are mentioned below)

- Content in test
- Hotspot in test
- Surveys having Branching enabled survey

  - Tests having Proctor setting enabled (In person or Remote Proctor)
  - Tests with High Stake enabled
  - No support for Branding/Theming on the Enhanced Assessment Player.
  - No support for Override Question and Message styling properties

- Enhanced Assessment player is not supported for the following flows, however it will continue to launch Test and Surveys in classic Assessment player.
  - Course Genie
  - Recruiting Test & Surveys
  - Pulse360
  - Custom Surveys
  - Preview of Test/Surveys from Manage Content
  - Manage Class detail pages Question Preview from Manage Assessment flows
- Enhanced Assessment will launch irrespective of the player Theme set in Test/Survey info tab, provided 'Enable Enhanced Assessment Player Experience' BR is enabled.
- Enhanced Assessment Player will launch irrespective of the player selected in Test/Survey info tab, if 'Enable Enhanced Assessment Player Experience' is enabled.

HTML code is not supported for answer choices on Tests and Surveys

When importing Tests and Surveys, HTML code is only supported for Questions and not for Answers. The Tests and Surveys import template is validated to ensure no HTML code is entered on the Answer cell.

Note: HTML code is supported and allowed on the Questions column.

Content

Mark xAPI URL content as complete if it is actively associated with a single class

Prior to this update, when an xAPI URL content that was associated with multiple classes but had an active association with only a single class, the content completion did not happen when the content was launched.

In this update, the xAPI URL content completion logic has been enhanced such that if a launched xAPI URL content is associated with multiple classes but the content is disabled on a specific class or if the course itself is discontinued, then the content is not considered as duplicate.

So, the xAPI URL content is now marked as complete and leads to score roll-up if the content is actively associated with a single class.

Ability to submit a bulk request for content communication logs

Prior to this update, Content Administrators could submit requests to enable content communication logs for individual learner registrations.

This update provides Content Administrators the ability to submit a request to enable content communication logs for multiple learner registrations in bulk.

To submit a bulk request, navigate to **Admin > Learning > Manage Content Communications > Enable Content Communications**. Search for the classes or learners or a combination of both, and select the check box in the header of the first column of the results table. This selects all learner registrations in the table. Click **Submit Request** to submit the request in bulk. Saba Cloud enables logging for all the selected content modules in the registrations.

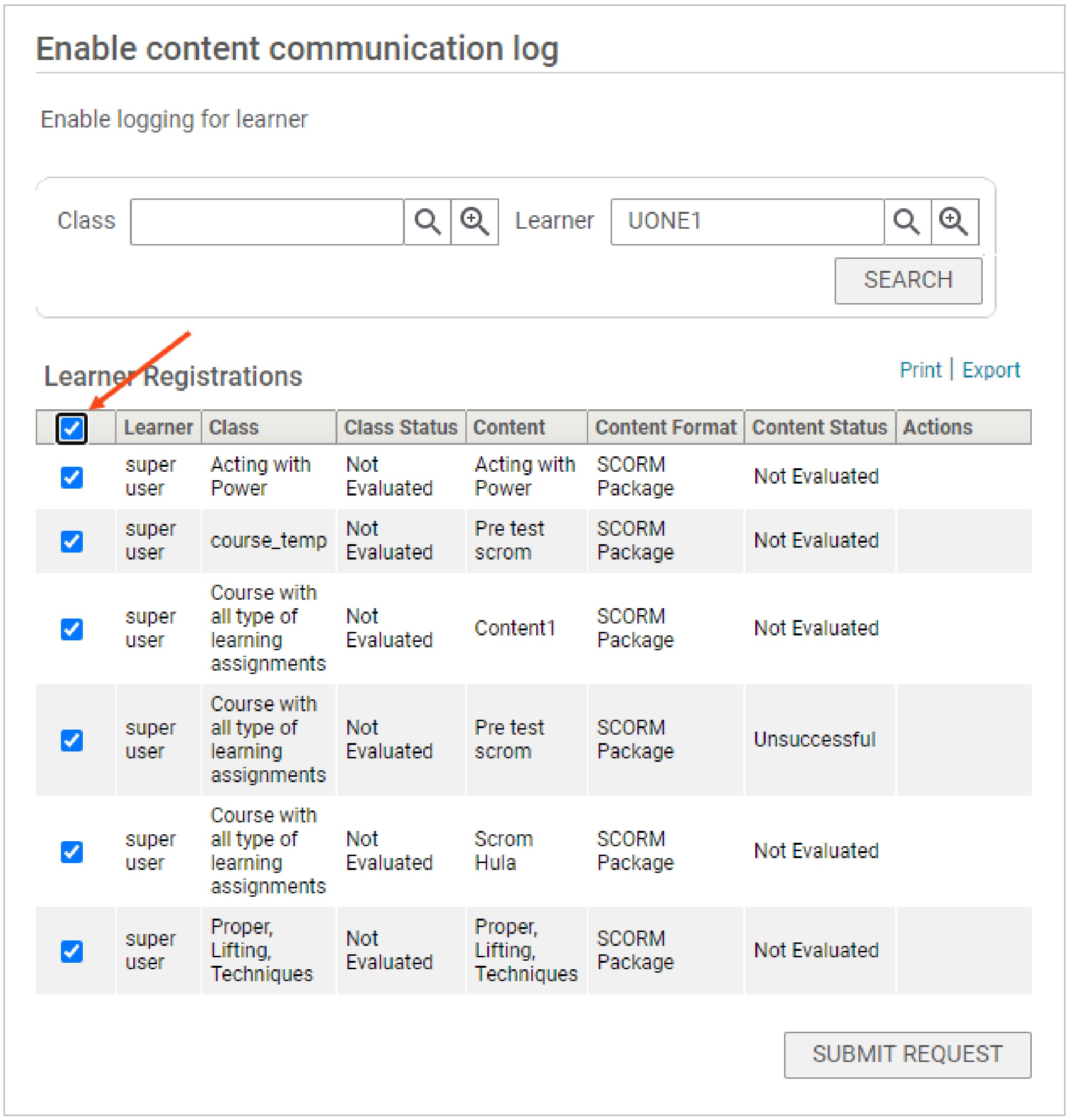


Figure 39: Submit bulk request for content communication logs

New site properties for the Detect and Fix tool

Prior to this update, the **Detect and Fix** tool did not pick up registrations with Suspended status, and so the content and class roll-up issues for such registrations were not fixed by the tool.

This update introduces the following new microsite properties for the **Detect and Fix** tool so that it can now consider suspend-resume SCORM content for processing by the tool.

Table 7: New Detect and Fix tool properties

Property	Description	Default Value
Include suspend-resume SCORM contents for DnF processing	If set to 'true', then suspend-resume SCORM 1.2 contents will be considered by the DNF tool for processing.	false
DnF date range to scan	Value in days for which the **Detect and Fix** tool will scan records. For example, a value of 30 means the tool will scan records of the past 30 days. A value of 0 indicates that the tool will scan records after the last scan date.	0

To configure the new properties, System Administrators need to navigate to **Admin > System > Configure System > Microsites > *<microsite_name>* > Site Properties > Content**.

New Cornerstone Content delivery vendor

Prior to this update, the **Delivery Vendor** field on the Content Library Search page supported only Saba, Native, and Saba Video.

This update adds **Cornerstone Content** as a delivery vendor on the Content Library Search page. Now, all new and existing content from Cornerstone Content, has its Delivery Vendor set as Cornerstone Content.

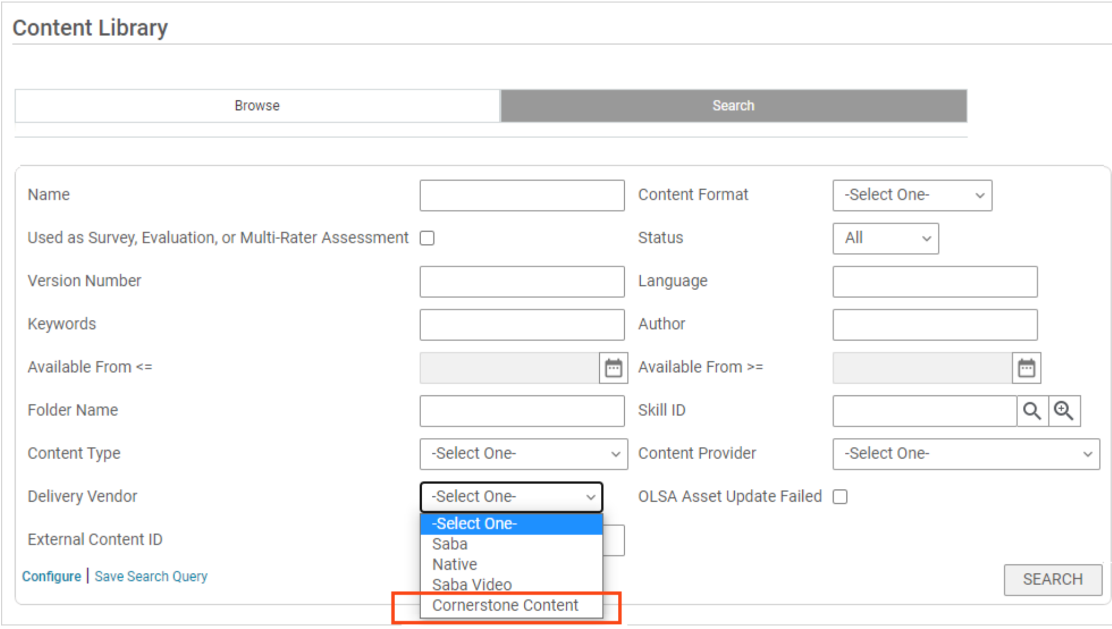


Figure 40: New Cornerstone Content delivery vendor

To view the new delivery vendor field, Content Administrators need to navigate to **Admin > Learning > Manage Content > Content Library > Search**.

Additionally, when creating a new content vendor, this update adds the new **External ID** attribute under the 'Vendor Integration Model' section. This field can be used to facilitate content updates from a vendor.

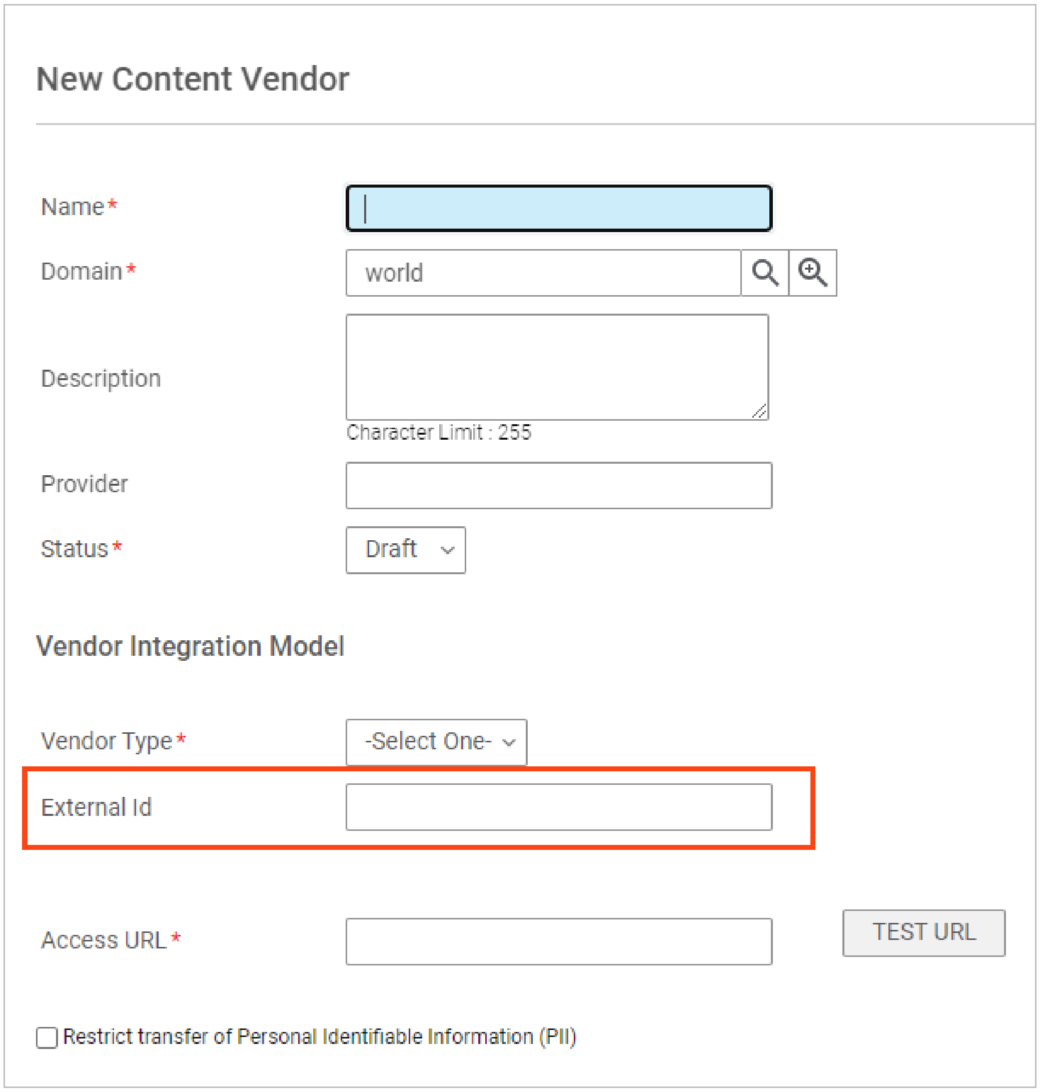


Figure 41: New external ID field

To view the new field, Content Administrators need to navigate to **Admin > Learning > Manage Content > Content Vendor > New Content Vendor**.

Enhanced Course and Class Details Pages

Responsive task details page that launches inline in the Modern player

This update enhances the task details page so that it is now responsive to multiple device screen sizes and launches inline in the Modern content player. The page also aligns better with the enhanced course and class details pages and is now visually more appealing and intuitive.

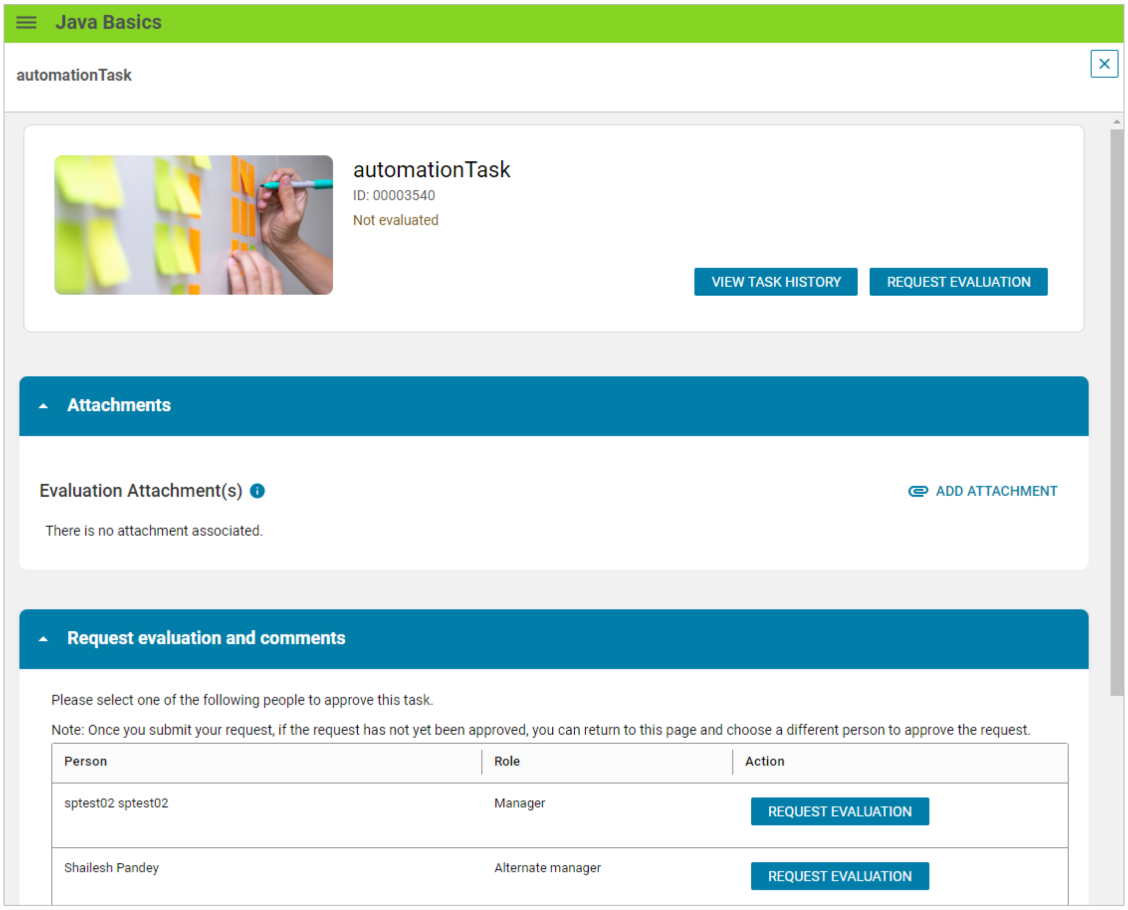


Figure 42: Redesigned task details page - Learner view

Figure 43: Redesigned task details page - Evaluator view

The main actions on the page like **Request Evaluation**, **Mark Complete**, **View Task History**, **Approve**, **Request Reexamination**, and so on are now placed upfront in the page header, making it more user friendly.

The enhanced task details page launches inline in the Modern content player through the enhanced class details page, whereas, it launches as a standalone page from the Message Center.

Learning Activity

Playlists

This update introduces a new type of learning item called **Playlist**.

A playlist is a group of curated content that is presented to learners in a sequential path-like structure. Learners can follow playlists created by other users they follow or search for playlists based on their interests for advancing their training and development needs.

Enable playlists

By default, **Playlists** are disabled. To enable **Playlists**, submit a request. For more details, contact support.

If enabled, then the application supports the import of curated content groupings as a playlist. Playlists are only available to organizations using Cornerstone Content Anytime.

Create playlists

Saba Cloud supports creation of playlists only through import of external content through Cornerstone Content Anytime. Marketplace Administrators can configure the Cornerstone Content Anytime connector.

Playlists cannot be created or updated through the Saba Cloud user interface.

Manage your playlists

Users can search and browse for playlists of their choice and simply follow a playlist to start learning. Unlike other formal learning items, no registration or prior approval is required to use playlists.

When you follow a playlist, you are not automatically registered for any of the learning content in the playlist. You can register for the learning content in any sequence. The completion status of content is indicated at the item level. However, the playlist does not display a separate status to indicate progress.

You can perform Web 2.0 actions such as rate, share, tag, and bookmark on a playlist.

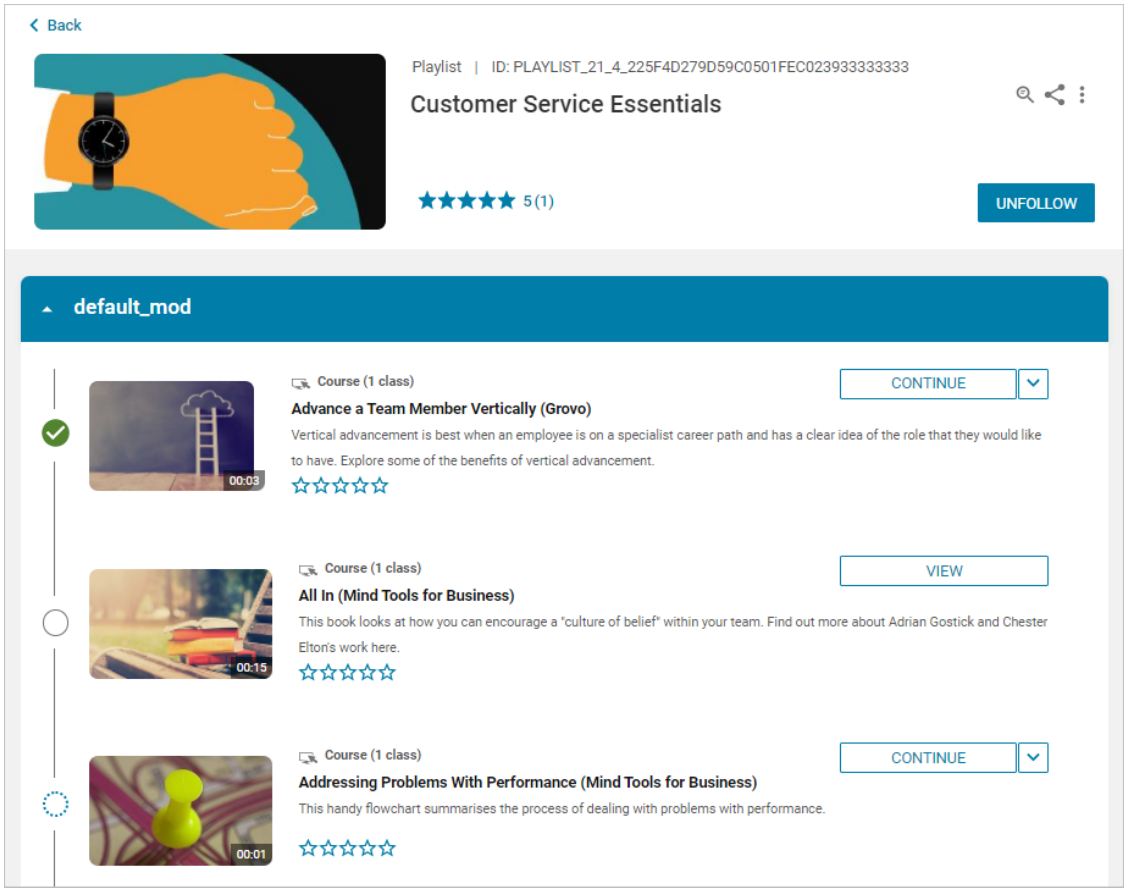


Figure 44: Playlist page

Search and browse playlists

You can search and browse playlists only in the new search and browse pages.

Therefore, it is required that the new search and browse features are enabled by your

Pre-requisites

For playlists to be searchable, System Administrator must enable the following:

- **Enable the new Global Search functionality** setting under **Learning**
- **Enable curriculum in playlist mode** setting
- **Curriculum** service

Once the above configuration is in place, then the 'Playlist' option appears under the **Learning Event Type** filter in Advanced Search as well as on the search results page.

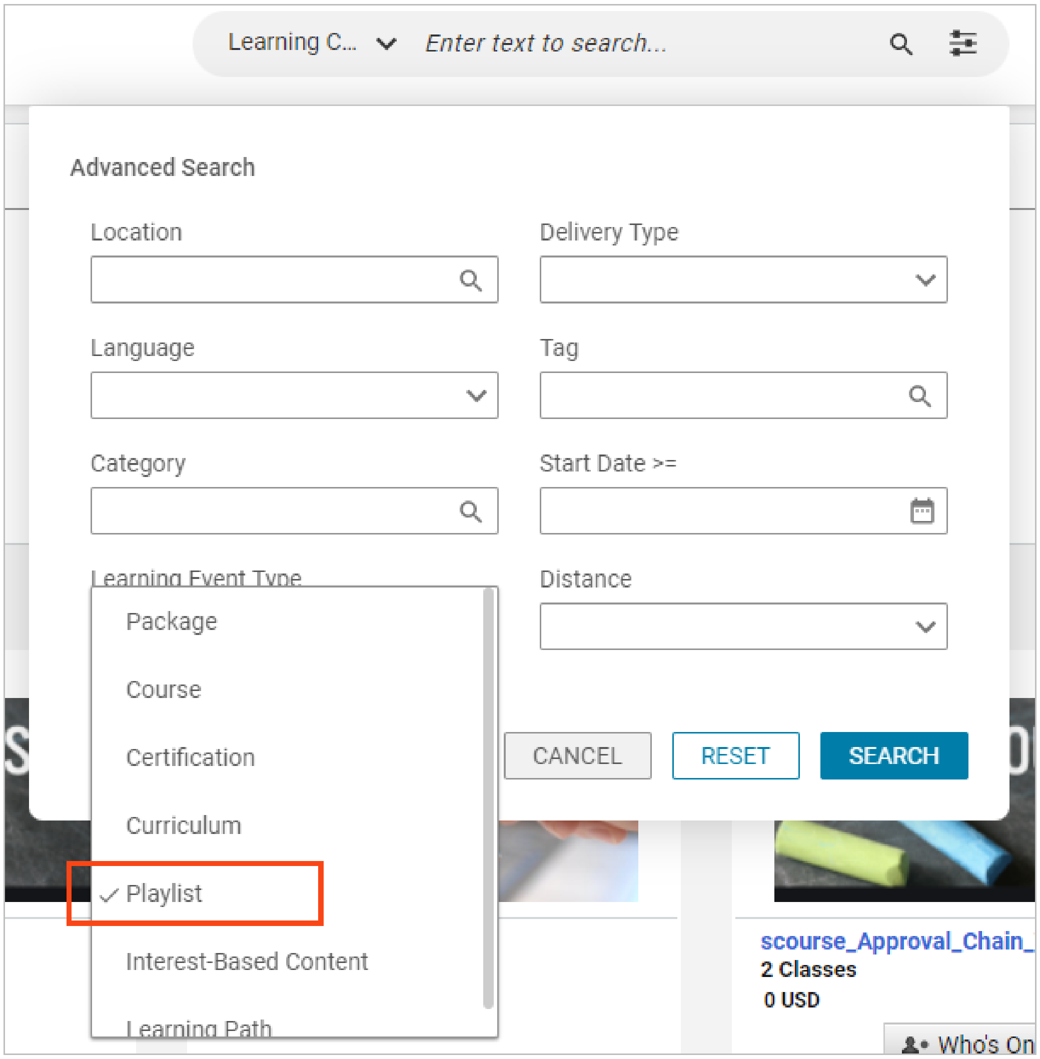


Figure 45: Playlist option in the Learning Event Type filter in Advanced Search

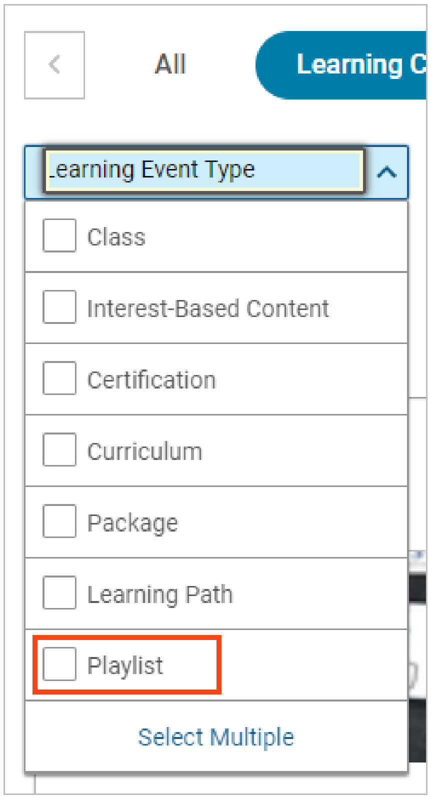


Figure 46: Playlist option in the Learning Event Type facet

By selecting the 'Playlist' option, you can filter the catalog search results by playlists as shown below.

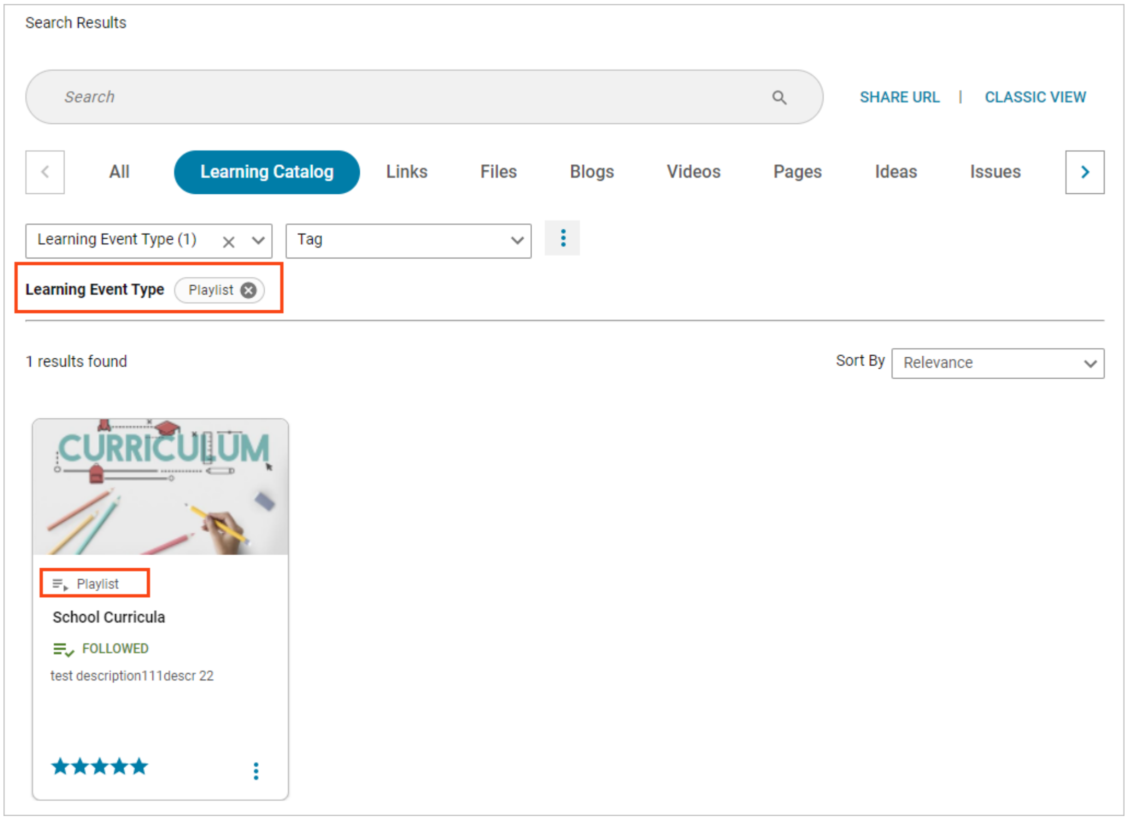


Figure 47: Playlist in search results

Follow a playlist

1. Search or browse for the playlist.
2. Click the **Follow** button on the playlist details page. The playlist status changes to *Following* and the playlist starts appearing in your **My Followed Playlists** page.

Unfollow a playlist

1. Search or browse for the playlist.
2. Click the **Unfollow** button on the playlist details page. The playlist is removed from your **My Followed Playlists** page.

View all your followed playlists

You can view all playlists that you are following in the **My Followed Playlists** page.

To view your followed playlists, navigate to **Me > Followed Playlists**.

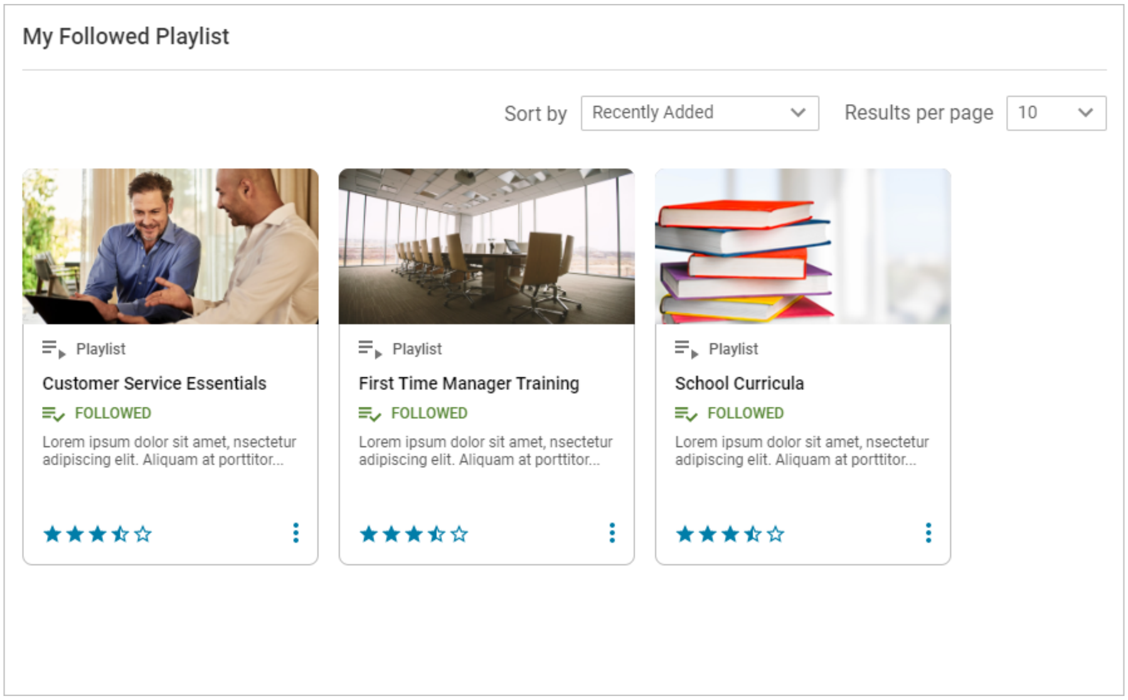


Figure 48: My Followed Playlists page

To open the playlist details page, either click the playlist card or the Action menu (vertical ellipses) on the card and then click **View**.

To unfollow a playlist, click the Action menu (vertical ellipses) on the card and then click **Unfollow**.

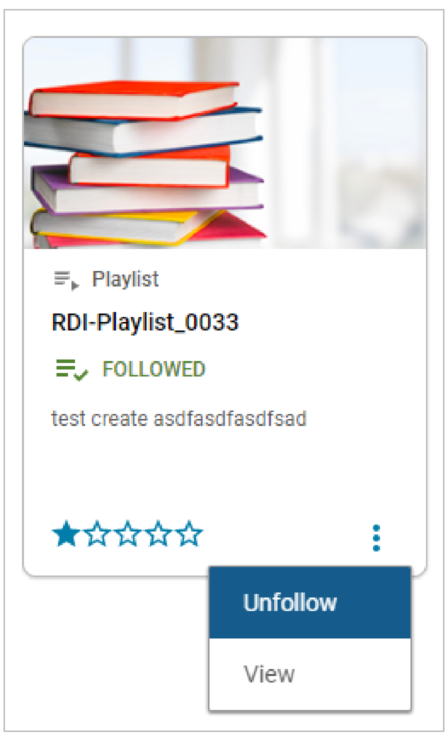


Figure 49: Playlist card actions

Unsupported areas

Playlists are inherently based on a curriculum. Depending on your system configuration, you see a playlist visualized as a curriculum (for example, on a card in the classic search page) or as a Playlist (for example, when you access its details page). Both the objects, playlist and curriculum, are treated differently in some areas of the application.

Currently, playlists are not displayed in the following areas of the application:

Manager flows

- My Team
- Assign Learning

End User flows

- Plan
- Plan (Card View)
- Role Analysis tab
- Completed Learning
- To-Do List
- Redesigned certification and curriculum details pages
- Classic certification details pages
- Package details pages
- My Learning portlet
- Completed Learning portlet
- Guest Catalog (old)
- Guest Catalog (new)

Admin flows:

- Catalog Admin search
- Catalog Admin Certification/Curriculum details page
- Registrar > Assign Learning and Add to plan
- Registrar > Assign Learning and Add to plan (Classic)
- People Admin Quicklinks
- People Admin > SignUp Rules details page
- People Admin > Prescriptive Rules > Processing History, Requirement, and Error Log
- People Admin > Full profile
- HR Admin > Role details page
- HR Admin> Job details page
- Badges > Learning
- Plan Summary portlet

Class results now show the number of evaluations completed per attempt

In this update, if a class contains a Saba Meeting Virtual Class recording content, then the class results page now displays the number of evaluations completed by the learner.

Learners, Instructors, and Catalog Administrators can view the number of evaluations completed per attempt in the activity history details page while viewing class results. This number is displayed under the **Evaluations Completed** column on the classic class details page, while it is displayed in a graphical form on the enhanced class details page.

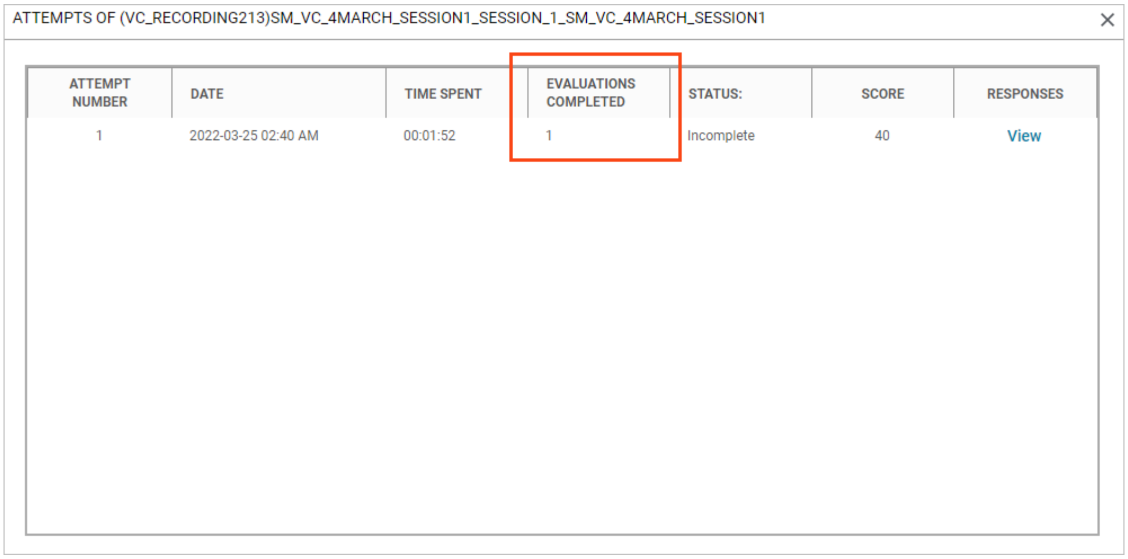


Figure 50: Evaluations Completed column in classic page

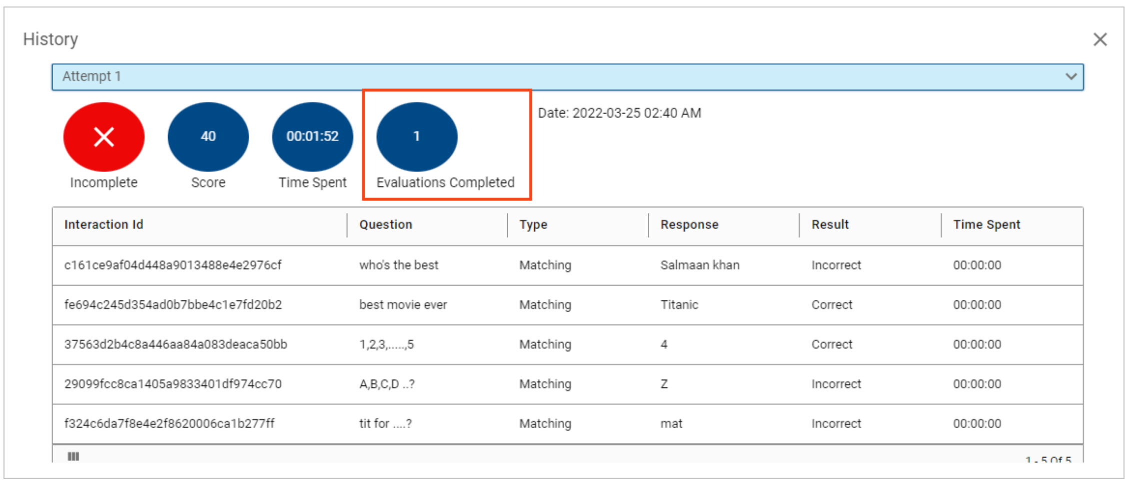


Figure 51: Evaluations Completed in enhanced page

To access this page:

- As a learner, search for the class and go to the class details page. Click the caret icon beside **Launch** and click **View Results**. The **Score Card** opens. Click **View** under **History**.
- As an Instructor or a Catalog Admin, go to the class details page. Click **Roster/Results** > click **Edit** for the learner and click **View**. The **Score Card** opens. Click **View** under **History**.

Even People Administrators can view the number of evaluations completed per attempt by a user for a class that contains a Saba Meeting Virtual Class recording content.

As a People Admin, go to **Admin > People > Manage People > Completed Courses**, search for the user and click **View Completed Courses**. Click **Actions > View Activities** to view the completed activities. For the evaluated content, click **Actions > View Results by Lesson**. Then click **History** for a specific lesson.

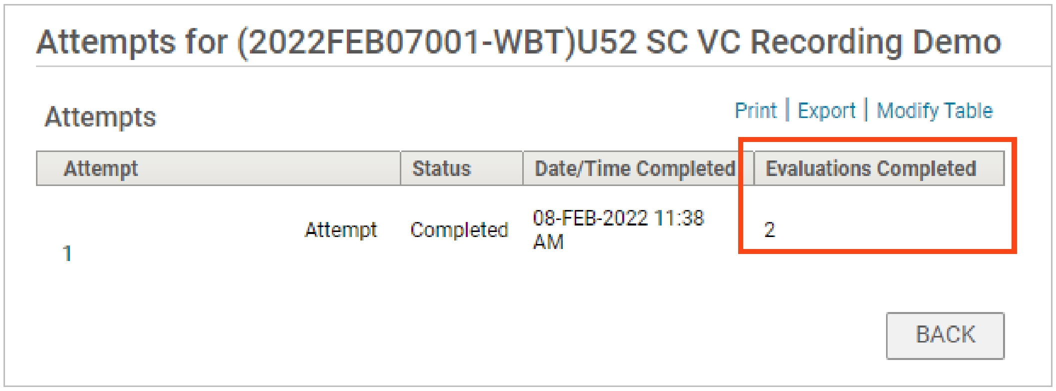


Figure 52: Evaluations Completed per attempt - People Admin view

Addition of Instructor, Co-Instructor, and Class Owners as approvers in the approval chain

This update expands the list of approvers for learner registrations to include the following additional roles in the registration approval chain:

- Class Owner
- Instructor
- Co-Instructor

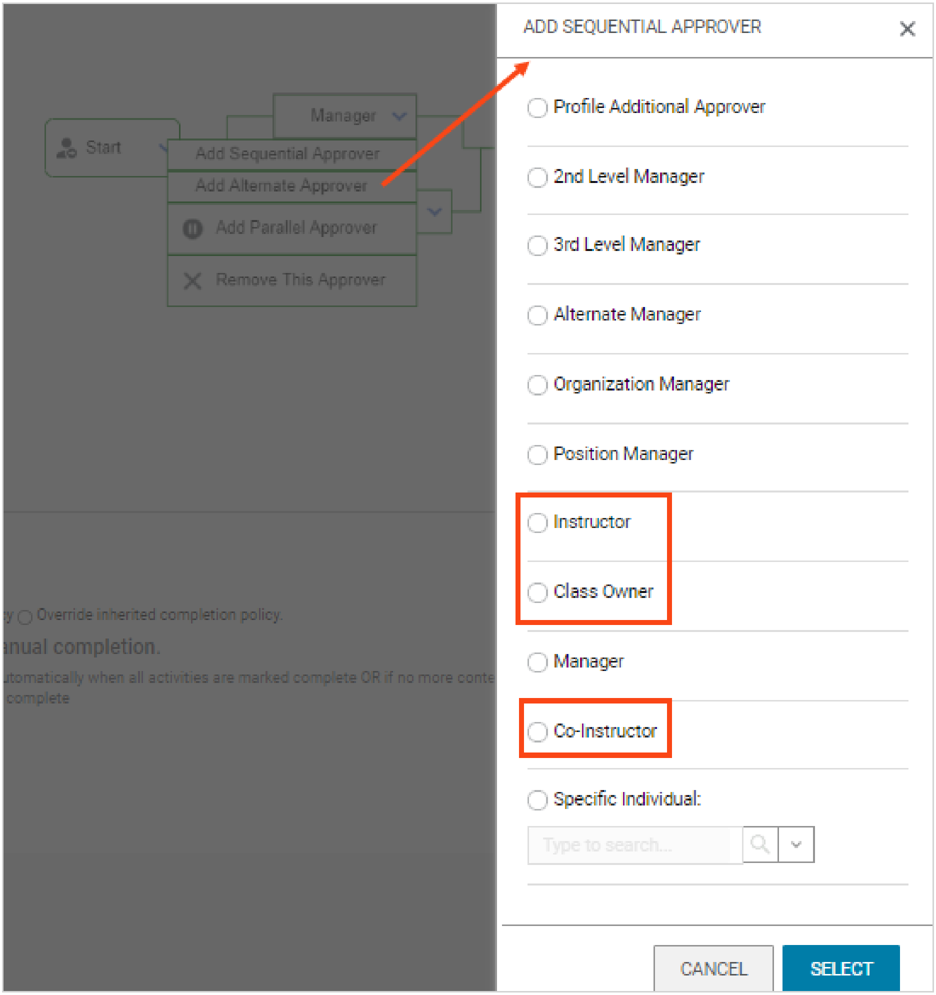


Figure 53: New approver roles in the approval chain

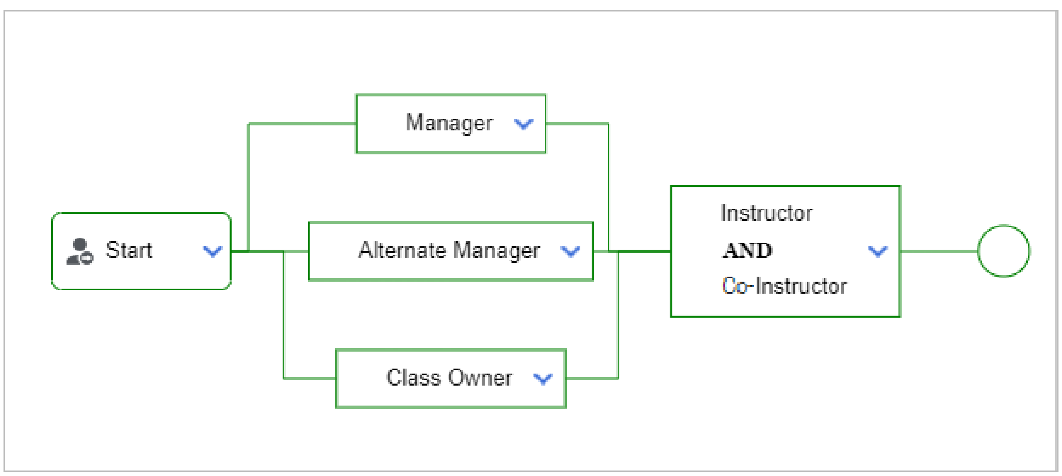


Figure 54: New roles added to the approval chain

Pre-requisites

System Administrators need to configure the following:

- To add the new approver roles in the approval chain at the system level, enable the **Approval Required to Register for Classes** existing setting under the **Orders** service. Then, select one or more of the new roles as approvers in the approval chain.
- To allow users in the new role to approve a learner registration request, enable the **Can approve or reject registration request for others** privilege on the **Registrations** component for the new role.

Once the system is configured and the approval chain is set up with the new roles, the approval policy values defined at the system level are inherited by the course, and in turn, by classes based on the course. Learning Administrators can view the new approver roles in the approval chain by navigating to the **Approval Required to Register** section under the **Policies** tab at the course or class level. They can further modify the approvers at each level to override the system-level settings.

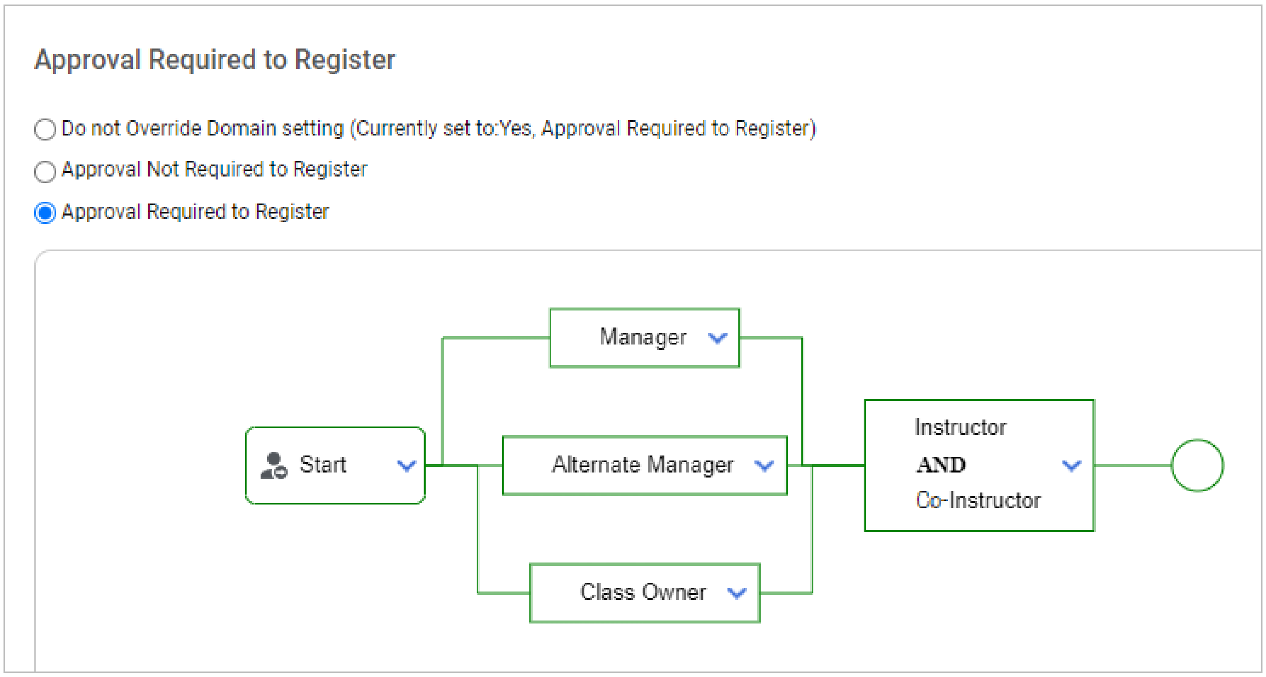


Figure 55: New approver roles inherited at the course and class level

Instructors, Co-Instructors, and class owners who are assigned as approvers can approve or reject learner registration requests at the designated level in the approval chain either from their **Message Center** or from the email notifications they receive from Saba Cloud. Additionally, Instructors and Co-Instructors have access to the class roster and so can approve or reject learner registration requests at the designated level from the class roster as well.

Note: By default, Instructors are assigned the **Can approve or reject enrollment request to bypass the approval flow** security privilege. So, if an Instructor is also added as an approver in the approval chain, then they can approve or reject pending class registration requests from the class roster on behalf of others by bypassing the approval chain. To avoid this, you can remove the **Can approve or reject enrollment request to bypass the approval flow** privilege from the Instructor role.

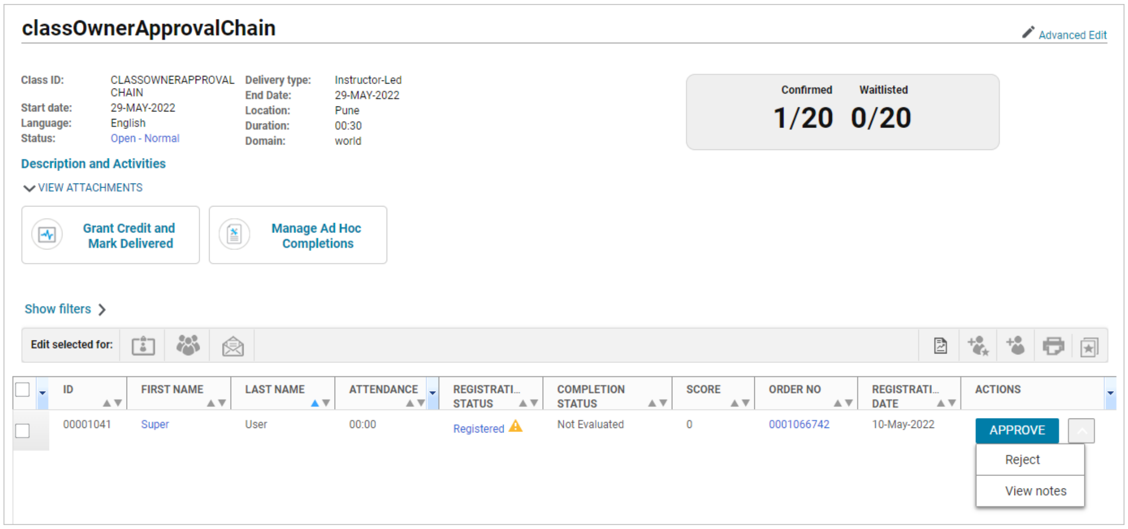


Figure 56: Approve or reject learner registration requests from roster

New setting to use the order's domain for approval-based registrations

Prior to this update, the system performed a two-step validation for selecting the approval chain during class registration. When the ‘Registration Domain Policy’ setting was set to 'Order', the system first validated if the ‘Approval Required to Register for Classes’ setting was enabled or disabled on the domain of the individual placing the order. In the next step, while selecting the approval chain, the system picked the approval chain configured at the 'Class' domain if the 'Do not override domain setting' was selected for the course and class policy. So, although the 'Approval Required to Register for Classes' setting was disabled at the 'Class' domain, the default approval chain of the system, which consisted of Manager and Alternate manager, was used.

In this update, the system can be configured to combine the two-step validation process for selecting the approval chain during class registration so that the approval chain can now be selected either on the 'Order' domain or the 'Class' domain using a single new setting as follows:

- **Approval Required to Register for Classes policy and the approval flow based on the Order domain**

  If this setting is enabled, then the 'Approval Required to Register for Classes' setting and the corresponding approval chain is selected as per the Order domain irrespective of the value of the 'Registration Domain Policy' setting.

  If this setting is disabled and if the 'Registration Domain Policy' setting is set to Class, then the 'Approval Required to Register for Classes' setting and the corresponding approval chain is selected as per the Class domain.

  If this setting is disabled and if the 'Registration Domain Policy' setting is set to Order, then the 'Approval Required to Register for Classes' setting is based on the domain of the individual placing the order while the corresponding approval chain is selected as per the Class domain.

  This setting is not domain-aware.

  The default value of this setting is Off.

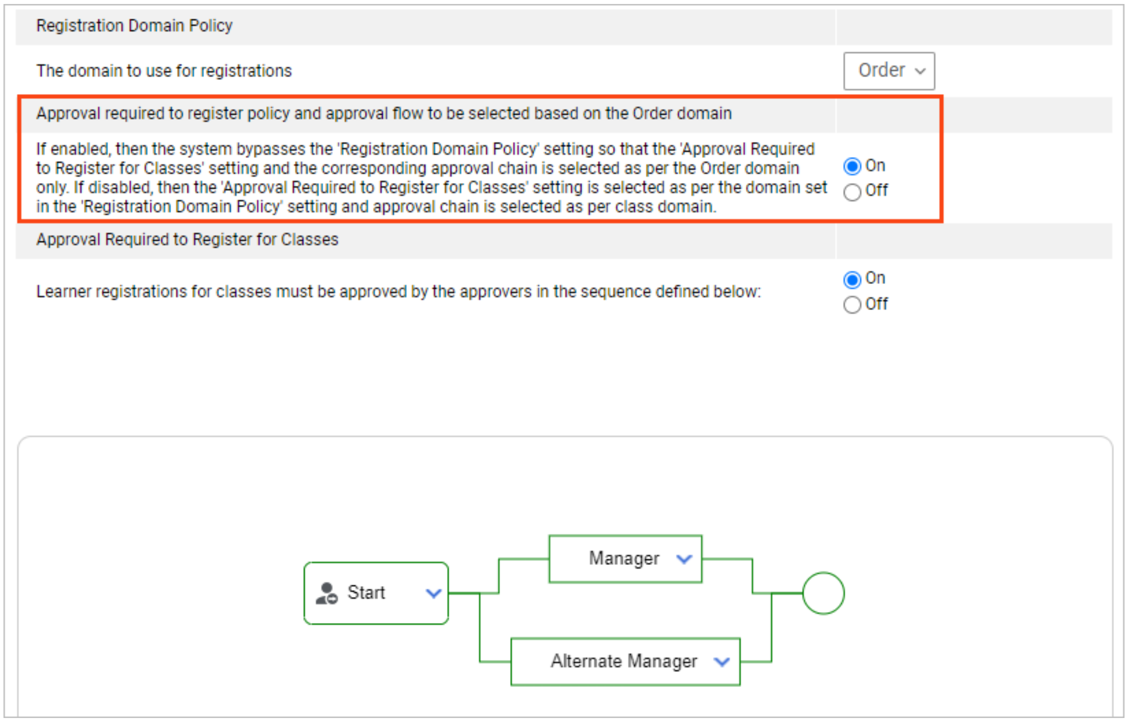


Figure 57: New setting

To configure this setting, System Administrator need to navigate to **Admin > System > Configure System > Services > Orders Settings**.

The **Approval Required to Register** policy values on the course and class **Policies** tab is changed to reflect the new behavior as follows:

- When this new setting is enabled, the **View Approval Flow** link is removed and the following text is displayed for the **Do not Override Domain setting** option.

  The 'Approval Required to Register for Classes' setting and the approval flow is based on the Order domain. Note: The exact approval flow cannot be determined at this time.

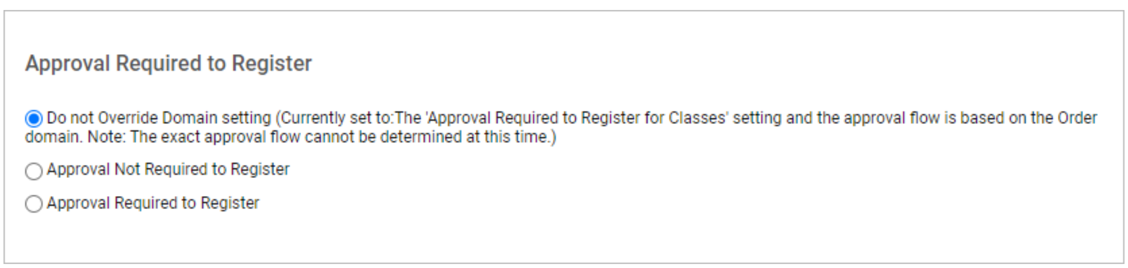
  

  Figure 58: Course and class policy option when new setting is enabled

- When this new setting is disabled and if the 'Registration Domain Policy' setting is set to Order, the following text is displayed for the **Do not Override Domain setting** option.

  The 'Approval Required to Register for Classes' setting is based on the Order domain, while the approval flow is based on the Class domain.

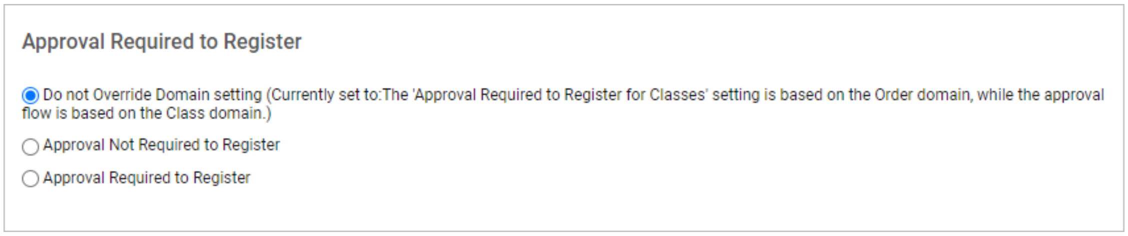


Figure 59: Course and class policy option when new setting is disabled

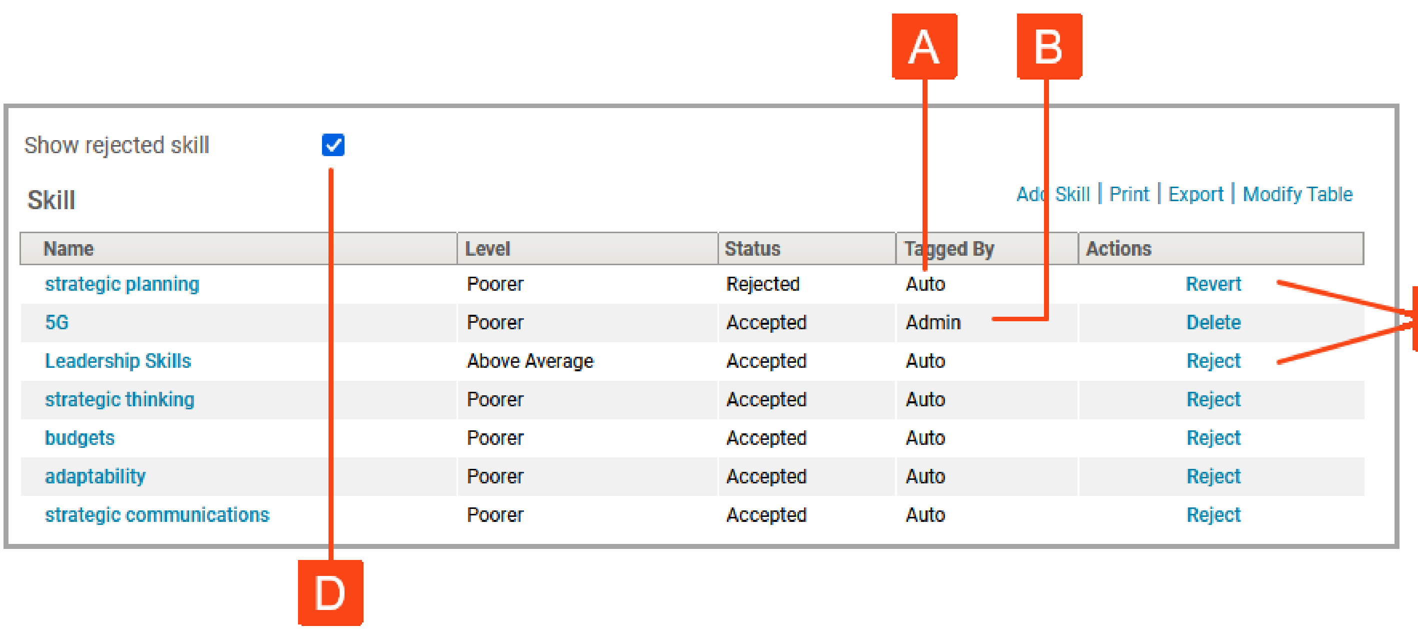
Note: Learning Administrator can override the new domain-level setting by selecting the appropriate approval policies at the course or class level.

New option to review auto-tagged skills to courses

In this update, when a course is auto-tagged with skills based on metadata, such as the description and keywords, Saba Cloud now also tags skills for which there is a lower level of confidence. These skills are assigned to the course with a status of "Suggested". Admins have the option to approve or reject the skill. Skills for which there is a high-enough level of confidence will continue to be assigned to the course with a status of "Accepted", but Admins have the option to reject these skills as well. Admins can now also see the skills in a Rejected status, and click on "Revert" to move these skills back to a status of "Accepted".

To enable auto-tagging of courses with skills, as a System Admin, navigate to **Admin > System > Configure System > Foundation > Skills > Skills Graph** and ensure **Enable auto-tagging of skills to the courses** is set to 'On'. By default, it is set to 'Off'. The system will run the tagging starting overnight. All courses in Saba Cloud are scanned and skills are automatically added to content based on metadata, such as the description and keywords. In addition, the skill's minimum proficiency level that users get when completing the learning is set automatically. Certifications and curricula are not tagged. Only courses are tagged.

To view the auto-tagging as a Learning Admin, navigate to **Admin > Learning > Manage Learning Catalog** and search for a course. Click the **Advanced Edit** link for the course and click the **Related Info** tab.



A If the system added the skill, it shows as tagged by Auto.

B If an administrator added the skill manually, it shows as tagged by Admin.

C As a Learning Admin, you can review the auto-tagged skills assigned to courses and reject the tag or accept the auto-tag if the system provides a suggestion. The system automatically sets the status as "Accepted" if it thinks the match is good based on its machine language knowledge. If the system is unsure, it sets the status as "Suggested" and as a Learning Admin, you can "Accept" the tag.

D Use the **Show rejected skill** check box to see which ones were rejected by the Learning Admin. (For example, the "strategic planning" skill was rejected. As a Learning Admin, you can revert this status back to accepted.) By default, this check box is not selected.

Redesigned Certification and Curriculum Detail Pages

Redesigned pages now display attachments to enhanced guest catalog users

Prior to this update, when guest users accessed the redesigned certification and curriculum detail pages from the enhanced guest catalog, these pages did not display any attachments.

In this update, when guest users access the redesigned certification and curriculum detail pages from the enhanced guest catalog and if the certification or curriculum has public attachments, then those attachments are now displayed to guest users in a separate **Attachments** section.

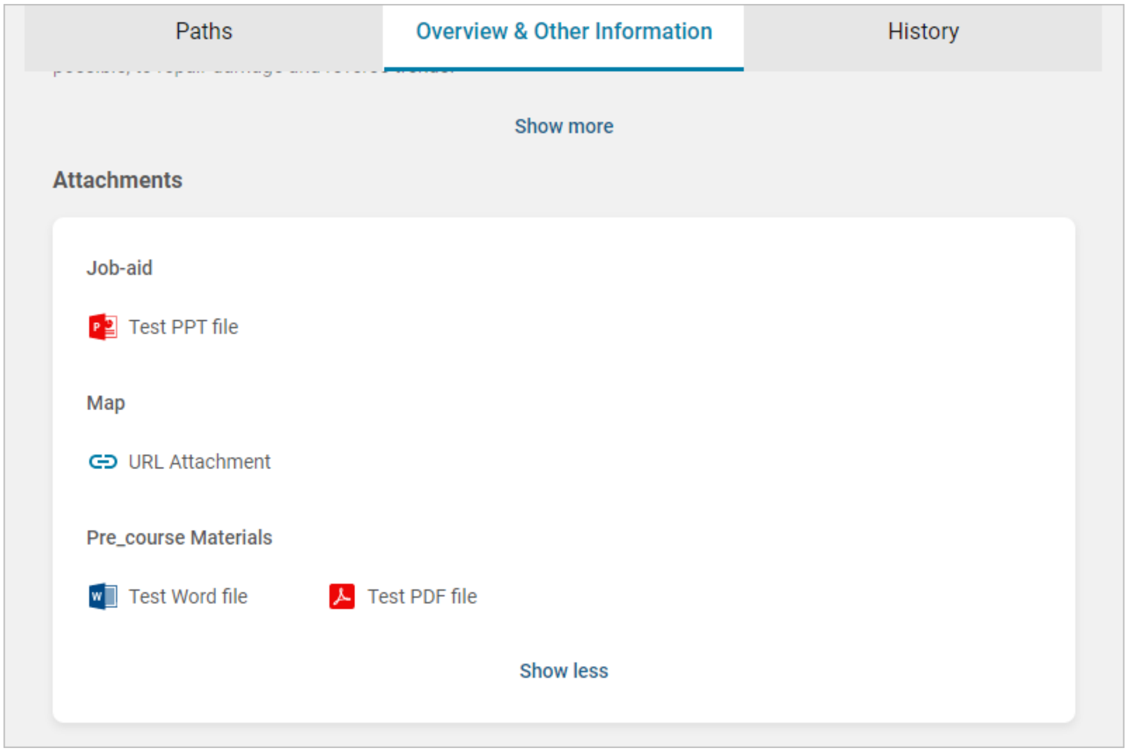


Figure 60: Attachments section now displayed to guest users

Chapter 6

Marketplace

Topics:

- Marketplace Classic
- Marketplace Beta

This section includes the following topics that will guide you through the new features and improvements under Marketplace.

Marketplace Classic

This section includes the following topics for Marketplace Classic

Ability to migrate Zoom and Webex connectors from Marketplace Classic to Marketplace Beta

Customers who are using any of the below VLE Connectors under Marketplace Classic can now migrate to Marketplace Beta by submitting a request to support.

- Zoom Meetings
- Zoom Webinars
- Webex Training

Connectors no longer available on Saba Marketplace

The following connectors are no longer available in Saba Marketplace.

- LDAP
- Saba Hub
- Tango Card
- Adobe Sign
- Lynda
- ADP Vantage
- Slack

Note: Customers who have these connectors already enabled, can continue using them.

Updates to Marketplace Classic

The following connectors are only available on Marketplace (Beta) to new and existing customers.

- Create Tool
- MS Teams Bot

The following connectors are available on Classic Marketplace to customers who have already enabled them on Classic. All other customers can find them on Marketplace (Beta).

- LinkedIn Learning
- Cornerstone Content
- Workday
- WebEx Training
- Zoom Meetings, Zoom Webinars
- Udemy for Business

- Adobe Connect
- UltiPro

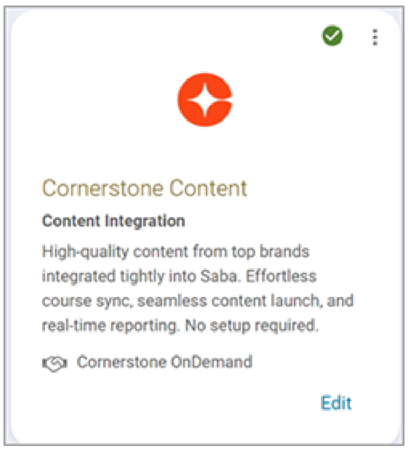
Marketplace Beta

This section includes the following topics that will guide you through the new features and improvements for Marketplace Beta.

- Cornerstone Content connector migrated to Marketplace Beta
- Encryption support is now available in additional connectors
- Enhancements to VLE connectors

Cornerstone Content connector migrated to Marketplace Beta

Cornerstone Content Connector (CCA) has been migrated to Marketplace Beta.

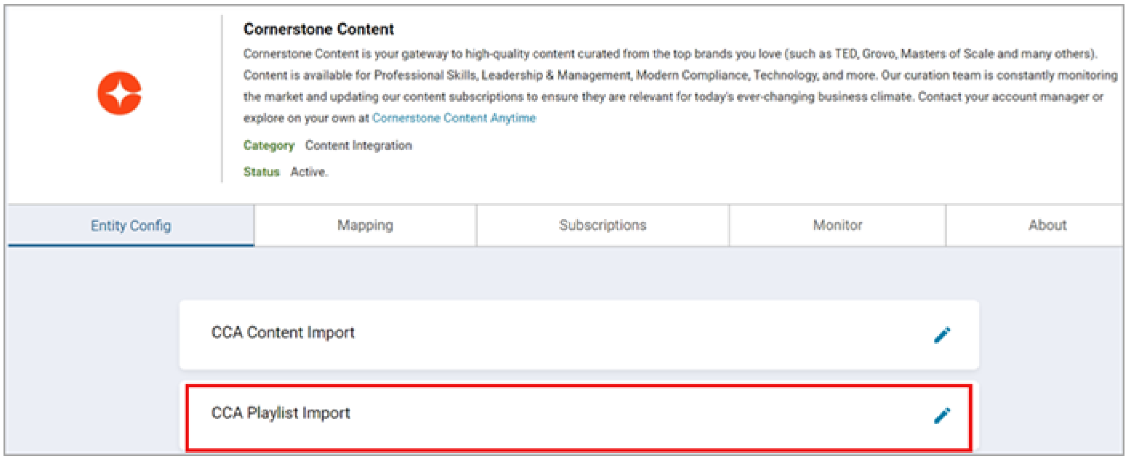


Note: Please raise a Support ticket to migrate the Cornerstone Content connector from Classic to Beta.

The connector has been enhanced with the following updates:

Support for Playlist

Cornerstone Content Connector supports Playlists that are pre-curated and are easy to access for learners to determine what courses to take.



Support for Content Vendor access

Cornerstone Content Provider is now mapped to Saba Content Vendor. If Saba Content Vendor does not exist, one gets created. This mapping enables Xplor users to actually see who the provider is for a specific course that they are interested in.

Encryption support is now available in additional connectors

Prior to this update, encryption support for specific fields was available only for some connectors.

In this update, encryption support is available for the following fields for the connectors listed below:

Table 8: Connectors with Encryption support

Connector names	Field names
LinkedIn Learning	Client Secret
Workday	Integration Account Password
UltiPro	Service Account Password
Webex Training	Password
Webex Meeting	Password
Adobe Connect	Password

Enhancements to VLE connectors

The following enhancements are applicable to all VLE Connectors in Marketplace (beta).

Enhancements to Completion Policy:

The following percentage-based attendance configuration is added under **Learning Admin> Manage Classes > Virtual Class / Blended Class Details Page > Policies Tab**.

Minimum attendance time for this virtual class in percent A learner will get a completion status if the minimum or above minimum value entered in this setting is met. If they attend a class for a period below the specified value, they don't get the completion credit for the class. Attendance will still be recorded.

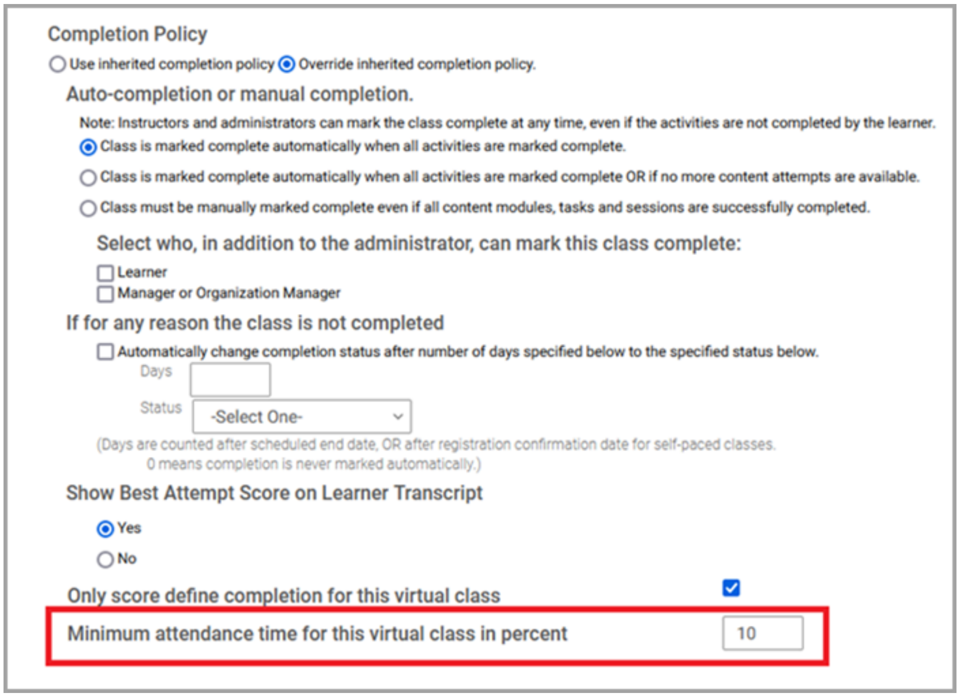


Figure 61: Connector configurations

Enhancements for course completions:

- A site-level property called '**Skip VLE connector attendance if Instructor is absent**' is added to skip attendance if the instructor did not attend the session. By default, it is set to 'false'.

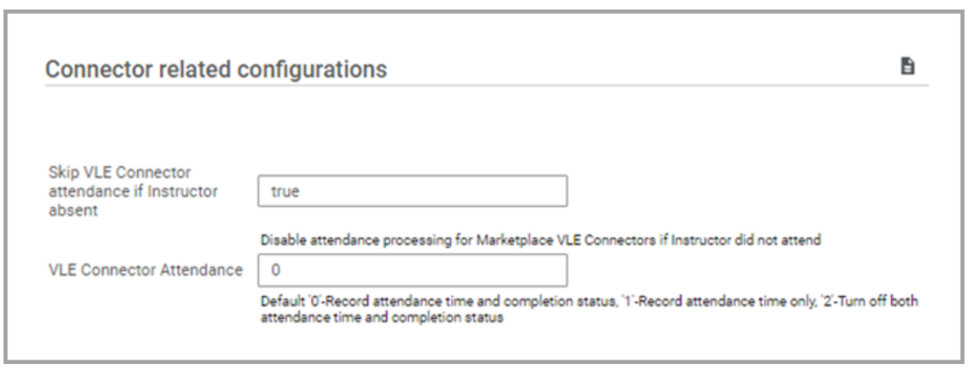


Figure 62: Connector configurations

- A site level property called **VLE Connector Attendance** is added to mark both attendance and completion, only attendance, or do nothing.
  - Default value - 0, Record attendance time and completion status.
  - Entered value - 1, Record attendance time only.
  - Entered value - 2, Turn off both attendance and completion status.

To enable these settings, navigate to: **Admin > System > Configure System > Microsites > Saba Cloud > Site properties > Connector**.

Chapter

7

Meeting

Topics:

- Upload recordings for an event
- Ability to search for classroom events using class ID
- Redesigned page for meeting creation workflows
- Allow enrolling users from other domains to Meetings from the Meetings portlet

This section includes topics to guide you through new features and improvements under the **Meeting** administrator tab in Saba Cloud.

Saba Meeting also includes additional new features and enhancements. For details, refer to the Saba Meeting What's new in online community.

Upload recordings for an event

Prior to this update, Meeting Administrators did not have the option to upload recordings for Saba Meeting events from within Saba Cloud. The recordings could be uploaded only from the integrated Saba Meeting management server.

In this update, Meeting Administrators now have the ability to upload recordings for Saba Meeting events directly from Saba Cloud.

To upload a meeting recording, navigate to **Admin > Meetings > Manage Events**. Search for a meeting event and click **Modify**.

Click the **Recordings** tab. It now displays a new **Upload Recording** section, which allows you to upload a new recording file. Provide a brief file description, browse for the recording file, and click **Save** to upload the file.

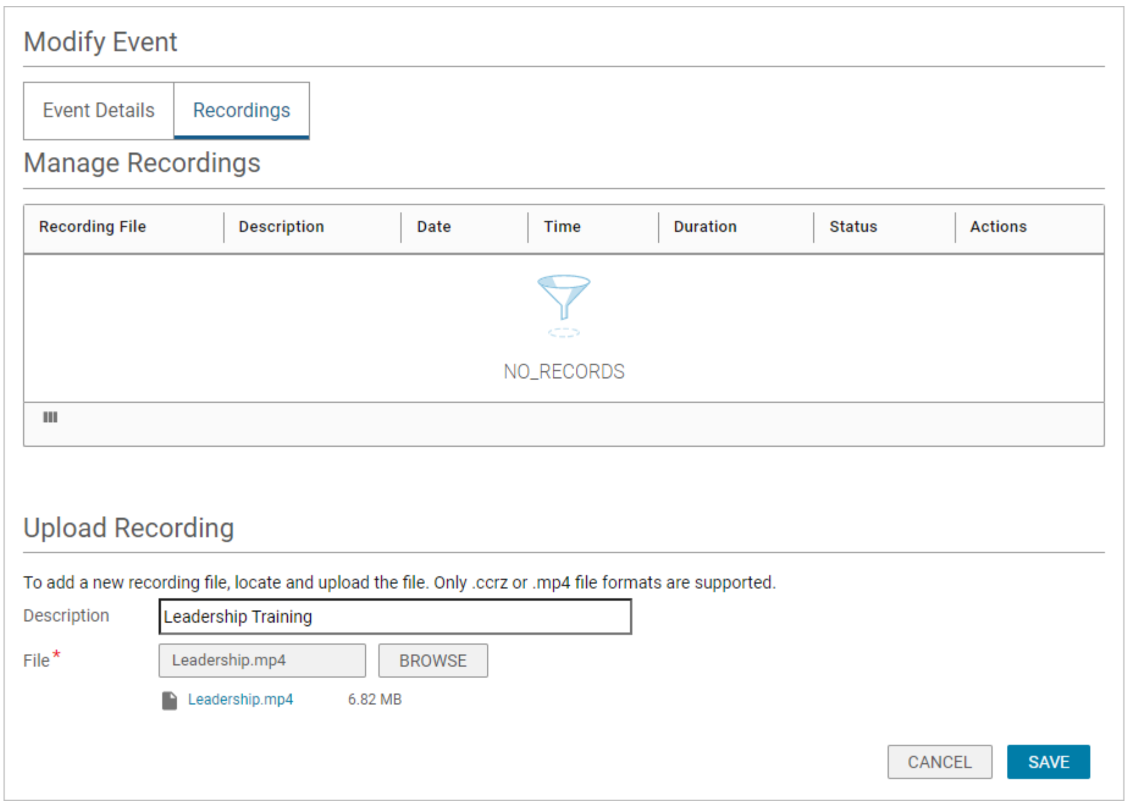


Figure 63: Upload recording

Note:

- Only *.ccrz* or *.mp4* file formats are supported for upload.
- The maximum file size for upload is 2GB.

Ability to search for classroom events using class ID

Prior to this update, Meeting Administrators did not have the option to search for Saba Meeting Virtual Class events on the **Manage Events** page using the associated class ID.

In this update, Meeting Administrators can now search for Saba Meeting Virtual Class events on the **Manage Events** page using the new **Class ID** search filter. Specify the unique class ID in this field to search for a particular virtual classroom event associated with the class ID and filter out unwanted results.

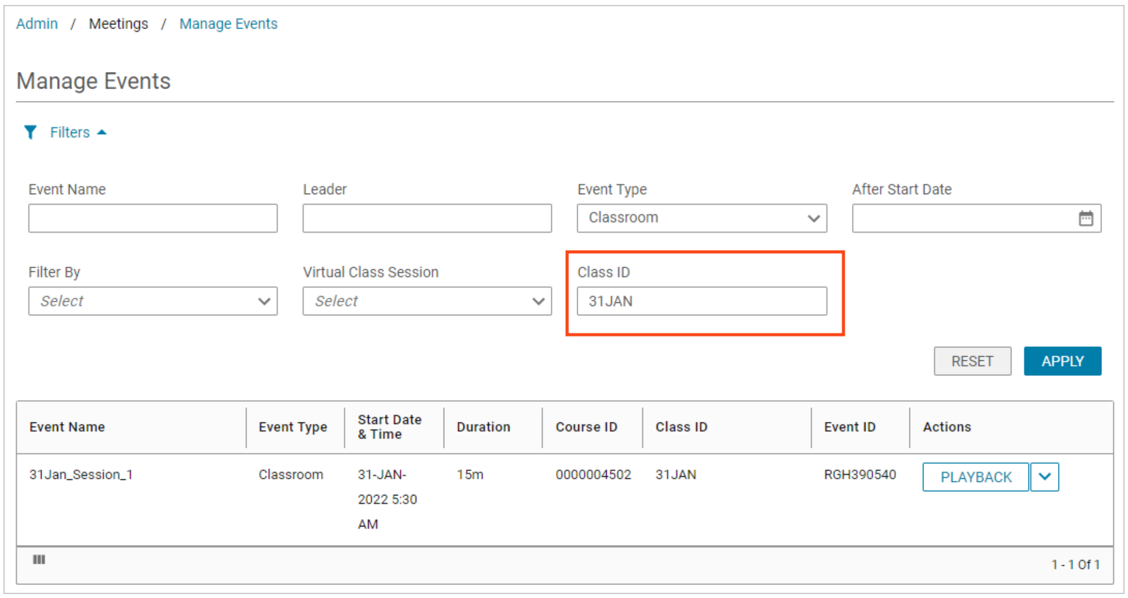


Figure 64: Class ID search filter

Redesigned page for meeting creation workflows

In this update, Saba Cloud introduces the redesigned page that allow users to create and edit meetings from the following workflows:

- **Me** > **Meetings** > **New Meeting**
- User Profile menu **> Meetings > New Meeting**
- User Profile menu **> Meetings > Schedule an Event**
- **Home > Meetings > Create New Meeting**
- **Me > Collection >** edit a conference **>New > Meeting**
- **Me > Groups >** edit a group **> Schedule Meeting**
- **Me > Groups >** edit a group **> + Meeting**
- **Me > Groups >** edit a group **> + Event**
- **Me > Video Channels >** edit a video channel **> Add Meeting Recording > New Meeting**
- **Me > Conferences >** edit a conference **> Create Saba Meeting**
- Event details page **> More Actions > Edit**

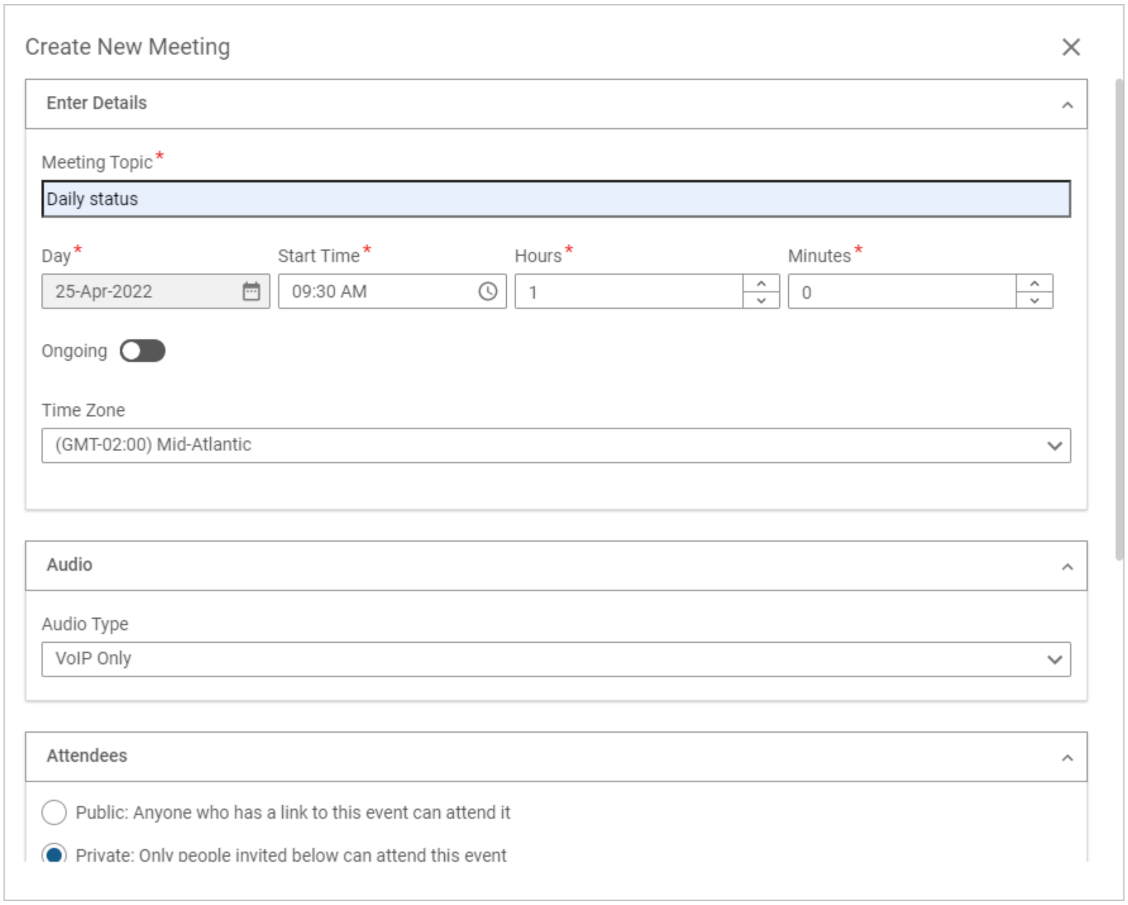


Figure 65: Redesigned new meeting page

The redesigned page retains all the functionality of the old meeting creation page. However, it improves the look and feel and addresses accessibility issues.

Allow enrolling users from other domains to Meetings from the Meetings portlet

Prior to this update, when users tried to enroll other users from a different domain to a new meeting from the **Meetings** portlet on the **Home** page, they could not find the person. When they entered the email address for those users and clicked **Add**, Saba Cloud displayed a privilege error.

In this update, Saba Cloud now allows users from one domain to enroll users from a different domain that they do not have privilege on, to a new meeting from the **Meetings** portlet on the **Home** page.

If users do not have 'View' privilege on any other user, then they can still invite them to a meeting using their email ID. If no email ID is set in Saba Cloud for the user being invited to the meeting, then Saba Cloud assigns a unique email ID or grants 'View' privilege to the user, so the user is searchable from the **Meeting** portlet.

Note: For users to view a cross-domain meeting, they must have the 'View' privilege on Meeting at the 'World' domain. If they do not have this privilege, then they cannot see the meeting in the **Me > Meetings** or the **Meetings** portlet.

Chapter

8

People

Topics:

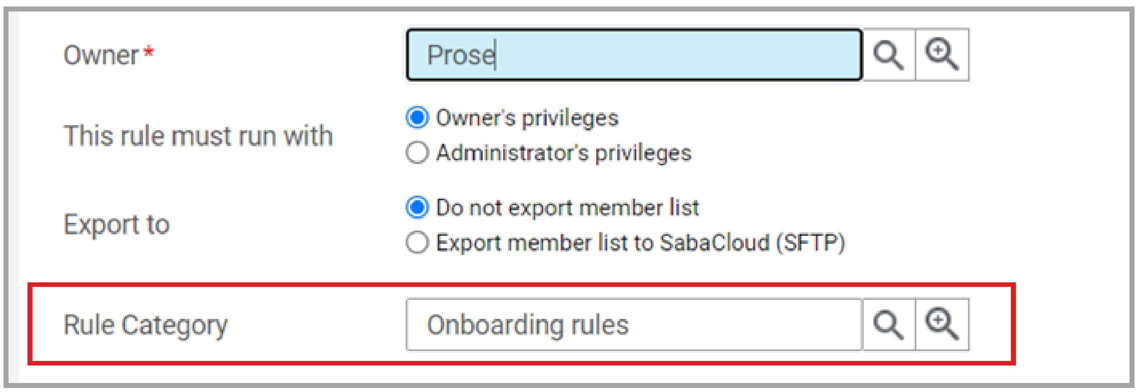
Associate categories from the Prescriptive Rules page

Prior to this update, People Admins could organize Prescriptive Rules into categories from the categories page. But the options were limited. People Admins could not view or add categories from the **Prescriptive Rules** page.

In this update, People Admins can view, add, and remove categories directly from the **Prescriptive Rules** page.

To choose and associate the first category to a new Prescriptive Rule:

1. Navigate to **Admin** > **People** > **Rules Engine** > **Manage Rules**.
2. Search for a specific category or select one from the available list on the **Select Rule Category** page.



Note: On a new Prescriptive Rule, you can only add one category. Once you create and save the rule, you can add more categories from the **Prescriptive Rules Details** page.

You can save and move on to complete creating the **Prescriptive Rule** or choose to save and finish the steps later.

The following video demonstrates this feature:

To choose and associate a category to an existing rule:

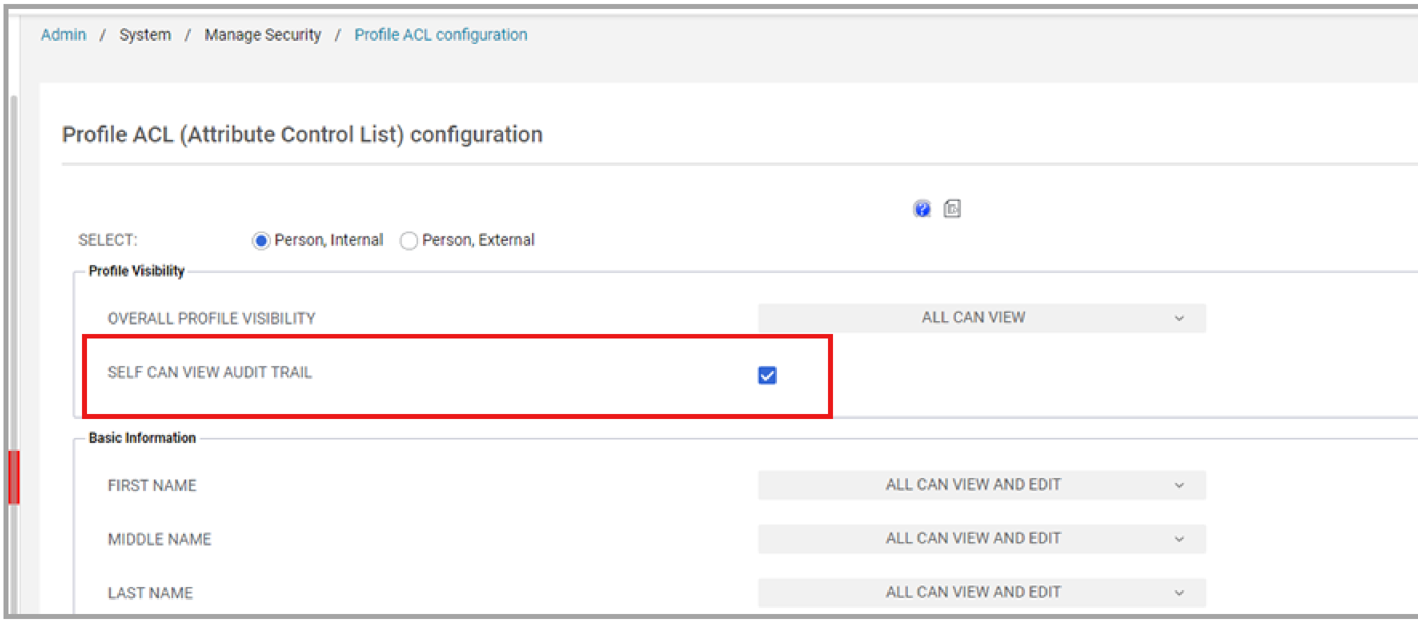
1. Navigate to **Admin** > **People** > **Rules Engine** > **Manage Rules**.
2. Click on the **Add Rule Category** link.
3. Search for a specific category or select one from the available list on the **Select Rule Category** page.

Option to hide audit trail on the Profile page

Prior to this update, users could view the details of the audit trail on their Profile page. In some situations, this may result in exposing sensitive information, not intended to be visible to the user.

In this update, a new check box called '**Self Can View Audit Trail**' is added on the **Profile ACL Configuration** page to show or hide the audit trail on the new **Profile** page. By default, 'Self

Can View Audit Trail' is enabled. To set this option on the Profile ACL Configuration page, navigate to: **Admin** > **System** > **Manage Security** > **Profile ACL Configuration**.



Note: This addition only applies to Self and has no effect on Managers, Administrator and others.

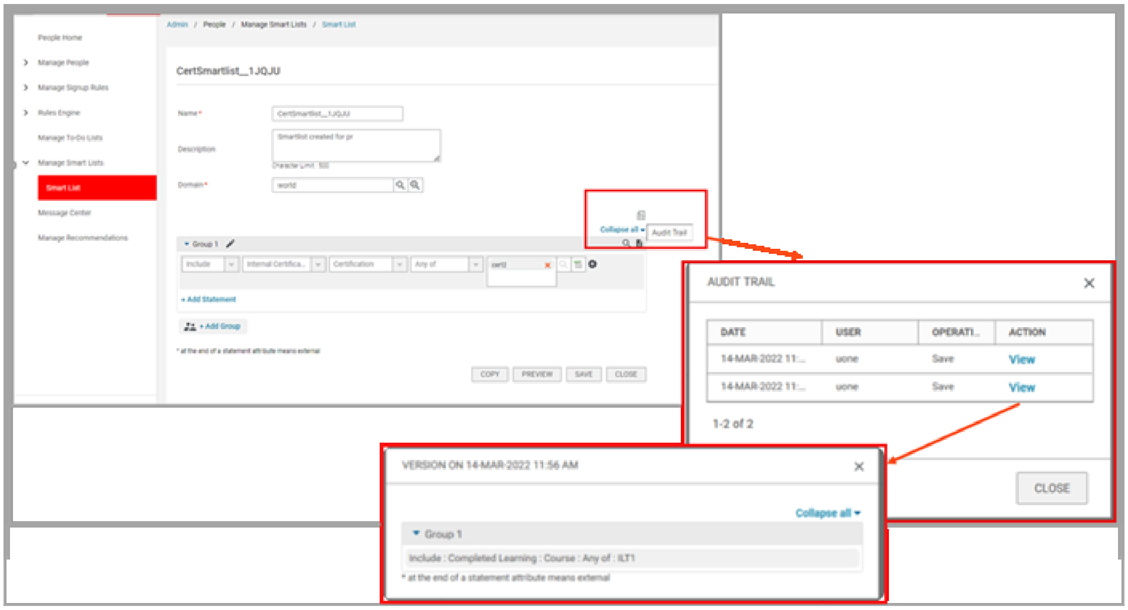
Audit trail added to components using criteria-builder

Prior to this update, components using criteria-builder did not show an audit trail on changes made to the criteria or who made the changes, and so on.

In this update, Audit trail for criteria changes on the following components are added: Smart Lists, Dynamic Audience types and Criteria-based Security roles.

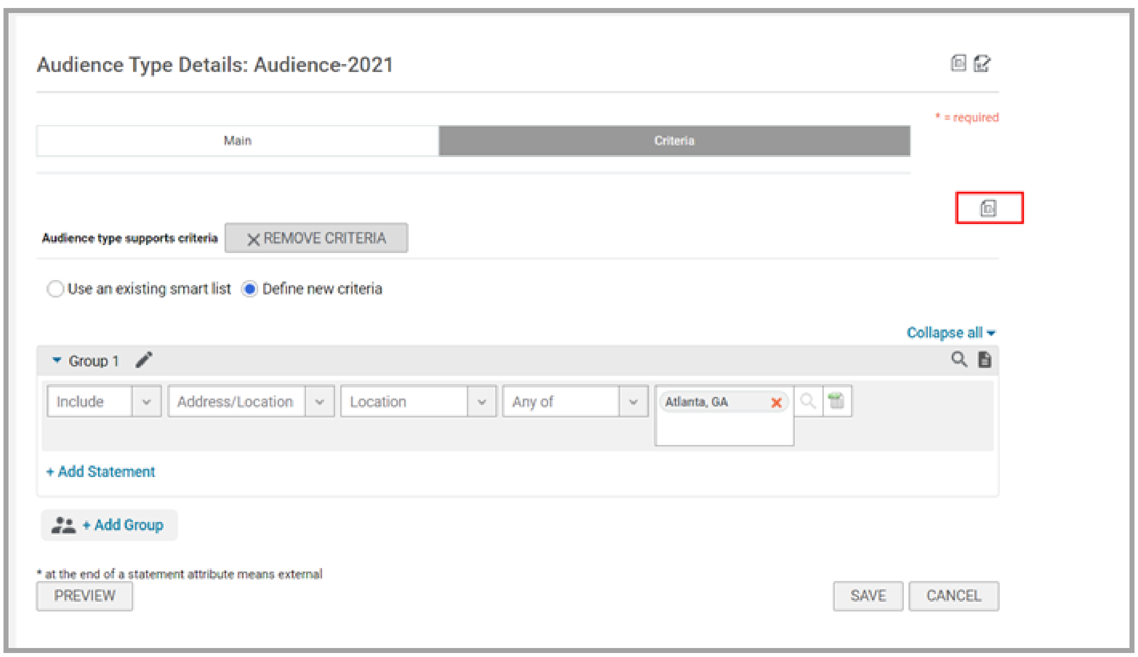
On the Smart List detail page:

1. Navigate to **People Admin** > **Manager Smart Lists** > **Smart List** > **Search for a smart list**
2. Click to open the Smart List detail page



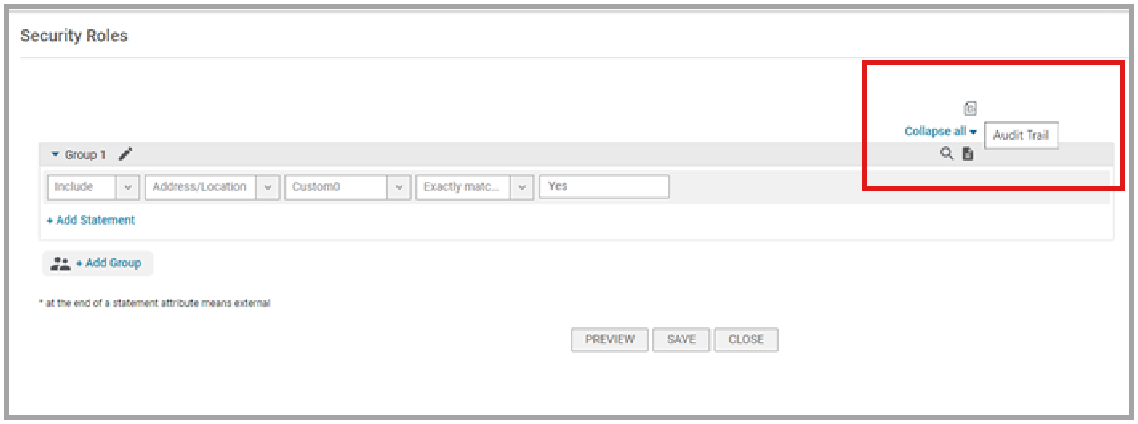
Audience Type page:

1. Navigate to **Catalog Admin** > **Manage Learning Catalog** > **Audience Types**.
2. Search for an **Audience Type**.
3. Go to the **Audience Type** detail page and click the **Criteria tab**



On the Criteria based security roles criteria page:

1. Navigate to **System Admin** > **Manage Security** > **Roles**
2. Search for a criteria based Security Role > **Role Details page** > **people tab**
3. Click on **View Criteria**



The criteria associated to a criteria based security role can also be viewed by clicking on the 'Criteria' link for the security role in the 'Privileges' tab of the user's detail page (for a user who is granted the security role).

Static Audience Type (AT) now supported in synchronous Dynamic Audience Type assignments

Synchronous Dynamic Audience Types

By default, Dynamic ATs are assigned asynchronously. Asynchronous assignment can take anywhere from a few seconds to several minutes.

Prior to this update, we added support for 'Synchronous Dynamic ATs'. Synchronous assignment is always in real-time. Synchronous Dynamic ATs can only be created from a limited set of conditions.

In this update, Synchronous Dynamic ATs now support one more condition - 'static audience type'. Static audience types are Audience types without any criteria.

As an example:

If you create your users randomly right before their first login using a REST API and if you need to give these users a limited view of the catalog based on their attributes such as their Job, Location, Address, and so on, you could do this previously for those single-value attributes. You couldn’t however, do this for multi-value attributes such as Devices (iPhone, Laptop, and iPad).

Note: You can have more than one value for Devices.

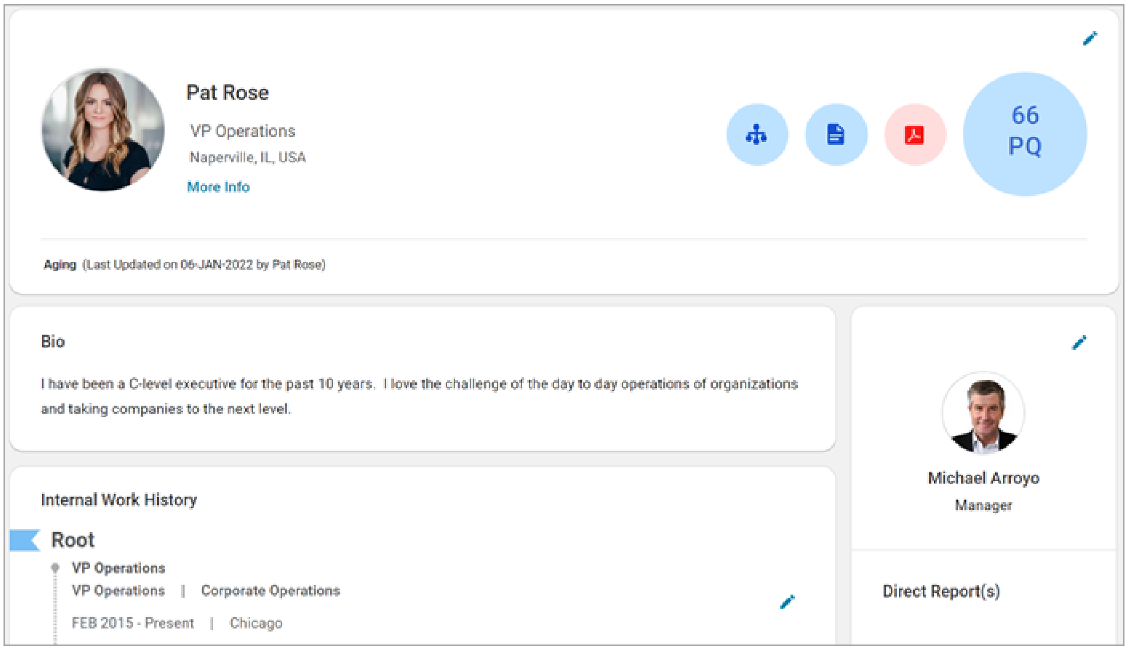
This is now extended to static audience types, which can be treated as a multi-value attribute. Thus, you can create static audience types for multi-value attributes and use it to achieve synchronous assignment.

Notes:

- To enable this feature, raise a Support ticket.
- **Notes:** Synchronous Dynamic ATs are synchronous only during creation. During updates, they are still assigned asynchronously.

New Profile page is now the default page

Starting with this update, the **New Profile** page is the default profile page.



If you want to view the old profile page, you can do so by deselecting the 'Enable New Profile UI' setting from the System Admin page: **Admin >System> Configure Systems > Services >User Profile > Enable New Profile UI**.

Chapter

9

Performance

Topics:

- New option to create and use check-in templates
- Redesigned dashboard for impressions
- Comment box no longer shown when there is no approval flow

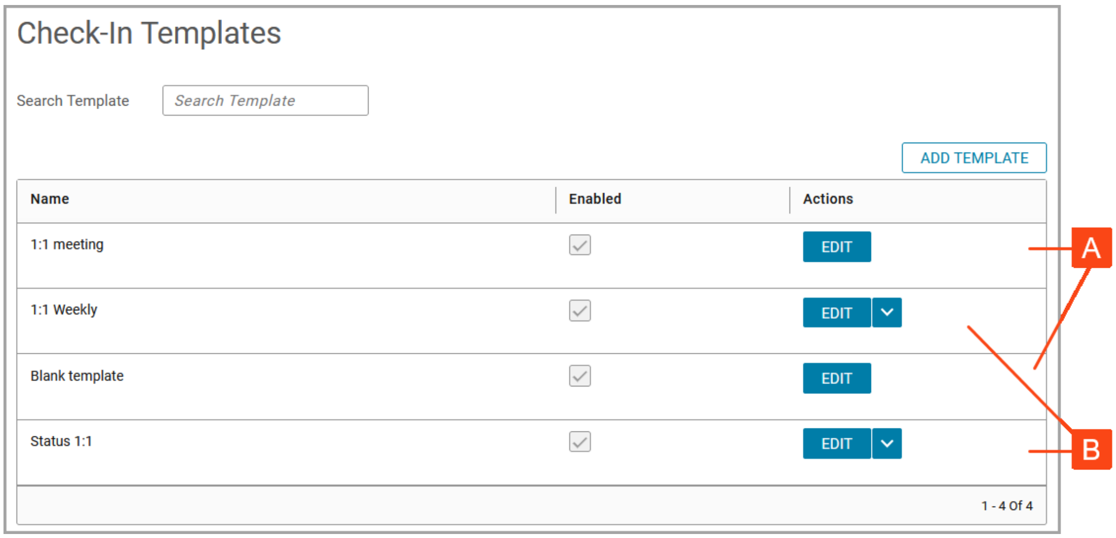
This section includes the following topics that will guide you through the new features and improvements under Performance.

New option to create and use check-in templates

In this update, we are introducing check-in templates, which give you more flexibility to help managers and mentors hold check-ins. Check-ins provide functionality to make sure all of the important issues are discussed during a 1:1 meeting, as well as to ensure that what is discussed is captured for future reference.

Saba Cloud now comes with two default check-in templates:

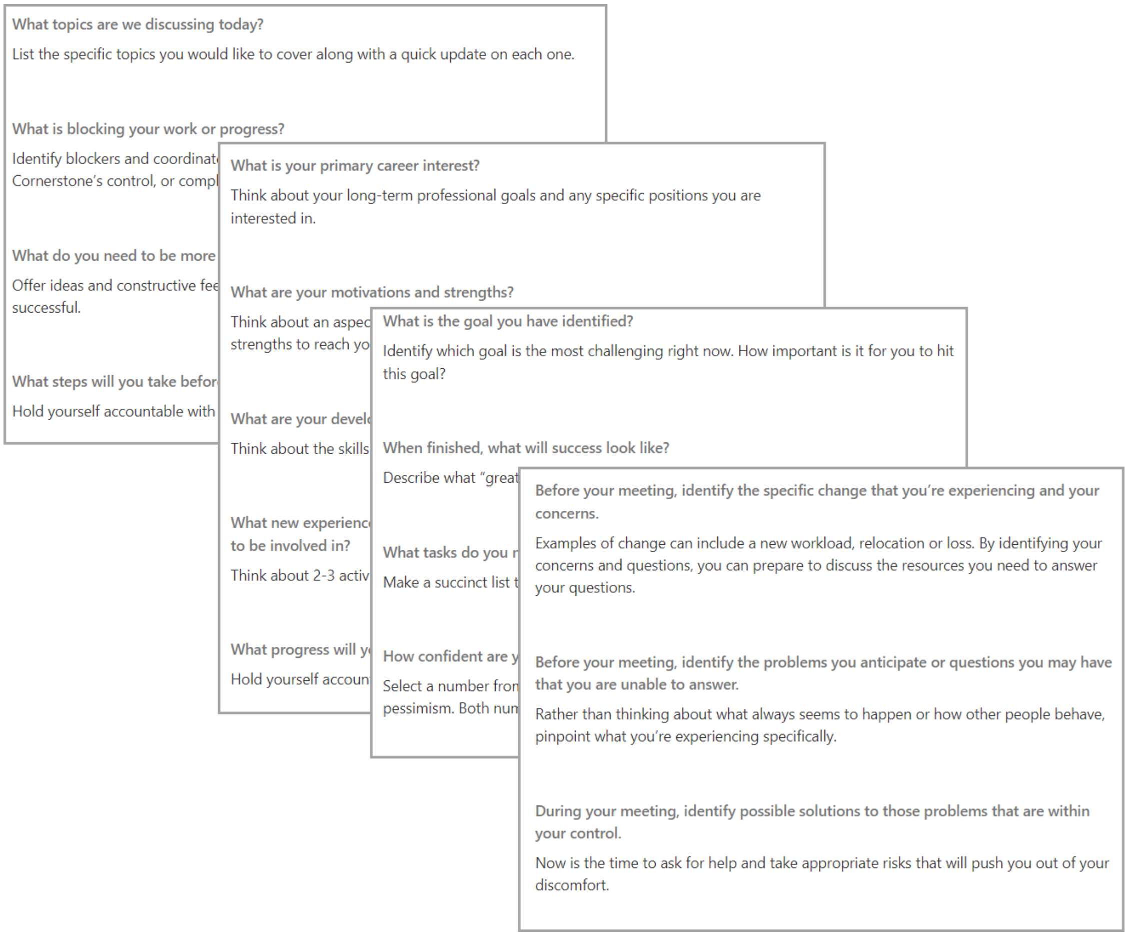
- 1:1 meeting - The default check-in template used for check-ins between an employee and their direct manager
- Blank template



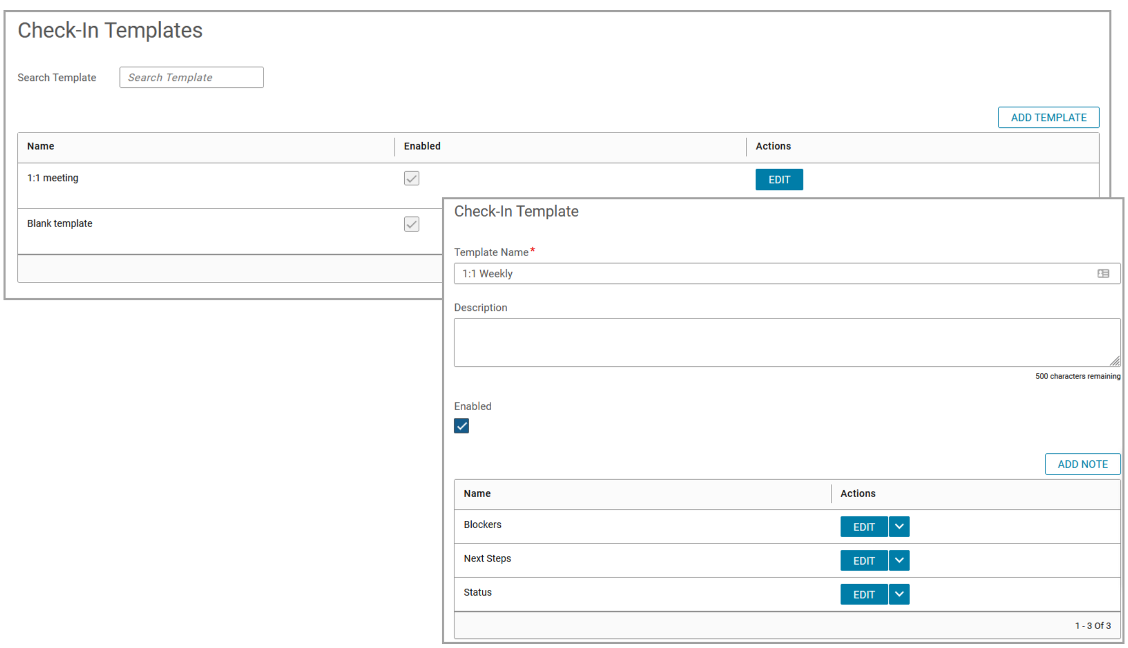
A Two default check-in templates that come with Saba Cloud.

B Customized check-in templates. For example, you may want to create different check-ins for your management team to use for different purposes, such as a goals check-in or a career development check-in. Each check-in can have different notes (or topics).

Here are some sample check-in templates with notes (or topics).



Note: The **Check-in** service must be enabled by the System Administrator. Navigate to **Admin > System > Configure System > Performance > Check-ins**.



Navigate to **Admin > Performance > Manage Check-ins > Check-in Templates**. To create a template, click **Add Template**. You can edit existing templates and delete templates you create. You cannot delete the two default check-in templates that come with Saba Cloud.

You can edit the default check-in template called 1:1 meeting. For example, you could create a check-in template that has the following notes (or topics to discuss): Status, Blockers, Next Steps.

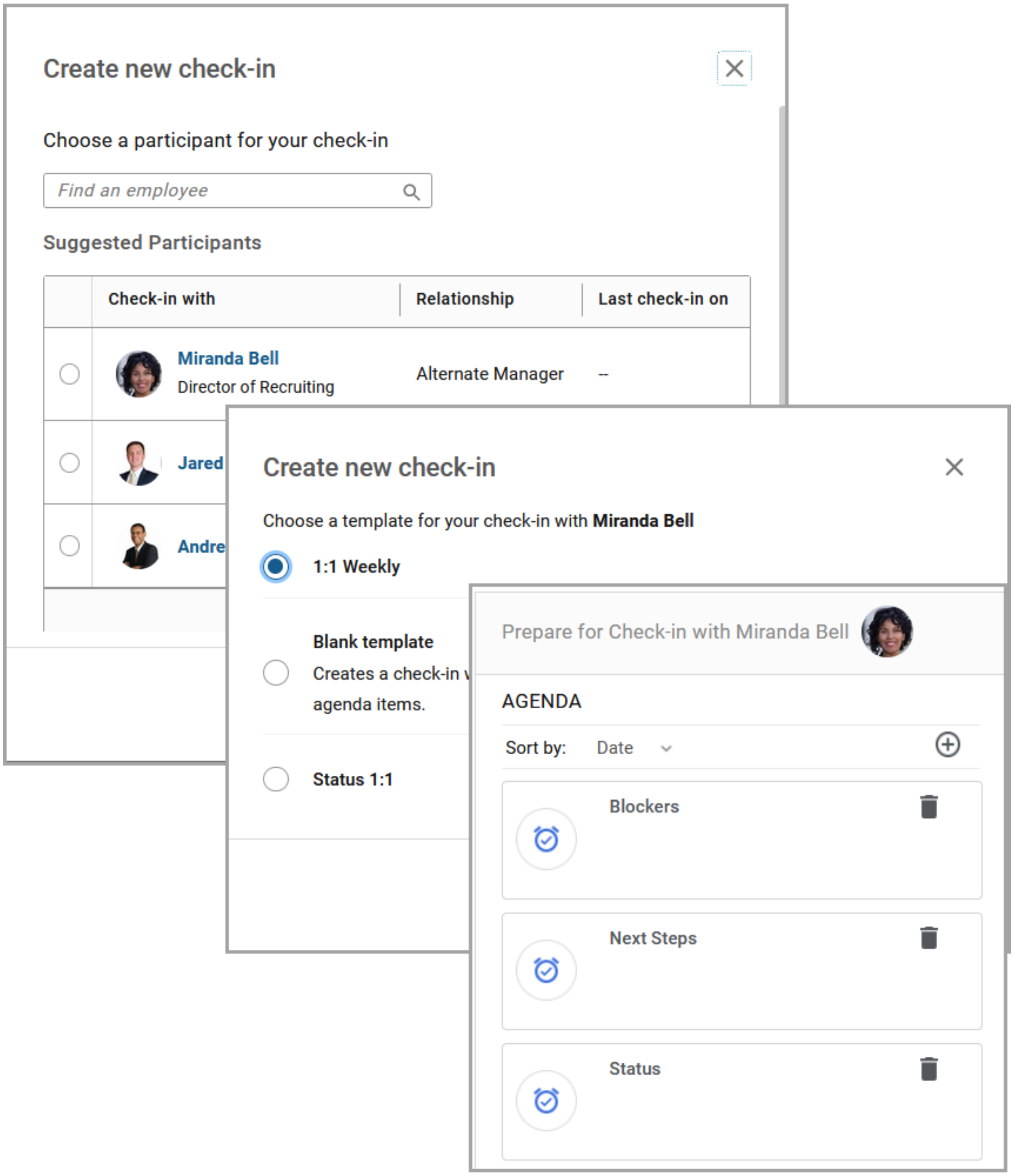
Notes:

- As a Performance Admin, you can edit check-in templates created by other Performance Admins.
- The Notes (or topics) always appear in alphabetical order.
- The Notes (or topics) are only in the default language of the customer, and they cannot be translated.
- The Notes (or topics) are added to the check-in when the user clicks the **Start** button in the check-in.
- You can't manually create a check-in with any direct report because there is always a draft check-in open between an employee and their Direct Manager.

To use the new template as a manager, navigate to **Me > Check-ins** and click **Create new check-in**. Select the employee you want to have a check-in with, and then select the template. Click **Check-in**.

Notes:

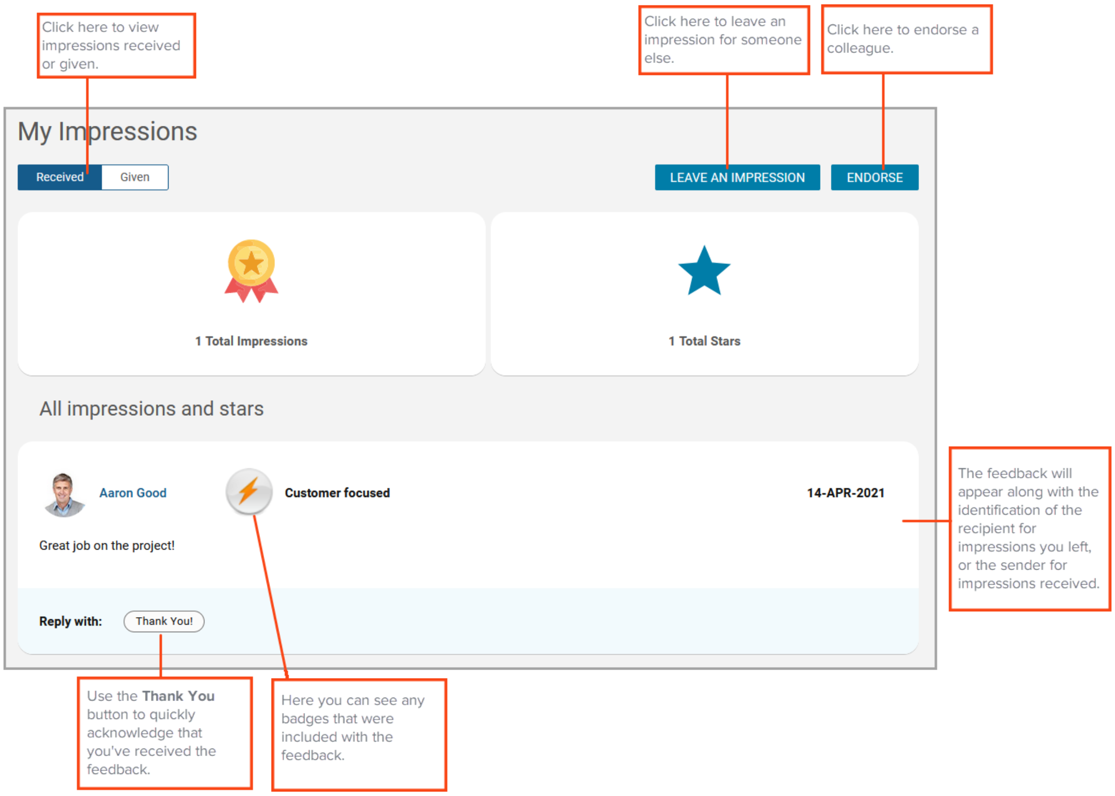
- You can't manually create a check-in with any direct report because there is always a draft check-in open between an employee and their direct manager.
- In this update, you cannot use the new templates from the **My Team > Check-in** workflow.



Redesigned dashboard for impressions

In this update, there is a new configuration to view a redesigned dashboard for impressions. To enable this new design, navigate to **Admin > System > Configure System > Microsites > Site properties > Performance configurations**. Set the **Launch Impressions Dashboard in New User Interface** option to 'true'.

To see the new dashboard, navigate to **Me > Impressions**. You can now endorse a colleague from this dashboard.



Comment box no longer shown when there is no approval flow

In this update, if a review cycle is configured without an approval step, but with a finalization step, then it is no longer possible for the Review Owner to enter a comment when submitting and releasing the review to the reviewee. This is to make the behavior consistent with the scenario where a Review Owner releases the review to the reviewee after having gone through an approval cycle, in which case it already wasn't possible to enter a comment

Chapter 10

Pulse 360 and Custom Surveys

Topics:

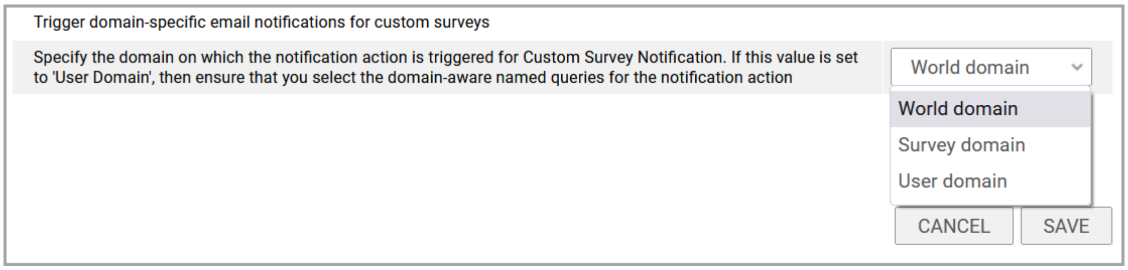
- New configuration to send Custom Survey notifications based on the user's domain

This section includes the following topics that will guide you through the new features and improvements under Pulse 360 and Custom Surveys.

New configuration to send Custom Survey notifications based on the user's domain

In this update, there is a new configuration to send custom survey notifications based on the user's domain. This will help reduce the number of notifications users receive. It also gives administrators flexibility to configure who should receive the notifications.

To configure who should receive the notifications, navigate to **Admin > System > Configure System > Pulse 360 > Custom Surveys.**



Here are the different options:

Option	**Description**
World domain	All the users (irrespective of the domain they belong to) who are assigned the Custom Survey will receive a notification configured on the 'World' domain. This is the default.
Survey domain	All the users who are assigned the Custom Survey will receive a notification configured on the Custom Survey's domain. For example, if the Custom Survey's domain is World > Europe, then the notification would get triggered or sent as per the 'Europe' domain only.

Option	**Description**
User domain	All the users who are assigned the Custom Survey will receive a notification configured as per their individual user's domain. For example, if the Custom Survey's domain is World and assigned users belong to different domains or sub-domain, then the following occurs: • UserA from the World domain would get the World domain notification. • UserB from the World > Europe domain would get the Europe domain notification. • UserC from the World > Europe > France domain would get the France domain notification. .

Note: If the option is enabled and configured at the domain level, then only the domain-specific notification is sent.

To configure the Custom Survey notification, navigate to **Admin > System > Manage Notifications > Events** and search for one of the following events:

- Send Email to assigned Users
- Send Reminder to Users

Chapter

11

REST API

Topics:

- New operation for performing 'Upsert' on People APIs

This section includes the following topics that will guide you through the new features and improvements under REST API.

New operation for performing 'Upsert' on People APIs

In this update, the following REST APIs have been updated to support a new operation called Upsert that adds a new entry, if it does not already exist, or updates an existing entry, if it exists:

- UPDATE A PERSON'S FLIGHTRISK DETAILS
- UPDATE A PROFILE FOR GIVEN PERSON NAME [EXTERNAL]
- UPDATE A PROFILE FOR GIVEN PERSON NAME [INTERNAL]
- UPDATE POTENTIAL RATING DETAILS OF A PERSON
- UPDATE RETIREMENT RISK DETAILS OF A PERSON
- UPDATE CUSTOM SECTION OF A PERSON
- UPDATE CUSTOM SECTION OF A PERSON (WITHOUT PASSING SECTION ID)
- UPDATE TALENT DATA OF A PERSON

These APIs now have the following new parameter called **upsert**.

Table 9: Calling Options

Name	Description	Sample Value	Data Type	Required?
upsert	UPSERT boolean flag. If set to true, an UPSERT operation will be performed - If an entry does not exists then a new entry will be created. If you use the UPSERT action and an entry is created then the response code for that update API will be 201 instead of 204.	false	string	No

You can pass the parameter in the URL. For example:

https://<*hostname-api.sabacloud.com*>/v1//people/:person_id/talentData/:id**?upsert=:upsert**

Chapter 12

Saba Video

Topics:

- Video quiz enhancements

This section includes topics to guide you through new features and improvements under Saba Video.

Video quiz enhancements

This update provides the following enhancements to Saba Video quiz:

- The user who created a quiz can now edit the quiz immediately after creation.
- The modern player inline view now displays the video quiz properly.
- The Saba Cloud mobile app now supports video quiz.
- Users having the System Admin role can now edit a video quiz created by other users.

Chapter 13

Social

Topics:

- Workspace Home page enhanced with Autosave option
- Support for additional Social objects on the new search and browse page

This section includes the following topics that will guide you through the new features and improvements under Social:

Workspace Home page enhanced with Autosave option

In this update, the Workspace Home page is updated with a new **Autosave** option. When you edit a Workspace home page content, selecting the **Autosave** check box saves all your changes automatically.

Support for additional Social objects on the new search and browse page

Prior to this update, the new browse pages supported the following social objects only:

- Blogs – Blog, Blog Post
- Links
- Files
- Videos – Video, Video Content, Video Channel
- Workspaces
- Pages
- Issues
- Ideas

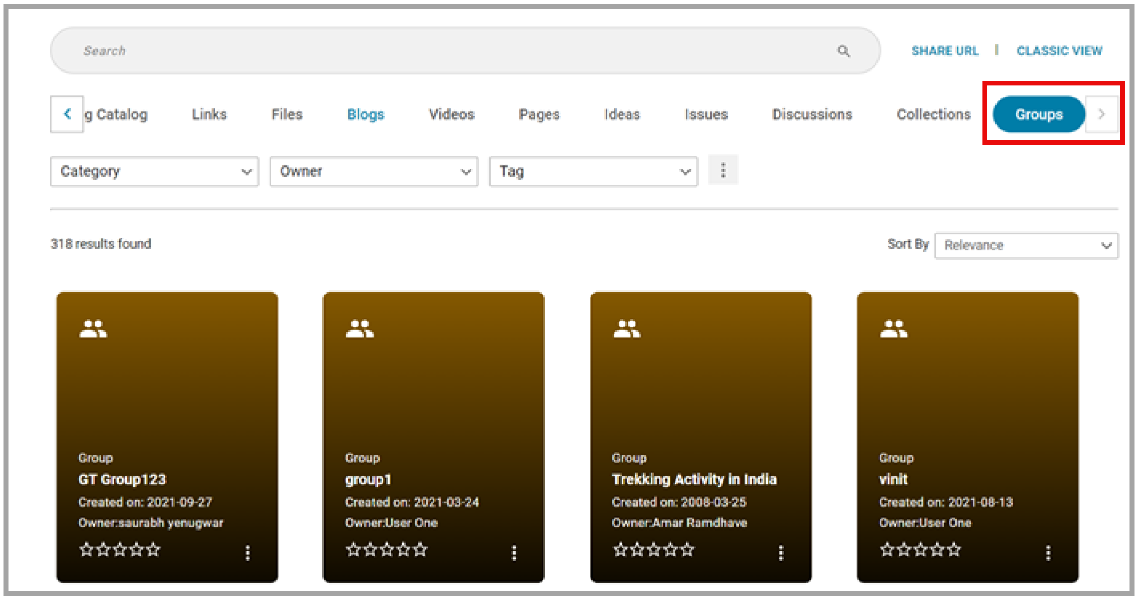
In this update, the new browse pages support the following additional social objects:

- Groups
- Collection
- Discussions

To search for one of the supported Social objects, enter a keyword in the global search text box and press **Enter**.

For example: Enter 'Groups' to search and locate Groups that you can access.

You will find the results matching your search criteria displayed on the new search results page.



Search
SHARE URL
CLASSIC VIEW
g Catalog
Links
Files
Blogs
Videos
Pages
Ideas
Issues
Discussions
Collections
Groups
Category
Owner
Tag
318 results found
Sort By
Relevance
Group
GT Group123
Created on: 2021-09-27
Owner:saurabh yenugwar
Group
group1
Created on: 2021-03-24
Owner:User One
Group
Trekking Activity in India
Created on: 2008-03-25
Owner:Amar Ramdhave
Group
vinit
Created on: 2021-08-13
Owner:User One

Chapter 14

System

Topics:

This section includes the following topics that will guide you through the new features and improvements under System.

Data Integration

Person data import enhancements

Prior to this update, the settings for authentication were not honored while random passwords were generated. In this update, when generating random passwords, Person data import now honors the settings for authentication, such as uppercase, lowercase, special characters allowed, minimum length and so on.

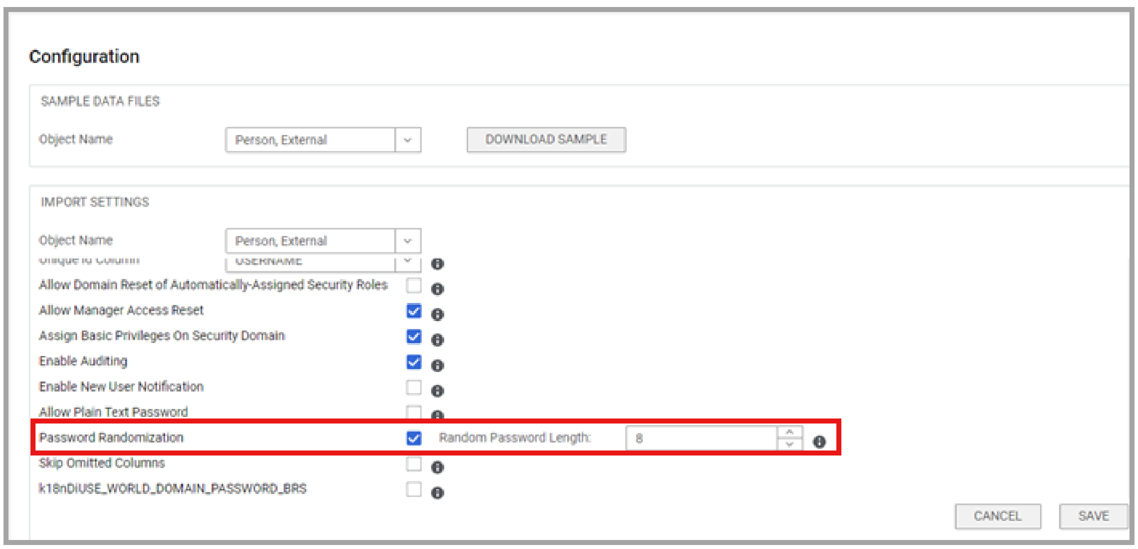
The user's home domain settings are considered while generating the random password.

The following settings are considered while generating passwords:

- Minimum number of alphabetic characters in the password
- Minimum number of numeric characters in the password
- Minimum number of special characters in the password

To configure the Person data import settings, navigate to:

System > **Manage Integrations** > **Integration Studio** > **Configuration**



Update Content Provider data using the Bulk Content import

Prior to this update, System Admins could not update the **Content Provider** field using the Bulk Content data import. They could update only from the application.

In this update, support for updating **Content Provider** field using **Bulk Content Import** is added.

CSV HEADER	AUTHOR_IMG	KEYWORDS	MOBILECOMPATIBILITY	CONTENTPROVIDER	EXTERNALID	CSFILESTITLE
DATA TYPE	String(255)	String(1000)	String	String	String(1020)	String(255)
DESCRIPTION	image url for content author	Keywords associated with this content	IOS Compatability. For possible values see list of values worksheet. Value or UI Name both will work. providing value is preffered and more performant way.	Value of valid Content Providers configured in system.	EXTERNALID	cs file title in case of AICC content
VALUE	web url of the image	content keyword	notCompatible	Saba		

New data import for Survey Responses

This update introduces a new data import for survey responses to support Custom Surveys and Evaluations. This addition provides you the ability to upload survey responses and allows you to conduct surveys offline (via paper or other tools) and import the results into Saba Cloud.

To import **Survey Launch Response**, navigate to: **Admin** > **System** >**Manage Integrations** > **Integration Studio** > **Import Settings** > **Survey Launch Response**

Object Type : Survey Launch Response   Format: csv (delimited)
Key: **Bold**=Value is required, red=Value must be unique ,

USERNAME	**SURVEY_LAUNCH_NAME**	TIMESPENT	SURVEY_EVAL_NAME	OFFERING_NO	LANGUAGE	TOPIC1	QUESTION_TEXT1	ANSWER_TEXT
String(100)	String(500)	String(20)	String(500)	String(100)	String(100)	String(1000)	String(1000)	String(1000)
User who is taking the survey	Launch name	Time taken to complete the survey	Evaluation name	Offering name	language name	Topic or section name	Question text	Answer text
Uone	CSL11	10	eval1	Eval_class	french	t1	Is this correct	Yes

Note :
1 CSV Header must match the headers given above. The header labels are case sensitive.
2 Order of columns can be shuffled.
3 11 types of questions are supported. Kindly refer to the Questions sheet

The following columns are provided to enable Survey Results data import:

Name of column	Description	Data type	Required
USERNAME	User	String(50)	Yes
SURVEY_LAUNCH_NAME	Name of the survey	String(50)	Yes
LANGUAGE	language if any (For English it should be blank)	String(50)	No
TOPIC/SECTION	Topic or Section name	String(50)	Yes (If survey does not have any topic, use 'default' as topic name)

QUESTION_ID	Question id	String(50)	No
QUESTION_TEXT	Question text	String(500)	Yes
ANSWER_TEXT	Answer in text format	String(500)	Yes

Note: The Survey Launch Results data import does not support dynamic questions.

Table 10: Evaluation

Name of the column	Description	Data type	Required
SURVEY_EVAL_NAME	Name of the evaluation	String(500)	Yes
OFFERING_NO	Class ID	Stirng (500)	Yes

Mark for Compliance attribute is now supported on Course data import

Prior to this update, 'Mark for compliance' attribute was available only from the application interface and not from data import.

In this update, a new field called 'MARK_FOR_COMPLIANCE' is added to the Course data import. This field accepts 'True' or 'False' as values. It includes regular and recurring Courses.

To access and import data, navigate to: **Admin** > **System** > **Configuration** > **Manage Integration** > **Integration Studio** > **Configuration** > **Offering Template**

DROP_REGISTRATIONS	DISCONTINUE_CLASSES	IS_SENSITIVE	MARK_FOR_COMPLIANCE
Drop Registrations	Cancel/Discontinue classes	is_sensitive	Mark for compliance
Boolean	Boolean	Boolean	Boolean
Discontinued From date, all class registrations based on the course are dropped for learners registered.can have values True/False NOTE:default value is false for	reaching the Discontinued From date, all session-based classes are canceled and WBT classes are discontinued can have values True/False default	can have values True/False.If true then course will be marked as sensitive. default value is false.	then course will be marked as compliance. In case of blank/invalid value, default value will be picked from the component attribute's default value.
TRUE	TRUE	TRUE	TRUE
SKIP	SKIP	SKIP	SKIP

New privileges for the Xplor component

In this update, Saba Cloud introduces the following new security privileges on the **Xplor** component:

- Can Access Xplor Admin — User can access the Admin Hub where they can manage branding and customize the Discover carousel order.
- Can create Learning Pathways — User can create a pathway, which is a collection of content.
- Can Contribute Content — User can contribute content in the form of a link (URL).
- Can Contribute Content from SharePoint — User can contribute content from SharePoint.
- Can Upload Content — User can contribute content in the form of an uploaded file (such as a PDF).
- Can Manage User Contributed Content — User can edit or deactivate content that was published by another user. For example, User A publishes some content in Cornerstone Xplor. Later, User B (who has this privilege) edits the content that was created by User A.
- Can Access Career Explorer — User can access Career Explorer.
- Can Access Career Explorer Admin — User can access the Admin Settings where they can manage Career Explorer.

The System Admin can grant these privileges to the users they want to perform these functions. To configure these privileges, navigate to **Admin > System > Manage Security > Security Roles**, search and edit a role, and search for the **Xplor** component.

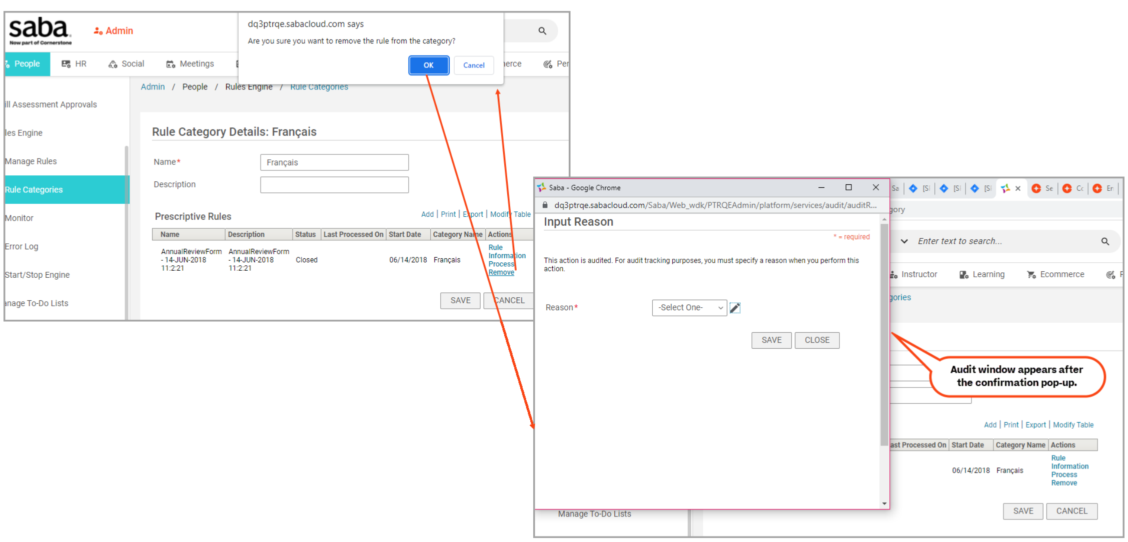
By default, these privileges are enabled for the following pre-defined security roles:

- Super User
- Xplor Administrator

Changes to the Audit flow

Prior to this update, for actions configured under Admin for auditing with a reason or e-signature, the audit popup window was shown first followed by the confirmation popup.

In this update, for actions configured under Admin for auditing with reason or e-signature, a confirmation pop-up appears first. Once you confirm, the audit popup window appears.



Support for additional attributes in SAML-based user provisioning

In this update, you can now use the following additional attributes while provisioning users in Saba Cloud using SAML:

- address1: The Address 1 details.
- address2: The Address 2 details.
- address3: The Address 3 details.
- city: The name of the City.
- zip: The value of the Zip or Postal code.
- state: The name of the State.

  Note: If the state does not exist in the system, it will still create a user and on the person Profile page, it will show the value highlighted in red text.

- country: The name of the Country.

  Note: If the country does not exist in the system, it still creates a user and on the person Profile page shows the value highlighted in red text.

- businesscardtitle: The value for Business Card Title.
- persontype: The value for Person Type.

  Note: Person Type is checked against "Name" in the Person Type LOV. If persontype does not exist in the system, it still creates a user and the person's profile page shows the persontype value as empty.

- locationname: The value for Location Name. It is not case-sensitive.

  Note: If both the location name as well as the location number are passed, only the location number value is checked and if it's incorrect or invalid, an error is thrown. If only the location name is passed, and multiple locations exist with the same name, an error is thrown.

- locationnumber: The value for Location Number. It is not case-sensitive.
- jobname: The value for Job Name. It is not case-sensitive.

  Note: If both the job name as well as the job code are passed, only the job code is checked and if it's incorrect or invalid, an error is thrown. If only the job name is passed, it is checked against the default locale.

- jobcode: The value for Job Code.
- custom0, custom1, custom2, custom3, custom4, custom5, custom6, custom7, custom8, custom9: The value for these custom fields.

  For custom field, you need to pass values in the below format based on datatype:

  - Time: HH:mm:00
  - DateTime: "yyyy-MM-dd 00:00:00.0"
  - Boolean: Any String.
  - Integer: Any integer
  - Real: Any float value

  Note:

  1. If any of the custom fields are user created LOVs and if they do not exist in the system, no error is thrown.

2. If a default value is set for any of the component attributes, a blank or a null value will not be allowed for that field in SAML user provisioning. This means, if you provide a value, the value is set, and if do not provide a value (i.e. blank value), the default value available at the component level will be set.

This enhancement provides even more flexibility to large enterprise customers in provisioning users in Saba Cloud. Being able to specify all these fields simplifies the process of assigning training.

Chapter

15

Walkthroughs

Topics:

- New launchers and shoutouts

This section includes topics to guide you through new walkthroughs, launchers, and shoutouts.

The 'Show me how...' menu that appears on the right side of the screen on the Saba Cloud Admin page provides step-by-step instructions to help administrators accomplish key tasks.

Notes:

- The 'Show me how...' menu is displayed only if your System Administrator has enabled the following walkthrough-related properties for your site under **System > Configure System > Microsites > Configure Microsite > *<MicroSiteName>* > Site Properties > Walk Me**:
  - Walk Me Enabled: This property determines whether the "**Show Me How**" library is displayed on the right hand side of the user interface for administrators when navigating in an administrative context.
  - Walk Me for home page: The URL to the published WalkMe walkthroughs:

    ```
    https://cdn.walkme.com/users/9307/walkme_9307_https.js
    ```

- The walkthroughs only work in full screen.
- The walkthroughs are only available in English.
- In most configurations, 3rd party cookies must be enabled for WalkMe to load in the web browser.

New launchers and shoutouts

Launchers are quick-start buttons that launch another action when clicked. Shoutouts are custom balloons designed to draw the user's attention to the featured text.

This update introduces the following new launchers and shoutouts for various Admin roles that allow you to quickly reach a particular help page for a specific feature:

- **Admin > Analytics**
- **Admin > Instructor** - This launcher allows users to navigate to the various Instructor walkthroughs directly from the **Instructor's desk** landing page.
- **Admin > People** - This launcher allows users to navigate to the various People walkthroughs directly from the **People Admin** landing page.

Chapter

16

Deprecated features

Topics:

- Meet tab removed from the Activity Stream in groups

This section includes topics to guide you through the deprecated features.

Meet tab removed from the Activity Stream in groups

This update removes the **Meet** tab from the Activity Stream in groups. This change is introduced as part of the streamlining activity of Meeting-related pages to improve usability and performance.

As seen in the following figure, the **Meet** tab is no longer available besides the **Contribute** tab.

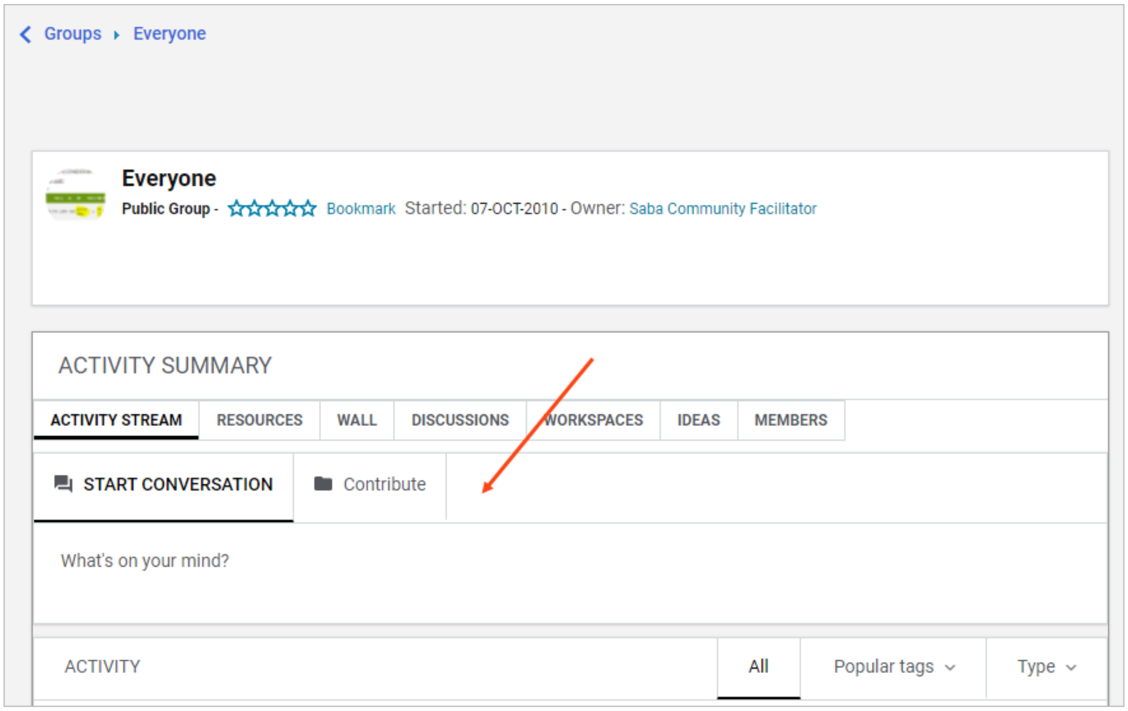


Figure 66: Meet tab removed from Activity Streams in groups

The ability to create a new meeting for a group is still available through the **Group Detail Information** and **Meetings** portlets on the groups page.